

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/24/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	Moving On Multifa...	09/24/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administratio...	09/24/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/24/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/27/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Project Rejected_...	09/27/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/24/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/30/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	Consolidated Appl...	09/30/2019
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/24/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	State or Local Wo...	09/24/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/24/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: Moving On Multifamily Preference

Attachment Details

Document Description: PHA Administration Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Projects Accepted Notification

Attachment Details

Document Description: Project Rejected_Reduced Notification

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Consolidated Application

Attachment Details

Document Description: Local Education or Training Organization Agreement

Attachment Details

Document Description: State or Local Workforce Agreement

Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

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Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
4B. Attachments	09/30/2019
Submission Summary	No Input Required

FY 2019
PA-509 Eastern PA
Continuum of Care

Attachment #01:
FY 2019 CoC Competition Report (HDX)

Attachment #01 documents include the following:

- **HDX Competition Report**

2019 HDX Competition Report

PIT Count Data for PA-509 - Eastern Pennsylvania CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	2599	2170	1998	1843
Emergency Shelter Total	1061	1,004	1,032	1061
Safe Haven Total	0	0	0	0
Transitional Housing Total	935	761	620	445
Total Sheltered Count	1996	1765	1652	1506
Total Unsheltered Count	603	405	346	337

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	159	156	91	142
Sheltered Count of Chronically Homeless Persons	99	104	67	83
Unsheltered Count of Chronically Homeless Persons	60	52	24	59

2019 HDX Competition Report

PIT Count Data for PA-509 - Eastern Pennsylvania CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	387	306	288	250
Sheltered Count of Homeless Households with Children	350	299	282	247
Unsheltered Count of Homeless Households with Children	37	7	6	3

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	33	111	82	97	71
Sheltered Count of Homeless Veterans	27	97	66	85	68
Unsheltered Count of Homeless Veterans	6	14	16	12	3

2019 HDX Competition Report

HIC Data for PA-509 - Eastern Pennsylvania CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	1312	373	618	65.81%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	577	69	326	64.17%
Rapid Re-Housing (RRH) Beds	1021	78	943	100.00%
Permanent Supportive Housing (PSH) Beds	1099	0	904	82.26%
Other Permanent Housing (OPH) Beds	89	0	84	94.38%
Total Beds	4,098	520	2875	80.35%

2019 HDX Competition Report

HIC Data for PA-509 - Eastern Pennsylvania CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	308	871	835	838

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	53	117	123	229

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	284	612	583	1021

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for PA-509 - Eastern Pennsylvania CoC

For each measure enter results in each table from the System Performance Measures report generated out of your CoCs HMIS System. There are seven performance measures. Each measure may have one or more “metrics” used to measure the system performance. Click through each tab above to enter FY2017 data for each measure and associated metrics.

RESUBMITTING FY2018 DATA: If you provided revised FY2018 data, the original FY2018 submissions will be displayed for reference on each of the following screens, but will not be retained for analysis or review by HUD.

ERRORS AND WARNINGS: If data are uploaded that creates selected fatal errors, the HDX will prevent the CoC from submitting the System Performance Measures report. The CoC will need to review and correct the original HMIS data and generate a new HMIS report for submission.

Some validation checks will result in warnings that require explanation, but will not prevent submission. Users should enter a note of explanation for each validation warning received. To enter a note of explanation, move the cursor over the data entry field and click on the note box. Enter a note of explanation and “save” before closing.

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	3262	3345	3294	91	82	62	-20	30	34	35	1
1.2 Persons in ES, SH, and TH	4368	4266	4005	140	128	96	-32	43	51	44	-7

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	5354	3895	4409	102	110	162	52	44	48	63	15
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	6428	4816	5119	145	152	184	32	57	63	77	14

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2017	FY 2018	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	7	3	0	0	0%	0	0	0%	0	0	0%	0	0%
Exit was from ES	900	1265	52	89	7%	22	39	3%	21	36	3%	164	13%
Exit was from TH	446	510	12	7	1%	0	12	2%	7	15	3%	34	7%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	700	963	13	10	1%	10	13	1%	17	17	2%	40	4%
TOTAL Returns to Homelessness	2053	2741	77	106	4%	32	64	2%	45	68	2%	238	9%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	2170	1998	-172
Emergency Shelter Total	1004	1032	28
Safe Haven Total	0	0	0
Transitional Housing Total	761	620	-141
Total Sheltered Count	1765	1652	-113
Unsheltered Count	405	346	-59

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	4368	4328	4029	-299
Emergency Shelter Total	3262	3413	3318	-95
Safe Haven Total	0	0	0	0
Transitional Housing Total	1106	1049	850	-199

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	544	547	508	-39
Number of adults with increased earned income	58	52	58	6
Percentage of adults who increased earned income	11%	10%	11%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	544	547	508	-39
Number of adults with increased non-employment cash income	260	216	218	2
Percentage of adults who increased non-employment cash income	48%	39%	43%	4%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	544	547	508	-39
Number of adults with increased total income	283	247	258	11
Percentage of adults who increased total income	52%	45%	51%	6%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	474	454	-20
Number of adults who exited with increased earned income	151	147	144	-3
Percentage of adults who increased earned income	32%	31%	32%	1%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	474	454	-20
Number of adults who exited with increased non-employment cash income	94	92	111	19
Percentage of adults who increased non-employment cash income	20%	19%	24%	5%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	474	454	-20
Number of adults who exited with increased total income	224	218	227	9
Percentage of adults who increased total income	48%	46%	50%	4%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3450	3472	3355	-117
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	359	353	433	80
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	3091	3119	2922	-197

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	4776	4800	4981	181
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	515	494	681	187
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	4261	4306	4300	-6

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	189	232	211	-21
Of persons above, those who exited to temporary & some institutional destinations	50	51	86	35
Of the persons above, those who exited to permanent housing destinations	12	13	21	8
% Successful exits	33%	28%	51%	23%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	4463	4468	4006	-462
Of the persons above, those who exited to permanent housing destinations	2529	2445	2237	-208
% Successful exits	57%	55%	56%	1%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	1081	1052	1031	-21
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	1022	1019	994	-25
% Successful exits/retention	95%	97%	96%	-1%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

PA-509 - Eastern Pennsylvania CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report

FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	957	868	887	929	1094	987	880	677	1299	1450	1399	1471	302	284	612	560				
2. Number of HMIS Beds	538	386	444	609	815	767	669	406	894	993	926	997	292	284	612	560				
3. HMIS Participation Rate from HIC (%)	56.22	44.47	50.06	65.55	74.50	77.71	76.02	59.97	68.82	68.48	66.19	67.78	96.69	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	2616	3496	3420	3353	1244	1366	1049	861	1147	1203	1124	1093	1208	1580	2000	2422	69	148	45	132
5. Total Leavers (HMIS)	2256	2949	2983	2939	692	819	726	626	227	265	186	194	732	599	1301	706	3	5	3	34
6. Destination of Don't Know, Refused, or Missing (HMIS)	808	879	746	628	47	74	125	128	15	16	9	7	93	54	58	47	2	4	0	6
7. Destination Error Rate (%)	35.82	29.81	25.01	21.37	6.79	9.04	17.22	20.45	6.61	6.04	4.84	3.61	12.70	9.02	4.46	6.66	66.67	80.00	0.00	17.65

2019 HDX Competition Report

Submission and Count Dates for PA-509 - Eastern Pennsylvania CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/31/2019	Yes

FY 2019
PA-509 Eastern PA
Continuum of Care

Attachment #02:

1C-4. PHA Administration Plan—
Moving On Multifamily Assisted Housing
Owners' Preference

Attachment #02 documents include the following:

- **PHA Administration Plan Excerpt- Cumberland County Housing Authority**

Administrative Plan -Table of Contents

Chapter 4

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Exhibit 4-A: CCHA Local Preferences

Exhibit 4-B: Domestic Violence Shelter Verification Form

EXHIBIT 4-A: LOCAL PREFERENCES

CUMBERLAND COUNTY HOUSING AUTHORITY

EFFECTIVE JULY 1, 2011

1. Displacement by CCHRA Action

First preference will be given to households who have been displaced by any Cumberland County Housing and Redevelopment Authority project resulting in their loss of a fixed, regular and adequate nighttime residence. Applicants must be residing in the project at the time of displacement and must show proof of residence. Applicants assisted under this preference must lease in Cumberland County for at least two years.

Second preference will be divided equally between the Transitional Housing/Domestic Violence Shelter Preference and the Working Family Preference listed below.

2. Transitional Housing / Domestic Violence Shelter Preference

Preference will be given to qualified households who are living in the Cumberland County Domestic Violence Shelter or a transitional housing facility which has an operating plan acceptable to the Housing Authority, and who have completed their service plan based on information supplied by the Shelter or transitional housing provider. Households qualifying under the domestic violence preference are not permitted to have the abusing individual visit or reside in the unit for twelve months after move-in. Applicants will be required to complete a Domestic Violence Verification form (See appendix at end of chapter). Applicants receiving the Transitional Housing/Domestic Violence preference are required to lease in Cumberland County for at least two years. To retain this preference, applicants must be living in the facility on the date the voucher is issued. (A single individual or couple who are not elderly or disabled are not considered a qualified household for the bridge housing/DVS preference.)

This preference will also be given to persons transitioning out of Single Room Occupancy (SRO) facilities and other transitional or permanent housing operated by homeless providers into neighborhood based permanent housing. Applicants with a diagnosis of Intellectual & Developmental Disabilities who are on the Cumberland/Perry MH/IDD Emergency and Critical lists for residential service and who are transitioning from a community living arrangement (group home); or from a previous living arrangement (temporary shelter, family home, etc.); or individuals with a priority mental health diagnosis who are transitioning from a Community Residential Rehabilitation (CRR) program and/or have completed an independent living skills assessment with a supportive living worker will be given this preference. The referral process will include a recommendation from the individual's Mental Health (MH) Case Manager, Support Coordinator or Primary Residential Worker that supports the consumer's ability to live

independently and identifies any supports and services needed for and agreed to by the consumer. Available services and supports include: case management, psychiatric rehabilitation, support coordination, supportive living, social rehabilitation, financial management, transportation, supported employment, emergency on-call supports, social rehabilitation, and mobile crisis intervention as well as traditional services such as outpatient therapy and medication management. It is understood that continuation of mental health services is voluntary by the consumer. The Housing Authority may assist the consumer to contact the appropriate MH base service unit in order to access needed services at any time.

Individuals/families certified by Cumberland County Children and Youth Services who are in need of adequate housing to maintain custody or to reunify with their children; and youths at least 18 years old and not more than 21 years old (have not reached 22nd birthday) who left foster care, a Community Residential Rehab Host Home and/or Residential Treatment Facility at age 16 or older and who do not have adequate housing will be given this preference.

3. Working Family Preference

This preference will be given to households that have at least one adult member who is working and has worked 20 hours a week or more for the past six months. (Special rules apply to applicants who have been laid off due to a reduction in force or business/plant closing. See S8 Administrative Plan.) An applicant household shall be given the benefit for working families described above if the head of household or spouse are:

- a) 62 years of age or older **or**
- b) receiving Social Security Disability, Supplemental Security Income disability benefits or any other benefits based on an individual's inability to work. In addition, single parent households with children 5 years of age or younger shall receive the benefit of this working family preference.

Single parent households may use school or job training hours approved by the Cumberland County Housing Authority to satisfy this requirement. The Housing Authority requires that the parent/student is attending a full-time educational or job training program and provide verification from the education institution that:

- a) the educational program will lead to employment with good wages and possibly benefits, as evidenced, for example, by the experience of recent graduates of the program;
- b) the parent is making satisfactory progress; and
- c) the school does not believe it is advisable for the parent/student to attempt to work 20 hours per week while also trying to meet the program demands.

Where these requirements are met, the Housing Authority may count the number of hours that the parent/student attends school or training toward the 20 hour per week requirement. The

parent/student would be required to work to make up the difference between the number of hours he/she attends school and 20 hours per week.

For all of the preference categories described above, preference will be given to households that live or work in Cumberland County. Applicant must be employed at least six months in the county to qualify for this residency preference with no break in employment of more than 30 days. If applicant works for a temporary employment service, the applicant's assignment must be in the county. Preference must be maintained through lease-up.

Treatment of Single Applicants

Applicants who are elderly or disabled will be given a selection priority over all "Other Single" applicants, regardless of preference status. "Other Singles" denotes a one-person household in which the individual member is not elderly, disabled, or displaced by government action. Such applicants will be placed on the waiting list in accordance with any other preferences to which they are entitled, but they cannot be selected for any assistance before any one person elderly or disabled family regardless of local preferences.

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #03:

1C-4. PHA Administrative Plan—

Homeless Preference

Attachment #03 documents include the following:

- **PHA Administration Plan Excerpt- Monroe County Public Housing**
- **PHA Administration Plan Excerpt- Monroe County Housing Choice Voucher**
- **PHA Administration Plan Excerpt- Centre County Housing Choice Voucher**

E. RANKING PREFERENCES

The HA will rank preferences to prioritize applicants.

These categories will receive a ranking preference:

Victims of Domestic Violence - 2

Homelessness - 2

Veterans and Veterans spouse - 2

Monroe County Residents - 5

Working Families 2

Training program 2

Disabled 2

Elderly 2

Non Resident 1

4-III.B. SELECTION METHOD

HAMCs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the HAMC will use.

Local Preferences [24 CFR 960.206]

HAMCs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HAMC to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HAMC plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

HAMC Policy

The HAMC will use the following local preference:

HAMC Policy

- A. Veteran: A veteran or spouse who has served on Federal Active Duty for a period of more than 180 days (i.e. 181 days, etc.) and was discharged or released from such active duty with other than a dishonorable discharge, or if less than 180 days was discharged or released from active duty because of a service-connected disability.
- B. Monroe County Resident: An adult who is living and/or working in Monroe County, PA.
- C. Victim of Domestic Violence: "Victim". A person who is physically or sexually abused by a family or household member, as defined under the "Protection from Abuse Act", Act of December 19, 1990, P.L. 1240, No. 206, as amended, found at 23Pa.C.S.A. 6101. The term shall also include persons who have a significant relationship with the victim and who seek advice, counseling, or assistance from a domestic violence counselor or advocate regarding abuse of the victim.
- D. Homeless:
 - 1. A family/person who lacks a fixed, regular and adequate nighttime residence; or
 - 2. A family/person who has a primary nighttime residence that is:
 - a. a supervised publicly or privately operated shelter designed to provide temporary living accommodations; or
 - b. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.
- E. Working or Work Training Program
 - Working Family. The head of household or spouse must be legally employed. The head of household or spouse must work for wages, commissions, or other consideration of value and have been so gainfully employed at application. It must be apparent that employment is of a continuous nature and the head of household or spouse must anticipate such continuous employment after the date of placement. Self-employed

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the HAMC will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the HAMC to establish other local preferences, at its discretion. Any local preferences established must be consistent with the HAMC plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HAMC Policy

- A. **Veteran:** A veteran or spouse who has served on Federal Active Duty for a period of more than 180 days (i.e. 181 days, etc.) and was discharged or released from such active duty with other than a dishonorable discharge, or if less than 180 days was discharged or released from active duty because of a service-connected disability.
- B. **Monroe County Resident:** An adult who is living and/or working in Monroe County, PA.
- C. **Victim of Domestic Violence: "Victim".** A person who is physically or sexually abused by a family or household member, as defined under the "Protection from Abuse Act", Act of December 19, 1990, P.L. 1240, No. 206, as amended, found at 23 Pa.C.S.A. 6101. The term shall also include persons who have a significant relationship with the victim and who seek advice, counseling, or assistance from a domestic violence counselor or advocate regarding abuse of the victim.
- D. **Homeless:**
 - 1. A family/person who lacks a fixed, regular and adequate nighttime residence; or
 - 2. A family/person who has a primary nighttime residence that is:
 - a. a supervised publicly or privately operated shelter designed to provide temporary living accommodations; or
 - b. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.
- E. **Working or Work Training Program**

Working Family. The head of household or spouse must be legally employed. The head of household or spouse must work for wages, commissions, or other consideration of value and have been so gainfully employed at application. It must be apparent that employment is of a continuous nature and the head of household or spouse must anticipate such continuous employment after the date of placement. Self-employed individuals would qualify for this Local Preference if the head of the household was able to demonstrate 9 months of self-employment immediately prior to the date of placement. If the head of

household or spouse is 62 or older, or is a person with disabilities; they will be given this preference.

Approved Job Training Program. Any head of household or spouse who is participating in, or enrolled for participation in training, education, or employment program funded by HUD, JTPA, or any other Federal, state or local organization, provided that the program's primary purpose is to prepare low and very low-income individuals for economic independence or family self-sufficiency. Attendance must be verified in writing by the training, education, or employment provider.

D. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION

[24 CFR 5.415]

At the time of application, an applicant's entitlement to a Local Preference may be made on the following basis.

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without the Local Preference and given an opportunity for a meeting.

E. RANKING PREFERENCES

The HA will rank preferences to prioritize applicants.

These categories will receive a ranking preference:

Victims of Domestic Violence - 2

Homelessness - 2

Veterans and Veterans spouse - 2

Monroe County Residents - 5

Working Families 2

Training program 2

Disabled 2

Elderly 2

Non Resident 1

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a HAMC may skip non-ELI families on the waiting list in order to select an ELI family.

If an applicant's failure to respond to a request for information or update was caused by his/her verified disability, the HACC will provide reasonable accommodation to give him/her an opportunity to respond.

An applicant may remove his/her name from the waiting list by requesting that his/her application be canceled. Subsequent to cancellation, an applicant may re-apply but will not be given consideration for his/her position on the waiting list under the previous application.

5. Purging of the Waiting List

The HACC will periodically update the waiting list to ensure that it is current and accurate by mailing a notification to the applicant at his/her last known address, requesting confirmation of his/her continued interest in remaining on the waiting list. The applicant will be given seven (7) calendar days to return the notice of continued interest.

If the HACC does not receive a response within seven (7) calendar days, the HACC will notify the applicant that his/her name will be withdrawn from the waiting list. The applicant will have an opportunity for an Informal Review.

The HACC is not responsible for mail delays. If the applicant fails to notify the HACC of a move, the HACC will not be responsible for the applicant's failure to receive the notice of continued interest.

6. Finalizing the Determination

If the HACC does not have sufficient funds to subsidize the family unit size of the family at the top of the waiting list, the HACC will not skip the top waiting list family in order to admit an applicant family with a smaller family unit size that can be immediately supported with available funding.

D. SELECTION

All information on the application will be verified when the HACC estimates that a Voucher can be issued within 60 days. A family will not be selected for admission until verification of all required information, including Citizenship, has been provided.

1. Selection will be made based upon the HACC's obligation that at least seventy five percent (75%) of all new admissions to the Section 8 Program not have incomes that exceed 30% of the area median income;
2. The HACC will monitor admissions every six (6) months to determine compliance with the 75% Income Targeting requirement; and

3. The HACC will admit families to the Section 8 Program to comply with the Income Targeting requirement, and may adjust the waiting list selection to do so.

At any time the HACC may, at its sole discretion and without notice, adjust the selection of Income Targeting Eligible families to an amount between 75% and 100% if it has determined that an insufficient number of families whose incomes do not exceed 30% of the area median income are being admitted to the Section 8 Program.

E. TARGETING AND PREFERENCES

Eligible applicants will be placed on the waiting list and selected for admission based upon date, time and Federal Income Targeting eligibility requirements, except as provided for "Homeless Vouchers" in Chapter 4 Section F.

1. Federal Income Targeting

All families whose annual gross incomes do not exceed 30% of the area median income (extremely-low-income) at the time of admission will be considered Federal Income Targeting Eligible. Seventy-five percent (75%) of all new admissions to the Section 8 Program are required to be in this category. Families who do not meet this income requirement will be placed on the waiting list as Federal Income Targeting ineligible.

Where necessary, a request will be made to HUD by the HACC to establish and implement different targeting standards, for "good cause", in accordance with the HACC's Public Housing Agency Plan. "Good cause" may include, but is not limited to, the requirement to house eligible families as special non-waiting list admissions and the treatment of the family's income for the purposes of eligibility and Federal Income Targeting.

2. Preferences

Eligible applicants who qualify for a local preference are entitled to be placed on the waiting list and receive a preference in selection of Housing Vouchers. Families who qualify as local preference holders, as defined in this section, will be admitted prior to families who do not have a local preference within either the Federal Income Targeting Eligible or Federal Income Targeting Ineligible categories of the waiting list. All Local Preferences will be rated as equal, having no individual weight or aggregate value for multiple preferences.

The HACC will place families on the waiting list as either Federal Income Targeting Eligible or Federal Income Targeting Ineligible, by time and date of application, and by any Local Preference as described below. Over/Under housed Public Housing residents will receive highest priority on the Preference Waiting List. Applicants who fall within Transitional Housing or Domestic Violence preference will receive second priority on the Preference Waiting List. Within this preference category, families will be selected according to the date and time their completed application was received by the PHA. The remaining preference categories, Homeless Elderly/Disabled, Involuntarily Displaced, and Homeless will carry equal weight on the preference list.

OVERHOUSED PUBLIC HOUSING RESIDENTS -Any resident of Beaver Farm Apartments, who no longer qualifies to reside in Public Housing. (Must have two children to qualify) In the event a child moves out of the unit and the resident no longer has two children residing in the household the resident would qualify for preference.

TRANSITIONAL HOUSING - Any participant of the Bridge Housing or Supportive Housing Program would qualify for preference. These participants would be facing homelessness if not referred to the Section 8 Housing Choice Voucher Preference List. These applicants would be referred by Housing Transitions, Inc., the Women's Resource Center, or other similar agency that assists homeless families. The status of such homeless families must be verified by the referring.

→ **DOMESTIC VIOLENCE** - The head of household and/or members of your family are victims of actual or threatened domestic violence. The domestic violence should have occurred recently or be of a continuing nature. An applicant may qualify for victims of domestic violence if the applicant vacated a unit because of domestic violence or lives in a unit with a person who engages in violence. An applicant who qualifies for the preference should certify that the person who engaged in the violence will not reside with the applicant family. If the family is admitted, the PHA may deny or terminate assistance for breach of the agreement. The status of such victims of domestic violence must be verified by Women's Resource, Center for Domestic Violence or other similar agency that assists victims of domestic violence.

→ **HOMELESS ELDERLY/DISABLED** -The head of household and/or spouse must be homeless and elderly (62 years or older) or homeless and disabled as defined in Section 223 of the Social Security Act.

INVOLUNTARILY DISPLACED - INCLUDES situations where the landlord does not renew the lease; displacement due to non-suspicious fires, disasters, government action or action by a private owner that the tenant could not control or prevent; action carried out by a government agency in connection with a public improvement or development program. DOES NOT INCLUDE evictions for non-payment of rent; lease violations, or damages caused to the property; being asked to vacate the premises if there has been no previous rental agreement and the applicant has been part of the owner/tenant's own household immediately prior to application; overcrowding if the unit is otherwise adequate.

→ HOMELESSNESS -A homeless individual or family is one who lacks a fixed, regular, or nighttime residence and has a primary nighttime residence that is a supervised publicly or privately operated shelter (includes welfare hotels, congregate shelters, and transitional housing for the mentally ill); an institution that provides a temporary residence for individuals intended to be institutionalized; or an individual or family who will imminently lose their housing within 14 days. *NOTE-DOES NOT INCLUDE AN INDIVIDUAL IN PRISON OR DETAINED BY LAW.

We understand the need for housing assistance in Centre County and in order to fairly offer assistance for all needed, when vouchers become available the PHA will invite individuals/families from both the Section 8 HCV waiting list and the Preference List. For every ten (10) individuals/families offered assistance, seven (7) will be from the Centre County HCV Waiting List (until exhausted) and three (3) from the Preference List (until exhausted). Once these lists are exhausted individuals from the Others outside Centre County List will be offered assistance.

F. PREFERENCE DENIAL

A preference does not guarantee admission. The applicant must meet all HACC tenant screening criteria before being selected as a tenant.

If the applicant's preference cannot be verified, the applicant will be notified of the preference denial and given the opportunity for an informal hearing.

The HACC will not give a preference to an applicant if any member of the family is a person who was evicted during the past three (3) years, because of drug-related activity, violent criminal activity or alcohol abuse from housing assisted under a 1937 Housing Act program.

G. SPECIAL ADMISSIONS (NON-WAITING LIST SELECTION)

A special admission is the admission of an applicant who is not on the HACC's waiting list or who is admitted without consideration of the applicant's waiting list position. The HACC will admit families as special admissions under the following conditions:

1. If HUD awards funding that is targeted for families living in specified units:
 - The HACC will use the assistance for the families living in these units; and
 - The HACC will maintain records showing that a family was admitted with HUD-targeted assistance.

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #04:

**1C-7. Centralized or Coordinated Assessment
System**

Attachment #04 documents include the following:

- **Connect to Home (CE) Pre-Screen and Additional Screening Questions**
- **Connect to Home (CE) Individual VI-SPDAT**
- **Connect to Home (CE) Family VI-SPDAT**
- **Connect to Home (CE) Transition Age Youth (TAY) VI-SPDAT**

PA-509 Connect to Home: Pre-Screen

Pre-Screening Questionnaire - complete the following Pre-Screening questionnaire or select an existing one from above (if available) to use as the current version for the current Intake/Contact; once finished hit "Save and Next".

Do I have your permission to enter your information*
in our secured data system called HMIS, share it with
Coordinated Entry referral partners, and potentially
place your name on the Community Queue
prioritization list for housing?

Reason for not sharing?*

What is the State/County/Zip Code of your last
permanent address?

Have you served in active military, naval, or air
service?

Household Type for person(s) being assessed: ⓘ

Where did you sleep last night?

May I have the zip code where you slept last night if
you know it (or County if unknown)? Zip Code Unknown ☐

How long have you been in this living situation?

PA-509 Connect to Home: VI-SPDAT Additional Questions

Additional Questions

Have you been diagnosed with a mental health disorder?

Are you currently working with a case manager?

Chronically Homeless Questions:

On what date did your current episode/experience of
homelessness begin? ⓘ

Number of Days Continuously Homeless:

How many times have you lived on the street, in an Emergency
Shelter, on a motel voucher or in a safe haven in the past three
years, including today?

How many months have you lived on the street, in an
Emergency Shelter, on a motel voucher or in a safe haven in the
past three years?

Do you have a disabling condition, which consists of any
physical, mental, or emotional impairment, including an
impairment caused by alcohol or drug abuse, posttraumatic
stress disorder, or brain injury that impedes your ability to
maintain housing or employment? : ⓘ

Chronically Homeless: ☐ Yes ☒ No

On a regular day, where is it easiest to find you and what time
of day is easiest to do so?

Is there a phone number and/or email where someone can get
in touch with you or leave a message?

Phone:

Email:

Ok, now I'd like to take your picture. May I do so? ☐ Yes ☐ No ☐ Client refused

Were you satisfied with the service you received from me
today:

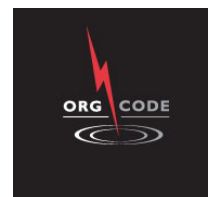
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Single Adults

AMERICAN VERSION 2.01

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**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ____/____/____	Survey Time ____	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ____/____/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:

1

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- ☐ Shelters
☐ Transitional Housing
☐ Safe Haven
☐ **Outdoors**
☐ **Other (specify):** _____

☐ **Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

0

2. How long has it been since you lived in permanent stable housing? _____ Years

☐ Refused

3. In the last three years, how many times have you been homeless? _____

☐ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

0

B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room? _____

☐ Refused

b) Taken an ambulance to the hospital? _____

☐ Refused

c) Been hospitalized as an inpatient? _____

☐ Refused

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____

☐ Refused

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____

☐ Refused

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____

☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

0

5. Have you been attacked or beaten up since you've become homeless? ☐ Y ☐ N ☐ Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

0

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **LEGAL ISSUES**.

SCORE:

0

8. Does anybody force or trick you to do things that you do not want to do? ☐ Y ☐ N ☐ Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION**.

SCORE:

0

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Y ☐ N ☐ Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

SCORE:

0

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

SCORE:

0

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

SCORE:

0

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

0

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ Y ☐ N ☐ Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ Y ☐ N ☐ Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ Y ☐ N ☐ Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ Y ☐ N ☐ Refused
19. When you are sick or not feeling well, do you avoid getting help? ☐ Y ☐ N ☐ Refused
20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant? ☐ Y ☐ N ☐ N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

0

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? ☐ Y ☐ N ☐ Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

0

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? ☐ Y ☐ N ☐ Refused
- b) A past head injury? ☐ Y ☐ N ☐ Refused
- c) A learning disability, developmental disability, or other impairment? ☐ Y ☐ N ☐ Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

0

IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

0

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? ☐ Y ☐ N ☐ Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

0

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? ☐ Y ☐ N ☐ Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

0

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	1 /1	Score: Recommendation: 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	0 /2	
B. RISKS	0 /4	
C. SOCIALIZATION & DAILY FUNCTIONS	0 /4	
D. WELLNESS	0 /6	
GRAND TOTAL:	1 /17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

Version 2

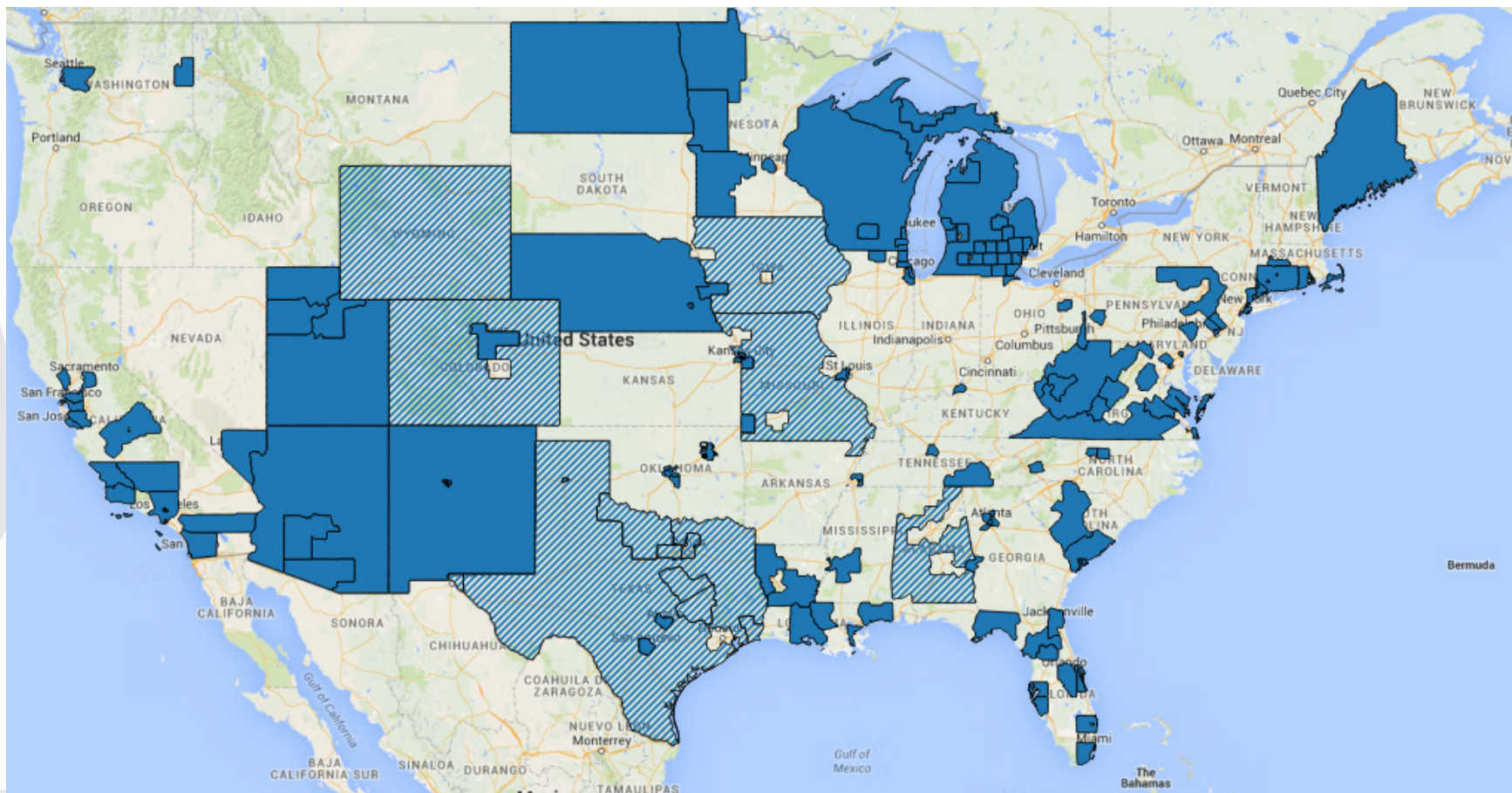
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You will notice some differences in Version 2 compared to Version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

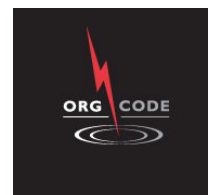
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Families

AMERICAN VERSION 2.0

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 2.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 4.0 for Families
- SPDAT V 4.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name	Agency	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
_____	_____	
Survey Date	Survey Time	Survey Location
DD/MM/YYYY ____/____/____	____:____	_____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

PARENT 1	First Name	Nickname	Last Name
	_____	_____	_____
	In what language do you feel best able to express yourself? _____		
	Date of Birth	Age	Social Security Number
	DD/MM/YYYY ____/____/____	_____	_____
			Consent to participate
			<input type="checkbox"/> Yes <input type="checkbox"/> No
PARENT 2	<input type="checkbox"/> No second parent currently part of the household		
	First Name	Nickname	Last Name
	_____	_____	_____
	In what language do you feel best able to express yourself? _____		
	Date of Birth	Age	Social Security Number
	DD/MM/YYYY ____/____/____	_____	_____
			Consent to participate
			<input type="checkbox"/> Yes <input type="checkbox"/> No
IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.			SCORE:
			1

Children

- How many children under the age of 18 are currently with you? _____ ☐ Refused
- How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ ☐ Refused
- IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? ☐ Y ☐ N ☐ Refused
- Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

SCORE:

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

0

A. History of Housing and Homelessness

- Where do you and your family sleep most frequently? (check one)
 - ☐ Shelters
 - ☐ Transitional Housing
 - ☐ Safe Haven
 - ☐ **Outdoors**
 - ☐ **Other (specify):** _____
 - ☐ **Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

0

- How long has it been since you and your family lived in permanent stable housing? _____ Years ☐ Refused
- In the last three years, how many times have you and your family been homeless? _____ ☐ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

0

B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? _____ ☐ Refused
- b) Taken an ambulance to the hospital? _____ ☐ Refused
- c) Been hospitalized as an inpatient? _____ ☐ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ ☐ Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? _____ ☐ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ ☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**

SCORE:

0

9. Have you or anyone in your family been attacked or beaten up since they've become homeless? ☐ Y ☐ N ☐ Refused
10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF HARM.**

SCORE:

0

11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **LEGAL ISSUES.**

SCORE:

0

12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? ☐ Y ☐ N ☐ Refused
13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION.**

SCORE:

0

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? ☐ **Y** ☐ **N** ☐ Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ **Y** ☒ **N** ☐ Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

SCORE:

0

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? ☐ **Y** ☒ **N** ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

SCORE:

0

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ **Y** ☒ **N** ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

SCORE:

0

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? ☐ **Y** ☐ **N** ☐ Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

0

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? ☐ **Y** ☐ **N** ☐ Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ **Y** ☐ **N** ☐ Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? ☐ **Y** ☐ **N** ☐ Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ **Y** ☐ **N** ☐ Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? ☐ **Y** ☐ **N** ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

0

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? ☐ Y ☐ N ☐ Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

0

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? ☐ Y ☐ N ☐ Refused

b) A past head injury? ☐ Y ☐ N ☐ Refused

c) A learning disability, developmental disability, or other impairment? ☐ Y ☐ N ☐ Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

0

28. **IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:** Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? ☐ Y ☐ N ☐ N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

0

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? ☐ Y ☐ N ☐ Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

0

31. **YES OR NO:** Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? ☐ Y ☐ N ☐ Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

0

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? ☐ Y ☐ N ☐ Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.

SCORE:

0

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? ☐ Y ☐ N ☐ Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? ☐ Y ☐ N ☐ Refused

36. IF THERE ARE SCHOOL-AGED CHILDREN: Do your children attend school more often than not each week? ☐ Y ☐ N ☐ N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.

SCORE:

0

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? ☐ Y ☐ N ☐ Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.

SCORE:

0

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? ☐ Y ☐ N ☐ Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? ☐ Y ☐ N ☐ Refused

b) 2 or more hours per day for children aged 12 or younger? ☐ Y ☐ N ☐ Refused

41. IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER: Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? ☐ Y ☐ N ☐ N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.

SCORE:

0

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	1 /2	Score: Recommendation: 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	0 /2	
B. RISKS	0 /4	
C. SOCIALIZATION & DAILY FUNCTIONS	0 /4	
D. WELLNESS	0 /6	
E. FAMILY UNIT	0 /4	
GRAND TOTAL:	1 /22	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

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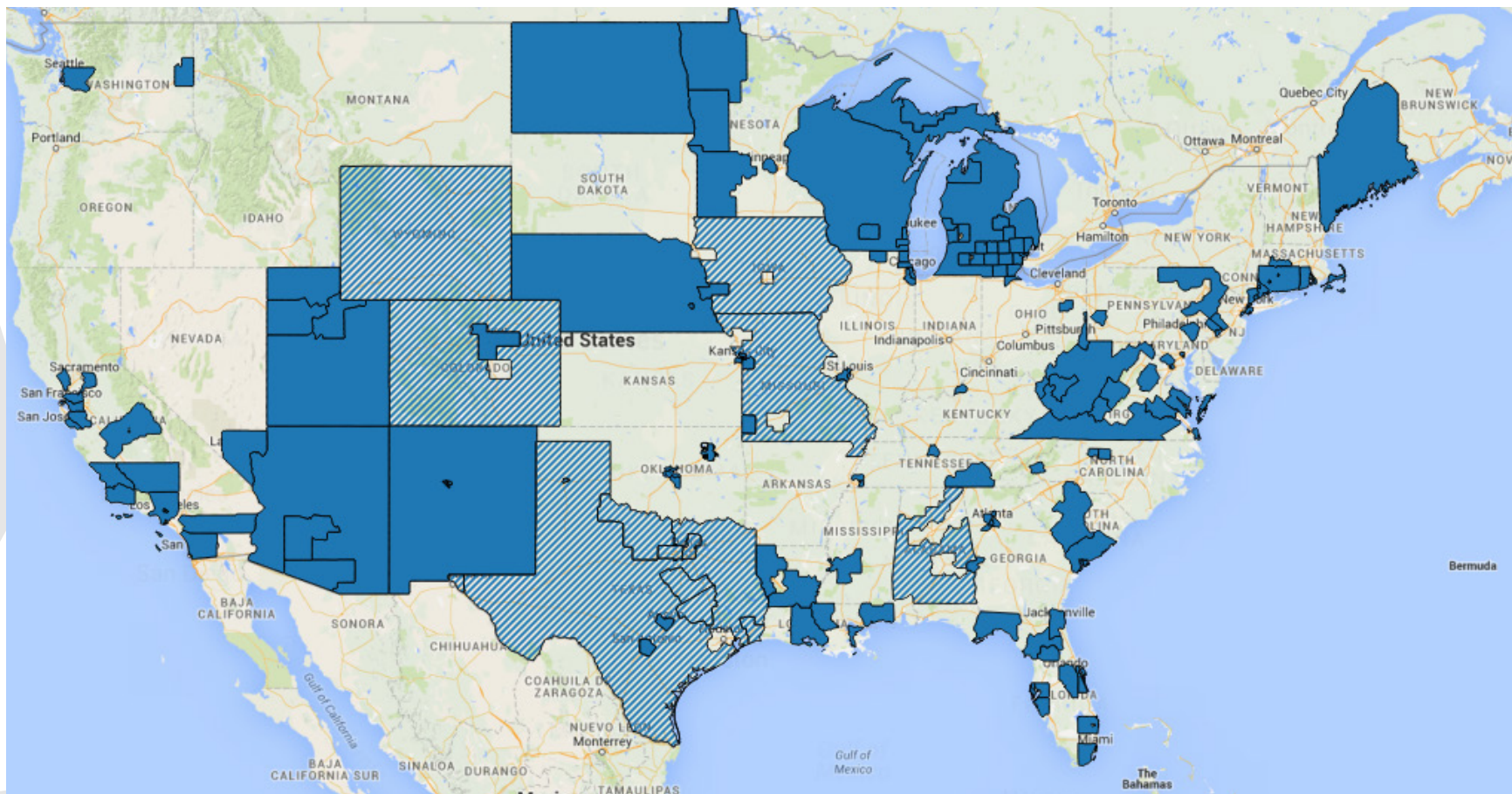
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Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

**Transition Age Youth -
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(TAY-VI-SPDAT)**

“Next Step Tool for Homeless Youth”

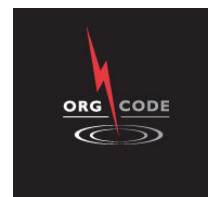
AMERICAN VERSION 1.0

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Eric Rice, PhD



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0
- Family VI-SPDAT V 2.0
- Next Step Tool for Homeless Youth V 1.0

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- F-SPDAT V 2.0 for Families
- Y-SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT assessment product, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

OrgCode Consulting, Inc. and Community Solutions joined forces with the Corporation for Supportive Housing (CSH) to combine the best parts of products and expertise to create one streamlined triage tool designed specifically for youth aged 24 or younger.

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ____/____/____	Survey Time ____ : ____	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ____/____/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.

SCORE:

1

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- ☐ Shelters ☐ Couch surfing ☐ Other (specify): _____
☐ Transitional Housing ☐ Outdoors
☐ Safe Haven ☐ Refused

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

0

2. How long has it been since you lived in permanent stable housing? _____ Years ☐ Refused

3. In the last three years, how many times have you been homeless? _____ ☐ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

0

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ ☐ Refused
 b) Taken an ambulance to the hospital? _____ ☐ Refused
 c) Been hospitalized as an inpatient? _____ ☐ Refused
 d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ ☐ Refused
 e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ ☐ Refused
 f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ ☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

0

5. Have you been attacked or beaten up since you've become homeless? ☐ Y ☐ N ☐ Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

0

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

8. Were you ever incarcerated when younger than age 18? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **LEGAL ISSUES**.

SCORE:

0

9. Does anybody force or trick you to do things that you do not want to do? ☐ Y ☐ N ☐ Refused

10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION**.

SCORE:

0

C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Y ☐ N ☐ Refused

12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

SCORE:

0

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

SCORE:

0

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

SCORE:

0

15. Is your current lack of stable housing...

- a) Because you ran away from your family home, a group home or a foster home? ☐ **Y** ☐ N ☐ Refused
- b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers? ☐ **Y** ☐ N ☐ Refused
- c) Because your family or friends caused you to become homeless? ☐ **Y** ☐ N ☐ Refused
- d) Because of conflicts around gender identity or sexual orientation? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

0

- e) Because of violence at home between family members? ☐ **Y** ☐ N ☐ Refused
- f) Because of an unhealthy or abusive relationship, either at home or elsewhere? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **ABUSE/TRAUMA**.

SCORE:

0

D. Wellness

- 16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ **Y** ☐ N ☐ Refused
- 17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ **Y** ☐ N ☐ Refused
- 18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ **Y** ☐ N ☐ Refused
- 19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ **Y** ☐ N ☐ Refused
- 20. When you are sick or not feeling well, do you avoid getting medical help? ☐ **Y** ☐ N ☐ Refused
- 21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

0

NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? ☐ **Y** ☐ N ☐ Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing? ☐ **Y** ☐ N ☐ Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

0

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? ☐ **Y** ☐ N ☐ Refused
- b) A past head injury? ☐ **Y** ☐ N ☐ Refused
- c) A learning disability, developmental disability, or other impairment? ☐ **Y** ☐ N ☐ Refused
26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

0

IF THE RESPONENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

0

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? ☐ **Y** ☐ N ☐ Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

0

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	1 /1	Score: Recommendation: 0-3: no moderate or high intensity services be provided at this time 4-7: assessment for time-limited supports with moderate intensity 8+: assessment for long-term housing with high service intensity
A. HISTORY OF HOUSING & HOMELESSNESS	0 /2	
B. RISKS	0 /4	
C. SOCIALIZATION & DAILY FUNCTIONS	0 /5	
D. WELLNESS	0 /5	
GRAND TOTAL:	1 /17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Night
Is there a phone number and/or email where someone can get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the youth at some point in the future
- safety planning

Appendix A: About the TAY-VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

The Youth – Transition Age Youth Tool from CSH

Released in May 2013, the Corporation for Supportive Housing (CSH) partnered with Dr. Eric Rice, Assistant Professor at the University of Southern California (USC) School of Social Work, to develop a triage tool that targets homeless Transition Age Youth (TAY) for permanent supportive housing. It consists of six items associated with long-term homelessness (five or more years) among transition-aged youth (age 18-24).

Version 2 of the VI-SPDAT

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool.

Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

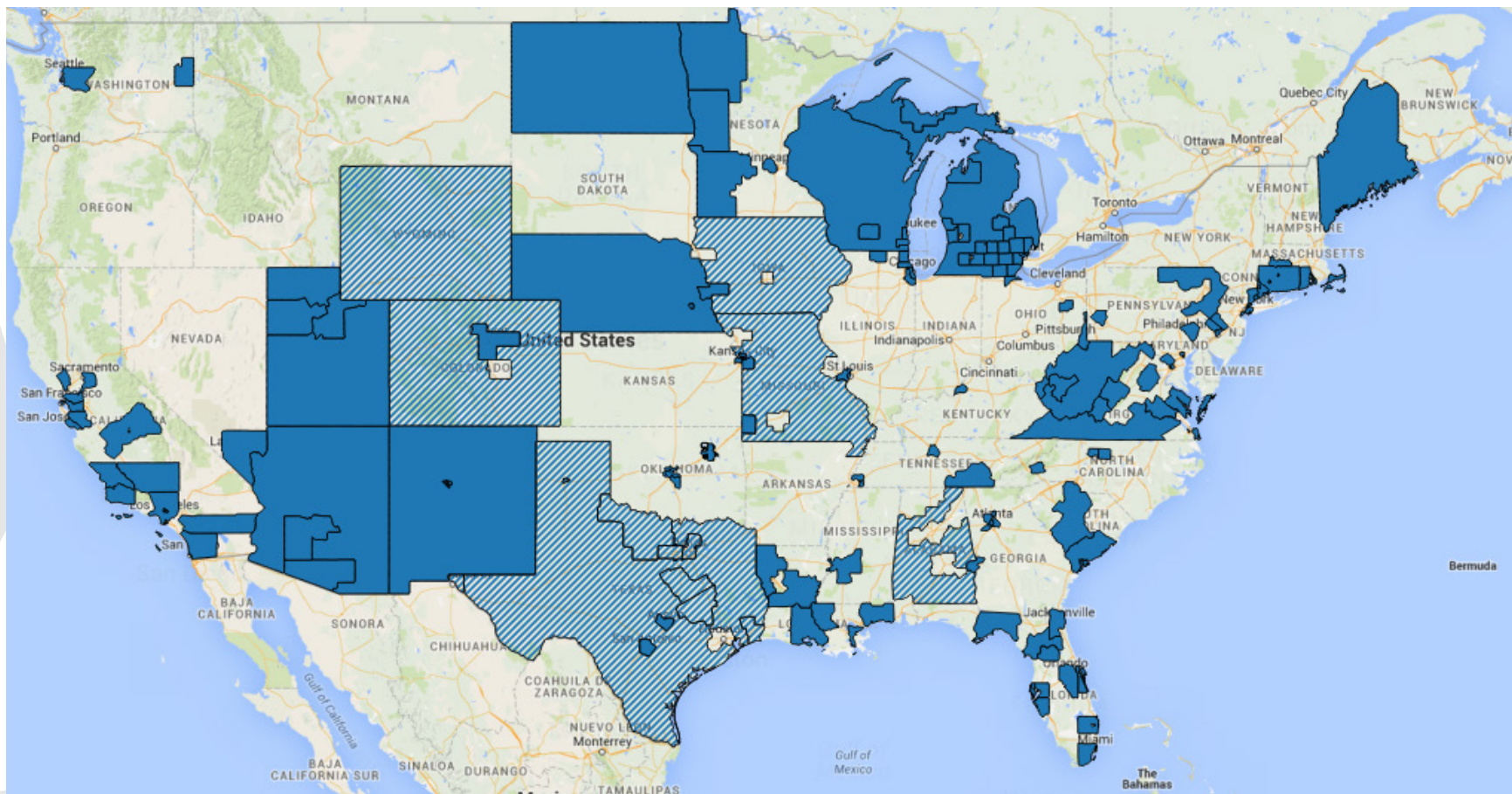
One piece of feedback was the growing concern that youth tended to score lower on the VI-SPDAT, since the Vulnerability Index assesses risk of mortality which is less prevalent among younger populations. So, in version 2 of the VI-SPDAT, OrgCode Consulting, Inc. and Community Solutions joined forces with CSH to combine the best parts of the TAY, the VI, and the SPDAT to create one streamlined triage tool designed specifically for youth aged 24 or younger.

If you are familiar with the VI-SPDAT, you will notice some differences in the TAY-VI-SPDAT compared to VI-SPDAT version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
 - Yonkers/Mount Vernon/New Rochelle/Westchester County
- Ohio**
- Toledo/Lucas County
 - Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #05:

1E-1. Public Posting- 15 Day Notification

Outside e-Snaps—Projects Accepted

Attachment #05 documents include the following:

- **Letters to new project applications- accepted**
- **Notice to CoC- renewal and new projects accepted/rejected (Email)**
- **Notice to CoC- renewal and new projects accepted/rejected (Website)**
- **Documentation of withdrawal from DV Bonus CE project by Victims Interventions Program (VIP) and selection of Transitions of PA for DV Bonus CE by Funding Committee**
 - **Notice from VIP of withdrawal (email)**
 - **Funding Committee vote to select Transitions of PA for DV Bonus CE (email chain)**
 - **Notification to CoC of withdrawal of VIP from DV Bonus CE and selection of Transitions of PA for DV Bonus CE (email)**

Notification of Decision for CoC New Permanent Housing Project Funding- Clinton County Housing Coalition

Eastern PA CoC

Mon 9/9/2019 2:54 PM

To: Jeff@clintoncountyhousing.com <Jeff@clintoncountyhousing.com>

 1 attachments (252 KB)

Clinton County Housing Coalition Notification of New Project Preliminary Application Decision.pdf;

Dear Jeff,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Clinton County Housing Coalition which includes important information on next steps.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

Working to ensure homelessness is rare, brief and a one-time experience

Eastern PA COC Board of Directors:

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Leslie Perryman
Vice President
Mae-Ling Kranz
Treasurer
Craig Newcomer
Secretary

Randi Bannon
Alisa Baratta
Sergio Carmona
Madra Clay
Beth Ellis
Anne Fogoros
Melissa Magargle
Rob Nicoletta
Jeff Poch
Jeanette Triano Sinn

Collaborative Applicant:

Madra Clay
*PA Dept of Community &
Economic Development
(DCED)*
*Commonwealth Keystone
Building*
400 North Street,
4th Floor
Harrisburg, PA 17120
(717) 720-7397
www.dced.pa.gov

CoC Consultant:

Diana T. Myers &
Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Jeff Rich
Clinton County Housing Coalition

RE : New project application submitted to Eastern PA CoC

Dear Jeff,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Clinton County Housing Coalition's application was reviewed and approved by the Funding Committee. The Funding Committee requested that you amend your original budget proposal and submit an updated budget in the amount of \$202,023 (or as close to \$202,023 as possible).

- **Clinton County Housing Coalition has been approved to apply for a RRH project under the CoC Bonus in the amount of \$202,023.**

Next steps:

- **Please respond by COB on Tuesday, September 10th to easterncoc@pennsylvaniacoc.org with the project's official name.** This must be the name that will be provided within your new project application to HUD.
- You will need to create a new project application on e-snaps, HUD's CoC online application system. If you are not familiar with the esnaps system, please use the tools available at: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Please note that DMA has created two videos to assist you with preparing the new project application in e-snaps, which can be found here:
 - CoC NOFA New Projects in esnaps: <https://www.youtube.com/watch?v=tfxpXc0IM9E&t=7s>
 - CoC NOFA esnaps Content Details for New Projects: <https://www.youtube.com/watch?v=8h1kEDfCRvw&t=14s>
- **By COB on Friday, September 13th, please provide a PDF of your application to our office for review.** The email should be sent to easterncoc@pennsylvaniacoc.org. Please make sure the subject line includes the words "New Project Application – Agency Name". (If you are not able to make the September 13th deadline, please let us know as soon as possible and ensure that you submit no later than September 16th – we know this timeline is tight!). *Please note that your preliminary application includes many of the narrative responses you will need to respond to the questions in esnaps.*

Thank you for the commitment of your organization and staff to be a partner to the Eastern PA CoC as we work together to reduce and end homelessness.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- New Bethany

Eastern PA CoC

Mon 9/9/2019 2:54 PM

To: J. Marc Rittle <jmrittle@newbethanyministries.org>

 1 attachments (234 KB)

New Bethany Notification of New Project Preliminary Application Decision.pdf;

Dear Marc,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for New Bethany, Inc. which includes important information on next steps.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org

**Eastern PA CoC
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Beth Ellis
Anne Fogoros
Melissa Magargle
Rob Nicoletta
Jeff Poch
Jeanette Triano Sinn

**Collaborative
Applicant:**

Madra Clay
*PA Dept of
Community &
Economic
Development
(DCED)
Commonwealth
Keystone Building
400 North Street,
4th Floor
Harrisburg, PA 17120
(717) 720-7397
www.dced.pa.gov*

CoC Consultant:

Diana T. Myers &
Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA
19027
(215) 576-1558
www.dma-
housing.com

September 9, 2019

J. Marc Rittle
New Bethany, Inc.

RE : New project application submitted to Eastern PA CoC

Dear Marc,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. New Bethany's application was reviewed and approved by the Funding Committee. The Funding Committee requested that you amend your original budget proposal and submit an updated budget in the amount of \$202,023 (or as close to \$202,023 as possible).

- **New Bethany, Inc. has been approved to apply for a RRH project under the CoC Bonus in the amount of \$202,023.**

Next steps:

- **Please respond by COB on Tuesday, September 10th to easterncoc@pennsylvaniacoc.org with the project's official name.** This must be the name that will be provided within your new project application to HUD.
- You will need to create a new project application on e-snaps, HUD's CoC online application system. If you are not familiar with the esnaps system, please use the tools available at: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Please note that DMA has created two videos to assist you with preparing the new project application in e-snaps, which can be found here:
 - CoC NOFA New Projects in esnaps:
<https://www.youtube.com/watch?v=tfxpXc0IM9E&t=7s>
 - CoC NOFA esnaps Content Details for New Projects:
<https://www.youtube.com/watch?v=8h1kEDfCRvw&t=14s>
- **By COB on Friday, September 13th, please provide a PDF of your application to our office for review.** The email should be sent to easterncoc@pennsylvaniacoc.org. Please make sure the subject line includes the words "New Project Application – Agency Name". (If you are not able to make the September 13th deadline, please let us know as soon as possible and ensure that you submit no later than September 16th – we know this timeline is tight!). *Please note that your preliminary application includes many of the narrative responses you will need to respond to the questions in esnaps.*

Thank you for the commitment of your organization and staff to be a partner to the Eastern PA CoC as we work together to reduce and end homelessness.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for DV Bonus RRH Funding- PCADV

Eastern PA CoC

Mon 9/9/2019 2:40 PM

To: Maria Williams <mwilliams@pcadv.org>

 1 attachments (256 KB)

PCADV Notification of New Project Preliminary Application Decision.pdf;

Dear Maria,

Attached please find notification of the Eastern PA CoC's decision related to DV Bonus RRH funding for PCADV, which includes important information on next steps.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

Working to ensure homelessness is rare, brief and a one-time experience

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Collaborative Applicant:

Madra Clay
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Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Maria Williams
Pennsylvania Coalition Against Domestic Violence (PCADV)

RE : New project application submitted to Eastern PA CoC

Dear Maria,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care DV Bonus RFP. PCADV's application was reviewed and approved by the Funding Committee.

- **PCADV has been approved to apply for a Rapid Rehousing project under the DV Bonus in the full amount requested, \$1,138,492.**

Next steps:

- **Please respond by COB on Tuesday, September 10th to easterncoc@pennsylvaniacoc.org with the project's official name.** This must be the name that will be provided within your new project application to HUD.
- You will need to create a new project application on e-snaps, HUD's CoC online application system. If you are not familiar with the esnaps system, please use the tools available at: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Please note that DMA has created two videos to assist you with preparing the new project application in e-snaps, which can be found here:
 - CoC NOFA New Projects in esnaps: <https://www.youtube.com/watch?v=tfxpXc0IM9E&t=7s>
 - CoC NOFA esnaps Content Details for New Projects: <https://www.youtube.com/watch?v=8h1kEDfCRvw&t=14s>
- **By COB on Friday, September 13th, please provide a PDF of your application to our office for review.** The email should be sent to easterncoc@pennsylvaniacoc.org. Please make sure the subject line includes the words "New Project Application – Agency Name". (If you are not able to make the September 13th deadline, please let us know as soon as possible and ensure that you submit no later than September 16th – we know this timeline is tight!). *Please note that your preliminary application includes many of the narrative responses you will need to respond to the questions in esnaps.*

Thank you for the commitment of your organization and staff to be a partner to the Eastern PA CoC as we work together to reduce and end homelessness.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Third Street Alliance

Eastern PA CoC

Mon 9/9/2019 2:54 PM

To: Sarah Panovec <SPanovec@thirdstreetalliance.org>; abaratta@thirdstreetalliance.org <abaratta@thirdstreetalliance.org>

 1 attachments (229 KB)

Third Street Alliance Notification of New Project Preliminary Application Decision.pdf;

Dear Sarah and Alisa,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Third Street Alliance for Women and Children which includes important information on next steps.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

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Collaborative Applicant:

Madra Clay
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7900 Old York Road
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Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Sarah Panovec
Third Street Alliance for Women and Children

RE : New project application submitted to Eastern PA CoC

Dear Sarah,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Third Street Alliance for Women and Children's application was reviewed and approved by the Funding Committee. The Funding Committee requested that you amend your original budget proposal and submit an updated budget in the amount of \$202,024 (or as close to \$202,024 as possible).

- **Third Street Alliance for Women and Children has been approved to expand their existing RRH project in the amount of \$202,024 (CoC Bonus).**

Next steps:

- **Please respond by COB on Tuesday, September 10th to easterncoc@pennsylvaniacoc.org with the project's official name.** This must be the name that will be provided within your new project application to HUD.
- For expansion projects a total of 3 applications must be submitted in esnaps :
 - **Renewal** project application that mirrors the current project eligible for FY 2019 renewal (you have already submitted this in esnaps; however, it must be amended to reflect that you are applying for an expansion project);
 - **New** project application(s) with the expanded activities; and
 - **Renewal** project application that mirrors the current project eligible for FY 2019 renewal, **plus** the expanded activities of the new project.
- You will need to create a new project application and additional renewal project application (that mirrors the current FY19 renewal plus the expanded activities) on e-snaps, HUD's CoC online application system. If you need more information on submitting these applications, please use the following tools: Renewal Project Application Detailed Instructions: <https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>; New Project Application Detailed Instructions: <https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- Please note that DMA has created two videos to assist you with preparing the new project application in e-snaps, which can be found here:
 - CoC NOFA New Projects in esnaps: <https://www.youtube.com/watch?v=tfxpXc0IM9E&t=7s>
 - CoC NOFA esnaps Content Details for New Projects: <https://www.youtube.com/watch?v=8h1kEDfCRvw&t=14s>

- You have already submitted your existing renewal application in esnaps. DMA will release this application back to you so that you can amend it to indicate that you are seeking an expansion.
- **By COB Friday, September 13th, please provide a PDF of the two other required applications to DMA for review.** The email should be sent to easterncoc@pennsylvaniacoc.org. Please make sure the subject line includes the words “Expansion and New Project Application – Agency Name”. (If you are not able to make the September 13th deadline, please let us know as soon as possible and ensure that you submit no later than September 16th – we know this timeline is tight!)

Thank you for the commitment of your organization and staff to be a partner to the Eastern PA CoC as we work together to reduce and end homelessness.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for DV Bonus SSO-Coordinated Entry Funding- VIP

Eastern PA CoC

Mon 9/9/2019 2:40 PM

To: mmw@vipempowers.org <mmw@vipempowers.org>

 1 attachments (257 KB)

VIP Notification of New Project Preliminary Application Decision.pdf;

Dear Michele,

Attached please find notification of the Eastern PA CoC's decision related to DV Bonus SSO-Coordinated Entry funding for VIP which includes important information on next steps.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

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Collaborative Applicant:

Madra Clay
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CoC Consultant:

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Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Michele Minor Wolf
Victims' Intervention Program (VIP)

RE : New project application submitted to Eastern PA CoC

Dear Michele,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care DV Bonus Coordinated Entry RFP. VIP's application was reviewed and approved by the Funding Committee.

- **VIP has been approved to apply for an SSO-Coordinated Entry project under the DV Bonus in the full amount requested, \$57,419.**

Next steps:

- **Please respond by COB on Tuesday, September 10th to easterncoc@pennsylvaniacoc.org with the project's official name.** This must be the name that will be provided within your new project application to HUD.
- You will need to create a new project application on e-snaps, HUD's CoC online application system. If you are not familiar with the esnaps system, please use the tools available at: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Please note that DMA has created two videos to assist you with preparing the new project application in e-snaps, which can be found here:
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 - CoC NOFA esnaps Content Details for New Projects:
<https://www.youtube.com/watch?v=8h1kEDfCRvw&t=14s>
- **By COB on Friday, September 13th, please provide a PDF of your application to our office for review.** The email should be sent to easterncoc@pennsylvaniacoc.org. Please make sure the subject line includes the words "New Project Application – Agency Name". (If you are not able to make the September 13th deadline, please let us know as soon as possible and ensure that you submit no later than September 16th – we know this timeline is tight!). *Please note that your preliminary application includes many of the narrative responses you will need to respond to the questions in esnaps.*

Thank you for the commitment of your organization and staff to be a partner to the Eastern PA CoC as we work together to reduce and end homelessness.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Eastern PA CoC

Thu 9/12/2019 3:51 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Dear Eastern PA Continuum of Care grantees, members and stakeholders:

Below is an important notice regarding the FY 2019 CoC NOFA Competition.

This email summarizes the list of projects that have been accepted by the CoC and will be included in the Eastern PA CoC 2019 Project Priority List for funding. This includes renewal projects and new projects that will be submitted.

Also listed are applicants for new projects that were not accepted for inclusion in the CoC Application.

RENEWAL PROJECTS

The following renewal projects have been accepted by the CoC and will be included and ranked in the Project Priority Listing submitted to HUD. Each of these projects will be submitted at the full Annual Renewal Amount, as indicated on the CoC's 2019 Grant Inventory Worksheet. Listed in alphabetical order:

- Blair County Community Action Program, PA0372 - Blair County Community Action Program- Rapid Re-Housing 174753
- CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN, PA0520 Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0519- PSHP Pike County
- Catholic Social Services of the Diocese of Scranton, Inc., PA0386- Rural Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0450- Susquehanna/ Wayne PSHP
- Center for Community Action- PA0661 Bedford, Fulton, and Huntingdon RRH
- Center for Community Action- PA0813 South Central PA RRH
- Centre County Government- PA0814 - Centre County Rapid Re-Housing Program
- Commonwealth of PA- Commonwealth of PA HMIS (PA-509)FY 2019
- County of Cambria- PA0578 - Cambria County Comprehensive Housing Program
- County of Franklin- PA0182 Franklin/Fulton Homeless Assistance Project 2019
- County of Franklin- PA 0649 Franklin/Fulton Shelter + Care Project 2019
- County of Lycoming DBA Lycoming-Clinton Joinder Board- PA0445 Lycoming/Canton Renewal #8
- Fitzmaurice Community Services, Inc- PA0214- Pathfinders PSH
- Housing Alliance of Pennsylvania- PA0736 - Connect To Home Coordinated Entry Project FY 2019
- Housing Authority of Monroe County Shelter Plus Care- PA0219 - Shelter Plus Care MC
- Housing Authority of the County of Cumberland- PA0553- Carlisle Supportive Housing Program
- Housing Authority of the County of Cumberland- PA0647 - Shelter + Care Chronic
- Housing Authority of the County of Cumberland- PA0514- Perry County Rapid ReHousing
- Housing Authority of the County of Cumberland- PA0177- Perry County Veterans Program
- Housing Authority of the County of Cumberland- PA0513- Rapid Rehousing II

- Housing Authority of the County of Cumberland- PA0447- PSH Consolidated
- Housing Authority of the County of Cumberland- PA0812- Rapid Rehousing Cumberland Lebanon Perry
- Housing Development Corporation of NEPA- PA0384 HDC SHP 3 2019
- Housing Development Corporation of NEPA- PA0592 HDC SHP 6 2019
- Housing Transitions, Inc.- PA0810 - Nittany House Apartments II
- Housing Transitions, Inc.- PA0176 - Nittany House Apartments
- Huntingdon House- PA0809 - Huntingdon House Rapid Rehousing Program
- Lehigh County Conference of Churches- PA0213 - Outreach and Case Management for the Disabled, Chronically Homeless
- Lehigh County Conference of Churches- PA0658 - Pathways Housing
- Lehigh County Conference of Churches- PA0669 - Pathways Housing 3
- Lehigh County Conference of Churches- PA0583 - Pathways TBRA for Families, Youth and Veterans
- Lehigh County Conference of Churches- PA0222 - Tenant-based Rental Assistance for the Disabled, Chronically Homeless
- Lehigh County Housing Authority- PA0215 LCHA S+C 2019
- MARANTHA MINISTRIES, INC./ CANDLEHEART INC- PA0888 - Candleheart RRH
- Northampton County Housing Authority- PA0212 NCHA S+C 2019
- Northern Cambria Community Development Corporation- PA0360 Independence Gardens Renewal Project Application FY 2019
- Northern Cambria Community Development Corporation- PA0481 Schoolhouse Gardens Renewal Project Application FY 2019
- Pennsylvania Coalition Against Domestic Violence- PA0926 - East CoC DV RRH
- Resources for Human Development, Inc.- PA0205-Crossroads Family
- Resources for Human Development, Inc.- PA0449-Crossroads Housing Bonus Expansion
- Resources for Human Development, Inc.- PA0206-Crossroads Individual
- Resources for Human Development, Inc.- PA0708-Crossroads Schuylkill Co. Permanent Supportive Housing
- Resources for Human Development, Inc.- PA0211 LV ACT Housing Supports
- Tableland Services, Inc.- PA0705 - Consolidated Permanent Supportive Housing with Disabilities

- Tableland Services, Inc.- PA0366 - SHP Transitional Housing Project
- The Salvation Army, a New York Corporation- Allentown Hospitality House Permanent Housing Program
- The Salvation Army, a New York Corporation- Salvation Army Carlisle PH Project
- Third Street Alliance for Women and Children- PA0811_Third Street Alliance_Lehigh Valley Rapid Re-Housing Program
- Transitions of PA- PA0927 - Coordinated Entry Specialist for Domestic Violence
- Transitions of PA- PA0859- SUN Counties Rapid Re-Housing for Domestic Violence Victims
- Valley Housing Development Corporation- PA0216 VHDC SHP #2/3 2019
- Valley Youth House Committee, Inc.- PA0808 - Lehigh Valley RRH for families
- Valley Youth House Committee, Inc.- PA0887 - TH-RRH for Lehigh Valley Youth
- Wayne County Human Services- PA0883 - Wayne Combined TH/RRH Project
- Young Women's Christian Association- PA0886- Liberty Options RRH
- Young Women's Christian Association- PA0885- Liberty House PSH

The following Fully Consolidated projects will be submitted:

- Lehigh Conference of Churches, PA0222_Pathways Permanent Supportive Housing Consolidation, \$948,2014, consolidation of PA0658, PA0669, PA0583, PA0222

NEW PROJECTS

The CoC had a total of \$ 1,202,881 in funding to award. This amount includes funding from the following sources: the CoC Bonus (\$606,070) and the DV Bonus (\$810,751).

The following new projects have been accepted for inclusion on the Project Priority List for funding:

- New Bethany, Inc., Partners in Housing Project (New RRH Project), \$202,023

- Clinton County Housing Coalition, CCHC Regional Rapid Rehousing (New RRH Project), \$202,004
- Third Street Alliance for Women and Children, PA0811_Third Street Alliance_Lehigh Valley Rapid Re-Housing Program Expansion (Expansion RRH Project), \$202,024
 - As this project is an expansion of PA0811 a combined renewal expansion project will also be submitted: PA0811 Lehigh Valley Rapid Re-Housing Program Combined, Total: \$351,988
- Pennsylvania Coalition Against Domestic Violence, Northeast Regional DV RRH (DV Bonus RRH Project), \$1,138,492
- Victims' Intervention Program, DV CE Program (DV Bonus SSO-Coordinated Entry Project), \$57,419

The following organizations submitted preliminary applications to the CoC, but were not selected for funding:

- CandleHeart, Inc.
- Catholic Charities, Diocese of Allentown
- Central Susquehanna Opportunities
- County of Cambria
- Fitzmaurice Community Services
- Transitions of PA
- Union-Snyder Community Action Agency
- Valley Youth House
- Veterans Leadership program of Western Pennsylvania

If you have any questions, please contact easterncoc@pennsylvaniacoc.org.

The renewal scoring calculator was released on 9/6/19. The Funding Committee will meet following the renewal scoring question/appeal process and then will release the final ranking.

Thank you for your participation in the Eastern PA CoC and your ongoing commitment and efforts to end homelessness.

Sincerely,
DMA Staff
Consultant for the CoC

Previous Eastern CoC NOFA Information

[Eastern PA CoC FY2018 NOFA](#)

[Eastern PA CoC FY2017 NOFA](#)

[Eastern PA CoC FY2016 NOFA](#)

[Eastern PA CoC FY2015 NOFA](#)

Eastern PA CoC FY2019 NOFA

Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Below is a summary of the list of projects that have been accepted by the CoC and will be included in the Eastern PA CoC 2019 Project Priority List for funding. This includes renewal projects and new projects that will be submitted. Also listed are applicants for new projects that were not accepted for inclusion in the CoC Application.

RENEWAL PROJECTS

The following renewal projects have been accepted by the CoC and will be included and ranked in the Project Priority Listing submitted to HUD. Each of these projects will be submitted at the full Annual Renewal Amount, as indicated on the CoC's 2019 Grant Inventory Worksheet. Listed in alphabetical order:

- Blair County Community Action Program, PA0372 – Blair County Community Action Program- Rapid Re-Housing 174753
- CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN, PA0520 Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0519- PSHP Pike County
- Catholic Social Services of the Diocese of Scranton, Inc., PA0386- Rural Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0450- Susquehanna/ Wayne PSHP
- Center for Community Action- PA0661 Bedford, Fulton, and Huntingdon RRH
- Center for Community Action- PA0813 South Central PA RRH
- Centre County Government- PA0814 – Centre County Rapid Re-Housing Program
- Commonwealth of PA- Commonwealth of PA HMIS (PA-509)FY 2019
- County of Cambria- PA0578 – Cambria County Comprehensive Housing Program
- County of Franklin- PA0182 Franklin/Fulton Homeless Assistance Project 2019
- County of Franklin- PA 0649 Franklin/Fulton Shelter + Care Project 2019
- County of Lycoming DBA Lycoming-Clinton Joinder Board- PA0445 Lycoming/Canton Renewal #8
- Fitzmaurice Community Services, Inc- PA0214- Pathfinders PSH
- Housing Alliance of Pennsylvania- PA0736 – Connect To Home Coordinated Entry Project FY 2019
- Housing Authority of Monroe County Shelter Plus Care- PA0219 – Shelter Plus Care MC
- Housing Authority of the County of Cumberland- PA0553- Carlisle Supportive Housing Program
- Housing Authority of the County of Cumberland- PA0647 – Shelter + Care Chronic
- Housing Authority of the County of Cumberland- PA0514- Perry County Rapid ReHousing
- Housing Authority of the County of Cumberland- PA0177- Perry County Veterans Program
- Housing Authority of the County of Cumberland- PA0513- Rapid Rehousing II
- Housing Authority of the County of Cumberland- PA0447- PSH Consolidated
- Housing Authority of the County of Cumberland- PA0812- Rapid Rehousing Cumberland Lebanon Perry
- Housing Development Corporation of NEPA- PA0384 HDC SHP 3 2019
- Housing Development Corporation of NEPA- PA0592 HDC SHP 6 2019
- Housing Transitions, Inc.- PA0810 – Nittany House Apartments II
- Housing Transitions, Inc.- PA0176 – Nittany House Apartments
- Huntingdon House- PA0809 – Huntingdon House Rapid Rehousing Program

-

-

Documentation of withdrawal from DV Bonus CE project by Victims Intervention Program (VIP) and selection of Transitions of PA for DV Bonus CE by Funding Committee

- On September 19, 2019, the CoC Consultant was informed by VIP (the project applicant selected for the DV Bonus SSO-CE project through new project RFP selection process) that they would not be submitting a new project application.
 - **See attached email**
- On September 19, 2019, the CoC Consultant reached out to the CoC Funding Committee to notify them of VIP no longer wishing to submit a new project application. Transitions of PA was willing to apply for the application (they were awarded funding for a Domestic Violence Coordinated Entry staff position in the FY2018 CoC funding competition), if determined appropriate by this Committee. Between September 19, 2019 and September 20, 2019, the Funding Committee voted to approve Transitions of PA for this funding.
 - **See attached email**
- On September 23, 2019, notification went out to the CoC notifying them of VIP withdrawal from applying for DV SSO-CE new project, and Transitions of PA applying for DV SSO-CE new project instead, upon approval of the Funding Committee.
 - **See highlighted section of attached email**

Re: Review of New CoC CE app for VIP

Michele Minor Wolf <mmw@vipempowers.org>

Fri 9/20/2019 7:25 AM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>; Helen Kelly <helen@dma-housing.com>

Cc: Maria Williams <mwilliams@pcadv.org>

That is correct. My apologies for the inconvenience and extra work it has caused you.

Sincerely,

Michele

From: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>

Sent: Thursday, September 19, 2019 11:49 PM

To: Michele Minor Wolf <mmw@vipempowers.org>; Helen Kelly <helen@dma-housing.com>

Cc: Maria Williams <mwilliams@pcadv.org>

Subject: Re: Review of New CoC CE app for VIP

Hi Michele - our office was informed this evening by Maria Williams @ PCADV that VIP will not be submitting a new project application for the Domestic Violence Coordinated Entry Specialist position. Please respond to this email to confirm.

Thank you, Leigh

--

DMA - Diana T. Myers & Associates, Inc.

CoC Consultants for the Eastern PA Balance of State CoC

(215) 576-1558

easterncoc@pennsylvaniacoc.org

From: Michele Minor Wolf <mmw@vipempowers.org>

Sent: Tuesday, September 17, 2019 12:43 PM

To: Helen Kelly <helen@dma-housing.com>

Cc: Maria Williams <mwilliams@pcadv.org>; Eastern PA CoC <easterncoc@pennsylvaniacoc.org>

Subject: Re: Review of New CoC CE app for VIP

Thanks Helen.

The in kind match is from our volunteer program and the unrestricted funds are from us so I don't quite know what kind of MOU you'd want b/c it is VIP.

The budget - the admin cost is in our match. I couldn't put a figure in there b/c it would make our total requested go up. I should have put it in and asked for more.



Jessica Sones <jessica@dma-housing.com>

PLEASE REVIEW/RESPOND - New applicant needed for DV CE project

David Young <dyoung@schuylkillcommunityaction.com>

Fri, Sep 20, 2019 at 3:14 PM

To: Jessica Sones <jessica@dma-housing.com>, Erin Connelly <erinco@unitedwayglv.org>, "Magargle, Melissa" <mamagargle@stepcorp.org>, Leigh Howard <leigh@dma-housing.com>, Cathy Kromer <CKromer@northamptoncounty.org>, Jennifer Strauch <JStrauch@monroecountypa.gov>, "Madra L. Clay" <maclay@pa.gov>, Michael Tukeva <michael@poconounitedway.org>, Shawn Frankenstein <sfrankenstein@sam-inc.org>, Stacey Tice <stice@hbfaaa.org>, Valerie Fessler <Valerie@arwilliamsport.org>, William Burcher <NewHopeShelter@gmail.com>, "Auman, Brendan" <breauman@pa.gov>

Good Afternoon everyone,

I just wanted to shoot everyone a quick update. We have now have 6 members of the Funding Committee that have voted to approve Transitions application to support the funding of the DV Coordinated Entry position. With having a majority, we are going to give approval to Transitions of PA to replicate their application in support of the new position for the full \$64,389 funding request. Thanks everyone for voting and participating throughout the process.

Dave

Dave Young

Director of Planning

Schuylkill Community Action

(570)622-1995

dyoung@schuylkillcommunityaction.com

From: Jessica Sones <jessica@dma-housing.com>**Sent:** Friday, September 20, 2019 2:39 PM**To:** Erin Connelly <erinco@unitedwayglv.org>; Magargle, Melissa <mamagargle@stepcorp.org>; Leigh Howard <leigh@dma-housing.com>; Cathy Kromer <CKromer@northamptoncounty.org>; David Young <dyoung@schuylkillcommunityaction.com>; Jennifer Strauch <JStrauch@monroecountypa.gov>; Madra L. Clay <maclay@pa.gov>; Michael Tukeva <michael@poconounitedway.org>; Shawn Frankenstein <sfrankenstein@sam-inc.org>; Stacey Tice <stice@hbfaaa.org>; Valerie Fessler <Valerie@arwilliamsport.org>; William Burcher <NewHopeShelter@gmail.com>; Auman, Brendan <breauman@pa.gov>**Subject:** RE: PLEASE REVIEW/RESPOND - New applicant needed for DV CE project

Hi all—thank you the votes thus far. A few of you asked about why Transitions did not apply originally—I reached out to them about this and below is their response which hopefully provides clarity:

We had intended to apply for the original DV Coordinated Entry project for this NOFA round, however, when the information was released for the RFP it was indicated the CoC was specifically looking for an entity in the Northern Tier, Pocono, and Lehigh Valley RHABs. We are in the Central Valley RHAB and thus the reason for

not applying. We had reached out to discuss whether we would have the opportunity to apply if no one in those RHABs did apply but were informed that an application came in.

They did indicate that they have the necessary capacity to operate in these RHAB's, with the additional staff person.

If you have not voted yet, please respond today if possible. So far I have seen 5 votes (Erin, Melissa, Shawn, Dave, Valerie) in favor of approving Transitions for the full amount (but wanting clarity about why they didn't come in originally).

Jessica

Jessica Sones, MSW

Junior Associate, Data and Housing Program Analyst

DMA- Diana T. Myers and Associates, Inc.

215-576-6410, jessica@dma-housing.com

From: Erin Connelly <erinco@unitedwayglv.org>

Sent: Friday, September 20, 2019 1:14 PM

To: Magargle, Melissa <mamagargle@stepcorp.org>; Leigh Howard <leigh@dma-housing.com>; Cathy Kromer <CKromer@northamptoncounty.org>; Dave Young <Dyoung@schuylkillcommunityaction.com>; Jennifer Strauch <JStrauch@monroecountypa.gov>; Madra Clay <maclay@pa.gov>; Michael Tukeva <michael@poconounitedway.org>; Shawn Frankenstein <sfrankenstein@sam-inc.org>; Stacey Tice <stice@hbfaaa.org>; Valerie Fessler <Valerie@arwilliamsport.org>; William Burcher <NewHopeShelter@gmail.com>; Jessica Sones <jessica@dma-housing.com>; Auman, Brendan <breauman@pa.gov>

Subject: RE: PLEASE REVIEW/RESPOND - New applicant needed for DV CE project

Another vote for offering the opportunity to Transitions for the full amount.

Erin Connelly | Sr. Director, Impact

United Way of the Greater Lehigh Valley

1110 American Parkway NE | Suite F-120 | Allentown, PA 18109

p 610.807.5723 | f 610.867.7255 | erinco@unitedwayglv.org

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www.unitedwayglv.org



From: Magargle, Melissa <mamagargle@stepcorp.org>

Sent: Friday, September 20, 2019 11:46 AM

To: Leigh Howard <leigh@dma-housing.com>; Cathy Kromer <CKromer@northamptoncounty.org>; Dave Young <Dyoung@schuylkillcommunityaction.com>; Erin Connelly <erinco@unitedwayglv.org>; Jennifer Strauch <JStrauch@monroecountypa.gov>; Madra Clay <maclay@pa.gov>; Michael Tukeva <michael@poconounitedway.org>; Shawn Frankenstein <sfrankenstein@sam-inc.org>; Stacey Tice <stice@hbfaaa.org>; Valerie Fessler <Valerie@arwwilliamsport.org>; William Burcher <NewHopeShelter@gmail.com>; Jessica Sones <jessica@dma-housing.com>; Auman, Brendan <breauman@pa.gov>

Subject: RE: PLEASE REVIEW/RESPOND - New applicant needed for DV CE project

WARNING: This email originated outside of our organization.

I vote that yes we offer it to Transitions but I also question why they didn't apply before.

Melissa Magargle

Service Navigation Manager

STEP, Inc.

2138 Lincoln Street

Williamsport, PA 17701

570.601.9545 (Office)

www.stepcorp.org

From: Leigh Howard <leigh@dma-housing.com>

Sent: Thursday, September 19, 2019 11:45 PM

To: Cathy Kromer <CKromer@northamptoncounty.org>; Dave Young <Dyoung@schuylkillcommunityaction.com>; Erin Connelly <erinco@unitedwayglv.org>; Jennifer Strauch <JStrauch@monroecountypa.gov>; Leigh Howard <Leigh@dma-housing.com>; Madra Clay <maclay@pa.gov>; Magargle, Melissa <mamagargle@stepcorp.org>; Michael Tukeva <michael@poconounitedway.org>; Shawn Frankenstein <sfrankenstein@sam-inc.org>; Stacey Tice <stice@hbfaaa.org>; Valerie Fessler <Valerie@arwwilliamsport.org>; William Burcher <NewHopeShelter@gmail.com>; Jessica Sones <jessica@dma-housing.com>; Auman, Brendan <breauman@pa.gov>

Subject: PLEASE REVIEW/RESPOND - New applicant needed for DV CE project

Thank you to everyone who responded to yesterday's email. The final ranking will reflect Scenario # 3, as it was voted for by the majority of Committee members, including Dave Young, Erin Connelly, Melissa Margale, Shawn Frankenstein, Stacey Tice, Bill Burcher, and Brendan Auman. Valerie voted for Scenario # 2 and 3 Committee members did not vote.

There is ONE FINAL ISSUE for which I need to seek your approval - Victims Intervention Program (VIP) in the Pocono Region was approved for a Domestic Violence Coordinated Entry staff position, to be submitted under the DV Bonus. This evening we were informed that they no longer feel like they have the capacity to implement this project. Upon receipt of this information, I reached out to Transitions of PA, a DV provider in the Central Valley RHAB, to gauge their interest in applying. I specifically reached out to this organization because they successfully applied for and were awarded funding for a Domestic Violence Coordinated Entry staff position in the FY2018 CoC funding competition. They are willing to apply for the application, if determined appropriate by this Committee.

Here are the questions:

1) VIP was the only applicant who responded to the RFP for a Domestic Violence Coordinated Entry position. Other than asking Transitions of PA to apply for the funding, because they already have a successful new project application from

2018 that they can replicate, does anyone have a suggestion for how we can identify an alternate applicant within the next 1-2 days?

2) If no, will you approve Transitions of PA to apply for this funding?

3) VIP applied for \$57,419. There is a total of \$64,389 available under the DV bonus to support this position. If Transitions of PA is approved to apply for this position, can we make the full amount of funding available to them (\$64,389)?

The CoC application must be completely finalized and publicly posted in one week, so the time is of the essence. Please respond on Friday, if possible. If you need more information or have questions, please reply all so everyone can benefit from the question/response.

Thank you, Leigh

--

Leigh Howard, President
DMA - Diana T. Myers & Associates, Inc.
215.576.5130, leigh@dma-housing.com

On Wed, Sep 18, 2019 at 6:23 PM Leigh Howard <leigh@dma-housing.com> wrote:

Good afternoon –

Following today's meeting, Jessica found an error within the Renewal Scoring Calculator.

There were two projects that responded to the Renewal Summary Form that they do not follow Housing First - Catholic Charities of the Diocese of Allentown and Salvation Army's Allentown Hospitality House Permanent Housing Program. We followed up with both of these organizations to ask for more information about why the organization was not following housing first. During today's call, I discussed the response we received from Catholic Charities, which was based on concerns to the safety of clients, and the liability of their organization. The Salvation Army, however, indicated that they answered the Housing First questions incorrectly but do follow housing first. In order to have something more formal and in writing, I asked them to submit an email to the CoC indicating that their project's policies and procedures were consistent with Housing First, which they did. As such, DMA requested that the Renewal Scoring Calculator be update to award the 10 points for Housing First to Salvation Army.

This afternoon, as Jessica was preparing to send the final version of the Renewal Scoring Calculator to the CoC, she realized that Catholic Charities was incorrectly awarded the points for Housing First, but Salvation Army was not. The below table explains the score for each organization discussed during today's meeting, as well as each project's corrected score.

Organization	Project Name	Score reported during Ranking Meeting	Correct score
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	60.50	50.50
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	64.00	74.00

Notification of Eastern PA CoC Final Project Ranking for FY2019 CoC Competition

Eastern PA CoC

Mon 9/23/2019 9:15 AM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



Notification of Eastern PA CoC Final Project Ranking for FY19 CoC Competition

Dear Eastern PA CoC-funded Grantees, Members & Stakeholders:

Below is an important notice regarding the FY 2019 CoC NOFA Competition.

Please find [posted at this link the final ranking and tiering of projects for the Eastern PA FY19 CoC Application Priority Listing](#). This ranking and tiering was determined by the CoC Funding Committee on September 18, 2019, according to the [FY19 Eastern PA CoC Funding Process and Policies](#).

Please note that projects placed into Tier 2 are ranked according to the formula detailed on pp.10-11 of the [Notice of Funding Availability \(NOFA\) for the Fiscal Year \(FY\) 2019 Continuum of Care Program Competition](#).

The Funding Committee reviewed multiple Tier 2 point value scenarios using this formula and approved the ranking and tiering which provided the strongest point value options for the Tier 2 projects and also aligns with the CoC's strategies and priorities.

In addition, there is one change to the new projects selected for submission, which occurred since the project selection notification was released on 9/11/19. It was previously announced that Victims Intervention Program (VIP) would submit the Project Application for the Domestic Violence Coordinated Entry Specialist, under the DV Bonus funding available. VIP informed the CoC last week that they were unable to implement this project across three RHABs - Pocono, Lehigh Valley and Northern Tier. After discussion with the Funding Committee, Transitions of PA was asked to submit the DV CE project application, as they were successfully awarded funding for the first DV CE position in the 2018 NOFA competition, which will cover the Central Valley and South Central RHABs.

A full listing of all projects accepted and ranked for inclusion on the Eastern PA CoC FY19 Priority Listing, including new and renewal projects, is available on the CoC's website at: <https://pennsylvaniacoc.org/eastern-pa-coc-fy2019-nofa/>.

Please contact easterncoc@pennsylvaniacoc.org with questions.

Thank you for your participation in the Eastern PA CoC and your ongoing commitment and efforts to end homelessness in Eastern Pennsylvania.

Visit the Eastern PA CoC's website

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Our mailing address is:

c/o Diana T. Myers & Associates, Inc.
7900 Old York Road, Suite 108-B, Elkins Park, PA 19027

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FY 2019
PA-509 Eastern PA
Continuum of Care

Attachment #06:

**1E-1. Public Posting- 15 Day Notification
Outside e-Snaps—Projects Rejected or
Reduced**

Attachment #06 documents include the following:

- **Letters to new project applications- rejected**
- **Notice to CoC- renewal and new projects
accepted/rejected (email and website)**

Notification of Decision for CoC New Permanent Housing Project Funding- CandleHeart

Eastern PA CoC

Mon 9/9/2019 2:57 PM

To: jwenzel.mmi@gmail.com <jwenzel.mmi@gmail.com>

 2 attachments (319 KB)

CandleHeart Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Jennifer,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for CandleHeart Inc.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

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Melissa Magargle
Rob Nicoletta
Jeff Poch
Jeanette Triano Sinn

Collaborative Applicant:

Madra Clay
*PA Dept of Community &
Economic Development
(DCED)*
*Commonwealth Keystone
Building*
400 North Street,
4th Floor
Harrisburg, PA 17120
(717) 720-7397
www.dced.pa.gov

CoC Consultant:

Diana T. Myers &
Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Jennifer Wenzel
CandleHeart Inc.

RE : New project application submitted to Eastern PA CoC

Dear Jennifer,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. CandleHeart's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, unfortunately CandleHeart's application was not selected for funding. Based on the unmet for Rapid Rehousing, as demonstrated through the CoC Gaps Analysis, the Funding Committee prioritized Rapid Rehousing projects serving all populations.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Catholic Charities, Diocese of Allentown

Eastern PA CoC

Mon 9/9/2019 2:56 PM

To: Robert Nicolella <rnicolella@allentowndiocese.org>

 2 attachments (318 KB)

Catholic Charities of Allentown Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Robert,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Catholic Charities, Diocese of Allentown.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



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Beth Ellis
Anne Fogoros
Melissa Magargle
Rob Nicolella
Jeff Poch
Jeanette Triano Sinn

Collaborative Applicant:

Madra Clay
PA Dept of Community &
Economic Development
(DCED)
Commonwealth Keystone
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www.dced.pa.gov

CoC Consultant:

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Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Robert Nicolella
Catholic Charities, Diocese of Allentown

RE : New project application submitted to Eastern PA CoC

Dear Robert,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Catholic Charities, Diocese of Allentown's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, unfortunately Catholic Charities, Diocese of Allentown's application was not selected for funding. The Funding Committee evaluated and scored projects, and your project did not score high enough for consideration for funding and was not recommended for funding.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- County of Cambria

Eastern PA CoC

Mon 9/9/2019 2:58 PM

To: tselak@co.cambria.pa.us <tselak@co.cambria.pa.us>

 2 attachments (311 KB)

County of Cambria Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Tracy,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for the County of Cambria.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



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CoC Consultant:

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Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Tracy Selak
County of Cambria

RE : New project application submitted to Eastern PA CoC

Dear Tracy,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. County of Cambria's application was reviewed by the Funding Committee.

The CoC had limited funding available for new projects and unfortunately, County of Cambria's application was not selected for funding. Though the County of Cambria submitted a strong Permanent Supportive Housing application, the Funding Committee opted to prioritize projects that were dedicated to providing Rapid Rehousing resources for all populations based on the needs identified in the CoC Gaps Analysis.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Central Susquehanna Opportunities

Eastern PA CoC

Mon 9/9/2019 2:57 PM

To: Gale Zalar <GZalar@censop.com>

 2 attachments (320 KB)

CSO Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Gale,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Central Susquehanna Opportunities, Inc.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



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CoC Consultant:

Diana T. Myers &
Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Gale Zalar
Central Susquehanna Opportunities, Inc. (CSO)

RE : New project application submitted to Eastern PA CoC

Dear Gale,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. CSO's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, unfortunately Central Susquehanna Opportunities application was not selected for funding. Though CSO submitted a strong application, the Funding Committee opted to prioritize projects that were dedicated to providing Rapid Rehousing resources in the RHAB's with the greatest need for additional Rapid Rehousing capacity (Lehigh Valley, Pocono, Northern Tier).

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

While your application was strong, the Committee had questions about the proposed budget of the project and whether the project budget included the ability to serve all populations (individuals, couples, families), as the budget only included 1 Bedroom units of Rental Assistance. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Thank you for your interest and commitment to the work that you do.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee
cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Fitzmaurice Community Services, Inc.

Eastern PA CoC

Mon 9/9/2019 2:56 PM

To: cbumford@fitzmaurice.org <cbumford@fitzmaurice.org>

 2 attachments (316 KB)

Fitzmaurice Community Services Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Christine,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Fitzmaurice Community Services, Inc.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

Working to ensure homelessness is rare, brief and a one-time experience

Eastern PA COC

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Sergio Carmona
Madra Clay
Beth Ellis
Anne Fogoros
Melissa Magargle
Rob Nicoletta
Jeff Poch
Jeanette Triano Sinn

Collaborative Applicant:

Madra Clay
PA Dept of Community &
Economic Development
(DCED)
Commonwealth Keystone
Building
400 North Street,
4th Floor
Harrisburg, PA 17120
(717) 720-7397
www.dced.pa.gov

CoC Consultant:

Diana T. Myers &
Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Christine Bumford
Fitzmaurice Community Services

RE : New project application submitted to Eastern PA CoC

Dear Christine,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Fitzmaurice Community Services' application for PSH expansion funding was reviewed by the Funding Committee.

The CoC had limited funding available for new projects and unfortunately, Fitzmaurice's application was not selected for funding. Due to limited funding available, the Committee prioritized RRH projects that could serve all populations based on the needs identified in the CoC Gaps Analysis. The proposed project would provide an expansion of PSH services only (no additional beds/units). In addition, there were concerns about the supportive services cost per household (\$16,569 per household for Supportive Services) which far exceeds the CoC average.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Transitions of PA

Eastern PA CoC

Mon 9/9/2019 2:59 PM

To: Tara Day Ulrich <tara_d@transitionsofpa.org>

 2 attachments (319 KB)

Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf; Transitions of PA Notification of New Project Preliminary Application Decision.pdf;

Dear Tara,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Transitions of PA.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

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Jeanette Triano Sinn

Collaborative Applicant:

Madra Clay
PA Dept of Community &
Economic Development
(DCED)
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CoC Consultant:

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Associates (DMA)
7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Tara Ulrich
Transitions of PA

RE : New project application submitted to Eastern PA CoC

Dear Tara,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Transitions of PA's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, unfortunately Transitions of PA's application was not selected for funding. Based on the unmet for Rapid Rehousing, as demonstrated through the CoC Gaps Analysis, the Funding Committee prioritized Rapid Rehousing projects serving all populations. Though Transitions of PA submitted a strong application, because the proposed project would be DV-dedicated and does not serve all populations, and because there is dedicated funding for new DV projects under the DV Bonus, the Committee opted to prioritize projects that served all populations.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee
cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Union-Snyder Community Action Agency

Eastern PA CoC

Mon 9/9/2019 2:55 PM

To: robyn rinck <rrinck@union-snydercaa.org>

 2 attachments (319 KB)

Union Snyder CAA Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Robyn,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Union-Snyder Community Action Agency.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



Eastern PA Balance of State Continuum of Care (PA-509)

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Collaborative Applicant:

Madra Clay
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CoC Consultant:

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7900 Old York Road
Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Robyn Rinck
Union-Snyder Community Action Agency

RE : New project application submitted to Eastern PA CoC

Dear Robyn,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Union-Snyder Community Action Agency's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, Union-Snyder Community Action Agency's application was not selected for funding. Though Union-Snyder Community Action Agency submitted a strong application, the Funding Committee opted to prioritize projects that were dedicated to providing Rapid Rehousing resources in the RHAB's with the greatest need for additional Rapid Rehousing capacity (Lehigh Valley, Pocono, Northern Tier).

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee
cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Valley Youth House

Eastern PA CoC

Mon 9/9/2019 2:55 PM

To: Kathi Krablin <kkrablin@valleyyouthhouse.org>

 2 attachments (319 KB)

Valley Youth House Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Kathi,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Valley Youth House Committee, Inc.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



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7900 Old York Road
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Elkins Park, PA 19027
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www.dma-housing.com

September 9, 2019

Kathi Krablin,
Valley Youth House

RE : New project application submitted to Eastern PA CoC

Dear Kathi,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Valley Youth House's application for RRH expansion funding was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. The CoC had limited funding available for new projects and unfortunately, Valley Youth House's application was not selected for funding. The Committee prioritized projects that could serve all populations (singles, couples, families) based on the needs identified in the CoC Gaps Analysis, and the proposed project would serve households with children only.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,

Dave Young

Dave Young

Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board

CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification of Decision for CoC New Permanent Housing Project Funding- Veterans Leadership Program of Western PA

Eastern PA CoC

Mon 9/9/2019 2:57 PM

To: Christine Pietryga <pietrygac@vlpwpa.org>

 2 attachments (319 KB)

Veterans Leadership Program of Western PA Notification of New Project Preliminary Application Decision.pdf; Eastern PA CoC - FY2019 CoC-funding Appeal Policy.pdf;

Dear Christy,

Attached please find notification of the Eastern PA CoC's decision related to New Permanent Housing Project funding for Veterans Leadership Program of Western Pennsylvania, Inc.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org



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Suite 108B
Elkins Park, PA 19027
(215) 576-1558
www.dma-housing.com

September 9, 2019

Christy Pietryga,
Veterans Leadership Program of Western Pennsylvania, Inc.

RE : New project application submitted to Eastern PA CoC

Dear Christy,

Thank you for submitting an application to the Eastern PA CoC under the FY2019 Continuum of Care New Permanent Housing Project RFP. Veterans Leadership Program of Western PA's application was reviewed by the Funding Committee.

The CoC had \$606,070 amount of CoC Bonus money available and received 12 new project applications (CoC Bonus) totaling \$1,689,140.20 in requested funds. Due to limited funding available for new projects, unfortunately Veterans Leadership Program of Western PA's application was not selected for funding. Based on the unmet for Rapid Rehousing, as demonstrated through the CoC Gaps Analysis, the Funding Committee prioritized Rapid Rehousing projects serving all populations.

The CoC's Appeal Policy is attached. Per the Appeal Policy, if you decide to appeal, you must send an email by Tuesday, 9/10/19 to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.

Thank you for your interest and commitment to the work that you do. If you would like to request technical assistance in order to understand how your application can compete more competitively next year, please reach out to the DMA, the CoC Consultant at easterncoc@pennsylvaniacoc.org after the September 30, 2019 NOFA deadline.

Sincerely,
Dave Young

Dave Young
Chair of Eastern PA CoC Funding Committee

cc: Eastern PA CoC Governing Board
CoC Consultant, Diana T. Myers & Associates, Inc. (DMA)

Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Eastern PA CoC

Thu 9/12/2019 3:51 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Dear Eastern PA Continuum of Care grantees, members and stakeholders:

Below is an important notice regarding the FY 2019 CoC NOFA Competition.

This email summarizes the list of projects that have been accepted by the CoC and will be included in the Eastern PA CoC 2019 Project Priority List for funding. This includes renewal projects and new projects that will be submitted.

Also listed are applicants for new projects that were not accepted for inclusion in the CoC Application.

RENEWAL PROJECTS

The following renewal projects have been accepted by the CoC and will be included and ranked in the Project Priority Listing submitted to HUD. Each of these projects will be submitted at the full Annual Renewal Amount, as indicated on the CoC's 2019 Grant Inventory Worksheet. Listed in alphabetical order:

- Blair County Community Action Program, PA0372 - Blair County Community Action Program- Rapid Re-Housing 174753
- CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN, PA0520 Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0519- PSHP Pike County
- Catholic Social Services of the Diocese of Scranton, Inc., PA0386- Rural Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0450- Susquehanna/ Wayne PSHP
- Center for Community Action- PA0661 Bedford, Fulton, and Huntingdon RRH
- Center for Community Action- PA0813 South Central PA RRH
- Centre County Government- PA0814 - Centre County Rapid Re-Housing Program
- Commonwealth of PA- Commonwealth of PA HMIS (PA-509)FY 2019
- County of Cambria- PA0578 - Cambria County Comprehensive Housing Program
- County of Franklin- PA0182 Franklin/Fulton Homeless Assistance Project 2019
- County of Franklin- PA 0649 Franklin/Fulton Shelter + Care Project 2019
- County of Lycoming DBA Lycoming-Clinton Joinder Board- PA0445 Lycoming/Clinton Renewal #8
- Fitzmaurice Community Services, Inc- PA0214- Pathfinders PSH
- Housing Alliance of Pennsylvania- PA0736 - Connect To Home Coordinated Entry Project FY 2019
- Housing Authority of Monroe County Shelter Plus Care- PA0219 - Shelter Plus Care MC
- Housing Authority of the County of Cumberland- PA0553- Carlisle Supportive Housing Program
- Housing Authority of the County of Cumberland- PA0647 - Shelter + Care Chronic
- Housing Authority of the County of Cumberland- PA0514- Perry County Rapid ReHousing
- Housing Authority of the County of Cumberland- PA0177- Perry County Veterans Program
- Housing Authority of the County of Cumberland- PA0513- Rapid Rehousing II

- Housing Authority of the County of Cumberland- PA0447- PSH Consolidated
- Housing Authority of the County of Cumberland- PA0812- Rapid Rehousing Cumberland Lebanon Perry
- Housing Development Corporation of NEPA- PA0384 HDC SHP 3 2019
- Housing Development Corporation of NEPA- PA0592 HDC SHP 6 2019
- Housing Transitions, Inc.- PA0810 - Nittany House Apartments II
- Housing Transitions, Inc.- PA0176 - Nittany House Apartments
- Huntingdon House- PA0809 - Huntingdon House Rapid Rehousing Program
- Lehigh County Conference of Churches- PA0213 - Outreach and Case Management for the Disabled, Chronically Homeless
- Lehigh County Conference of Churches- PA0658 - Pathways Housing
- Lehigh County Conference of Churches- PA0669 - Pathways Housing 3
- Lehigh County Conference of Churches- PA0583 - Pathways TBRA for Families, Youth and Veterans
- Lehigh County Conference of Churches- PA0222 - Tenant-based Rental Assistance for the Disabled, Chronically Homeless
- Lehigh County Housing Authority- PA0215 LCHA S+C 2019
- MARANTHA MINISTRIES, INC./ CANDLEHEART INC- PA0888 - Candleheart RRH
- Northampton County Housing Authority- PA0212 NCHA S+C 2019
- Northern Cambria Community Development Corporation- PA0360 Independence Gardens Renewal Project Application FY 2019
- Northern Cambria Community Development Corporation- PA0481 Schoolhouse Gardens Renewal Project Application FY 2019
- Pennsylvania Coalition Against Domestic Violence- PA0926 - East CoC DV RRH
- Resources for Human Development, Inc.- PA0205-Crossroads Family
- Resources for Human Development, Inc.- PA0449-Crossroads Housing Bonus Expansion
- Resources for Human Development, Inc.- PA0206-Crossroads Individual
- Resources for Human Development, Inc.- PA0708-Crossroads Schuylkill Co. Permanent Supportive Housing
- Resources for Human Development, Inc.- PA0211 LV ACT Housing Supports
- Tableland Services, Inc.- PA0705 - Consolidated Permanent Supportive Housing with Disabilities

- Tableland Services, Inc.- PA0366 - SHP Transitional Housing Project
- The Salvation Army, a New York Corporation- Allentown Hospitality House Permanent Housing Program
- The Salvation Army, a New York Corporation- Salvation Army Carlisle PH Project
- Third Street Alliance for Women and Children- PA0811_Third Street Alliance_Lehigh Valley Rapid Re-Housing Program
- Transitions of PA- PA0927 - Coordinated Entry Specialist for Domestic Violence
- Transitions of PA- PA0859- SUN Counties Rapid Re-Housing for Domestic Violence Victims
- Valley Housing Development Corporation- PA0216 VHDC SHP #2/3 2019
- Valley Youth House Committee, Inc.- PA0808 - Lehigh Valley RRH for families
- Valley Youth House Committee, Inc.- PA0887 - TH-RRH for Lehigh Valley Youth
- Wayne County Human Services- PA0883 - Wayne Combined TH/RRH Project
- Young Women's Christian Association- PA0886- Liberty Options RRH
- Young Women's Christian Association- PA0885- Liberty House PSH

The following Fully Consolidated projects will be submitted:

- Lehigh Conference of Churches, PA0222_Pathways Permanent Supportive Housing Consolidation, \$948,2014, consolidation of PA0658, PA0669, PA0583, PA0222

NEW PROJECTS

The CoC had a total of \$ 1,202,881 in funding to award. This amount includes funding from the following sources: the CoC Bonus (\$606,070) and the DV Bonus (\$810,751).

The following new projects have been accepted for inclusion on the Project Priority List for funding:

- New Bethany, Inc., Partners in Housing Project (New RRH Project), \$202,023

- Clinton County Housing Coalition, CCHC Regional Rapid Rehousing (New RRH Project), \$202,004
- Third Street Alliance for Women and Children, PA0811_Third Street Alliance_Lehigh Valley Rapid Re-Housing Program Expansion (Expansion RRH Project), \$202,024
 - As this project is an expansion of PA0811 a combined renewal expansion project will also be submitted: PA0811 Lehigh Valley Rapid Re-Housing Program Combined, Total: \$351,988
- Pennsylvania Coalition Against Domestic Violence, Northeast Regional DV RRH (DV Bonus RRH Project), \$1,138,492
- Victims' Intervention Program, DV CE Program (DV Bonus SSO-Coordinated Entry Project), \$57,419

The following organizations submitted preliminary applications to the CoC, but were not selected for funding:

- CandleHeart, Inc.
- Catholic Charities, Diocese of Allentown
- Central Susquehanna Opportunities
- County of Cambria
- Fitzmaurice Community Services
- Transitions of PA
- Union-Snyder Community Action Agency
- Valley Youth House
- Veterans Leadership program of Western Pennsylvania

If you have any questions, please contact easterncoc@pennsylvaniacoc.org.

The renewal scoring calculator was released on 9/6/19. The Funding Committee will meet following the renewal scoring question/appeal process and then will release the final ranking.

Thank you for your participation in the Eastern PA CoC and your ongoing commitment and efforts to end homelessness.

Sincerely,
DMA Staff
Consultant for the CoC

Previous Eastern CoC NOFA Information

[Eastern PA CoC FY2018 NOFA](#)

[Eastern PA CoC FY2017 NOFA](#)

[Eastern PA CoC FY2016 NOFA](#)

[Eastern PA CoC FY2015 NOFA](#)

Eastern PA CoC FY2019 NOFA

Notification to the CoC of Renewal and New Project Selection (FY19 CoC NOFA Competition)

Below is a summary of the list of projects that have been accepted by the CoC and will be included in the Eastern PA CoC 2019 Project Priority List for funding. This includes renewal projects and new projects that will be submitted. Also listed are applicants for new projects that were not accepted for inclusion in the CoC Application.

RENEWAL PROJECTS

The following renewal projects have been accepted by the CoC and will be included and ranked in the Project Priority Listing submitted to HUD. Each of these projects will be submitted at the full Annual Renewal Amount, as indicated on the CoC's 2019 Grant Inventory Worksheet. Listed in alphabetical order:

- Blair County Community Action Program, PA0372 – Blair County Community Action Program- Rapid Re-Housing 174753
- CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN, PA0520 Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0519- PSHP Pike County
- Catholic Social Services of the Diocese of Scranton, Inc., PA0386- Rural Permanent Supportive Housing
- Catholic Social Services of the Diocese of Scranton, Inc., PA0450- Susquehanna/ Wayne PSHP
- Center for Community Action- PA0661 Bedford, Fulton, and Huntingdon RRH
- Center for Community Action- PA0813 South Central PA RRH
- Centre County Government- PA0814 – Centre County Rapid Re-Housing Program
- Commonwealth of PA- Commonwealth of PA HMIS (PA-509)FY 2019
- County of Cambria- PA0578 – Cambria County Comprehensive Housing Program
- County of Franklin- PA0182 Franklin/Fulton Homeless Assistance Project 2019
- County of Franklin- PA 0649 Franklin/Fulton Shelter + Care Project 2019
- County of Lycoming DBA Lycoming-Clinton Joinder Board- PA0445 Lycoming/Canton Renewal #8
- Fitzmaurice Community Services, Inc- PA0214- Pathfinders PSH
- Housing Alliance of Pennsylvania- PA0736 – Connect To Home Coordinated Entry Project FY 2019
- Housing Authority of Monroe County Shelter Plus Care- PA0219 – Shelter Plus Care MC
- Housing Authority of the County of Cumberland- PA0553- Carlisle Supportive Housing Program
- Housing Authority of the County of Cumberland- PA0647 – Shelter + Care Chronic
- Housing Authority of the County of Cumberland- PA0514- Perry County Rapid ReHousing
- Housing Authority of the County of Cumberland- PA0177- Perry County Veterans Program
- Housing Authority of the County of Cumberland- PA0513- Rapid Rehousing II
- Housing Authority of the County of Cumberland- PA0447- PSH Consolidated
- Housing Authority of the County of Cumberland- PA0812- Rapid Rehousing Cumberland Lebanon Perry
- Housing Development Corporation of NEPA- PA0384 HDC SHP 3 2019
- Housing Development Corporation of NEPA- PA0592 HDC SHP 6 2019
- Housing Transitions, Inc.- PA0810 – Nittany House Apartments II
- Housing Transitions, Inc.- PA0176 – Nittany House Apartments
- Huntingdon House- PA0809 – Huntingdon House Rapid Rehousing Program

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🔒 pennsylvaniacoc.org/eastern-pa-coc-fy2019-nofa/

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HMIS

ESG Program

The following Fully Consolidated projects will be submitted:

- Lehigh Conference of Churches, PA0222_Pathways Permanent Supportive Housing Consolidation, \$948,2014, consolidation of PA0658, PA0669, PA0583, PA0222

NEW PROJECTS

The CoC had a total of \$ 1,202,881 in funding to award. This amount includes funding from the following sources: the CoC Bonus (\$606,070) and the DV Bonus (\$810,751).

The following new projects have been accepted for inclusion on the Project Priority List for funding:

- New Bethany, Inc., Partners in Housing Project (New RRH Project), \$202,023
- Clinton County Housing Coalition, CCHC Regional Rapid Rehousing (New RRH Project), \$202,004
- Third Street Alliance for Women and Children, PA0811_Third Street Alliance_Lehigh Valley Rapid Re-Housing Program Expansion (Expansion RRH Project), \$202,024
 - As this project is an expansion of PA0811 a combined renewal expansion project will also be submitted: PA0811 Lehigh Valley Rapid Re-Housing Program Combined, Total: \$351,988
- Pennsylvania Coalition Against Domestic Violence, Northeast Regional DV RRH (DV Bonus RRH Project), \$1,138,492
- Victims' Intervention Program, DV CE Program (DV Bonus SSO-Coordinated Entry Project), \$57,419

The following organizations submitted preliminary applications to the CoC, but were not selected for funding:

- CandleHeart, Inc.
- Catholic Charities, Diocese of Allentown
- Central Susquehanna Opportunities
- County of Cambria
- Fitzmaurice Community Services
- Transitions of PA
- Union-Snyder Community Action Agency
- Valley Youth House
- Veterans Leadership program of Western Pennsylvania

If you have any questions, please contact easterncoc@pennsylvaniacoc.org.

The renewal scoring calculator was released on 9/6/19. The Funding Committee will meet following the renewal scoring question/appeal process and then will release the final ranking.

Eastern PA CoC's FY2019 Ranking Calculator – September 6, 2019

Below you will find the 2019 Renewal Ranking Calculator. This document has been created using data submitted through each project's Renewal Summary Form, eLOCCS documentation, APR documentation, meeting attendance records, and data entered into PA-HMIS or HMIS Comparable database.

Please review the Ranking Calculator for accuracy. If something does not seem correct, please review the information that you originally submitted to DMA via Survey Gizmo and/or your data in PA-HMIS. If you identify an error or have a question about the scoring criteria, please contact DMA via the email address below prior to 12pm on Thursday, September 12th. Errors submitted after 12pm on September 12th will not be addressed.

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9:18 AM
9/16/2019

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #07:

**1E-1. Public Posting— 30-Day Local
Competition Deadline**

Attachment #07 documents include the following:

- **Notification of Deadline for New Project Applicants-
Email**
- **Notification of Deadline for New Project Applicants
(including posting of New Project RFP Webinar)-
Website**
- **Notification of Deadline for Renewal Project
Applicants- Email**
- **Notification of Deadline for Renewal Project
Applicants- Website**

2019 RFP for New HUD CoC Permanent Housing, DV Rapid Rehousing, and DV Coordinated Entry Specialist

Eastern PA CoC

Fri 8/16/2019 4:53 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



The Eastern PA Continuum of Care is releasing three Requests for Proposals (RFPs) to solicit new projects as part of the FY19 CoC Competition:

- (1) New Permanent Housing Project RFP**
- (2) Domestic Violence Rapid Re-Housing Project RFP**
- (3) Domestic Violence Coordinated Entry Specialist RFP**

The Eastern PA CoC is soliciting Preliminary Applications from agencies interested in applying for new projects, including: 1) Permanent Supportive Housing projects serving Chronically Homeless Individuals/ Families, 2) Rapid Re-Housing, 3) Domestic Violence-Dedicated Rapid Re-Housing, and 4) Domestic Violence Coordinated Entry Specialist. Please click the following links to view the RFPs

- [New Permanent Housing Project RFP](#) (Permanent Supportive Housing and Rapid Rehousing)
- [Domestic Violence Rapid Rehousing RFP](#)
- [Domestic Violence Coordinated Entry Specialist RFP](#)

The projects selected through these RFP's will be submitted to HUD as part of the Eastern PA CoC's FY2019 Continuum of Care Application. Organizations may apply to any of the three RFP's.

To apply, a Preliminary Application and a Proposed Budget must be submitted via Survey Gizmo by Close of Business on August 30,

2019. The CoC will inform organizations responding to each RFP if their project was selected by September 13, 2019. Application materials and Survey Gizmo links can be found below:

- **New Permanent Housing Project Preliminary Application Survey**
Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-New-Projects>
 - [Budget Template for New Permanent Housing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the New Permanent Housing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Rapid Rehousing Project Preliminary Application**
Survey Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-DV-Bonus>
 - [Budget Template for Domestic Violence Rapid Rehousing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Rapid Rehousing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Coordinated Entry Specialist Preliminary Application Survey**
Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-DV-CE-Specialist>
 - [Budget Template for Domestic Violence Coordinated Entry Specialist](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Coordinated Entry Specialist Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo).

By Tuesday August 20th, the CoC will post a webinar on the [Eastern PA CoC NOFA webpage](#) with additional information about the New Project RFP process. We will send out a link to the webinar on it is available.

Please help the CoC reach stakeholders in your community by forwarding this email to organizations that may be interested in applying for funding through the Eastern PA CoC. Thank you!

Visit the Eastern PA CoC's website

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Our mailing address is:

c/o Diana T. Myers & Associates, Inc.
7900 Old York Road, Suite 108-B, Elkins Park, PA 19027

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Eastern PA Continuum of Care · 7900 Old York Rd · Suite 108-B · Elkins Park, PA 19027-2310 · USA



Eastern PA CoC FY2018 NOFA

Eastern PA CoC FY2017 NOFA

Eastern PA CoC FY2016 NOFA

Eastern PA CoC FY2015 NOFA

New Project Request for Proposals (RFP) for FY2019 CoC Competition:

The Eastern PA CoC is soliciting Preliminary Applications from agencies interested in applying for new projects, including: 1) Permanent Supportive Housing projects serving Chronically Homeless Individuals/ Families, 2) Rapid Re-Housing, 3) Domestic Violence-Dedicated Rapid Re-Housing, and 4) Domestic Violence Coordinated Entry Specialist. Please click the following links to view the RFPs

- [New Permanent Housing Project RFP](#) (Permanent Supportive Housing and Rapid Rehousing)
- [Domestic Violence Rapid Rehousing RFP](#)
- [Domestic Violence Coordinated Entry Specialist RFP](#)

The projects selected through these RFP's will be submitted to HUD as part of the Eastern PA CoC's FY2019 Continuum of Care Application. Organizations may apply to any of the three RFP's.

To apply, a **Preliminary Application** and a **Proposed Budget** must be submitted via Survey Gizmo by Close of Business on **August 30, 2019**. The CoC will inform organizations responding to each RFP if their project was selected by September 13, 2019. Application materials and Survey Gizmo links can be found below:

- **New Permanent Housing Project Preliminary Application Survey Gizmo Link:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-New-Projects>
 - [Budget Template for New Permanent Housing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the New Permanent Housing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Rapid Rehousing Project Preliminary Application Survey Gizmo Link:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-DV-Bonus>
 - [Budget Template for Domestic Violence Rapid Rehousing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Rapid Rehousing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Coordinated Entry Specialist Preliminary Application Survey Gizmo Link:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-DV-CE-Specialist>
 - [Budget Template for Domestic Violence Coordinated Entry Specialist](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Coordinated Entry Specialist Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)

Renewal Project Application – Instructions and Important Information

As part of the Eastern PA CoC's Consolidated Application for the 2019 CoC Competition, DMA will undertake a review of all renewal project applications prior to the submission of these applications into the e-snaps system by grantees. Instructions for submitting this information are provided below.

FY2019 NOFA Related Webinars

Diana T. Myers and Associated presented the first FY2019 NOFA webinar on July 23, 2019 for the Balance of State CoCs. The webinar covered various issues related to this year's CoC NOFA, including:

- A general overview of the NOFA and HUD priorities
- Timelines for NOFA activities
- Available funding, tiering and ranking
- New projects options and process
- Renewal project application options and process
- E-snaps tips
- Appeals process
- Q&A

To watch the recording for this webinar, [click here](#). You can find a copy of the PowerPoint slides here: [PA BoS NOFA Webinar FY2019-7-23-19](#)

New Project RFP Webinar

Jessica Sones of Diana T. Myers recorded a webinar on 8/19/2019 that covers the Eastern PA CoC's three new project RFP for the FY2019 CoC Competition. Additionally, the webinar covered the application process and timeline and a analysis of the CoC's data to show gaps in our system and what the CoC's priorities are.

You can review recording of the webinar [here](#) and the PowerPoint slides for this session [here](#).

USICH FY2019 CoC NOFA Webinar

This USICH-led webinar provides a high-level overview of HUD's FY 2019 CoC Program NOFA, including policy priorities, scoring, and key changes from the FY 2018 NOFA.

You can view the webinar [here](#).

Eastern PA CoC: Renewal Project Application - Instructions and Important Information

Eastern PA CoC

Wed 7/24/2019 12:01 PM

To: jyoder@cchra.com <jyoder@cchra.com>; jmatulevich@embarqmail.com <jmatulevich@embarqmail.com>; jyoder@cchra.com <jyoder@cchra.com>; twhelan@cchra.com <twhelan@cchra.com>; Leslie.Perryman@rhd.org <Leslie.Perryman@rhd.org>; lmormando@rhd.org <lmormando@rhd.org>; blivingston@use.salvationarmy.org <blivingston@use.salvationarmy.org>; Dave.Langford@use.salvationarmy.org <Dave.Langford@use.salvationarmy.org>; TrinetReam@use.salvationarmy.org <TrinetReam@use.salvationarmy.org>; maeling_k@transitionsofpa.org <maeling_k@transitionsofpa.org>; tara_d@transitionsofpa.org <tara_d@transitionsofpa.org>; susan_m@transitionsofpa.org <susan_m@transitionsofpa.org>; rnicolella@allentowndiocese.org <rnicolella@allentowndiocese.org>; dbest@lehighchurches.org <dbest@lehighchurches.org>; crinker@lehighchurches.org <crinker@lehighchurches.org>; barbarac@lcha-vhdc.org <barbarac@lcha-vhdc.org>; barbarac@lcha-vhdc.org <barbarac@lcha-vhdc.org>; lmormando@rhd.org <lmormando@rhd.org>; suea@rhd.org <suea@rhd.org>; gary.vinson@rhd.org <gary.vinson@rhd.org>

2 attachments (691 KB)

PA BoS NOFA Webinar FY2019-7-23-19-final.pdf; Dropbox Links for CoC Grantees - East 2019.pdf;

Dear Eastern PA CoC-funded Grantees-

Please read this important message about submission of Renewal Project Applications for the CoC NOFA Competition.

As part of the Eastern PA CoC's Consolidated Application for the 2019 CoC Competition, DMA will undertake a review of all renewal project applications prior to the submission of these applications into the e-snaps system by grantees. Instructions for submitting this information are provided below.

- **By August 6, 2019 at 5pm:** All agencies with renewal project applications are being asked to **provide a PDF of your completed Renewal Project Application(s) exported from e-snaps.**
- **The PDF of your Renewal Project Application should be submitted to Dropbox.** Attached to this email you will find a list of Dropbox links; each project will have its own unique link.
- **Please DO NOT SUBMIT your Renewal Project Application(s) in e-snaps.** If you accidentally submit the application, please contact us at easterncoc@pennsylvaniacoc.org and we will release the application back to you.
- **IMPORTANT CHANGE REGARDING PROJECT NAMES:**
 - When you set up your FY2019 renewal project in e-snaps, **you must insert the "six digit PIN" from your project's grant number at the beginning of the project name.** Your "six digit PIN" is the first six digits of your grant number.
 - For example for grant number PA0123L3T091811:
 - Applicant Name: DMA Homeless Services
 - Project Name: PA0123 - Elkins Park Rapid Re-Housing Project

- **The PDF file name should be: 2019 Renewal App – Agency Name – Project Name**
- To clarify something that was stated in the webinar, grantees will *not* be permitted to implement service participation requirements as the current CoC policies will remain in effect for this NOFA round. This may be revisited in future NOFA rounds.
- **Prior to submitting your application**, check the Submission Summary to make sure ALL sections have been completed.
- **By August 20:** You will receive a project review form with required corrections.
- **By August 26 (or within 5 working days of receipt of your review): You must submit your corrected application on e-snaps.**

ATTACHMENTS - The following documents are attached to this email to assist with completing the above steps:

- **CoC NOFA Webinar from 7/23/19-** see slides 55-64 for e-snaps tips
- **Dropbox url links-** You will use these links to upload your project application.

RESOURCES - The following resources are also available to assist in the completion of your renewal project application:

- Main e-snaps CoC application page: <https://www.hudexchange.info/programs/e-snaps/>
- Project Applicant Profile: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- Renewal Application: <https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- Consolidation: <https://www.hudexchange.info/resource/5723/consolidating-eligible-renewals-during-the-fy-2018-coc-program-competition/>
- Slides from the NOFA webinar held on July 23rd are attached to this email. The recording of that webinar is also available online at [DMA FY2019 CoC NOFA Webinar Recording](#).

CONSOLIDATION - If you are considering consolidating projects:

- Please let us know. If you intend to consolidate we will set up a Dropbox for submitting your application for consolidation.
- Please follow the instructions above to submit the individual applications in e-snaps for each renewal project that you would like to consolidate. Be sure to make no substantive changes to the budget or units, beds or households served.
- When submitting a consolidated renewal application, please include “Consolidation” or “Consolidated” in the Project Name so that we can distinguish that application from the individual applications.

If you have questions regarding completing your renewal project application(s), please email those to DMA at easterncoc@pennsylvaniacoc.org. We will work to assist you as quickly as possible. **The schedule for new projects and renewal ranking will be forthcoming.**

Thank you for your continued participation in the CoC application process and the work you and your agencies do to end homelessness everyday!

- *DMA Staff*

--

DMA - Diana T. Myers & Associates, Inc.

CoC Consultants for the Eastern PA Balance of State CoC

(215) 576-1558

easterncoc@pennsylvaniacoc.org

Pennsylvania Continuums of Care

[Need Housing Assistance? | Contact](#)

Previous Eastern CoC NOFA Information

[Eastern PA CoC FY2018 NOFA](#)

[Eastern PA CoC FY2017 NOFA](#)

[Eastern PA CoC FY2016 NOFA](#)

[Eastern PA CoC FY2015 NOFA](#)

Eastern PA CoC FY2019 NOFA

Renewal Project Application – Instructions and Important Information

As part of the Eastern PA CoC's Consolidated Application for the 2019 CoC Competition, DMA will undertake a review of all renewal project applications prior to the submission of these applications into the e-snaps system by grantees. Instructions for submitting this information are provided below.

- **By August 6, 2019 at 5pm:** All agencies with renewal project applications are being asked to **provide a PDF of your completed Renewal Project Application(s)** exported from e-snaps.
- **The PDF of your Renewal Project Application should be submitted to Dropbox.** You can find the Dropbox link here: [Dropbox Links for CoC Grantees – East 2019](#)
- **Please DO NOT SUBMIT your Renewal Project Application(s) in e-snaps.** If you accidentally submit the application, please contact us at easterncoc@pennsylvaniacoc.org and we will release the application back to you.
- **IMPORTANT CHANGE REGARDING PROJECT NAMES:**
 - When you set up your FY2019 renewal project in e-snaps, **you must insert the “six digit PIN” from your project’s grant number at the beginning of the project name.** Your “six digit PIN” is the first six digits of your grant number.
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 - Applicant Name: DMA Homeless Services
 - Project Name: PA0123 – Elkins Park Rapid Re-Housing Project
- **The PDF file name should be: 2019 Renewal App – Agency Name – Project Name**
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- **Prior to submitting your application,** check the Submission Summary to make sure ALL sections have been completed.
- **By August 20:** You will receive a project review form with required corrections.
- **By August 26 (or within 5 working days of receipt of your review):** You must submit your corrected application on e-snaps.

General FY2019 CoC NOFA Competition Information

- FY2019 CoC Program Competition Main page: <https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>
- FY2019 CoC Program NOFA: <https://www.hudexchange.info/resource/5842/fy-2019-coc-program-nofa/>
- FY2019 CoC Program Competition Estimated ARD Report: <https://www.hudexchange.info/resource/5845/fy-2019-coc-program-competition-estimated-ard-report/>
- Main e-snaps CoC application page: <https://www.hudexchange.info/programs/e-snaps/>
- Project Applicant Profile: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>

<https://pennsylvaniacoc.org/wp-content/uploads/2019/07/Dropbox-Links-for-CoC-Grantees-East-2019.pdf>

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #08:

**1E-1. Public Posting— Local Competition
Announcement**

Attachment #08 documents include the following:

- **Local Competition Announcement- Renewal Project Scoring Process Email**
- **FY2019 Renewal Summary Form (attached to email above)**
- **Local Competition Announcement- Renewal Ranking Calculator Email**
- **Attachment to Renewal Ranking Calculator Email- Renewal Scoring Sheet**
- **Email to CoC to Request Feedback on 2019 Renewal Scoring Criteria**
- **New Project RFP Email**
- **3 New Project RFPs (Attachment to Above Email) with New Project Selection Criteria Highlighted**

FY19 CoC Renewal Project Scoring Process- Eastern PA CoC

Eastern PA CoC

Wed 8/21/2019 11:02 AM

To: Jillian Yoder <jyoder@cchra.com>; jmatulevich@embarqmail.com <jmatulevich@embarqmail.com>; Jillian Yoder <jyoder@cchra.com>; Tim Whelan <twhehan@cchra.com>; Leslie.Perryman@rhd.org <Leslie.Perryman@rhd.org>; Imormando@rhd.org <Imormando@rhd.org>; Farea Graybill <Farea.Graybill@use.salvationarmy.org>; Leanne.Robert@use.salvationarmy.org <Leanne.Robert@use.salvationarmy.org>; Trinette_Ream@use.salvationarmy.org <Trinette_Ream@use.salvationarmy.org>; maeling_k@transitionsofpa.org <maeling_k@transitionsofpa.org>; tara_d@transitionsofpa.org <tara_d@transitionsofpa.org>; susan_m@transitionsofpa.org <susan_m@transitionsofpa.org>; rnicolella@allentowndiocese.org <rnicolella@allentowndiocese.org>; dbest@lehighchurches.org <dbest@lehighchurches.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Imormando@rhd.org <Imormando@rhd.org>; suea@rhd.org <suea@rhd.org>; gary.vinson@rhd.org <gary.vinson@rhd.org>; Tina.Stanley@rhd.org <Tina.Stanley@rhd.org>

 2 attachments (484 KB)

2018 Eastern PA CoC - Renewal Ranking Criteria and Scoring - finalized 8-6-18, updated 8-28-18.pdf; Eastern PA CoC FY19_Renewal Project Summary Form_FOR REFERENCE.pdf;

****THIS IS AN IMPORTANT NOTICE REGARDING THE FY19 COC NOFA COMPETITION****

Dear Eastern PA CoC (PA-509) Grantee,

Preparations to respond to the FY2019 NOFA are underway and the annual HUD-CoC project renewal evaluations are set to proceed.

We will be using an online survey form (in addition to data collected from HMIS) to gather renewal project scoring information this year. Please carefully review the information and questions provided in the survey so that you are answering the specific questions asked and providing relevant information. Only one survey response for each project will be accepted.

You are asked to complete the survey by **5pm on Wednesday, August 28th** for each CoC Renewal Project your agency operates. **The online survey can be accessed here:**

<http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

Agencies concerned that they will not be able to meet this deadline due to extenuating circumstances should immediately contact the CoC email account, which is monitored by DMA staff (easterncoc@pennsylvaniacoc.org). Additional detail regarding this process:

- Please submit a separate renewal summary form survey for each 2019 CoC project renewal within your organization.
- **You will required to submit/upload required attachments in order to submit this survey form. Required attachments include: 1) ELOCCS summary page, 2) documentation of APR Submission Date. Instructions are provided in the survey regarding these required documents. IN addition:**
 - If you did not draw down 90% of your project grant during your last grant year you will be required to submit supplemental information about prior and current draw down rates.
 - If your project was monitored by HUD in the last two years you will be required to submit supplemental information.
 - **DV projects will be required to submit an APR from their Comparable Database.**
- SSO-Coordinated Entry projects will be asked to complete a separate, shorter survey which will be sent to them directly.
- You will receive an automatic response by email with a copy of your submission when you complete each survey.
- We will be working to quickly provide you with a preliminary score. We expect preliminary scores to be released the week after the data is submitted.
- **After the preliminary scores are released, there will be a data review period during which questions can be asked about your outcomes and scoring. You will also be able to correct your data within HMIS, if necessary. Upon the data review period, final renewal scores will be released. At that time, if there is a discrepancy that was not able to be addressed by DMA and/or the HMIS Consultant, grantees will be able to appeal their renewal score. The CoC's Funding Policies, including the Appeal Policy will be distributed with the preliminary scores and final scores and posted to the CoC website.**
- **The renewal scoring process will conclude by mid-September.**

The 2019 Renewal Scoring Criteria is currently pending review by the Non-Conflicted Members of the CoC Board. However, we have attached the 2018 Renewal Scoring Criteria as a general reference. We will provide the 2019 Renewal Scoring Criteria as soon as it is approved.

We have also attached a hard copy of the Renewal Summary Form Survey (*provided for reference only, if you wish to view the questions outside of the Survey Gizmo survey*). Please do not submit any survey responses or attachments outside of Survey Gizmo.

Questions should be submitted to the CoC email account, which is being monitored by DMA staff: easterncoc@pennsylvaniacoc.org.

Thank you for your ongoing participation and engagement in this process!

Respectfully,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org

Eastern PA CoC FY2019 Renewal Summary Form

Eastern PA CoC
2019 Renewal Summary Form
Submit by Wednesday, 8/28/2019 at 5pm

Project Scoring

Each CoC funded program in the Eastern PA CoC seeking renewal funding in the FY2019 competition will be scored on their outcomes in addressing the following:

- **Project Performance**
- **Project Monitoring**
- **Contributing to Ending Homelessness and Goals of Opening Doors**
- **CoC Participation**

Sources of Data

The data for scoring each project is drawn from the following sources: HMIS, this Renewal Summary Form including required attachments, and the CoC/RHABs for participation. DV programs that do not participate in HMIS will be asked to submit a copy of their APR for the period October 1, 2017 to September 30, 2018, using data from a Comparable Database.

Instructions for the FY2019 Renewal Summary Form

- Please submit a separate renewal summary form survey for each 2019 CoC project renewal within your organization.
- You will required to submit/upload required attachments in order to submit this survey form. Required attachments include: 1) ELOCCS summary page, 2) documentation of APR Submission Date. Instructions are provided in the survey regarding these required documents. In addition:

- If you did not draw down 90% of your project grant in the last grant year you will be required to submit supplemental information.
 - If your project was monitored by HUD in the last two years you will be required to submit supplemental information.
 - DV projects will be required to submit an APR from their Comparable Database.
 - Please follow the instructions provided with each question included on this form to ensure that the required information is included and the naming convention is followed so that the reviewer is aware of which documents have been submitted.
 - Please review this form fully in advance of the submission date, which is 08/28/2019. We recognize that this is short turn-around time. If you have extenuating circumstances that prevent you from meeting this deadline, you must contact DMA (easterncoc@pennsylvaniacoc.org) as soon as possible prior to the due date to make arrangements to submit the required information.
 - While completing the survey, you may click "Save and Continue" in the top right corner to save your work and continue later. A link to continue your survey will be emailed to you.
 - Questions: Any questions about this form may be directed to: easterncoc@pennsylvaniacoc.org or 215-576-1558.
-

Renewal Summary Form Page 1

1) Applicant Name:*

- ☐ Blair County Community Action Program
- ☐ CATHOLIC CHARITIES OF THE DIOCESE OF ALLENTOWN, INC
- ☐ Catholic Social Services of the Diocese of Scranton, Inc.

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

- ☐ Center for Community Action
- ☐ Centre County Government
- ☐ County of Cambria
- ☐ County of Franklin
- ☐ County of Lycoming DBA Lycoming-Clinton Joinder Board
- ☐ Fitzmaurice Community Services, Inc
- ☐ Housing Authority of Monroe County
- ☐ Housing Authority of the County of Cumberland
- ☐ Housing Development Corporation of NEPA
- ☐ Housing Transitions, Inc.
- ☐ Huntingdon House
- ☐ Lehigh Conference of Churches
- ☐ Lehigh County Housing Authority
- ☐ MARANATHA MINISTRIES, INC./CANDLEHEART INC
- ☐ Northampton County Housing Authority
- ☐ Northern Cambria Community Development Corporation
- ☐ Pennsylvania Coalition Against Domestic Violence
- ☐ Resources for Human Development, Inc.
- ☐ Salvation Army, a New York Corporation
- ☐ Tableland Services, Inc.
- ☐ Third Street Alliance for Women & Children
- ☐ Transitions of PA
- ☐ Valley Housing Development Corporation
- ☐ Valley Youth House Committee, Inc.
- ☐ Wayne County
- ☐ Young Women's Christian Association

2) Grant Number (first 6 digits):*

- ☐ PA0176
- ☐ PA0177
- ☐ PA0182

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

- ☐ PA0205
- ☐ PA0206
- ☐ PA0211
- ☐ PA0212
- ☐ PA0213
- ☐ PA0214
- ☐ PA0215
- ☐ PA0216
- ☐ PA0219
- ☐ PA0222
- ☐ PA0360
- ☐ PA0366
- ☐ PA0372
- ☐ PA0384
- ☐ PA0386
- ☐ PA0445
- ☐ PA0447
- ☐ PA0449
- ☐ PA0450
- ☐ PA0481
- ☐ PA0513
- ☐ PA0514
- ☐ PA0519
- ☐ PA0520
- ☐ PA0553
- ☐ PA0578
- ☐ PA0582
- ☐ PA0583
- ☐ PA0634
- ☐ PA0647
- ☐ PA0649
- ☐ PA0655

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

- ☐ PA0658
- ☐ PA0661
- ☐ PA0669
- ☐ PA0705
- ☐ PA0708
- ☐ PA0808
- ☐ PA0809
- ☐ PA0810
- ☐ PA0811
- ☐ PA0812
- ☐ PA0813
- ☐ PA0814
- ☐ PA0859
- ☐ PA0883
- ☐ PA0885
- ☐ PA0886
- ☐ PA0887
- ☐ PA0888
- ☐ PA0926
- ☐ PA0927

3) Project Name (with corresponding grant #):*

- ☐ PA0176 Nittany House Apartments
- ☐ PA0177 Perry County Veterans Program
- ☐ PA0182 Franklin/Fulton Homeless Assistance Project 2019
- ☐ PA0205 Crossroads Family
- ☐ PA0206 Crossroads Individual
- ☐ PA0211 LV ACT Housing Supports
- ☐ PA0212 NCHA S+C 2018
- ☐ PA0213 Outreach and Case Management for the Disabled, Chronically Homeless
- ☐ PA0214 Pathfinders

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

- () PA0215 LCHA S+C 2018
- () PA0216 VHDC SHP #2 & #3 Consolidation 2018
- () PA0219 Shelter Plus Care MC
- () PA0222 Tenant-Based Rental Assistance for the Disabled, Chronically Homeless
- () PA0360 Independence Gardens Renewal Project Application FY 2018
- () PA0366 SHP Transitional Housing Project
- () PA0372 Rapid Re-Housing Consolidation
- () PA0384 HDC SHP 3 2018
- () PA0386 Rural Permanent Supportive Housing
- () PA0445 Lycoming/Clinton Renewal #7
- () PA0447 PSH Consolidated
- () PA0449 Crossroads Housing Bonus Expansion
- () PA0450 Susquehanna/Wayne PSHP
- () PA0481 Schoolhouse Gardens Renewal Project Application FY 2018
- () PA0513 Rapid Rehousing II
- () PA0514 Perry County Rapid ReHousing
- () PA0519 PSHP Pike County
- () PA0520 Permanent Supportive Housing Program
- () PA0553 Carlisle Supportive Housing Program
- () PA0578 Cambria County Comprehensive Housing Program
- () PA0582 HDC SHP 6 2018
- () PA0583 Pathways TBRA for Families, Youth and Veterans
- () PA0634 Allentown Hospitality House Permanent Housing Program
- () PA0647 Shelter + Care Chronic
- () PA0649 Franklin/ Fulton S+C Project 2019
- () PA0655 Salvation Army Carlisle PH Project
- () PA0658 Pathways Housing
- () PA0661 Bedford, Fulton, Huntingdon RRH FFY2018
- () PA0669 Pathways Housing 2
- () PA0705 Tableland PSH Expansion
- () PA0708 Crossroads Schuylkill Co. Permanent Supportive Housing
- () PA0808 Lehigh Valley RRH for Families

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

- ☐ PA0809 Huntingdon House Rapid Rehousing Program
- ☐ PA0810 Nittany House Apartments II
- ☐ PA0811 2018 Renewal Application-Third Street Alliance- Lehigh Valley Rapid Rehousing Program
- ☐ PA0812 Rapid Rehousing Cumberland Perry Lebanon
- ☐ PA0813 South Central PA RRH FFY2018
- ☐ PA0814 Centre County Rapid Re-Housing
- ☐ PA0859 SUN Counties Rapid Re-Housing for Domestic Violence Victims
- ☐ PA0883 Wayne Combined TH/RRH Project
- ☐ PA0885 Liberty House PSH
- ☐ PA0886 Liberty Options RRH
- ☐ PA0887 TH-RRH for Lehigh Valley Youth
- ☐ PA0888 Candleheart RRH
- ☐ PA0926 East CoC DV RRH
- ☐ PA0927 Coordinated Entry Specialist for Domestic Violence

4) Contact Person: *

5) Email: *

6) Phone: *

7) Alternate Contact Person:

8) Alternate Email:

9) Alternate Phone:

10) What are the start and end dates of your current grant? *

Start Date: _____

End Date: _____

11) Was your project operational for the entire period 10/1/17-9/31/18?

*Note: Projects that did not begin operating until after 10/1/17 or are a first time renewal should select NO.**

☐ Yes

☐ No

12) Warning! You have indicated that your project was not operational for the entire time period 10/1/17-9/31/18.

This means that your project will not be scored in the FY19 Competition due to not being operational for the entire period 10/1/17-9/31/18 or being a first time renewal. We will reach out to you for any additional information that may be needed.

Are you sure that your answer to question number 11 should be No?

☐ Yes. I'm Sure. (By selecting this, I understand the survey will end after this question)

☐ No. I need to continue on with the full survey.

Renewal Summary Form Page 2

13) Which project type are you seeking to renew?*

- ☐ PSH
- ☐ RRH
- ☐ TH-RRH
- ☐ SSO

14) Is your project dedicated only to youth, 24 years of age or younger?*

- ☐ Yes
- ☐ No

15) Is your program dedicated to persons experiencing domestic violence?*

- ☐ Yes
- ☐ No

Improve safety of persons fleeing domestic violence

16) (DV Providers Only) Do survivors indicate they feel safer after they receive services through this CoC-funded project?

- ☐ Yes
- ☐ No

17) (DV Providers Only) Do survivors define safety in their own way? If yes, please describe.

*

18) (DV Providers Only) How do you capture/evaluate survivors' feelings of safety in your program, and whether they feel safer after they receive services through your project? If you do not currently capture/evaluate this data, how will you begin to do so within the next 12 months? *

19) (DV Providers Only) Have you implemented Housing First DV practices/philosophy? *

☐ Yes

☐ No

20) (DV Providers Only) Please describe how you have implemented Housing First DV practices/philosophy, or how you will begin implemented these practices. *

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

21) (DV Providers Only) Is there a safety plan that addresses housing in the file of each project participant? *

☐ Yes

☐ No

22) (DV Providers Only) Please ATTACH/UPLOAD a copy of your APR from the time period October 1, 2017 to September 30, 2018

Please name the file according to the following naming convention: “[First 6 digits of grant number]_[Project Name]_ APR”

*Click Browse to select the file on your computer and attach. Please attach the document as an Excel file.**

_____1

_____2

_____3

Unit Utilization Rates

23) Please indicate the number of units included in your FY2019 Renewal Application: *

24) Is this consistent with the number of units in your 2017 and 2018 CoC applications? *

☐ Yes

☐ No

25) If no, please describe the change in the number of units and when this occurred:*

Drawdown Rates from eLoccs

26) What are the start and end dates of your last full grant year? *

Start Date: _____

End Date: _____



27) Attach/upload summary page from eLOCCS showing dates and amounts of drawdowns for THE LAST FULLY COMPLETED GRANT YEAR here.

Important: Please do not submit information for the grant year you are currently in. Information MUST be for the LAST FULLY COMPLETED GRANT YEAR.

Please use the following naming convention: “[First 6 digits of grant number]_[Project Name]_eLOCCSDrawdowns”

Click browse to locate the file on your computer and attach. This should be attached as a PDF document

_____1

_____2

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

28) According to the eLoccs summary page attached above, did you draw down funds at least quarterly?*

☐ Yes

☐ No

29) If your agency was unable to drawdown funds from eLOCCS at least quarterly, please also explain the circumstances that prevented regular drawdowns for consideration in scoring:

Funds Expended

Note: The summary page from eLOCCS that you were instructed to provide for drawdown rates will also be used to score your project related to funds expended. Please be sure to include the drawdowns for the entire grant year in your summary page.

30) According to the eLOCCS summary page submitted above, were 90% or more of the grant funds drawn down in eLOCCS during the last fully completed grant year?

*

☐ Yes

☐ No

31) If no, please complete a supplemental expenditure form to provide additional information and attach/upload here. This form [can be accessed and downloaded here](#)

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

If you are required to complete the supplemental expenditure form, please name the file according to the following naming convention: “[First 6 digits of Grant Number]_[Project Name]_ FundsExpended”

Click browse to locate the file on your computer and attach. This should be attached as a PDF or Word document

_____1

_____2

Timely APR Submission

32) Project's APR Submission Due Date:*

33) Date of Project's APR Submission: *

34) If your APR was not submitted on time, please explain the circumstances that led to the late submission:

35) Please attach/upload documentation showing the date of the project's last APR submission.

Please use the following naming convention: “[First 6 digits of Grant Number]_[Project Name]_APRSubmissionDate”

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

A few different options for providing this documentation are listed below. You only need to submit documentation once, not in each of these different ways.

- **Copy of the email you received from the Sage system confirming the submission of the APR.**
- **Copy of an email from your HUD Rep showing whether the APR was submitted on time.**
- **Copy of the details for your Sage submission – this should be available by clicking the VIEW buttons for the status (“VIEW ALL Status Changes and Notes”).**

To view an example of each of these sources of documentation, click here -

https://www.dropbox.com/s/7gjvualypynoirl/Examples_APRSubmissionDate.pdf?dl=0

Click browse to locate the file on your computer and attach. This should be attached as a PDF document

_____1

_____2

Cost Effectiveness

36) If there is any reason why your program may have had higher cost per household than is typically the case, you may provide an explanation here for consideration:

HUD Monitoring

37) Has your project been monitored by HUD in the last 2 years? *

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

☐ Yes

☐ No

38) If yes, please please ATTACH/UPLOAD the Monitoring Report/Letter received from HUD and documentation of the resolution of any Findings.

Please name the file using the following naming convention: “[First 6 digits of grant number]_[Project Name]_Monitoring”. If multiple documents are uploaded, please add additional text at the end of the above name.

Click browse to upload the document from your computer. Please upload as a PDF document.

_____1

_____2

_____3

_____4

_____5

Housing First

Please answer the 10 questions below regarding the Housing First practices of this project.

39) Admission/tenant screening and selection practices promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, and participation in services.

(Comments Optional)*

☐ Yes

☐ No

Comments:

40) Applicants are not rejected on based on having no income, minor criminal convictions, or behaviors that indicate a lack of "housing readiness."

(Comments Optional)

*

☐ Yes

☐ No

Comments:

41) Supportive services emphasize housing procurement over therapeutic goals. Services plans are highly tenant-driven without predetermined goals.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

42) Participation in services or program compliance is not a condition of staying in our program.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

43) Use of alcohol or drugs in and of itself is not considered a reason for program dismissal.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

44) We prioritize those with the highest need for services (per Coordinated Entry Community Queue) rather than "first come/first serve", such as duration of homelessness and other barriers.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

45) Case managers/service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered counseling.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

46) Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction are a part of tenants' lives, where tenants are engaged in non-judgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

47) Our primary focus is assisting people in our program with a housing plan for swift exit from homelessness to permanent housing upon enrollment.

(Comments Optional)

*

☐ Yes

☐ No

Comments:

RHAB Participation and Leadership

48) Please list all CoC committees and subcommittees on which someone from your organization participated during the period October 1, 2017-September 30, 2018.

*

49) RHAB Participation: In which region did you attend RHAB meetings: *

- ☐ Central Valley
- ☐ Lehigh Valley
- ☐ Northern Tier
- ☐ Pocono
- ☐ South Central
- ☐ N/A- did not attend RHAB meetings

50) LEHIGH VALLEY RHAB ONLY: Please indicate RHAB Committees or Workgroups attended by a representative of your organization, the name of the staff person and the months during which a meeting was attended (October 1, 2017 to September 30, 2018). (This is being requested to supplement RHAB meetings, as the Lehigh Valley RHAB meets quarterly vs. monthly.)

☐ Lehigh Valley RHAB Steering Committee - Write In:

☐ Lehigh Valley RHAB Advocacy Committee - Write In:

☐ Lehigh Valley RHAB Communications Committee - Write In:

☐ Lehigh Valley RHAB Employment Committee (Integrated Community Employment Taskforce) - Write In: _____

☐ Lehigh Valley RHAB Mental Health Committee - Write In:

☐ Lehigh Valley RHAB Reentry Committee - Write In:

☐ Lehigh Valley RHAB Veterans Committee - Write In:

☐ Lehigh Valley RHAB Youth Committee - Write In:

[] Other - Write In: _____

51) CoC Leadership: Did/do any staff from your organization participate in any of the CoC's Committees or Sub-Committees during the period October 1, 2017 to September 30, 2018? This may include: CoC Board, Coordinated Entry Committee, Data Committee, Funding Committee Veterans Leadership Engagement Committee, or any of the RHAB-level Committees.

If you or your staff participation in a committee, please provide the name of staff who attended the applicable Committee.

() CoC Board - Write In: _____

() Coordinated Entry Committee - Write In:

() Data Committee - Write In: _____

() Funding Committee- Write In: _____

() Veterans Leadership Engagement Committee - Write In:

() Written Standards Ad Hoc Committee - Write In:

() Other Committee (Which One?) - Write In:

Attendance at CoC Meetings

52) Please provide the name(s) of staff that attended the CoC meeting (in-person or over the phone) on October 16, 2017, which took place at Lycoming College:

*

53) Please provide the name(s) of staff that attended the CoC meeting (in-person or over the phone) on April 16, 2018, which took place at the Harrisburg Area

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

Community College:

*

CoC Training Webinar/Attendance

54) Please provide the name/s of any staff from your organization that participated in any of the below trainings/webinars:

*Required trainings unless otherwise noted**

2018 PIT Count Webinar- OPTIONAL (12/1/17):

Motivational Interview (3/14/18): _____

Harm Reduction (4/4/18): _____

Intro to Trauma Informed Care (4/18/18):

Working with Opioid Use Disorders (5/9/18):

Housing First Case Management Training (5/21/18)- NOTE: could attend either 5/21 or 5/22:

Housing First Case Management Training (5/22/18)- NOTE: could attend either 5/21 or 5/22:

Diversion Training- OPTIONAL (6/15/18):

Best Practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking (9/12/18): _____

Thank You!

This document provided for reference only. Responses must be submitted by 8/28/19 at 5pm at <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-Renewal-Summary-Form>

Thank you for responding to the Eastern PA CoC FY2019 Renewal Summary Form. A copy of your responses will be emailed to you from Survey Gizmo for your records.

Eastern PA CoC: 2019 Renewal Ranking Calculator

Eastern PA CoC

Fri 9/6/2019 7:03 AM

To: Jillian Yoder <jyoder@cchra.com>; jmatulevich@embarqmail.com <jmatulevich@embarqmail.com>; Jillian Yoder <jyoder@cchra.com>; Tim Whelan <twhehan@cchra.com>; Leslie.Perryman@rhd.org <Leslie.Perryman@rhd.org>; Imormando@rhd.org <Imormando@rhd.org>; Farea Graybill <Farea.Graybill@use.salvationarmy.org>; Leanne.Robert@use.salvationarmy.org <Leanne.Robert@use.salvationarmy.org>; Trinette_Ream@use.salvationarmy.org <Trinette_Ream@use.salvationarmy.org>; maeling_k@transitionsofpa.org <maeling_k@transitionsofpa.org>; heather_o@transitionsofpa.org <heather_o@transitionsofpa.org>; Tara Day Ulrich <tara_d@transitionsofpa.org>; susan_m@transitionsofpa.org <susan_m@transitionsofpa.org>; rnicolella@allentowndiocese.org <rnicolella@allentowndiocese.org>; dbest@lehighchurches.org <dbest@lehighchurches.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Imormando@rhd.org <Imormando@rhd.org>; suea@rhd.org <suea@rhd.org>; gary.vinson@rhd.org <gary.vinson@rhd.org>

📎 4 attachments (2 MB)

FY2019 Eastern PA CoC Funding Process and Policies - FINAL.pdf; CoC Ranking HMIS Details Guide 2019.pdf; 2019 Eastern PA CoC - Renewal Scoring Criteria - FINAL.pdf; FY19 Eastern CoC Ranking Calculator v1- 9.6.19.xlsm;

****Please read this email in its entirety, as this email pertains to the renewal project scoring and ranking process.**

Attached you will find the 2019 Renewal Ranking Calculator. This document has been created using data submitted through each project's Renewal Summary Form, eLOCCS documentation, APR documentation, meeting attendance records, and data entered into PA-HMIS or HMIS Comparable database.

Please review the Ranking Calculator for accuracy. If something does not seem correct, please review the information that you originally submitted to DMA via Survey Gizmo and/or your data in PA-HMIS. If you identify an error or have a question about the scoring criteria, please contact DMA via the email address below prior to 12pm on Thursday, September 12th. Errors submitted after 12pm on September 12th will not be addressed.

To assist with your review of your HMIS data, DCED has created the attached "CoC Ranking HMIS Details Guide 2019", which will walk you through the data pulled from PA-HMIS. Attached you can also find the FY2019 CoC-funding Processes and Policies.

Process for reporting an error or submitting a question:

- Send an email to easterncoc@pennsylvaniacoc.com
- Use the subject line: "East Scoring Error – ORGANIZATION NAME/FIRST 6 DIGITS OF GRANT NUMBER"
- Within the body of the email please provide a description of the error and reference the relevant ranking criteria number, per the attached "2019 Eastern PA CoC: Renewal Scoring Criteria". If appropriate, please provide any relevant supporting documentation.

If your issue cannot be resolved through DMA or PA-HMIS staff, you will have the opportunity to appeal your ranking score to the CoC's Funding Committee.

Process for filing an appeal to Funding Committee:

- By September 12th at 12pm, please submit an Appeal Form survey at <http://sgiz.mobi/s3/Eastern-PA-CoC-2019-Scoring-Appeal-Form>
- In the Appeal Form survey you will be asked to identify which criteria you are appealing, provide a written description of your issue, why this issue could not be corrected by DMA and/or PA-HMIS staff, as well as any supporting documentation. The Funding Committee will evaluate any requests received during their next scheduled meeting, and grantees will be informed by email about the outcome of their appeal.

Attached you will find the following relevant documents:

- FY2019 Eastern PA CoC Renewal Ranking Calculator (which is a very large Excel file with many tabs)
- 2019 Eastern PA CoC: Renewal Scoring Criteria
- Eastern PA CoC FY2019 CoC Funding Process and Policies
- CoC Ranking HMIS Details Guide 2019

Please let us know before September 12th at 12pm if you have any questions using the above described procedure.

Thank you,
DMA staff

--

DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org

Eastern PA CoC: 2019 Renewal Project Scoring Sheet

Finalized 9/5/19

The time period used for all data will be October 1, 2017 – September 30, 2018

#	Criteria	Data Source	Point Structure
Performance = 30 points			
1a (part of SPM Metric 7b.1)	<p>RRH-Housing Stability: Exit to Permanent Housing (RRH only).</p> <p><u>Measurement:</u> % of exits to permanent housing destination among those who exited project.</p> <p><u>Note:</u> Individuals who exit to any of the below listed “destinations” will be removed from the calculation and therefore will not count negatively towards this outcome:</p> <ul style="list-style-type: none"> Hospital or other residential non-psychiatric medical facility Foster care home or foster care group home Long-term care facility or nursing home Deceased 	PA-HMIS; APR from DV providers	<p><u>RRH:</u></p> <ul style="list-style-type: none"> 100% = 10 points 95-99% = 7 points 85-94% = 4 points 80-84% = 2 points
1b (SPM Metric 7a.1)	<p>SSO-Housing Stability: % of people placed into Emergency Shelter, Transitional Housing or Permanent Housing (SSO-Street Outreach only)</p> <p>2018 CoC Performance = 51%</p>	PA-HMIS	<p><u>SSO:</u></p> <ul style="list-style-type: none"> 75-100% = 10 points 50-74% = 7 points 49-25% = 4 points Below 25% = 0 points
1c (SPM Metric 7b.2)	<p>PSH-Housing Stability: Exit to other Permanent Housing or retention of PSH (PSH only).</p> <ul style="list-style-type: none"> 2018 CoC Performance = 96% <p><u>Measurement:</u> % of project participants remained in PSH project or exited to other permanent housing.</p> <p><u>Note:</u> Individuals who exit to any of the below listed “destinations” will be removed from the calculation and therefore will not count negatively towards this outcome:</p> <ul style="list-style-type: none"> Hospital or other residential non-psychiatric medical facility Foster care home or foster care group home Long-term care facility or nursing home Deceased 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 100% = 10 points 95-99% = 7 points 85-94% = 4 points 80-84% = 2 points
2 (SPM Metric 2)	<p>Returns to Homelessness within 6 months of exit to permanent housing destination</p> <ul style="list-style-type: none"> 2018 CoC Performance = 0% (SSO); 4% (PH) NOTE: DV programs are exempt from this measure due to the fact that households typically cycle between returning to their 	PA-HMIS	<p><u>SSO projects:</u></p> <ul style="list-style-type: none"> 0% = 3 points 1-10% = 1 point <p><u>PH projects:</u></p> <ul style="list-style-type: none"> ≤ 2% = 3 points 3-10% = 1 point

#	Criteria	Data Source	Point Structure
	abuser and a DV program multiple times until they ultimately break all ties with their abuser.		
3	<p>Projects dedicated to serving survivors of Domestic Violence only: Degree to which victim service projects improve safety for the population served.</p> <p>Evaluate the practices of victim service providers around serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.</p>	Renewal Summary Form	<p>3 total points (1 point per question)</p> <ul style="list-style-type: none"> Do survivors indicate that they feel safer after they receive services? How do you capture/evaluate this? Do survivors define safety in their own way? If you do not currently capture/evaluate this data, how will you begin to do so within the next 12 months? Have you implemented Housing First DV practices/philosophy? How have you or how will you? Is there a safety plan that addresses housing in the file of each project participant?
4 (SPM Metric 1b)	<p>Length of time homeless: length of time between project entry and residential move-in</p> <ul style="list-style-type: none"> HUD Goal = <30 days; 2018 CoC Performance = average of 162 days homeless prior to housing move in (ES & PH) and average 184 days (ES, TH, PH) 	PA-HMIS; Coordinated Entry data	<ul style="list-style-type: none"> Not scored in 2019; recommendation to provide training for correctly entering data into HMIS for this measure. Possibly score in 2020.
5a	<p>Income Growth: EARNED Income growth among program leavers & stayers (SSO, TH & RRH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Earned income for system leavers & stayers = 21% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 30+% increase = 5 points 25-29% = 3 points 21-24% = 1 points
5b	<p>Income Growth: Non-employment cash income growth (UNEARNED) among program leavers & stayers (SSO, TH & RRH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Unearned income for system leavers & stayers = 34% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 45+% increase = 5 points 40-44% = 3 points 34-39% = 1 points
5c *new*	<p>Income Growth: Increase in TOTAL income (PSH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Total income for system leavers & stayers = 50% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 69+% increase or maintain income = 8 points 60-68% = 5 points 50-59% = 2 points
6	<p>Non-cash/ Mainstream Benefits</p> <ul style="list-style-type: none"> Average outcome in FY2018 = 95% 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 100% of program participants enrolled in 1+ mainstream benefit = 7 points 87-99% enrollment = 3 points
Monitoring = 29 points			

#	Criteria	Data Source	Point Structure
7	Project Participant Eligibility <ul style="list-style-type: none"> Prior residence of each head of household served during the reporting period = literally homeless 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 94%+ = 5 points 90-93% = 2 points
8	Unit Utilization Rate <ul style="list-style-type: none"> Goal = full utilization 	# units per renewal app compared to average unit utilization; PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 95-100% utilization = 5 points 90-94% = 3 points 85-89% = 1 point
9	Drawdown Rates <ul style="list-style-type: none"> HUD requires a minimum of quarterly draws 	e-LOCCS	<ul style="list-style-type: none"> Met benchmark = 4 points Did not meet benchmark = 0 points
10	Funds recaptured by HUD <ul style="list-style-type: none"> Goal = full spend down 	e-LOCCS	<ul style="list-style-type: none"> 100% = 5 points 95-99% = 4 points 90-94% = 2 points 85-89% = 1 point
11	Timely APR submission <ul style="list-style-type: none"> HUD requires APRs to be submitted within 90 days of end of grant 	Last submitted APR	<ul style="list-style-type: none"> Timely submission = 4 points Submitted beyond 90 days = 0 points
12a	SSO/TH/RRH-Cost effectiveness: Cost per Household <ul style="list-style-type: none"> <u>SSO/TH/RRH</u> – Average cost per Household served 	<u>Numerator:</u> Services + admin line items from Grant Inventory Worksheet (GIW) <u>Denominator:</u> # of HHs served per PA-HMIS or APR from DV providers	SSO/TH/RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> Top 25% of projects with lowest cost/HH = 3 points Second quartile of projects (26-50%) = 2 points Third quartile (51-75%) = 1 point Bottom 25% of projects with highest cost per HH = 0 points
12b	PSH-Cost effectiveness: Cost per Household <ul style="list-style-type: none"> <u>PSH</u> – Average cost per household 	<u>Numerator:</u> Services + admin line items from GIW <u>Denominator:</u> # of HHs served per PA-HMIS or APR from DV providers	PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> Top 25% of projects with lowest cost/HH = 3 points Second quartile of projects (26-50%) = 2 points Third quartile (51-75%) = 1 point Bottom 25% of projects with highest cost per HH = 0 points
13a	SSO/TH/RRH-Cost effectiveness: Cost per Positive Exit <ul style="list-style-type: none"> <u>SSO/TH/RRH</u> – Average cost per exit to Permanent Housing destination. 	<u>Numerator:</u> Services + admin line items from GIW	SSO/TH/RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in

#	Criteria	Data Source	Point Structure
		<u>Denominator:</u> Leavers to PH per PA-HMIS or APR from DV providers	quartiles (25% of projects in group): <ul style="list-style-type: none"> • Top 25% of projects with lowest cost/HH = 3 points • Second quartile of projects (26-50%) = 2 points • Third quartile (51-75%) = 1 point • Bottom 25% of projects with highest cost per HH = 0 points
13b	PSH-Cost effectiveness: Cost per household for Positive Retention and Positive Exit <ul style="list-style-type: none"> • <u>PSH</u> – Average cost per household that remains in PSH or exits to other Permanent Housing destination. 	<u>Numerator:</u> Services + admin line items from GIW <u>Denominator:</u> Stayers + Leavers to other PH per PA-HMIS or APR from DV providers	PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> • Top 25% of projects with lowest cost/HH = 3 points • Second quartile of projects (26-50%) = 2 points • Third quartile (51-75%) = 1 point • Bottom 25% of projects with highest cost per HH = 0 points
14	HUD Monitoring <ul style="list-style-type: none"> • Any findings during monitoring should be resolved within the HUD timeline identified. 	Letter verifying no monitoring; If monitored, evidence of no outstanding findings	<ul style="list-style-type: none"> • No monitoring within the last two years, or monitored with no outstanding issues = 0 points • Project monitored and has unresolved findings = - 5 points
15a	Severity of Need/Vulnerability: Need for specialized services. <ul style="list-style-type: none"> • In order to encourage providers to serve the most vulnerable within our CoC, additional points will be awarded to projects that serve a high % of participants with physical & mental health conditions • <u>Measurement:</u> Avg. to be calculated and measured separately for each project type based on average # of disabilities among all project participants. 	HMIS or DV comparable database	<ul style="list-style-type: none"> • Meet or exceed CoC average vulnerability = 7.5 points • Up to 25% below average vulnerable = 2.5 points • Less = 0 points
15b	Severity of Need/Vulnerability: Percent of households with zero income at program entry	HMIS or DV comparable database	<ul style="list-style-type: none"> • 30%+ program participants with zero income at program entry = 2 points • 25-29% participants entered w/ zero income = 1 point
15c (NEW)	Severity of Need/Vulnerability: Percent of chronically homeless households at entry	HMIS or DV comparable database	<ul style="list-style-type: none"> • Numerator: # of chronically homeless households served during the data review period (10/1/17 – 9/30/18) • Denominator: # of total households served during the data review period

#	Criteria	Data Source	Point Structure
			<ul style="list-style-type: none"> • % of 2.5 points awarded, based on % of chronic households served
16	Housing First Approach: CoC policy requires all CoC-funded projects to operate using a Housing First Approach.	Housing First questionnaire	<ul style="list-style-type: none"> • 10 points if respond “yes” to the Housing First questionnaire.
CoC Participation			
17	RHAB Participation and CoC Leadership. <ul style="list-style-type: none"> • <u>RHAB Participation:</u> Full participation in RHAB is expected in order to further the goals of the CoC. • <u>CoC Leadership:</u> The CoC frequently requests volunteer participation with various Committees and Sub-Committees. 	RHAB Secretary, Committee/ Sub-committee Chair, CoC Staff; Renewal Summary Form	<p>Maximum points = 10</p> <p><u>RHAB Participation:</u> % of 10 points, based on % of RHAB meetings attended</p> <ul style="list-style-type: none"> • Lehigh Valley: because RHAB meetings are held quarterly, participation in RHAB subcommittee meetings will also be included in this calculation. <p><u>CoC Leadership:</u></p> <ul style="list-style-type: none"> • If less than 10 points were awarded for RHAB participation, 1 additional point will be awarded for each Committee/ Sub-Committee meeting attended, up to 3 points. (Total combined points not to exceed 10.) <p><u>BONUS OPPORTUNITY:</u> If 10 points were awarded for RHAB participation and a representative from the organization also participated on a Committee/Sub-Committee, one bonus point will be added.</p>
18	Attend CoC meetings. Full participation in CoC is expected in order to further the goals of the CoC.	CoC registration/ attendance sheets; Renewal Summary Form	Not scored in 2019
19	Attend CoC webinars and training. Full participation in webinar and training opportunities is expected of all CoC funded organizations	CoC training attendance records	3 points awarded for attending full day face-to-face training: Housing Focused Case Management, offered on May 21, 2018 and May 22, 2018 (same training occurred in two locations) Required webinars during the review period include: <ul style="list-style-type: none"> • 5/9/18: Working with Opioid Use Disorders webinar = 1 point

#	Criteria	Data Source	Point Structure
			<ul style="list-style-type: none"> 9/12/18: Best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking webinar = 1 point <p>One optional face-to-face training was conducted during the review period – a two-day face-to-face Diversion training presented by Cleveland Mediation Center on June 11-12, 2018. If project did not receive full points from attending the required CoC training and webinars, 2 points will be awarded for attendance at the Diversion training. Max points to be awarded = 5 total points for Criteria 19.</p>
20	High quality data entry (<5% missing/null data). Full participation in HMIS is required of all CoC-funded organizations.	HMIS or DV comparable database	<ul style="list-style-type: none"> Data quality equal to or less than 5% missing/null data = 4 points Null/missing data exceeding 5% = 0 points
21	Timeliness of HMIS Data Entry. Per the HMIS Participation Agreement, all data should be entered into PA-HMIS within 7 days. Timeliness specifically looks at project entry and exit dates. For example, this measure will compare a household's actual enrollment date against the date that their enrollment date was entered in HMIS.	HMIS or DV comparable database	<ul style="list-style-type: none"> Not scored in 2019. TBD if DV providers can be evaluated on this criteria within the HMIS comparable software.

Housing First Questionnaire: Is your program operating using a housing first approach?

Organization Name: _____

Project Name: _____

Person Completing this form: _____

Date: _____

- 1) Admission/tenant screening and selection practices promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, and participation in services.
☐ Yes ☐ No Comment (if needed): _____
- 2) Applicants are not rejected on based on having no income, minor criminal convictions, or behaviors that indicate a lack of "housing readiness."
☐ Yes ☐ No Comment (if needed): _____
- 3) Supportive services emphasize housing procurement over therapeutic goals. Services plans are highly tenant-driven without predetermined goals.
☐ Yes ☐ No Comment (if needed): _____
- 4) Participation in services or program compliance is not a condition of staying in our program.
☐ Yes ☐ No Comment (if needed): _____
- 5) Use of alcohol or drugs in and of itself is not considered a reason for program dismissal.
☐ Yes ☐ No Comment (if needed): _____
- 6) We prioritize those with the highest need for services rather than "first come/first serve", such as duration of homelessness and other barriers.
☐ Yes ☐ No Comment (if needed): _____
- 7) Case managers/service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered counseling.
☐ Yes ☐ No Comment (if needed): _____
- 8) Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction are a part of tenants' lives, where tenants are engaged in non-judgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices.
☐ Yes ☐ No Comment (if needed): _____
- 9) Our primary focus is assisting people in our program with a housing plan for swift exit to permanent housing.
☐ Yes ☐ No Comment (if needed): _____

2019 Renewal Scoring Criteria: Summary of Point Allocation

#	Criteria	Point Structure	
		SSO/TH/RRH	PSH
Performance = 30 points			
1a	Housing Stability: Exit to Permanent Housing (TH & RRH only)	10	
1b	Housing Stability: Exit street to ES, TH or PH (SSO only)	10	
1c	Housing Stability: Retention of Permanent Housing/ Exit to other PH (PSH only)		10
2	Returns to Homelessness within 6 months of exit to permanent housing destination	3 (DV exempt)	3 (DV exempt)
3	Improve Safety for persons fleeing DV (DV only)	3 (DV only)	3 (DV only)
4 *new*	Length of time homeless: Time between CE referral and PH placement	Not scored in 2019	Not scored in 2019
5a	Earned income growth (SSO, TH & RRH only)	5	
5b	Unearned income growth (SSO, TH & RRH only)	5	
5c *new*	Increase in total income (PSH)		10
6	Non-cash/ Mainstream Benefits	7	7
Monitoring = 29 points			
7	Project Participant Eligibility	5	5
8	Unit Utilization Rate	5	5
9	Drawdown Rates	4	4
10	Funds recaptured by HUD	5	5
11	Timely APR submission	4	4
12	Cost effectiveness: Cost per Household	3	3
13	Cost effectiveness: Cost per Positive Exit	3	3
14	HUD Monitoring	- 5 if unresolved issues	- 5 if unresolved issues
HUD Priorities = 22 points			
15a	Severity of Need: Need for specialized services	7.5	7.5
15b *new*	Severity of Need: % of Households with zero income at program entry	2	2
15c *new*	Severity of Need: % households chronically homeless at enrollment	2.5	2.5
16	Housing First Approach	10	10
CoC Participation = 19 points			
17	RHAB Participation/CoC Leadership	10	10
18	Attended CoC meetings	Not scored in 2019	Not scored in 2019
19	Attended CoC webinars and training	5	5
20	HMIS Participation and high data quality	4	4
21	Timeliness of HMIS Data Entry	Not scored in 2019	Not scored in 2019
TOTAL		100	100
BONUS	CoC Leadership (part of # 17)	+1	+1

Eastern PA CoC Seeks Comments on Renewal Ranking Criteria and Scoring Standards for FY2019 Revisions

Eastern PA CoC

Tue 7/16/2019 12:13 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



Eastern PA CoC Seeks Comments on Renewal Ranking Criteria and Scoring Standards for FY2019 Revisions

Dear Eastern CoC Grantees and Partners,

The Eastern PA CoC Seeks Comments on Renewal Ranking Criteria and Scoring Standards Revisions for FY19 CoC NOFA Competition.

As part of the annual review and revision of the Eastern PA CoC Renewal Ranking Criteria and Scoring Standards for the annual HUD CoC NOFA Competition, the CoC is soliciting feedback on specific issues related to renewal project scoring criteria. Due to the diversity of projects within the CoC, the CoC seeks to ensure that the criteria are able to fairly evaluate diverse projects.

Stakeholders, including HUD CoC grantees, are encouraged to review the [2018 Renewal Project Scoring Sheet](#) and provide comments. The CoC is specifically considering changes around the following criteria:

- Criteria 12a, 12b, 13a, 13b- Cost Effectiveness Criteria- Input on alternate methodology is requested.

- Criterion 17a- Vulnerability/Severity of Need- Input on alternate methodology is requested.
- Criterion 19- Housing First- Requesting other ideas for evaluating compliance with Housing First.

Please note that comments need not be limited to the criteria noted above, and may address any of the criteria or propose additional criteria.

Submitting Comments:

- Comments may be submitted via the following Survey Gizmo link – <https://www.surveymoz.com/s3/5082628/Eastern-PA-CoC-Comments-on-Renewal-Ranking-Criteria-and-Scoring-Standards>
- Comments should be submitted no later than 5pm on Friday, July 26, 2019.
- When providing comments related to a scoring criterion, please be as specific as possible.

Your input and participation in this process is greatly appreciated.

Visit the Eastern PA CoC's website

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Our mailing address is:

c/o Diana T. Myers & Associates, Inc.
7900 Old York Road, Suite 108-B, Elkins Park, PA 19027

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2019 RFP for New HUD CoC Permanent Housing, DV Rapid Rehousing, and DV Coordinated Entry Specialist

Eastern PA CoC

Fri 8/16/2019 4:53 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



The Eastern PA Continuum of Care is releasing three Requests for Proposals (RFPs) to solicit new projects as part of the FY19 CoC Competition:

- (1) New Permanent Housing Project RFP**
- (2) Domestic Violence Rapid Re-Housing Project RFP**
- (3) Domestic Violence Coordinated Entry Specialist RFP**

The Eastern PA CoC is soliciting Preliminary Applications from agencies interested in applying for new projects, including: 1) Permanent Supportive Housing projects serving Chronically Homeless Individuals/ Families, 2) Rapid Re-Housing, 3) Domestic Violence-Dedicated Rapid Re-Housing, and 4) Domestic Violence Coordinated Entry Specialist. [Please click the following links to view the RFPs](#)

- [New Permanent Housing Project RFP](#) (Permanent Supportive Housing and Rapid Rehousing)
- [Domestic Violence Rapid Rehousing RFP](#)
- [Domestic Violence Coordinated Entry Specialist RFP](#)

The projects selected through these RFP's will be submitted to HUD as part of the Eastern PA CoC's FY2019 Continuum of Care Application. Organizations may apply to any of the three RFP's.

To apply, a **Preliminary Application and a Proposed Budget must be submitted via Survey Gizmo by Close of Business on August 30, 2019**. The CoC will inform organizations responding to each RFP if their project was selected by September 13, 2019. Application materials and Survey Gizmo links can be found below:

- **New Permanent Housing Project Preliminary Application Survey**
Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-New-Projects>
 - [Budget Template for New Permanent Housing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the New Permanent Housing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Rapid Rehousing Project Preliminary Application**
Survey Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-DV-Bonus>
 - [Budget Template for Domestic Violence Rapid Rehousing Project](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Rapid Rehousing Project Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo.)
- **Domestic Violence Coordinated Entry Specialist Preliminary Application Survey**
Gizmo Link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-DV-CE-Specialist>
 - [Budget Template for Domestic Violence Coordinated Entry Specialist](#) (completed template will be uploaded in Survey Gizmo)
 - [A copy of the Domestic Violence Coordinated Entry Specialist Preliminary Application](#) may be found here for reference. (Please do not submit a paper application, all applications must be submitted via Survey Gizmo).

By Tuesday August 20th, the CoC will post a webinar on the [Eastern PA CoC NOFA webpage](#) with additional information about the New Project RFP process. We will send out a link to the webinar on it is available.

Please help the CoC reach stakeholders in your community by forwarding this email to organizations that may be interested in applying for funding through the Eastern PA CoC. Thank you!

Visit the Eastern PA CoC's website

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c/o Diana T. Myers & Associates, Inc.
7900 Old York Road, Suite 108-B, Elkins Park, PA 19027

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Eastern PA Continuum of Care · 7900 Old York Rd · Suite 108-B · Elkins Park, PA 19027-2310 · USA



Eastern PA Continuum of Care (CoC) FY2019 Request for Proposals **NEW Permanent Housing Project**

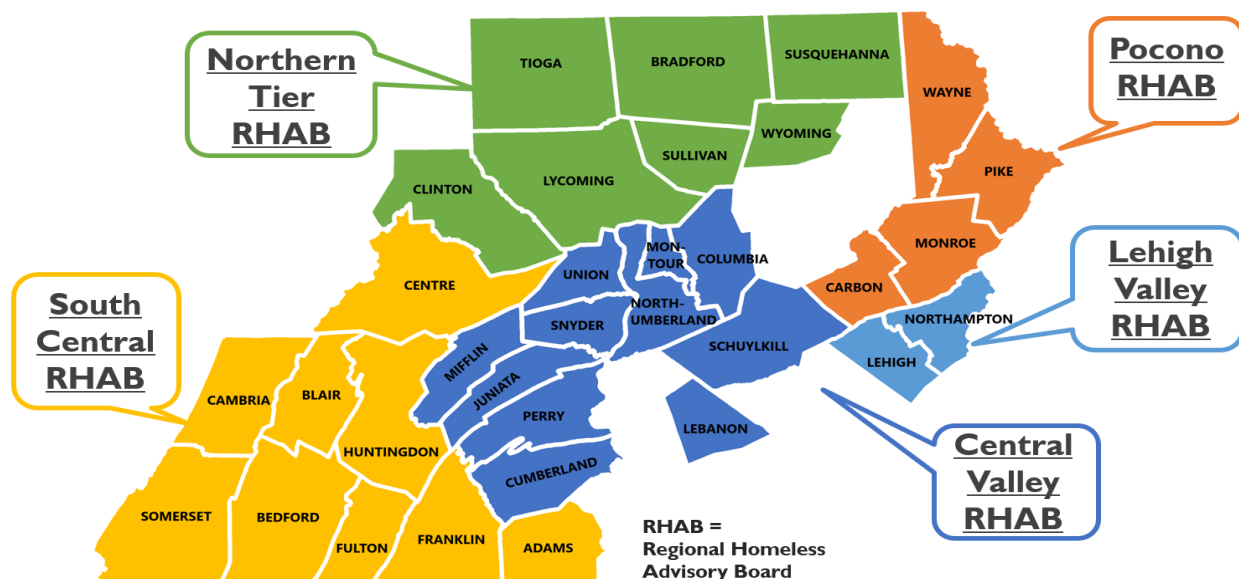
Preliminary Application due by Close of Business on August 30, 2019

The Eastern PA CoC is soliciting Preliminary Applications from agencies interested in applying for new projects to be submitted as part of the FY2019 Continuum of Care (CoC) Application this fall. At this time, the CoC is eligible to apply for up to \$606,070 in CoC Bonus funding to create new permanent housing projects. Additional funding may be available through the CoC's reallocation process.

In the Eastern PA CoC, the eligible program types under the CoC Bonus are limited to:

- **New Permanent Supportive Housing Projects serving Chronically Homeless Individuals and/or Families**
- **New Rapid Re-Housing projects**
- **Expansion Projects**
- **Transition Grants**

Funding is not guaranteed to the organization(s) selected through this RFP. Funding will be made available by HUD based on the performance of the Eastern PA CoC in the 2019 Continuum of Care national competition. Projects funded by HUD will initially be 1-year grants and will be eligible for annual renewal, dependent on the availability of funding from HUD and program performance.



The Eastern PA CoC includes 33 counties located in five regions, represented by Regional Housing Advisory Boards (RHABs):

- Central Valley – Columbia, Cumberland, Juniata, Lebanon, Mifflin, Montour, Northumberland, Perry, Schuylkill, Snyder, Union
 - Lehigh Valley – Lehigh, Northampton
 - Northern Tier – Bradford, Clinton, Lycoming, Sullivan, Susquehanna, Tioga, Wyoming
 - Pocono – Carbon, Monroe, Pike, Wayne
 - South Central – Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, Somerset
- The CoC is seeking applicants with the capacity and interest in serving multiple counties.
 - Additional points will be awarded to new projects that serve multiple counties. This may include surrounding counties, counties within your [Coordinated Entry Referral Zone](#), or counties throughout the entire RHAB.
 - New projects seeking to operate solely within their own county must provide clear data to demonstrate the need for a single county project.

Where can I find more information about how to operate a regional project? The Western PA CoC has developed a frequently asked questions document, which provides input from a provider operating a regional rapid re-housing project. In addition, this provider can provide peer assistance to any new regional projects awarded funding. The FAQ document can be accessed at:
<https://www.dropbox.com/s/jz5qiw2fswqxd4a/Regional%20Projects%20FAQ.docx?dl=0>

To indicate your interest in a new project, please submit a Preliminary Application by close of business on **Friday, August 30, 2019**.

- The Preliminary Application will be submitted via Survey Gizmo at the following link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-New-Projects>
- You will also be asked to attach a budget using an Excel template provided (also can be found at: <https://pennsylvaniacoc.org/eastern-pa-coc-new-permanent-housing-project-budget-form/>), which you can attach/upload in Survey Gizmo.
- A copy of the Preliminary Application is available at <https://pennsylvaniacoc.org/eastern-pa-coc-preliminary-application-for-new-permanent-housing-projects/>, so the questions can be reviewed prior to beginning the application in Survey Gizmo.

Please review the information provided below regarding project type, eligible participants, eligible activities, expectations and requirements of the project recipient, and selection/scoring criteria to be used in the selection of new project applicants.

Additional Information to review prior to submitting a Preliminary Application

What are the goals and priorities of the CoC? As articulated in the CoC's Strategic Plan, we are

seeking to reduce homelessness by 50% by 2022. This includes effectively eliminating chronic homelessness and Veterans homelessness, as well as reducing family and youth homelessness by no less than 50% during this timeframe. As such, these are priority populations for the Eastern PA CoC.

In addition, the New Project Webinar included data to demonstrate where the CoC has made investments to address homelessness, where there are needs that exceed the existing inventory, and the types of resources needed to address these unmet needs. Projects that are responsive to these unmet needs will be given priority consideration, in comparison to projects submitted within the same community that are not aimed at addressing these unmet needs.

Who is eligible for homeless assistance under the CoC? Project participants are limited to the categories 1 and 4 of the [HUD Homeless Definition](#). Category 1 includes individuals and families experiencing literal homeless in an emergency shelter or in a location not appropriate for sleeping (e.g. street, tent, car, etc.). Category 4 includes persons fleeing domestic violence, dating violence, sexual assault, and stalking. Under certain circumstances, Category 4 may also include persons who are fleeing or attempting to flee human trafficking, including sex trafficking. Additional eligibility information can be found in the [FY2019 HUD CoC NOFA](#).

Eligible Project Types through this RFP:

- Permanent Supportive Housing Projects serving Chronically Homeless Individuals and/or Families: Units must be dedicated specifically to individuals and families who meet the chronically homeless definition. When a program participant exits the project, the bed must be filled by another household that meets the definition unless there are no chronically homeless persons located within the CoC's geographic area.
 - How is chronic homelessness defined? An individual or family head of household has a diagnosable substance use disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability.
 - AND
 - Is currently living in a place not meant for human habitation, or in an emergency shelter.
 - AND
 - Has been homeless for at least 12 months. This includes:
 - 12 Months Continuous: At least 12 months of continuous homelessness living in a place not meant for human habitation, or in an emergency shelter;
 - OR
 - 12 Months Cumulative: Has experienced homelessness during at least 4 separate occasions in the last three years, where these 4+ occasions equal a total of at least 12 months.

- Rapid Re-Housing: Rapid Re-Housing is a model of housing assistance that is designed to assist those experiencing homelessness, with or without disabilities, move as quickly as possible into permanent housing and achieve stability in that housing. Rapid Re-Housing assistance is time-limited, individualized, and flexible.
 - Individuals, families and unaccompanied youth¹ eligible for Rapid Re-Housing under the FY2019 CoC NOFA include those who are:
 - Residing in a place not meant for human habitation;
 - Residing in an emergency shelter or coming directly from the streets;
 - Persons who qualify under paragraph (4) of the definition of homelessness, including persons fleeing or attempting to flee domestic violence situations;
 - Residing in a transitional housing project that was eliminated;
 - Residing in transitional housing funded by a Joint TH and PH-RRH component project;
 - Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.
 - Unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence *may be served by youth-serving providers and by providers operating youth-designated projects funded under this NOFA.*
- Expansion Project: A renewal project applicant may submit a new project application to expand current operations **by adding units, beds, persons served, services** provided to existing program participants. If both the renewal project and new expansion project are funded by HUD, the FY2019 grant agreement will include the renewal and new expansion activities and the combined budget.
- Transition Grant: A renewal project applicant may apply for a Transition grant in order to change the project type, for example from Permanent Supportive Housing to Rapid Re-Housing. This should be considered if the needs within your community have changed and/or if you believe that a different project type would increase the project and system performance outcomes.
 - To create a Transition Grant, the CoC must wholly eliminate one or more projects and use those funds to create the single, new transition grant.
 - The project applicant will have one year to fully transition from the original component to the new component and this will take place during the transition grants normal operating year.
 - No more than 50 percent of each transition grant may be used for costs of eligible activities of the program component originally funded.
 - Transition grants in this Competition are eligible for renewal in subsequent fiscal

¹ Unaccompanied youth are defined as persons under age 25 who are not accompanied by a parent or guardian and are not a parent presenting with or sleeping in the same place as his/her child(ren). Unaccompanied youth are single youth, youth couples, and groups of youth presenting together as a household.

- years for eligible activities of the new program component.
- To be eligible to receive a transition grant, the renewal project applicant must have the consent of its Continuum of Care and meet the standards.

What will the HUD CoC grant pay for? The HUD grant can be used towards:

- **Housing Costs:**
 - **Operating funds** to operate a site owned or leased by your agency
 - **Rental Assistance** to assist a household pay their rent;
 - **Note:** If applying for Rapid Rehousing, Rental Assistance is the only eligible housing cost. It cannot be combined with Operating.
 - Under a Rental Assistance model, the program participant enters into the lease with the landlord and pays 30% of their income to the landlord with the provider paying the balance of rent owed.
 - **Leasing** of a single site or scattered site housing units;
 - Under a Leasing model, the provider enters into the lease with the landlord and has a sublease or rental agreement with the program participant. The provider pays 100% of the rent (up to Fair Market Rent) and the program participant pays 30% of household income to the provider.
 - **Note regarding eligible housing costs:**
 - Permanent Supportive Housing projects may request operating funds, rental assistance, or leasing dollars, depending on the structure of the project. Total housing cost per unit cannot exceed Fair Market Rent.
 - Rapid Re-Housing projects may only request rental assistance. Operating and leasing are not eligible costs under this component type.
- **Supportive Services Costs:** Case management to assist households in obtaining and maintaining their housing.
- **Administrative Costs:** To provide funding for your agency to manage the grant including drawing down funds and reporting to HUD.

Are there match requirements? CoC funding requires a 25% match – either cash or in-kind. The only exception is that leasing costs do not require a match.

Are there any special considerations that I need to be aware of?

- CoC regulation requires a minimum of monthly case management in Rapid Re-Housing projects. The CoC's Written Standards (once finalized) may require minimum case management services to be provided for all project types.
- Both PSH and RRH are permanent housing programs and are expected to operate in accordance with a **Housing First approach**:
 - Participants are not screened out based on the following:

- Having too little or no income
 - Active or history of substance use
 - Having a criminal record with exceptions for state-mandated restrictions
 - History of domestic violence
- Participants are not terminated from the program based on the following:
 - Failure to participate in supportive services
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Being a victim of domestic violence
 - Any other activity not covered in a lease agreement typically found in the project's geographic area
- All project participants enrolled must come from the CoC's Coordinated Entry (Connect to Home) Community Queue.
 - To learn more about the Eastern PA CoC's Coordinated Entry System (Connect to Home), visit <https://pennsylvaniacoc.org/connecttohome/>
- You must enter complete and accurate data into the PA Homeless Management Information System (PA-HMIS). This will include adhering to the data quality and data timeliness expectations outlined within the HMIS User Agreement. Victim services organizations must enter data into a DV comparable database.
- Applicants will be expected to participate in the meetings of the local Regional Homeless Advisory Board (RHAB). In addition, all applicants must be or must become a member of the Eastern PA CoC, attend semi-annual meetings of the full CoC, and attend trainings provided through the CoC.
- You will be expected to have the capacity to operate your program in accordance with HUD requirements including:
 - Submitting your Annual Progress Report (APR) on time
 - Drawing down funds at least quarterly
 - Expend all of your grant funds within the 12-month grant period

How will projects be selected for submission to HUD? All Preliminary Applications will be reviewed by the Eastern PA CoC Funding Committee based on the following criteria. Those that are selected for submission will be notified no later than September 13, 2019 and will need to complete a new project application in esnaps.

- **Threshold:** to be considered, applicants must:
 - Use a Housing First approach
 - Provide program participants with assistance with Mainstream Benefits
 - Have experience working with the population to be served
 - Conduct at least monthly face to face case management appointments in the

- program participant's home or in a mutually agreed-upon community setting
- Participate in the Eastern PA CoC Coordinated Entry System (Connect to Home)
- Follow the CoC's written standards (once finalized) for providing assistance
- Enter data into PA-HMIS or DV comparable database
- Participate in the RHAB/CoC
- Ensure that service delivery is client-centered and culturally competent

- **Selection Criteria:** Projects will be scored based on several factors, including the below listed criteria:

- Geographic area: Preference given to regional and/or multi-county projects, unless data is provided to clearly support the need for a single-county project.
- Demonstration of need, through both data and narrative.
- Being able to serve all household types (households with children, households without children, and couples).
 - Note: While single individuals are not a population specifically highlighted within the CoC's strategic plan, data collected through the coordinated entry system has shown a significant demand for homeless assistance among this population. The CoC is interested in funding programs that have the capacity and expertise to serve all household types, including single individuals (households without children). See data presented on new project webinar.
- Strategic partnership with community providers.
- Approach to case management, including case management ratio
- Approach for providing supportive services, both through the proposed CoC-funded project and leveraged services from community providers
- Strategy for providing housing search and location services, using either staff funded through the proposed CoC-funded project or services leveraged through other resources or community partners
- Cost effectiveness of approach, as compared to similar projects within the CoC
- Experience with Housing First.
- Experience providing homeless assistance to all household types.
- Experience providing client-centered and culturally competent services.
- If applicable, capacity of the applicant to implement a regional project, either directly or through partnerships with other organizations throughout the region.
- Organizational capacity to ensure successful program operation. This includes new organizations not currently receiving CoC-funding, as well as organizations already receiving funds.
- For current and previous CoC/ESG project providers, considerations will include meeting HUD/DCED's grant management requirements, implementation of HUD policy priorities such as housing first, as well as performance outcomes of current/previous grants
- Additional consideration will be given to agencies that have not previously received CoC funding

What is my project budget? The total amount of new project funding available is not yet known. The amount will be no less than the CoC Bonus (\$606,070). While a budget is requested in the Preliminary Application, if your project is selected, the CoC's Funding Committee and Governing Board reserve the right to approve an amount other than the amount requested.

If my project is selected for submission, what is the next step? You will be notified no later than **September 13, 2019** if your project has been selected for inclusion in the FY2019 CoC Application and the amount of funding that you can request. At that time, you will receive instructions for submission of an application on esnaps, HUD's online application.

If I have questions about this who should I contact? Send an e-mail to Easterncoc@pennsylvaniacoc.org and DMA will get back to you as quickly as possible.

Eastern PA Continuum of Care (CoC)

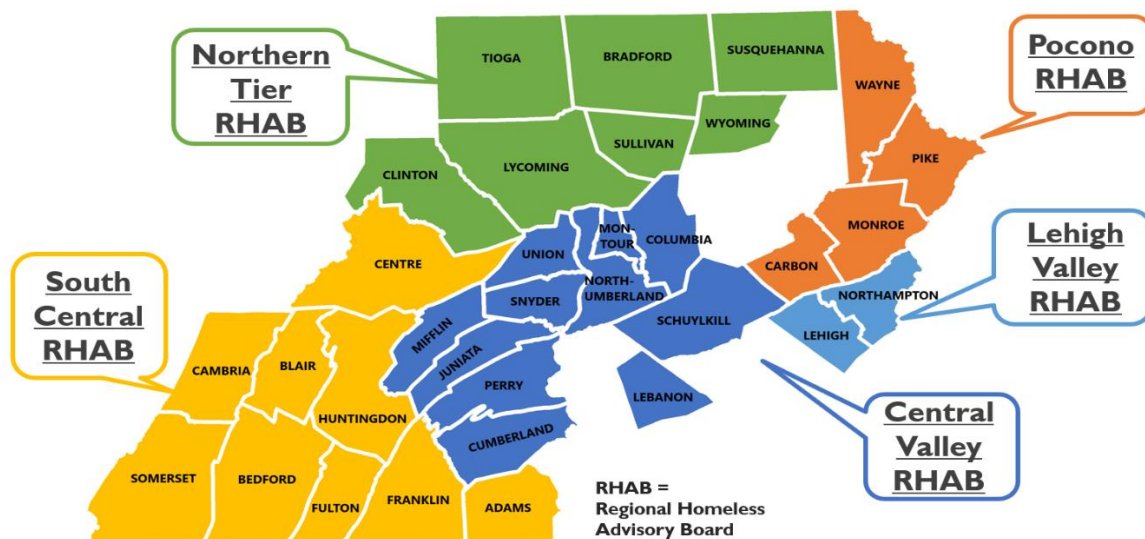
FY2019 Request for Proposals

DV Bonus for Rapid Re-Housing

Preliminary Application due by Close of Business on August 30, 2019

The Eastern PA CoC submits an annual application to HUD in order to secure federal funding for new and existing projects that work to reduce and end homelessness throughout the CoC's 20-county geographic area. This year, HUD has made an additional \$50M available nationally to specifically fund Domestic Violence projects, through a "DV Bonus". The CoC is eligible to apply for up to \$1,202,881 under the DV Bonus.

Through the 2019 CoC Competition, the Pennsylvania Coalition Against Domestic Violence (PCADV) was awarded \$1,150,736 in CoC funding to provide DV Rapid Re-Housing assistance in partnership with local Domestic Violence organizations within three of the CoC's five regions. In 2019, the Eastern PA CoC will again partner with PCADV in an effort to expand DV RRH to the CoC's other two regions – the Lehigh Valley and Poconos.



The Eastern PA CoC includes 33 counties located in five regions:

- Central Valley – Columbia, Cumberland, Juniata, Lebanon, Mifflin, Montour, Northumberland, Perry, Schuylkill, Snyder, Union
- Lehigh Valley – Lehigh, Northampton
- Northern Tier – Bradford, Clinton, Lycoming, Sullivan, Susquehanna, Tioga, Wyoming
- Pocono – Carbon, Monroe, Pike, Wayne
- South Central – Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, Somerset

Please note: This RFP is limited to Victim Services Providers operating within the CoC's Lehigh Valley and Pocono RHABs. This includes the following counties: Lehigh, Northampton, Carbon, Monroe, Pike, Wayne.

- In order to provide DV RRH assistance throughout the Lehigh Valley and Pocono regions, applicants are encouraged to provide services in multiple counties.
- Victim Service Providers who lack experience providing rental assistance, conducting inspections to ensure units meet Housing Quality Standards and/or operating HUD CoC grants are encouraged to pursue local partnerships with organizations that provide housing and/or homeless assistance.
- Organizations that are not Victim Services Providers are encouraged to discuss this funding opportunity with the Victim Services Provider in their community to determine if a local partnership would enhance the competitiveness of the application and the RRH services to be provided through the grant.

Funding is not guaranteed to the organization(s) selected through this RFP. Funding will be made available by HUD based on the performance of the Eastern PA CoC in the 2019 Continuum of Care national competition. If funded by HUD, the project will initially be awarded a 1-year grant, which will be eligible for annual renewal, dependent on the availability of ongoing funding from HUD and project performance. To indicate your interest in a new project, please submit a Preliminary Application by close of business on **August 30, 2019**.

- The Preliminary Application must be submitted via Survey Gizmo at the following link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-DV-Bonus>.
- You will also be asked to attach a budget using the Excel template provided (can be downloaded here: <https://pennsylvaniacoc.org/eastern-pa-coc-dv-bonus-rrh-project-budget-form/>), which you can attach/upload in Survey Gizmo.
- A copy of the Preliminary Application is available at <https://pennsylvaniacoc.org/eastern-pa-coc-preliminary-application-for-dv-bonus-dv-rapid-rehousing/>, so the questions can be reviewed prior to beginning the application in Survey Gizmo.

Please review the information provided below regarding project type, eligible participants, eligible activities, expectations and requirements of the project recipient, and selection/scoring criteria to be used in the selection of new project applicants.

Please note that technical assistance is available to ensure that the application process is accessible to all eligible applicants, including those who have not previously received CoC funding. For questions, please contact Maria Williams at PCADV by email at housing@pcadv.org or the Eastern PA CoC's Consultant (DMA) at easterncoc@pennsylvaniacoc.org.

Who is eligible for assistance through the DV RRH project? Project participants are limited to individuals, families and youth who meet category 4 of the [HUD Homeless Definition](#). Category 4 includes persons fleeing domestic violence, dating violence, sexual assault, and stalking. This also includes persons who are fleeing or attempting to flee human trafficking, including sex trafficking. Additional eligibility information can be found in the [FY2019 HUD CoC NOFA](#).

- Persons in Transitional Housing are not eligible for RRH assistance through this grant.

What is Rapid Re-Housing (RRH)? Rapid Re-Housing is a model of housing assistance that is designed to assist people to quickly exit homelessness and return to permanent housing. Assistance is offered without preconditions (such as employment, income, lack of contact with an abusive partner or a PFA, absence of a criminal record or sobriety). Resources and services are provided and tailored to the unique needs of the household. The core components of Rapid Re-Housing include: housing identification, rental assistance and case management/services.

Is Rapid Re-Housing for DV Survivors a model that is proven to be safe and successful? Yes! If you are not familiar with this model, the National Alliance for Safe Housing (NASH) has resources on their website that might be beneficial to you at <https://safehousingpartnerships.org/NOFA>

What will the HUD CoC grant pay for? The HUD grant can be used towards:

- Rental Assistance to assist households with paying their rent.
- Supportive Services Costs: Case management to assist households in obtaining and maintaining their housing. Where possible, applicants are encouraged to leverage existing services provided through your own organization and/or community partners to provide supportive services. In addition, connecting program participants to mainstream benefits is expected. Per 24 CFR § 578.53 Supportive services, eligible supportive service costs include:
 - Annual Assessment of Service Needs
 - Assistance with moving costs
 - Case management
 - Child care
 - Education services
 - Employment assistance and job training
 - Food
 - Housing search and counseling services
 - Legal services
 - Life skills training
 - Mental health services
 - Outpatient health services
 - Outreach services
 - Substance abuse treatment services
 - Transportation
 - Utility deposits
 - Direct provision of services

- **HMIS:** While Victim Service Providers are not permitted to enter into HMIS, data must be entered into a HMIS comparable database. If your organization has not added the HMIS Program enhancements to your ETO site, this cost can be included under the HMIS Budget Line Item.
- **Administrative Costs:** Eligible administrative costs are limited to: the general management, oversight and coordination of the grant; training on CoC requirements; and environmental review. Admin costs do not include staff and overhead costs directly related to carrying out eligible activities, as these are eligible under the corresponding Budget Line Items. Please review 24 CFR § 578.59 for more information about eligible administrative costs.
 - HUD allows up to 10 percent administrative costs. This percentage will be split between PCADV and the organizations selected through this RFP, as PCADV will maintain the responsibility of management, oversight and coordination of the grant.

Are there match requirements? The grantee must provide a 25% match – either cash or in-kind. In-kind match, for example, can be any of the eligible services listed above. Match commitments require an MOU and documentation.

Are there any special considerations that I need to be aware of?

- Housing First in a DV Context (or DV Housing First). All projects funded through the CoC are expected to operate in accordance with a Housing First approach, which includes:
 - Participants are not screened out based on the following:
 - Having too little or no income
 - Active or history of substance use
 - Having a criminal record with exceptions for state-mandated restrictions
 - History of domestic violence
 - Participants are not terminated from the program based on the following:
 - Failure to participate in supportive services
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Being a victim of domestic violence
 - Any other activity not covered in a lease agreement typically found in the project's geographic area
 - The National Alliance for Safe Housing has materials available on their website that further explain Housing First in a DV context. Two specific examples include:
 - Webinar recorded on June 27, 2018 - <https://youtu.be/kFB1TBYjj8g>
 - Domestic Violence Housing First Toolkit - <https://safehousingpartnerships.org/node/344>
- All providers are expected to provide tailored services to each project participant, based on the survivor's individual needs, using a trauma-informed and victim-centered approach.
 - **Trauma-informed:** This includes approaches delivered with an understanding of the

vulnerabilities and experiences of trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on restoring the survivor's feelings of safety, choice, and control.

- Victim-centered: Placing the crime victim's priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.
- Per HUD CoC regulation, a minimum of monthly case management is required for participants in Rapid Re-Housing projects.
- All project participants enrolled must come from the CoC's Coordinated Entry (Connect to Home) Community Queue, a prioritized waiting list.
 - To learn more about the Eastern PA CoC's Coordinated Entry System, visit <http://www.pennsylvaniacoc.org/connecttohome/>
- Data entry into a HMIS comparable database, including adherence to the data quality and data timeliness expectations outlined within the HMIS User Agreement.
- Applicants will be expected to participate in the monthly meetings of the local Regional Homeless Advisory Board (RHAB). In addition, all applicants must be or must become a member of the Eastern PA CoC, attend semi-annual meetings of the full CoC, and attend trainings provided through the CoC.
- As the project applicant, PCADV will need the assistance of the organizations selected through this RFP in order to successfully implement the grant in accordance with HUD requirements. This includes PCADV's requirements to:
 - Submit a timely Annual Progress Report (APR)
 - Draw down funds at least quarterly
 - Expend all grant funds within each 12-month grant period

How will projects be selected for submission to HUD? All Preliminary Applications will be reviewed by the Eastern PA CoC Funding Committee based on the following criteria. Those that are selected for submission will be notified no later than September 13, 2019.

- **Threshold:** to be considered, applicants must:

- Use a Housing First approach
 - Provide program participants with assistance to access Mainstream Benefits
 - Have experience working with the population to be served
 - A minimum of monthly case management meetings are required as part of the Rapid Re-Housing program. This can be facilitated through mobile advocacy where the advocate or counselor meets with the survivor, in person, at an agreed upon interval and location that works for both the survivor and the grantee.
 - Participate in the Eastern PA CoC Coordinated Entry System
 - Follow the CoC's written standards for providing assistance
 - Enter data into HMIS comparable database
 - Participate in the RHAB/CoC
 - Ensure that service delivery is trauma-informed, victim-centered and culturally competent
 - Must be in good standing with CoC and PCADV, with no outstanding monitoring findings or debts.
- Selection Criteria: Projects will be scored based on several factors, including the below listed criteria:
 - Demonstration of need, through both data and narrative.
 - Geographic area: Preference given to regional and/or multi-county projects
 - Capacity of the applicant to implement a regional project, either directly or through partnerships with other organizations throughout the region.
 - Approach to case management, including case management ratio
 - Experience with DV Housing First.
 - Approach for providing supportive services, both through the proposed CoC-funded project and leveraged services from community providers
 - Ability to provide trauma-informed, victim centered services
 - Experience providing trauma-informed, victim centered and culturally competent services.
 - Ability to leverage services.
 - Experience providing community-based housing/homeless assistance, either directly or with the assistance of a community partner, including the ability to provide housing search and location services
 - Strategic partnership with community providers.
 - Organizational capacity to ensure successful program operation. This includes new organizations not currently receiving CoC-funding, as well as organizations already receiving funds.
 - For current CoC grantees, considerations will include meeting HUD's grant management requirements, implementation of HUD policy priorities such as housing first, as well as performance outcomes of current/previous grants
 - Additional consideration will be given to agencies that have not previously received CoC funding
 - Cost effectiveness of approach

What is my project budget? The CoC is eligible to apply for up to \$1,202,881 in DV bonus funding, however, will only apply for the amount of funding needed, based on data presented. While a budget is requested in the Preliminary Application, if your project is selected, PCADV, in partnership with the CoC's Funding Committee, reserve the right to approve an amount other than what was requested.

If I have questions about this who should I contact? Please contact Maria Williams at PCADV by email at housing@pcadv.org or the Eastern PA CoC's Consultant (DMA) at easterncoc@pennsylvaniacoc.org.

Eastern PA Continuum of Care (CoC)

FY2019 Request for Proposals

DV Coordinated Entry Specialist

Preliminary Application due by Close of Business on Friday, August 30, 2019

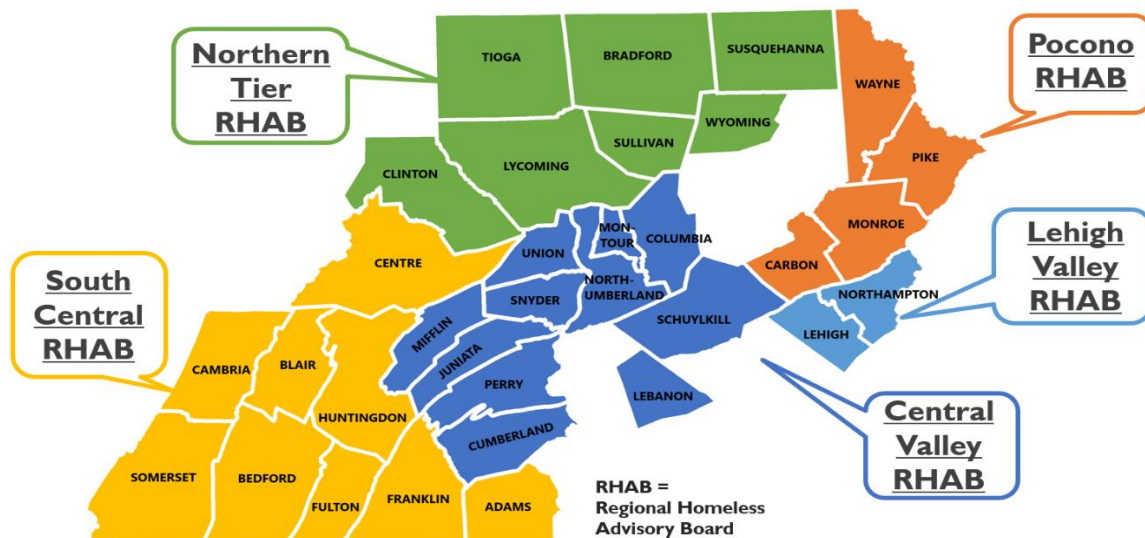
The Eastern PA CoC submits an annual application to HUD in order to secure federal funding for new and existing projects that work to reduce and end homelessness throughout the CoC's 33-county geographic area. This year, HUD has made an additional \$50M available nationally to specifically fund Domestic Violence projects, through a "DV Bonus".

The CoC is eligible to apply for up to \$1,218,944 under the DV Bonus and will be issuing two RFPs to identify recipients and sub-recipients for projects to be included in the Eastern PA CoC's FY2019 Consolidated Application, due to HUD by September 30, 2019. In addition to this RFP to support the creation of a DV Coordinated Entry Specialist position, the CoC will also make funding available to support a CoC-wide Rapid Re-Housing project.

Per the [FY 2019 HUD CoC NOFA](#), projects for Coordinated Entry are to further the CoC's ability *to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g. to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different).*

The Eastern PA CoC is looking to partner with a Victim Service Provider, located within the CoC's geographic area, who will employ a Domestic Violence Specialist to work within the Coordinated Entry System (CES) – [Connect to Home](#). The CES Consultant, Jason Alexander of Capacity for Change, will review applications to ensure consistency with existing CES planning and protocol.

In FY2018, Transitions Inc was granted funding through the CoC competition for a DV CE Specialist. The position outlined in this RFP mirrors that position. **An additional DV CE Specialist is needed to assist in addressing the housing needs of survivors across the entire geographic region of the East CoC. The DV CE Specialist outlined in this RFP will cover the following RHABS: Norther Tier, Lehigh Valley and Poconos.** This position is expected to collaborate with both the current DV CE Specialist and with the Housing Specialist at PCADV to ensure a survivor driven, trauma informed housing systems response for survivors across the Eastern PA CoC.



The Eastern PA CoC includes 33 counties located in five regions. The DV CE Specialist outlined in this RFP will cover the following RHABS: Northern Tier, Lehigh Valley and Poconos.

- **Central Valley** – Columbia, Cumberland, Juniata, Lebanon, Mifflin, Montour, Northumberland, Perry, Schuylkill, Snyder, Union
- **Lehigh Valley** – Lehigh, Northampton
- **Northern Tier** – Bradford, Clinton, Lycoming, Sullivan, Susquehanna, Tioga, Wyoming
- **Pocono** – Carbon, Monroe, Pike, Wayne
- **South Central** – Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, Somerset

The Domestic Violence Coordinated Entry Specialist (DV CE Specialist) will further the CoC's efforts to align Coordinated Entry with the DV service system. Duties will include:

- Outreach and engagement of Victim Service Providers to educate and encourage participation in the CoC's CES;
- Partner with the Coordinated Entry Managers and CES Committee to problem solve DV cases and give voice to the ideas and needs of Victim Service Providers who are engaging in the Coordinated Entry System.
- Conduct pre-screen and standardized assessment tool (VI-SPDAT) with individuals fleeing domestic violence and/or presenting at a DV center;
- Monitor the CES process to ensure individuals anonymously included on the CoC's prioritized wait list (Community Queue) have equal access to housing/homeless assistance resources, including those available through CoC-funded organizations, including DV providers and others;
- Expand CES operations to include and incorporate trauma-informed and victim-centered practices.

Funding is not guaranteed to the organization(s) selected through this RFP. Funding will be made available by HUD based on the performance of the Eastern PA CoC in the 2019

Continuum of Care national competition. If funded by HUD, the project will initially be awarded a 1-year grant, which will be eligible for annual renewal, dependent on the availability of ongoing funding from HUD and project performance. To indicate your interest in a new project, please submit a Preliminary Application by close of business on **August 30, 2019**.

- The Preliminary Application must be submitted via Survey Gizmo at the following link: <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-DV-CE-Specialist>.
- You will also be asked to attach a budget using the Excel template provided (can be downloaded here: <https://pennsylvaniacoc.org/eastern-pa-coc-dv-bonus-ce-specialist-project-budget-form/>), which you can attach/upload in Survey Gizmo.
- A copy of the Preliminary Application is available at <https://pennsylvaniacoc.org/eastern-pa-coc-preliminary-application-for-dv-bonus-dv-coordinated-entry-specialist/>, so the questions can be reviewed prior to beginning the application in Survey Gizmo.

Please review the information provided below regarding project type, eligible participants, eligible activities, expectations and requirements of the project recipient, and selection/scoring criteria to be used in the selection of new project applicants.

What is my project budget? The budget should include the cost to hire a full-time employee, including anticipated travel expenses and any other expenses anticipated. **Allowable expense categories per HUD:**

- Supportive Services
 - HUD notes that project applicants for SSO-CE projects should only request Supportive Service funds in eligible cost categories that are directly related to carrying out the CoC's coordinated entry processes (e.g. Assessment of Service Needs).
 - *Project applicants may only include category 17. "Operating Costs" (maintenance, repair, building security, furniture, utilities, and equipment) in the Supportive Services budget, if the costs are for a facility that is used to provide supportive services for program participants.
 - Note: while Operating Costs are an eligible expense, these costs could instead be provided in-kind towards the match requirements.
- Admin (up to 10%)
 - Please review 24 CFR § 578.59 for more information about eligible administrative costs.

Are there match requirements? The grantee must provide a 25% match – either cash or in-kind. In-kind match, for example, can be any CoC eligible services listed within the [CoC regulations](#). Match commitments require an MOU and documentation.

Are there any special considerations that I need to be aware of?

- All providers are expected to provide tailored services to each project participant, based on the survivor's individual needs, using a trauma-informed and victim-centered approach.
 - Trauma-informed: This includes approaches delivered with an understanding of the vulnerabilities and experiences of trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on restoring the survivor's feelings of safety, choice, and control.
 - Victim-centered: Placing the crime victim's priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.
- Data entry into a HMIS comparable database, including adherence to the data quality and data timeliness expectations outlined within the HMIS User Agreement.
- Applicants will be expected to participate in the monthly meetings of the local Regional Homeless Advisory Board (RHAB). In addition, all applicants must be or must become a member of the Eastern PA CoC, attend semi-annual meetings of the full CoC, and attend trainings provided through the CoC.
- Fulfill requirements outlined by HUD including:
 - Submit a timely Annual Progress Report (APR) or equivalent data requirement:
 - Draw down funds at least quarterly
 - Expend all grant funds within each 12-month grant period

How will projects be selected for submission to HUD? All Preliminary Applications will be reviewed by the Eastern PA CoC Funding Committee based on the following criteria. Those that are selected for submission will be notified no later than September 13, 2019.

- **Selection Criteria:** Projects will be scored based on several factors, including the below listed criteria:
 - Demonstration of need, through both data and narrative.
 - Capacity of the applicant to implement a regional project.
 - Experience partnering with the coordinated entry system.
 - Experience providing trauma-informed, victim centered and culturally competent services.
 - Organizational capacity to ensure successful program operation. This includes new organizations not currently receiving CoC-funding, as well as organizations already

receiving funds.

If I have questions about this who should I contact? Please contact the Eastern PA CoC's Consultant (DMA) at easterncoc@pennsylvaniacoc.org

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #09:

1E-4. Public Posting- CoC-Approved Consolidated Application

Attachment #09 documents include the following:

- **Part A**
 - **Email to Grantees with Final Renewal Project Scores for Ranking 2019 (*Note: also covers Part B*)**
 - **Renewal Project Scores for Ranking 2019- Final Scoring Review (*Note: also covers part B*)**
 - **2019 Renewal Project Scoring Sheet (objective criteria highlighted; system performance criteria highlighted; specific method for evaluating projects submitted by victim service providers highlighted)**
- **Part B**
 - **Final Project Ranking Email**
 - **Final Project Ranking (Website screenshot)**
 - **FY2019 Eastern PA CoC Funding Process and Policies (key aspects of rating/ranking process highlighted)**
- **Part C**
 - **Public Posting of the completed CoC Consolidated Application**
 - **Email to CoC Announcing Public Posting**
 - **CoC Website Screenshots of Public Posting**
 - **Screenshot from Workplace by Facebook (CoC social media platform) of Public Posting)**

FINAL Eastern PA CoC: 2019 Renewal Ranking Calculator

Eastern PA CoC

Thu 9/19/2019 4:15 PM

To: Jillian Yoder <jyoder@cchra.com>; jmatulevich@embarqmail.com <jmatulevich@embarqmail.com>; Jillian Yoder <jyoder@cchra.com>; Tim Whelan <twhelan@cchra.com>; Leslie.Perryman@rhd.org <Leslie.Perryman@rhd.org>; Imormando@rhd.org <Imormando@rhd.org>; Farea Graybill <Farea.Graybill@use.salvationarmy.org>; Leanne.Robert@use.salvationarmy.org <Leanne.Robert@use.salvationarmy.org>; Trinetite_Ream@use.salvationarmy.org <Trinetite_Ream@use.salvationarmy.org>; maeling_k@transitionsofpa.org <maeling_k@transitionsofpa.org>; heather_o@transitionsofpa.org <heather_o@transitionsofpa.org>; Tara Day Ulrich <tara_d@transitionsofpa.org>; susan_m@transitionsofpa.org <susan_m@transitionsofpa.org>; rnicolella@allentowndiocese.org <rnicolella@allentowndiocese.org>; dbest@lehighchurches.org <dbest@lehighchurches.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Barbara Cooper <barbarac@lcha-vhdc.org>; Imormando@rhd.org <Imormando@rhd.org>; suea@rhd.org <suea@rhd.org>; gary.vinson@rhd.org <gary.vinson@rhd.org>

 1 attachments (609 KB)

FY19 Eastern CoC Ranking Calculator final 9.19.19.xlsm;

Eastern PA Grantees:

Attached please find the final version of the 2019 Renewal Ranking Calculator. Please note that these scores are final. All appeals that were submitted were reviewed by the Funding Committee at their meeting yesterday 9/18/19- grantees that submitted appeals have been notified in writing of the outcome of their appeals.

Information will be sent out tomorrow regarding final ranking. Thank you for your participation in this process!

--DMA staff

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DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org

From: Eastern PA CoC

Sent: Friday, September 6, 2019 7:03 AM

Subject: Eastern PA CoC: 2019 Renewal Ranking Calculator

****Please read this email in its entirety, as this email pertains to the renewal project scoring and ranking process.**

Attached you will find the 2019 Renewal Ranking Calculator. This document has been created using data submitted through each project's Renewal Summary Form, eLOCCS documentation, APR documentation, meeting attendance records, and data entered into PA-HMIS or HMIS Comparable database.

Please review the Ranking Calculator for accuracy. If something does not seem correct, please review the information that you originally submitted to DMA via Survey Gizmo and/or your data in PA-HMIS. If you identify an error or have a question about the scoring criteria, please contact DMA via the email address below prior to 12pm on Thursday, September 12th. Errors submitted after 12pm on September 12th will not be addressed.

To assist with your review of your HMIS data, DCED has created the attached "CoC Ranking HMIS Details Guide 2019", which will walk you through the data pulled from PA-HMIS. Attached you can also find the FY2019 CoC-funding Processes and Policies.

Process for reporting an error or submitting a question:

- Send an email to easterncoc@pennsylvaniacoc.com
- Use the subject line: "East Scoring Error – ORGANIZATION NAME/FIRST 6 DIGITS OF GRANT NUMBER"
- Within the body of the email please provide a description of the error and reference the relevant ranking criteria number, per the attached "2019 Eastern PA CoC: Renewal Scoring Criteria". If appropriate, please provide any relevant supporting documentation.

If your issue cannot be resolved through DMA or PA-HMIS staff, you will have the opportunity to appeal your ranking score to the CoC's Funding Committee.

Process for filing an appeal to Funding Committee:

- By September 12th at 12pm, please submit an Appeal Form survey at <http://sgiz.mobi/s3/Eastern-PA-CoC-2019-Scoring-Appeal-Form>
- In the Appeal Form survey you will be asked to identify which criteria you are appealing, provide a written description of your issue, why this issue could not be corrected by DMA and/or PA-HMIS staff, as well as any supporting documentation. The Funding Committee will evaluate any requests received during their next scheduled meeting, and grantees will be informed by email about the outcome of their appeal.

Attached you will find the following relevant documents:

- FY2019 Eastern PA CoC Renewal Ranking Calculator (which is a very large Excel file with many tabs)
- 2019 Eastern PA CoC: Renewal Scoring Criteria
- Eastern PA CoC FY2019 CoC Funding Process and Policies
- CoC Ranking HMIS Details Guide 2019

Please let us know before September 12th at 12pm if you have any questions using the above described procedure.

Thank you,
DMA staff

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DMA - Diana T. Myers & Associates, Inc.
CoC Consultants for the Eastern PA Balance of State CoC
(215) 576-1558
easterncoc@pennsylvaniacoc.org

Eastern CoC Renewal Project Scores for Ranking 2019 - Final Scoring Review							
GIW Agency Name	GIW Project Name	Grant #	Project Type	Final Total Score	Raw Total Score	1a. Housing Outcomes (RRH)	1b. Housing Outcomes (SSO)
Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	PA0481L3E091809	PH	87.50	87.50		
Northampton County Housing Authority	NCHA S+C 2018	PA0212L3T091811	PH	87.08	87.08		
Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	PA0386L3T091810	PH	86.75	86.75		
Housing Transitions, Inc.	Nittany House Apartments	PA0176L3T091805	PH	85.65	85.65		
Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	PA0553L3T091808	PH	84.00	84.00		
Resources for Human Development, Inc.	LV ACT Housing Supports	PA0211L3T091811	PH	83.18	83.18		
Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	PA0450L3T091807	PH	83.00	83.00		
Tableland Services, Inc.	SHP Transitional Housing Project	PA0366L3E091809	PH-RRH	82.58	82.58	4	
Housing Authority of the County of Cumberland	Shelter + Care Chronic	PA0647L3T091806	PH	82.50	82.50		
Housing Development Corporation of NEPA	HDC SHP 6 2016	PA0582L3T091806	PH	81.50	81.50		
County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinton Renewal #7	PA0445L3T091807	PH	81.40	81.40		
Housing Authority of Monroe County	Shelter Plus Care MC	PA0219L3T091808	PH	81.15	81.15		
Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	PA0519L3T091806	PH	81.00	81.00		
The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless	PA0222L3T091811	PH	81.00	81.00		
Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	PA0216L3T091811	PH	80.93	80.93		
Tableland Services, Inc.	Tableland PSH Expansion	PA0444L3T091706	PH	80.74	80.74		
Lehigh County Housing Authority	LCHA S+C 2018	PA0215L3T091811	PH	80.70	80.70		
Blair County Community Action Program	Rapid Re-Housing Consolidation	PA0372L3E091810	PH-RRH	80.69	80.69	7	
Housing Transitions, Inc.	Nittany House Apartments II	PA0810L3T091802	PH	80.00	80.00		
Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	PA0360L3E091810	PH	79.65	79.65		
Fitzmaurice Community Services, Inc	Pathfinders	PA0214L3T091811	PH	79.05	79.05		
County of Cambria	Cambria County Comprehensive Housing Program	PA0578L3E091802	PH	78.50	78.50		
The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless	PA0213L3T091811	SSO	78.00	78.00		10
The Lehigh Conference of Churches	Pathways Housing 2	PA0669L3T091805	PH	77.50	77.50		
Housing Development Corporation of NEPA	HDC SHP 3 2016	PA0384L3T091810	PH	76.70	76.70		
Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018	PA0661L3E091804	PH-RRH	76.50	76.50	7	
The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans	PA0583L3T091807	PH	76.50	76.50		
Housing Authority of the County of Cumberland	Perry County Rapid ReHousing	PA0514L3T091805	PH-RRH	74.80	74.80	10	
The Lehigh Conference of Churches	Pathways Housing	PA0658L3T091805	PH	74.33	74.33		
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	PA0634L3T091806	PH	74.00	74.00		
Centre County Government	Centre County Rapid Re Housing Program	PA0814L3T091802	PH-RRH	72.55	72.55	7	
Resources for Human Development, Inc.	Crossroads Family	PA0205L3T091811	PH	72.50	72.50		
County of Franklin	Franklin/ Fulton S+C Project 2019	PA0649L3T091806	PH	71.88	71.88		
Housing Authority of the County of Cumberland	Perry County Veterans Program	PA0177L3T091806	PH	71.50	71.50		
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	PA0182L3T091809	PH	71.38	71.38		
Resources for Human Development, Inc.	Crossroads Individual	PA0206L3T091811	PH	71.03	71.03		
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families	PA0808L3T091802	PH-RRH	69.85	69.85	2	
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	PA0708L3T091804	PH	66.78	66.78		
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon	PA0812L3T091802	PH-RRH	65.00	65.00	10	
Housing Authority of the County of Cumberland	Rapid Rehousing II	PA0513L3T091806	PH-RRH	64.33	64.33	4	
Huntingdon House	Huntingdon House Rapid Rehousing Program	PA0809L3T091802	PH-RRH	64.00	64.00	0	
The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	PA0655L3T091805	PH	61.08	61.08		
Resources for Human Development, Inc.	Crossroads Housing Bonus	PA0449L3T091807	PH	56.25	56.25		
Housing Authority of the County of Cumberland	PSH Consolidated	PA0447L3T091703	PH	53.53	53.53		
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	PA0520L3T091807	PH	50.50	50.50		

Eastern CoC Renewal Project Scores for Ranking 2019 - Final Scoring Review								
		Performance						
GIW Agency Name	GIW Project Name	1c. Housing Outcomes (PSH)	2. Returns of Homelessness	3. Safety Improvement (DV Only)	4. Length of Time Homeless	5a. Earned Income Growth	5b. UnEarned Income Growth	5c. Total Income Growth (PSH Only)
Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	10	3		0			5
Northampton County Housing Authority	NCHA S+C 2018	10	3		0			0
Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	10	3		0			5
Housing Transitions, Inc.	Nittany House Apartments	10	3		0			8
Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	10	3		0			0
Resources for Human Development, Inc.	LV ACT Housing Supports	4	3		0			8
Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	10	3		0			2
Tableland Services, Inc.	SHP Transitional Housing Project		3		0	3	0	
Housing Authority of the County of Cumberland	Shelter + Care Chronic	4	3		0			8
Housing Development Corporation of NEPA	HDC SHP 6 2016	10	3		0			2
County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinnton Renewal #7	10	3		0			5
Housing Authority of Monroe County	Shelter Plus Care MC	10	3		0			5
Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	10	3		0			8
The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless	7	3		0			2
Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	10	3		0			8
Tableland Services, Inc.	Tableland PSH Expansion	10	3		0			0
Lehigh County Housing Authority	LCHA S+C 2018	10	3		0			2
Blair County Community Action Program	Rapid Re-Housing Consolidation		1		0	5	5	
Housing Transitions, Inc.	Nittany House Apartments II	10	3		0			5
Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	10	3		0			2
Fitzmaurice Community Services, Inc	Pathfinders	10	3		0			8
County of Cambria	Cambria County Comprehensive Housing Program	7	3		0			8
The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless		3		0	0	0	
The Lehigh Conference of Churches	Pathways Housing 2	10	3		0			0
Housing Development Corporation of NEPA	HDC SHP 3 2016	10	3		0			0
Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018		3		0	5	0	
The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans	10	3		0			0
Housing Authority of the County of Cumberland	Perry County Rapid ReHousing		3		0	0	0	
The Lehigh Conference of Churches	Pathways Housing	7	3		0			0
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	10	3		0			0
Centre County Government	Centre County Rapid Re Housing Program		3		0	5	0	
Resources for Human Development, Inc.	Crossroads Family	10	3		0			2
County of Franklin	Franklin/ Fulton S+C Project 2019	2	3		0			0
Housing Authority of the County of Cumberland	Perry County Veterans Program	10	3		0			8
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	10	3		0			5
Resources for Human Development, Inc.	Crossroads Individual	4	3		0			2
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families		3		0	5	0	
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	4	3		0			0
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon		3		0	5	0	
Housing Authority of the County of Cumberland	Rapid Rehousing II		3		0	0	0	
Huntingdon House	Huntingdon House Rapid Rehousing Program		0	3	0	5	0	
The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	2	3		0			0
Resources for Human Development, Inc.	Crossroads Housing Bonus	4	0		0			0
Housing Authority of the County of Cumberland	PSH Consolidated	4	3		0			0
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	10	3		0			2

Eastern CoC Renewal Project Scores for Ranking 2019 - Final Scoring Review								
			Monitoring					
GIW Agency Name	GIW Project Name	6. Noncash / Mainstream Benefits	7. Project Participant Eligibility	8. Unit Utilization Rate	9. Drawdown Rates	10. Funds Recaptured by HUD	11. Timely APR Submission	12. Cost Effectiveness
Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	7	5	5	4	5	4	2
Northampton County Housing Authority	NCHA S+C 2018	7	5	5	4	5	4	3
Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	7	5	3	4	5	4	0
Housing Transitions, Inc.	Nittany House Apartments	7	5	0	4	5	4	3
Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	7	5	5	4	5	4	2
Resources for Human Development, Inc.	LV ACT Housing Supports	3	5	5	4	2	4	3
Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	7	5	5	0	4	4	1
Tableland Services, Inc.	SHP Transitional Housing Project	7	5	5	4	5	4	2
Housing Authority of the County of Cumberland	Shelter + Care Chronic	7	5	5	4	2	4	2
Housing Development Corporation of NEPA	HDC SHP 6 2016	7	5	5	4	5	4	2
County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinton Renewal #7	7	5	5	4	5	4	2
Housing Authority of Monroe County	Shelter Plus Care MC	7	5	5	4	1	4	3
Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	7	5	0	0	4	4	0
The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless	7	5	3	4	5	4	2
Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	3	5	5	4	0	4	3
Tableland Services, Inc.	Tableland PSH Expansion	7	5	5	0	5	4	1
Lehigh County Housing Authority	LCHA S+C 2018	7	5	5	4	2	4	3
Blair County Community Action Program	Rapid Re-Housing Consolidation	3	5	0	4	5	4	1
Housing Transitions, Inc.	Nittany House Apartments II	3	5	0	4	5	4	0
Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	7	5	5	4	5	4	2
Fitzmaurice Community Services, Inc	Pathfinders	7	2	5	2	5	4	0
County of Cambria	Cambria County Comprehensive Housing Program	7	0	5	0	5	4	3
The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless	3	5		4	5	4	1
The Lehigh Conference of Churches	Pathways Housing 2	7	5	5	4	5	4	1
Housing Development Corporation of NEPA	HDC SHP 3 2016	7	2	5	4	2	4	1
Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018	3	5	0	4	5	4	3
The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans	7	5	5	4	4	4	1
Housing Authority of the County of Cumberland	Perry County Rapid ReHousing	3	5	5	4	2	4	3
The Lehigh Conference of Churches	Pathways Housing	7	5	5	4	5	4	1
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	7	5	1	0	4	4	0
Centre County Government	Centre County Rapid Re Housing Program	3	5	0	4	2	4	2
Resources for Human Development, Inc.	Crossroads Family	3	5	5	4	4	4	0
County of Franklin	Franklin/ Fulton S+C Project 2019	7	5	5	4	0	4	3
Housing Authority of the County of Cumberland	Perry County Veterans Program	7	5	0	0	5		1
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	0	5	0	4	2	4	2
Resources for Human Development, Inc.	Crossroads Individual	3	5	5	4	4	4	1
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families	3	5	5	4	4	4	0
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	7	5	0	4	0	4	0
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon	7	0	0	4	0	4	0
Housing Authority of the County of Cumberland	Rapid Rehousing II	3	0	0	4	1	4	3
Huntingdon House	Huntingdon House Rapid Rehousing Program	0	5	5	4	5	4	2
The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	7	5	5	0	0	4	1
Resources for Human Development, Inc.	Crossroads Housing Bonus	7	5	0	0	0		0
Housing Authority of the County of Cumberland	PSH Consolidated	3	0	0	0	0	4	2
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	3	5	0	0	0	4	3

Eastern CoC Renewal Project Scores for Ranking 2019 - Final Scoring Review								
		Goals of Opening Doors						
GIW Agency Name	GIW Project Name	13. Cost per Positive Exit	14. HUD Monitoring	15a. Severity of Needs	15b. HH w/Zero Income at Entry	15c. Chronic HH at Entry	16. Housing First Approach	17. RHAB Participation
Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	2	0	7.50	0	0.00	10	9.00
Northampton County Housing Authority	NCHA S+C 2018	3	0	7.50	0	0.58	10	11.00
Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	0	0	7.50	2	2.25	10	10.00
Housing Transitions, Inc.	Nittany House Apartments	3	0	2.50	0	2.15	10	10.00
Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	2	0	2.50	2	2.50	10	11.00
Resources for Human Development, Inc.	LV ACT Housing Supports	3	0	7.50	0	1.68	10	11.00
Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	1	0	7.50	2	2.50	10	10.00
Tableland Services, Inc.	SHP Transitional Housing Project	2	0	7.50	1	0.08	10	11.00
Housing Authority of the County of Cumberland	Shelter + Care Chronic	2	0	2.50	2	2.00	10	11.00
Housing Development Corporation of NEPA	HDC SHP 6 2016	2	0	2.50	1	0.00	10	10.00
County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinnton Renewal #7	2	0	2.50	2	1.33	10	8.57
Housing Authority of Monroe County	Shelter Plus Care MC	3	0	0.00	1	0.15	10	11.00
Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	1	0	7.50	0	2.50	10	10.00
The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless	2	0	2.50	2	2.50	10	11.00
Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	3	0	2.50	0	0.43	10	11.00
Tableland Services, Inc.	Tableland PSH Expansion	1	0	7.50	2	0.24	10	11.00
Lehigh County Housing Authority	LCHA S+C 2018	3	0	2.50	0	0.20	10	11.00
Blair County Community Action Program	Rapid Re-Housing Consolidation	1	0	7.50	2	0.19	10	11.00
Housing Transitions, Inc.	Nittany House Apartments II	0	0	7.50	2	2.50	10	10.00
Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	2	0	2.50	0	0.15	10	9.00
Fitzmaurice Community Services, Inc	Pathfinders	0	0	2.50	0	0.55	10	11.00
County of Cambria	Cambria County Comprehensive Housing Program	3	0	7.50	2	0.00	10	10.00
The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless	1	0	7.50	2	2.50	10	11.00
The Lehigh Conference of Churches	Pathways Housing 2	1	0	0.00	0	2.50	10	11.00
Housing Development Corporation of NEPA	HDC SHP 3 2016	1	0	7.50	1	0.20	10	10.00
Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018	3	0	2.50	2	0.00	10	11.00
The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans	1	0	0.00	0	2.50	10	11.00
Housing Authority of the County of Cumberland	Perry County Rapid ReHousing	3	0	2.50	0	0.30	10	11.00
The Lehigh Conference of Churches	Pathways Housing	1	0	0.00	0	2.33	10	11.00
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	0	0	7.50	0	2.50	10	11.00
Centre County Government	Centre County Rapid Re Housing Program	2	0	7.50	0	0.05	10	9.00
Resources for Human Development, Inc.	Crossroads Family	0	0	2.50	0	0.00	10	11.00
County of Franklin	Franklin/ Fulton S+C Project 2019	3	0	7.50	2	1.38	10	9.00
Housing Authority of the County of Cumberland	Perry County Veterans Program	0	0	2.50	0	0.00	10	11.00
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	2	0	7.50	1	0.88	10	9.00
Resources for Human Development, Inc.	Crossroads Individual	1	0	2.50	2	0.53	10	11.00
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families	0	0	2.50	2	0.35	10	11.00
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	0	0	7.50	2	0.28	10	11.00
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon	0	0	0.00	2	0.00	10	11.00
Housing Authority of the County of Cumberland	Rapid Rehousing II	3	0	7.50	1	0.83	10	11.00
Huntingdon House	Huntingdon House Rapid Rehousing Program	2	0	0.00	2	0.00	10	8.00
The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	1	0	0.00	2	2.08	10	10.00
Resources for Human Development, Inc.	Crossroads Housing Bonus	0	0	7.50	2	0.75	10	11.00
Housing Authority of the County of Cumberland	PSH Consolidated	2	0	2.50	2	1.03	10	11.00
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	3	0	2.50	0	0.00	0	11.00

Eastern CoC Renewal Project Scores for Ranking 2019 - Final Scoring Review					
		CoC Participation			
GIW Agency Name	GIW Project Name	18. Attended CoC Meetings	19. Attended CoC Webinars / Trainings	20. HMIS high data quality	21. Timeliness of HMIS Data Entry
Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	0	5	4	0
Northampton County Housing Authority	NCHA S+C 2018	0	5	4	0
Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	0	5	4	0
Housing Transitions, Inc.	Nittany House Apartments	0	5	4	0
Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	0	5	4	0
Resources for Human Development, Inc.	LV ACT Housing Supports	0	5	4	0
Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	0	5	4	0
Tableland Services, Inc.	SHP Transitional Housing Project	0	5	4	0
Housing Authority of the County of Cumberland	Shelter + Care Chronic	0	5	4	0
Housing Development Corporation of NEPA	HDC SHP 6 2016	0	5	4	0
County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinton Renewal #7	0	1	4	0
Housing Authority of Monroe County	Shelter Plus Care MC	0	5	4	0
Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	0	5	4	0
The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless	0	5	4	0
Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	0	5	4	0
Tableland Services, Inc.	Tableland PSH Expansion	0	5	4	0
Lehigh County Housing Authority	LCHA S+C 2018	0	5	4	0
Blair County Community Action Program	Rapid Re-Housing Consolidation	0	5	4	0
Housing Transitions, Inc.	Nittany House Apartments II	0	5	4	0
Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	0	5	4	0
Fitzmaurice Community Services, Inc	Pathfinders	0	5	4	0
County of Cambria	Cambria County Comprehensive Housing Program	0	0	4	0
The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless	0	5	4	0
The Lehigh Conference of Churches	Pathways Housing 2	0	5	4	0
Housing Development Corporation of NEPA	HDC SHP 3 2016	0	5	4	0
Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018	0	5	4	0
The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans	0	5	4	0
Housing Authority of the County of Cumberland	Perry County Rapid ReHousing	0	5	4	0
The Lehigh Conference of Churches	Pathways Housing	0	5	4	0
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	0	5	4	0
Centre County Government	Centre County Rapid Re Housing Program	0	5	4	0
Resources for Human Development, Inc.	Crossroads Family	0	5	4	0
County of Franklin	Franklin/ Fulton S+C Project 2019	0	2	4	0
Housing Authority of the County of Cumberland	Perry County Veterans Program	0	5	4	0
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	0	2	4	0
Resources for Human Development, Inc.	Crossroads Individual	0	5	4	0
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families	0	5	4	0
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	0	5	4	0
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon	0	5	4	0
Housing Authority of the County of Cumberland	Rapid Rehousing II	0	5	4	0
Huntingdon House	Huntingdon House Rapid Rehousing Program	0	5	4	0
The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	0	5	4	0
Resources for Human Development, Inc.	Crossroads Housing Bonus	0	5	4	0
Housing Authority of the County of Cumberland	PSH Consolidated	0	5	4	0
Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	0	0	4	0

Eastern PA CoC: 2019 Renewal Project Scoring Sheet

Finalized 9/5/19

The time period used for all data will be October 1, 2017 – September 30, 2018

#	Criteria	Data Source	Point Structure
Performance = 30 points			
1a (part of SPM Metric 7b.1)	<p>RRH-Housing Stability: Exit to Permanent Housing (RRH only).</p> <p><u>Measurement:</u> % of exits to permanent housing destination among those who exited project.</p> <p><u>Note:</u> Individuals who exit to any of the below listed “destinations” will be removed from the calculation and therefore will not count negatively towards this outcome:</p> <ul style="list-style-type: none"> Hospital or other residential non-psychiatric medical facility Foster care home or foster care group home Long-term care facility or nursing home Deceased 	PA-HMIS; APR from DV providers	<p><u>RRH:</u></p> <ul style="list-style-type: none"> 100% = 10 points 95-99% = 7 points 85-94% = 4 points 80-84% = 2 points
1b (SPM Metric 7a.1)	<p>SSO-Housing Stability: % of people placed into Emergency Shelter, Transitional Housing or Permanent Housing (SSO-Street Outreach only)</p> <p>2018 CoC Performance = 51%</p>	PA-HMIS	<p><u>SSO:</u></p> <ul style="list-style-type: none"> 75-100% = 10 points 50-74% = 7 points 49-25% = 4 points Below 25% = 0 points
1c (SPM Metric 7b.2)	<p>PSH-Housing Stability: Exit to other Permanent Housing or retention of PSH (PSH only).</p> <ul style="list-style-type: none"> 2018 CoC Performance = 96% <p><u>Measurement:</u> % of project participants remained in PSH project or exited to other permanent housing.</p> <p><u>Note:</u> Individuals who exit to any of the below listed “destinations” will be removed from the calculation and therefore will not count negatively towards this outcome:</p> <ul style="list-style-type: none"> Hospital or other residential non-psychiatric medical facility Foster care home or foster care group home Long-term care facility or nursing home Deceased 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 100% = 10 points 95-99% = 7 points 85-94% = 4 points 80-84% = 2 points
2 (SPM Metric 2)	<p>Returns to Homelessness within 6 months of exit to permanent housing destination</p> <ul style="list-style-type: none"> 2018 CoC Performance = 0% (SSO); 4% (PH) NOTE: DV programs are exempt from this measure due to the fact that households typically cycle between returning to their 	PA-HMIS	<p><u>SSO projects:</u></p> <ul style="list-style-type: none"> 0% = 3 points 1-10% = 1 point <p><u>PH projects:</u></p> <ul style="list-style-type: none"> ≤ 2% = 3 points 3-10% = 1 point

#	Criteria	Data Source	Point Structure
	abuser and a DV program multiple times until they ultimately break all ties with their abuser.		
3	<p>Projects dedicated to serving survivors of Domestic Violence only: Degree to which victim service projects improve safety for the population served.</p> <p>Evaluate the practices of victim service providers around serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.</p>	Renewal Summary Form	<p>3 total points (1 point per question)</p> <ul style="list-style-type: none"> Do survivors indicate that they feel safer after they receive services? How do you capture/evaluate this? Do survivors define safety in their own way? If you do not currently capture/evaluate this data, how will you begin to do so within the next 12 months? Have you implemented Housing First DV practices/philosophy? How have you or how will you? Is there a safety plan that addresses housing in the file of each project participant?
4 (SPM Metric 1b)	<p>Length of time homeless: length of time between project entry and residential move-in</p> <ul style="list-style-type: none"> HUD Goal = <30 days; 2018 CoC Performance = average of 162 days homeless prior to housing move in (ES & PH) and average 184 days (ES, TH, PH) 	PA-HMIS; Coordinated Entry data	<ul style="list-style-type: none"> Not scored in 2019; recommendation to provide training for correctly entering data into HMIS for this measure. Possibly score in 2020.
5a	<p>Income Growth: EARNED Income growth among program leavers & stayers (SSO, TH & RRH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Earned income for system leavers & stayers = 21% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 30+% increase = 5 points 25-29% = 3 points 21-24% = 1 points
5b	<p>Income Growth: Non-employment cash income growth (UNEARNED) among program leavers & stayers (SSO, TH & RRH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Unearned income for system leavers & stayers = 34% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 45+% increase = 5 points 40-44% = 3 points 34-39% = 1 points
5c *new*	<p>Income Growth: Increase in TOTAL income (PSH only)</p> <ul style="list-style-type: none"> 2018 CoC Performance Measures: Total income for system leavers & stayers = 50% increase 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 69+% increase or maintain income = 8 points 60-68% = 5 points 50-59% = 2 points
6	<p>Non-cash/ Mainstream Benefits</p> <ul style="list-style-type: none"> Average outcome in FY2018 = 95% 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 100% of program participants enrolled in 1+ mainstream benefit = 7 points 87-99% enrollment = 3 points
Monitoring = 29 points			

#	Criteria	Data Source	Point Structure
7	Project Participant Eligibility <ul style="list-style-type: none"> Prior residence of each head of household served during the reporting period = literally homeless 	PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 94%+ = 5 points 90-93% = 2 points
8	Unit Utilization Rate <ul style="list-style-type: none"> Goal = full utilization 	# units per renewal app compared to average unit utilization; PA-HMIS; APR from DV providers	<ul style="list-style-type: none"> 95-100% utilization = 5 points 90-94% = 3 points 85-89% = 1 point
9	Drawdown Rates <ul style="list-style-type: none"> HUD requires a minimum of quarterly draws 	e-LOCCS	<ul style="list-style-type: none"> Met benchmark = 4 points Did not meet benchmark = 0 points
10	Funds recaptured by HUD <ul style="list-style-type: none"> Goal = full spend down 	e-LOCCS	<ul style="list-style-type: none"> 100% = 5 points 95-99% = 4 points 90-94% = 2 points 85-89% = 1 point
11	Timely APR submission <ul style="list-style-type: none"> HUD requires APRs to be submitted within 90 days of end of grant 	Last submitted APR	<ul style="list-style-type: none"> Timely submission = 4 points Submitted beyond 90 days = 0 points
12a	SSO/TH/RRH-Cost effectiveness: Cost per Household <ul style="list-style-type: none"> SSO/TH/RRH – Average cost per Household served 	<u>Numerator:</u> Services + admin line items from Grant Inventory Worksheet (GIW) <u>Denominator:</u> # of HHs served per PA-HMIS or APR from DV providers	SSO/TH/RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> Top 25% of projects with lowest cost/HH = 3 points Second quartile of projects (26-50%) = 2 points Third quartile (51-75%) = 1 point Bottom 25% of projects with highest cost per HH = 0 points
12b	PSH-Cost effectiveness: Cost per Household <ul style="list-style-type: none"> PSH – Average cost per household 	<u>Numerator:</u> Services + admin line items from GIW <u>Denominator:</u> # of HHs served per PA-HMIS or APR from DV providers	PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> Top 25% of projects with lowest cost/HH = 3 points Second quartile of projects (26-50%) = 2 points Third quartile (51-75%) = 1 point Bottom 25% of projects with highest cost per HH = 0 points
13a	SSO/TH/RRH-Cost effectiveness: Cost per Positive Exit <ul style="list-style-type: none"> SSO/TH/RRH – Average cost per exit to Permanent Housing destination. 	<u>Numerator:</u> Services + admin line items from GIW	SSO/TH/RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in

#	Criteria	Data Source	Point Structure
		<u>Denominator:</u> Leavers to PH per PA-HMIS or APR from DV providers	quartiles (25% of projects in group): <ul style="list-style-type: none"> • Top 25% of projects with lowest cost/HH = 3 points • Second quartile of projects (26-50%) = 2 points • Third quartile (51-75%) = 1 point • Bottom 25% of projects with highest cost per HH = 0 points
13b	PSH-Cost effectiveness: Cost per household for Positive Retention and Positive Exit <ul style="list-style-type: none"> • PSH – Average cost per household that remains in PSH or exits to other Permanent Housing destination. 	<u>Numerator:</u> Services + admin line items from GIW <u>Denominator:</u> Stayers + Leavers to other PH per PA-HMIS or APR from DV providers	PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): <ul style="list-style-type: none"> • Top 25% of projects with lowest cost/HH = 3 points • Second quartile of projects (26-50%) = 2 points • Third quartile (51-75%) = 1 point • Bottom 25% of projects with highest cost per HH = 0 points
14	HUD Monitoring <ul style="list-style-type: none"> • Any findings during monitoring should be resolved within the HUD timeline identified. 	Letter verifying no monitoring; If monitored, evidence of no outstanding findings	<ul style="list-style-type: none"> • No monitoring within the last two years, or monitored with no outstanding issues = 0 points • Project monitored and has unresolved findings = - 5 points
15a	Severity of Need/Vulnerability: Need for specialized services. <ul style="list-style-type: none"> • In order to encourage providers to serve the most vulnerable within our CoC, additional points will be awarded to projects that serve a high % of participants with physical & mental health conditions • Measurement: Avg. to be calculated and measured separately for each project type based on average # of disabilities among all project participants. 	HMIS or DV comparable database	<ul style="list-style-type: none"> • Meet or exceed CoC average vulnerability = 7.5 points • Up to 25% below average vulnerable = 2.5 points • Less = 0 points
15b	Severity of Need/Vulnerability: Percent of households with zero income at program entry	HMIS or DV comparable database	<ul style="list-style-type: none"> • 30%+ program participants with zero income at program entry = 2 points • 25-29% participants entered w/ zero income = 1 point
15c (NEW)	Severity of Need/Vulnerability: Percent of chronically homeless households at entry	HMIS or DV comparable database	<ul style="list-style-type: none"> • Numerator: # of chronically homeless households served during the data review period (10/1/17 – 9/30/18) • Denominator: # of total households served during the data review period

#	Criteria	Data Source	Point Structure
			<ul style="list-style-type: none"> • % of 2.5 points awarded, based on % of chronic households served
16	Housing First Approach: CoC policy requires all CoC-funded projects to operate using a Housing First Approach.	Housing First questionnaire	<ul style="list-style-type: none"> • 10 points if respond “yes” to the Housing First questionnaire.
CoC Participation			
17	RHAB Participation and CoC Leadership. <ul style="list-style-type: none"> • <u>RHAB Participation:</u> Full participation in RHAB is expected in order to further the goals of the CoC. • <u>CoC Leadership:</u> The CoC frequently requests volunteer participation with various Committees and Sub-Committees. 	RHAB Secretary, Committee/ Sub-committee Chair, CoC Staff; Renewal Summary Form	<p>Maximum points = 10</p> <p><u>RHAB Participation:</u> % of 10 points, based on % of RHAB meetings attended</p> <ul style="list-style-type: none"> • Lehigh Valley: because RHAB meetings are held quarterly, participation in RHAB subcommittee meetings will also be included in this calculation. <p><u>CoC Leadership:</u></p> <ul style="list-style-type: none"> • If less than 10 points were awarded for RHAB participation, 1 additional point will be awarded for each Committee/ Sub-Committee meeting attended, up to 3 points. (Total combined points not to exceed 10.) <p><u>BONUS OPPORTUNITY:</u> If 10 points were awarded for RHAB participation and a representative from the organization also participated on a Committee/Sub-Committee, one bonus point will be added.</p>
18	Attend CoC meetings. Full participation in CoC is expected in order to further the goals of the CoC.	CoC registration/ attendance sheets; Renewal Summary Form	Not scored in 2019
19	Attend CoC webinars and training. Full participation in webinar and training opportunities is expected of all CoC funded organizations	CoC training attendance records	3 points awarded for attending full day face-to-face training: Housing Focused Case Management, offered on May 21, 2018 and May 22, 2018 (same training occurred in two locations) Required webinars during the review period include: <ul style="list-style-type: none"> • 5/9/18: Working with Opioid Use Disorders webinar = 1 point

#	Criteria	Data Source	Point Structure
			<ul style="list-style-type: none"> 9/12/18: Best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking webinar = 1 point <p>One optional face-to-face training was conducted during the review period – a two-day face-to-face Diversion training presented by Cleveland Mediation Center on June 11-12, 2018. If project did not receive full points from attending the required CoC training and webinars, 2 points will be awarded for attendance at the Diversion training. Max points to be awarded = 5 total points for Criteria 19.</p>
20	High quality data entry (<5% missing/null data). Full participation in HMIS is required of all CoC-funded organizations.	HMIS or DV comparable database	<ul style="list-style-type: none"> Data quality equal to or less than 5% missing/null data = 4 points Null/missing data exceeding 5% = 0 points
21	Timeliness of HMIS Data Entry. Per the HMIS Participation Agreement, all data should be entered into PA-HMIS within 7 days. Timeliness specifically looks at project entry and exit dates. For example, this measure will compare a household's actual enrollment date against the date that their enrollment date was entered in HMIS.	HMIS or DV comparable database	<ul style="list-style-type: none"> Not scored in 2019. TBD if DV providers can be evaluated on this criteria within the HMIS comparable software.

Housing First Questionnaire: Is your program operating using a housing first approach?

Organization Name: _____

Project Name: _____

Person Completing this form: _____

Date: _____

- 1) Admission/tenant screening and selection practices promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, and participation in services.
☐ Yes ☐ No Comment (if needed): _____
- 2) Applicants are not rejected on based on having no income, minor criminal convictions, or behaviors that indicate a lack of "housing readiness."
☐ Yes ☐ No Comment (if needed): _____
- 3) Supportive services emphasize housing procurement over therapeutic goals. Services plans are highly tenant-driven without predetermined goals.
☐ Yes ☐ No Comment (if needed): _____
- 4) Participation in services or program compliance is not a condition of staying in our program.
☐ Yes ☐ No Comment (if needed): _____
- 5) Use of alcohol or drugs in and of itself is not considered a reason for program dismissal.
☐ Yes ☐ No Comment (if needed): _____
- 6) We prioritize those with the highest need for services rather than "first come/first serve", such as duration of homelessness and other barriers.
☐ Yes ☐ No Comment (if needed): _____
- 7) Case managers/service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered counseling.
☐ Yes ☐ No Comment (if needed): _____
- 8) Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction are a part of tenants' lives, where tenants are engaged in non-judgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices.
☐ Yes ☐ No Comment (if needed): _____
- 9) Our primary focus is assisting people in our program with a housing plan for swift exit to permanent housing.
☐ Yes ☐ No Comment (if needed): _____

2019 Renewal Scoring Criteria: Summary of Point Allocation

#	Criteria	Point Structure	
		SSO/TH/RRH	PSH
Performance = 30 points			
1a	Housing Stability: Exit to Permanent Housing (TH & RRH only)	10	
1b	Housing Stability: Exit street to ES, TH or PH (SSO only)	10	
1c	Housing Stability: Retention of Permanent Housing/ Exit to other PH (PSH only)		10
2	Returns to Homelessness within 6 months of exit to permanent housing destination	3 (DV exempt)	3 (DV exempt)
3	Improve Safety for persons fleeing DV (DV only)	3 (DV only)	3 (DV only)
4 *new*	Length of time homeless: Time between CE referral and PH placement	Not scored in 2019	Not scored in 2019
5a	Earned income growth (SSO, TH & RRH only)	5	
5b	Unearned income growth (SSO, TH & RRH only)	5	
5c *new*	Increase in total income (PSH)		10
6	Non-cash/ Mainstream Benefits	7	7
Monitoring = 29 points			
7	Project Participant Eligibility	5	5
8	Unit Utilization Rate	5	5
9	Drawdown Rates	4	4
10	Funds recaptured by HUD	5	5
11	Timely APR submission	4	4
12	Cost effectiveness: Cost per Household	3	3
13	Cost effectiveness: Cost per Positive Exit	3	3
14	HUD Monitoring	- 5 if unresolved issues	- 5 if unresolved issues
HUD Priorities = 22 points			
15a	Severity of Need: Need for specialized services	7.5	7.5
15b *new*	Severity of Need: % of Households with zero income at program entry	2	2
15c *new*	Severity of Need: % households chronically homeless at enrollment	2.5	2.5
16	Housing First Approach	10	10
CoC Participation = 19 points			
17	RHAB Participation/CoC Leadership	10	10
18	Attended CoC meetings	Not scored in 2019	Not scored in 2019
19	Attended CoC webinars and training	5	5
20	HMIS Participation and high data quality	4	4
21	Timeliness of HMIS Data Entry	Not scored in 2019	Not scored in 2019
TOTAL		100	100
BONUS	CoC Leadership (part of # 17)	+1	+1

Notification of Eastern PA CoC Final Project Ranking for FY2019 CoC Competition

Eastern PA CoC

Mon 9/23/2019 9:15 AM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



Notification of Eastern PA CoC Final Project Ranking for FY19 CoC Competition

Dear Eastern PA CoC-funded Grantees, Members & Stakeholders:

Below is an important notice regarding the FY 2019 CoC NOFA Competition.

Please find posted at this link the final ranking and tiering of projects for the Eastern PA FY19 CoC Application Priority Listing. This ranking and tiering was determined by the CoC Funding Committee on September 18, 2019, according to the [FY19 Eastern PA CoC Funding Process and Policies](#).

Please note that projects placed into Tier 2 are ranked according to the formula detailed on pp.10-11 of the [Notice of Funding Availability \(NOFA\) for the Fiscal Year \(FY\) 2019 Continuum of Care Program Competition](#).

The Funding Committee reviewed multiple Tier 2 point value scenarios using this formula and approved the ranking and tiering which provided the strongest point value options for the Tier 2 projects and also aligns with the CoC's strategies and priorities.

In addition, there is one change to the new projects selected for submission, which occurred since the project selection notification was released on 9/11/19. It was previously announced that Victims Intervention Program (VIP) would submit the Project Application for the Domestic Violence Coordinated Entry Specialist, under the DV Bonus funding available. VIP informed the CoC last week that they were unable to implement this project across three RHABs - Pocono, Lehigh Valley and Northern Tier. After discussion with the Funding Committee, Transitions of PA was asked to submit the DV CE project application, as they were successfully awarded funding for the first DV CE position in the 2018 NOFA competition, which will cover the Central Valley and South Central RHABs.

A full listing of all projects accepted and ranked for inclusion on the Eastern PA CoC FY19 Priority Listing, including new and renewal projects, is available on the CoC's website at: <https://pennsylvaniacoc.org/eastern-pa-coc-fy2019-nofa/>.

Please contact easterncoc@pennsylvaniacoc.org with questions.

Thank you for your participation in the Eastern PA CoC and your ongoing commitment and efforts to end homelessness in Eastern Pennsylvania.

Visit the Eastern PA CoC's website

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Eastern PA CoC: FY2019 Final Ranking

Tier 1 = \$11,468,294
Tier 2 = \$1,259,173
Tier 1 + Tier 2 = \$12,727,467

CoC Bonus \$ 606,070
DV Bonus \$ 1,202,881
Planning Grant \$ 363,642

	GIW Agency Name	GIW Project Name	Grant #	Project Type	ARA	Project Ranking
T I E R 1	Northern Cambria Community Development Corporation	Schoolhouse Gardens Renewal Project Application FY 2018	PA0481L3E091809	PSH	\$66,744	1
	Northampton County Housing Authority	NCHA S+C 2018	PA0212L3T091811	PSH	\$111,501	2
	Catholic Social Services of the Diocese of Scranton, Inc.	Rural Permanent Supportive Housing Program	PA0386L3T091810	PSH	\$114,686	3
	Housing Transitions, Inc.	Nittany House Apartments	PA0176L3T091805	PSH	\$80,746	4
	Housing Authority of the County of Cumberland	Carlisle Supportive Housing Program	PA0553L3T091808	PSH	\$18,990	5
	Resources for Human Development, Inc.	LV ACT Housing Supports	PA0211L3T091811	PSH	\$200,039	6
	Catholic Social Services of the Diocese of Scranton, Inc.	Susquehanna/Wayne PSHP	PA0450L3T091807	PSH	\$103,347	7
	Tableland Services, Inc.	SHP Transitional Housing Project	PA0366L3E091809	RRH	\$140,233	8
	Housing Authority of the County of Cumberland	Shelter + Care Chronic	PA0647L3T091806	PSH	\$183,194	9
	Housing Development Corporation of NEPA	HDC SHP 6 2016	PA0582L3T091806	PSH	\$145,880	10
	County of Lycoming DBA Lycoming-Clinton Joinder Board	Lycoming/Clinton Renewal #7	PA0445L3T091807	PSH	\$88,495	11
	Housing Authority of Monroe County	Shelter Plus Care MC	PA0219L3T091808	PSH	\$205,281	12
	The Lehigh Conference of Churches	Tenant-Based Rental Assistance for the Disabled,Chronically Homeless - CONSOLIDATION	PA0222L3T091811	PSH	\$236,895	13
	Catholic Social Services of the Diocese of Scranton, Inc.	PSHP Pike County	PA0519L3T091806	PSH	\$93,954	14
	Valley Housing Development Corporation	VHDC SHP #2 & #3 Consolidation 2018	PA0216L3T091811	PSH	\$354,905	15
	Tableland Services, Inc.	Tableland PSH Expansion	PA0705L3E091804	PSH	\$332,662	16
	Lehigh County Housing Authority	LCHA S+C 2018	PA0215L3T091811	PSH	\$210,190	17
	Blair County Community Action Program	Rapid Re-Housing Consolidation	PA0372L3E091810	RRH	\$951,650	18
	Housing Transitions, Inc.	Nittany House Apartments II	PA0810L3T091802	PSH	\$146,180	19
	Northern Cambria Community Development Corporation	Independence Gardens Renewal Project Application FY 2018	PA0360L3E091810	PSH	\$160,745	20
	Fitzmaurice Community Services, Inc	Pathfinders	PA0214L3T091811	PSH	\$247,794	21
	County of Cambria	Cambria County Comprehensive Housing Program	PA0578L3E091802	PSH	\$161,312	22
	The Lehigh Conference of Churches	Outreach and Case Management for the Disabled, Chronically Homeless	PA0213L3T091811	SSO	\$97,559	23
	The Lehigh Conference of Churches	Pathways Housing 2 - CONSOLIDATION	PA0669L3T091805	PSH	\$194,331	24
	Housing Development Corporation of NEPA	HDC SHP 3 2016	PA0384L3T091810	PSH	\$150,535	25
	The Lehigh Conference of Churches	Pathways TBRA for Families, Youth and Veterans - CONSOLIDATION	PA0583L3T091807	PSH	\$307,620	26
	Center for Community Action	Bedford, Fulton, Huntingdon RRH FFY2018	PA0661L3E091804	RRH	\$106,495	27
	Housing Authority of the County of					

Cumberland	Perry County Rapid Rehousing	PA0514L3T091805	RRH	\$187,361	28
The Lehigh Conference of Churches	Pathways Housing - CONSOLIDATION	PA0658L3T091805	PSH	\$209,359	29
The Salvation Army, a New York Corporation	Allentown Hospitality House Permanent Housing Program	PA0634L3T091806	PSH	\$166,312	30
Centre County Government	Centre County Rapid Re Housing Program	PA0814L3T091802	RRH	\$206,632	31

GIW Agency Name	GIW Project Name	Grant #	Project Type	ARA	Project Ranking	
Resources for Human Development, Inc.	Crossroads Family	PA0205L3T091811	PSH	\$270,895	32	
County of Franklin	Franklin/ Fulton S+C Project 2019	PA0649L3T091806	PSH	\$86,568	33	
Housing Authority of the County of Cumberland	Perry County Veterans Program	PA0177L3T091806	PSH	\$42,963	34	
County of Franklin	Franklin/Fulton Homeless Assistance Project 2019	PA0182L3T091809	PSH	\$227,443	35	
Resources for Human Development, Inc.	Crossroads Individual	PA0206L3T091811	PSH	\$362,199	36	
Valley Youth House Committee, Inc.	Lehigh Valley RRH for Families	PA0808L3T091802	RRH	\$286,472	37	
Resources for Human Development, Inc.	Crossroads Schuylkill Co. Permanent Supportive Housing	PA0708L3T091804	PSH	\$117,782	38	
Housing Authority of the County of Cumberland	Rapid Rehousing Cumberland Perry Lebanon	PA0812L3T091802	RRH	\$153,868	39	
Housing Alliance of Pennsylvania	Connect To Home Coordinated Entry System Project Grants FY 2018 Consolidated	PA0736L3T091803	SSO-CE	\$617,716	40	Not scored - CoC infrastructure
Commonwealth of Pennsylvania	Commonwealth of PA HMIS (PA-509) FY2018	PA0188L3T091811	HMIS	\$174,009	41	Not scored - CoC infrastructure
Center for Community Action	South Central PA RRH FFY2018	PA0813L3E091802	RRH	\$284,373	42	Not scored - project did not operate during entire data review period
MARANATHA MINISTRIES, INC./CANDLEHEART INC	Candleheart RRH	PA0888L3T091801	RRH	\$137,456	43	Not scored - project did not operate during entire data review period
Pennsylvania Coalition Against Domestic Violence	East CoC DV RRH	PA0926L3T091800	RRH	\$1,150,736	44	Not scored - project did not operate during entire data review period
Third Street Alliance for Women & Children	2018 Renewal Application-Third Street Alliance- Lehigh Valley Rapid Rehousing Program	PA0811L3T091802	RRH	\$149,964	45	Not scored - project did not operate during entire data review period
Third Street Alliance for Women and Children	Third Street Alliance_Lehigh Valley Rapid Re-Housing Program Expansion	New (EXPANSION) Project - CoC Bonus	RRH	\$202,024	46	Not scored - project did not operate during entire data review period
Transitions of PA	Coordinated Entry Specialist for Domestic Violence	PA0927L3T091800	SSO-CE	\$85,668	47	Not scored - project did not operate during entire data review period
Transitions of PA	SUN Counties Rapid Re-Housing for Domestic Violence Victims	PA0859L3T091802	RRH	\$103,451	48	Not scored - project did not operate during entire data review period
						Not scored - project

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1	Transitions of PA	Coordinated Entry Specialist for Domestic Violence	PA0927L3T091800	SSO-CE	\$85,668	47	Did not operate during entire data review period
	Transitions of PA	SUN Counties Rapid Re-Housing for Domestic Violence Victims	PA0859L3T091802	RRH	\$103,451	48	Not scored - project did not operate during entire data review period
	Valley Youth House Committee, Inc.	TH-RRH for Lehigh Valley Youth	PA0887L3T091801	TH-RRH	\$482,906	49	Not scored - project did not operate during entire data review period
	Wayne County	Wayne Combined TH/RRH Project	PA0883L3T091801	TH-RRH	\$88,618	50	Not scored - project did not operate during entire data review period
	Young Women's Christian Association	Liberty House PSH	PA0885L3T091801	PSH	\$211,819	51	Not scored - project did not operate during entire data review period
	Young Women's Christian Association	Liberty Options RRH	PA0886L3T091801	RRH	\$153,463	52	Not scored - project did not operate during entire data review period
	Clinton County Housing Coalition	CCHC Regional Rapid Rehousing - PORTION OF PROJECT BUDGET IN TIER 1	New Project - CoC Bonus	RRH	\$96,274	53 (Tier 1 portion)	
TIER 2	Clinton County Housing Coalition	CCHC Regional Rapid Rehousing - PORTION OF PROJECT BUDGET IN TIER 2	New Project - CoC Bonus	RRH	\$105,730	53 (Tier 2 portion)	
	Huntingdon House	Huntingdon House Rapid Rehousing Program	PA0809L3T091802	RRH	\$131,204	54	

	GIW Agency Name	GIW Project Name	Grant #	Project Type	ARA	Project Ranking
TIER 2	The Salvation Army, a New York Corporation	Salvation Army Carlisle PH Project	PA0655L3T091805	PSH	\$68,986	55
	Resources for Human Development, Inc.	Crossroads Housing Bonus	PA0449L3T091807	PSH	\$239,448	56
	Housing Authority of the County of Cumberland	PSH Consolidated	PA0447L3T091703	PSH	\$306,414	57
	New Bethany, Inc.	Partners in Housing Project	New Project - CoC Bonus	RRH	\$202,023	58
	Housing Authority of the County of Cumberland	Rapid Rehousing II	PA0513L3T091806	RRH	\$129,598	59
	Catholic Charities of the Diocese of Allentown	Permanent Supportive Housing Program	PA0520L3T091807	PSH	\$75,751	60
	Pennsylvania Coalition Against Domestic Violence	Northeast Regional DV RRH	New Project - DV Bonus	RRH	\$1,138,492	61
	Transitions of PA	DV CE Program	New Project - DV Bonus	SSO-CE	\$64,389	62
not ranked	Commonwealth of Pennsylvania	Eastern PA CoC FY2019 Planning Grant	Planning Grant	Planning	\$363,642	n/a



FY2019 CoC-funding Process and Policies

Eastern PA CoC

Each year, the Eastern PA Continuum of Care (CoC) applies to the U.S. Housing and Urban Development (HUD) for homeless assistance funding to address the needs of individuals and families experiencing homelessness throughout its 33-county region. The availability of funding is announced through HUD's CoC Notice of Funding Availability (NOFA), a national funding competition.

In response to HUD's CoC NOFA, the Eastern PA CoC will conduct a fair, transparent funding process, that complies with CoC Regulations, specifically § 578.95 Conflicts of interest, which covers CoC Board members, organizational conflicts and other conflicts.

Vision, Mission and Guiding Principles

Vision:

- Homelessness will be rare, brief and a one-time experience in our community
- Our system will meet people where they are and support them in obtaining and retaining housing
- Our system will be sustainable, with enough resources to provide housing and services to those experiencing homelessness according to their individual needs
- Our system will work with mainstream systems to maximize resources for those we serve

Mission: The mission of the CoC is to end homelessness throughout its 33-county geographic region.

Guiding Principles:

- Ending homelessness is possible
- Homelessness should not define those who experience it
- Housing is essential to ending homelessness
- "The whole is greater than the sum of its parts"
 - We must work together as a cohesive system in order to reach our goal
 - We must engage with the wider community
 - We must be strategic in how we use our resources

Funding Allocations, per Eastern PA CoC Governance Charter

In 2013, when the Eastern PA CoC was established through the merger of the Central-Harrisburg and Northeast regional CoCs, the 33-county geography was divided into five regions. At that time, an "Annual Renewal Demand" or ARD was established to represent the amount of CoC funding allocated to each region. The purpose of the regional ARD was to set a baseline for monitoring the movement of CoC funding across the different regions in order to preserve the geographic diversity of funding. Per

the CoC's Governance Charter, the regional ARD is to inform all funding decisions, including in specific situations such as: funding reduction of a specific project, funding reduction of all CoC-funded projects; or an increase in the funding allocation. From the Governance Charter:

Reduction of a Specific Grant

In the event that an individual grant no longer exists or for which funding must be reduced or reallocated, any remaining grant funds shall be reallocated first to the county in which this grant is located. If there are no qualified applications in the county, these funds will be made available to the RHAB of the affected grantee. If there are no qualified applications in the affected RHAB, the remaining grant funds shall be returned to the full Eastern PA CoC and the Board of Directors shall solicit funding applications from all remaining RHABs. The Funding Committee will recommend the redistribution of funds between RHABs, as needed in order to ensure all available funding is allocated. The Board agrees to adopt the recommendations of the Funding Committee in such cases. If the remaining grant funds are ultimately reallocated to a different RHAB, then the ARD Percentage shall be adjusted to reflect the new funding distribution.

Across the Board Funding Reductions

In the event that the Board of Directors determines that there is insufficient funding to service all existing grants, the Board would accept recommendations from the Funding Committee to determine how funding reductions would be made. The Funding Committee will attempt to apply any required reductions equitably among all RHABs in accordance with the percentage cut required, HUD mandated policies and funding priorities.

Increase in Funding Allocations

In the event that HUD increases the total amount of available funding to the CoC, through a "bonus," increase in annual pro-rata allocation, or any other method, any such funding increase shall be distributed according to HUD mandated policies and funding priorities at the discretion of the Funding Committee. The Funding Committee will determine if these funds should be distributed to each RHAB based on the most current ARD percentage, or if the funds will be strategically allocated to communities based on unmet needs or other priorities of the CoC.

If the Funding Committee determines that the increased funding shall be proportionately distributed to each RHAB based on the established pro-rata, and any RHAB is unable to utilize any amount of the increased funding allocation, these excess funds will be returned to the full CoC and the Funding Committee shall solicit funding applications from all remaining RHABs. Under these circumstances, the Governing Board will adopt the recommendations of the Funding Committee to ensure that all available funds are requested through the CoC's application to HUD. If the remaining grant funds are ultimately redistributed to a different RHAB, then the ARD Percentage shall be adjusted to reflect the new funding distribution.

RHAB	2013 - \$	2018 - \$	Δ - \$	2013 - %	2018 - %	Δ - %
Central Valley	\$1,946,248	\$1,312,607	- \$633,641	18.20%	13.01%	-5.19%
Lehigh Valley	\$2,716,368	\$3,083,804	+ \$367,436	25.40%	30.56%	5.16%
Northern Tier	\$787,866	\$557,124	- \$230,742	7.37%	5.52%	-1.85%
Pocono	\$1,722,499	\$1,919,290	+ \$196,791	16.10%	19.02%	2.92%
South Central	\$3,522,545	\$3,218,091	- \$304,454	32.93%	31.89%	-1.04%

Roles and Responsibilities

As detailed below, the annual funding process is shared across many different entities within the CoC.

Eastern PA CoC Governing Board

The Eastern PA CoC Governing Board is charged with fulfilling the mission of the CoC, as well as functioning as the designated primary decision-making entity to meet the duties and responsibilities of the CoC.

Responsibilities of the Governing Board, as they pertain to CoC funding:

- Design, operate, and follow a collaborative process for selecting and ranking project applications, in conjunction with the Funding Committee;
- Adopt the recommendations of the Funding Committee; and
- Provide input for the CoC Planning Grant funds to the Collaborative Applicant. (The CoC Planning Grant funds are used to provide ongoing support to the CoC and fulfill HUD requirements such as the point-in-time count and the CoC application.)

Non-Conflicted Members of the Eastern PA CoC Governing Board

Non-conflicted members of the Eastern PA CoC Governing Board are defined as Board members who are not recipients or subrecipients of CoC funding, nor are applying for new project funding as a recipient or sub-recipient.

The non-conflicted members of the Eastern PA CoC Governing Board will review projects recommended for full or partial reallocation by the CoC Consultant. (More information about when reallocation will be a tool that is exercised is provided below.) Non-conflicted Board members will make final reallocation decisions regarding which projects should be fully or partially reallocated.

In the event that an appeal is submitted to the Funding Committee and the renewal project provider or new project applicant is not satisfied with the decision of the Funding Committee, non-conflicted Board members will review the appeal request and will provide a final decision to approve/deny the appeal.

In addition, for the 2019 CoC Competition the non-conflicted Board members will finalize scoring criteria for renewal projects and recommend funding priorities.

Collaborative Applicant

The PA Department of Community and Economic Development (DCED), in their role as Collaborative Applicant, is designated by the Continuum of Care to collect and submit the CoC Registration, Grant Inventory Worksheet, and CoC Consolidated Application (which includes the CoC Application and CoC Priority Listing). In addition, DCED will apply for CoC Planning Grant funding, with input and approval from the CoC Board.

Funding Committee

Due to the regulatory requirement that the Funding Committee is limited to representatives that do not receive CoC funding (established in 24 CFR Part 578), the Funding Committee is comprised of two CoC members appointed by each of the CoC's five Regional Homeless Advisory Board. In addition, the Collaborative Applicant also participates in the Funding Committee. The Funding Committee is staffed by the CoC Consultant, who will help to facilitate meetings in partnership with the Committee Chair.

The responsibilities of the Funding Committee include:

- Designing, operating, and following a collaborative process for selecting and ranking project applications, in collaboration with the Governing Board;
- Coordinating the annual project selection process, which includes the ranking of renewal and new projects as required by HUD; and
- Ensuring the strategic use of HUD funds and other resources available to the CoC.

Regional Homeless Advisory Boards (RHABs)

The CoC's five RHABs meet and conduct business throughout the year and coordinate with local providers to meet the CoC's goals.

As time permits, responsibilities of the RHABs, in relationship to the CoC NOFA, include:

- Providing input on the renewal scoring criteria, which is to be used to inform the recommendations from the CoC Consultant to the Funding Committee;
- Providing input for the prioritization of the region's needs, including recommendations that inform the priority needs; and
- Identifying additional resources available for households experiencing homelessness, as well as local gaps in supports and services; and
- Developing recommendations for funding allocation to submit to the Funding Committee for consideration.

Guiding Principles for 2019 Project Evaluation, Reallocation, Selection and Ranking

The CoC seeks to conduct a fair, unbiased process in which projects are selected and ranked according to project performance, CoC priorities and local need, and federal priorities.

Guiding Principles for 2019 Project Evaluation, Reallocation, Selection and Ranking

The Eastern PA CoC seeks to achieve the following goals as part of the evaluation and ranking of CoC-funded renewal projects:

- Maximize funding available to end homelessness throughout the CoC;
- Prioritize available funding for projects that are most successful in ending homelessness;
- Create new resources in order to respond to the increased needs identified in many communities within the CoC;
- Build upon the CoC's existing infrastructure by increasing capacity to quickly identifying individuals experiencing homelessness, prioritizing assistance towards those with the greatest needs, and rapidly connecting households to permanent housing;
- Incentivize all CoC-funded providers to continuously monitor and improve their project performance, implement HUD policy priorities, and participate in the CoC meetings, committees and other initiatives.

Upon the availability of new or reallocated funds, the CoC will conduct a fair, open and transparent process to select new projects. Priorities for new projects will be established by non-conflicted Governing Board members to reflect HUD priorities and CoC needs as identified through RHAB input, data showing unmet needs. New project selection will be based on criteria outlined by the CoC through a new project solicitation process.

The CoC will also conduct a fair and transparent process regarding the ranking and tiering of projects to be included on the 2019 Priority List. Ranking and tiering decisions will be informed by CoC and HUD priorities, as well as local needs and project performance.

2019 Renewal Project Evaluation and Scoring Policy

On an annual basis, the Eastern PA CoC establishes scoring standards to evaluate and score HUD CoC-funded renewal projects in preparation for the ranking of projects for the NOFA. In order to determine whether renewal projects are performing well or underperforming, each project's performance will be evaluated in the following areas:

- HUD policy priorities, including vulnerability and housing first
- Performance outcomes, including exits to permanent housing, returns to homelessness, and increases in income
- Grant management, including unit utilization, percent of funds expended, and cost effectiveness
- CoC Participation, including attendance at CoC/RHAB meetings and training
 - Note: Coordinated Entry participation will not be a scored criteria in 2019, but may be in 2020
- HMIS participation, including data quality

Process for Developing the 2019 Renewal Project Scoring Sheet

Renewal projects will be scored in accordance with the 2019 Renewal Project Scoring Sheet, which will be developed through the process described below:

- Solicit input from CoC-funded grantees on the criteria included in the 2018 renewal project scoring sheet. This input will be requested via email and distributed to all CoC-funded projects, as well as the CoC's entire mailing list and posted on Workplace for Facebook, the CoC's interactive communication tool used for collaboration.
- Any type of feedback will be accepted. Specific feedback desired includes: ways that the renewal scoring criteria may negatively impact a group/class of projects (e.g. projects with a small number of units). In addition, feedback is requested on alternate methodology for the following criteria: evaluation of housing first compliance; cost effectiveness; and the evaluation of application narrative.
 - RHAB Co-Chairs will also be asked to facilitate a local discussion regarding the renewal scoring criteria and will provide feedback to the CoC Consultant (DMA - Diana T. Myers & Associates, Inc.). The Consultant will review this input in conjunction with considerations and provide recommendations for modifications to the 2019 renewal project scoring sheet to the non-conflicted Governing Board members.
- Analysis of the 2018 point structure is conducted by the CoC's Consultant. The purpose of this analysis is to ensure adequate distribution of points on performance-related criteria. This will help to determine if the benchmarks are set to encourage strong outcomes, without favoring certain types of projects (e.g. projects with turnover that are serving the CoC's most vulnerable households vs. projects with no turnover that are serving more stable clients).
- Present the above information to the non-conflicted Governing Board members. This group will discuss, finalize and approve the 2019 renewal project scoring sheet.
- Upon approval, final renewal project scoring sheet and all related policies (e.g. appeal policy/process) will be publicly posted to the CoC's website and distributed to CoC-funded agencies via email.
- Scoring of renewal projects commences following the approval of the 2019 Renewal Scoring Project Sheet and associated policies.

2019 Renewal Project Scoring Process

Evaluation and scoring of CoC-funded renewal projects will inform project ranking and tiering for the FY19 CoC NOFA competition. With the exception of CoC-level infrastructure (e.g. HMIS and Coordinated Entry grants), the CoC will follow the below process for scoring renewal projects that have operated throughout the entire data lookback period:

- The CoC's Consultant (DMA) will distribute a Renewal Summary Form to all CoC-funded renewal project applicants, requesting data and information that is not available through the PA-HMIS (the CoC's Homeless Management Information System). This request will identify the

data/information requested, the process for submitting that information, as well as the timeline/deadline.

- Projects operated by Domestic Violence organizations will be provided with an expanded Renewal Summary Form, as their performance data cannot be pulled from PA-HMIS.
- DMA will collect all information, enter it into an Excel file, and provide the information to the PA-HMIS IT Specialist at DCED.
- The 2019 Renewal Project Scoring Sheet will be provided to the PA-HMIS IT Specialist. The PA-HMIS IT Specialist will create a “Renewal Scoring Calculator”. The Calculator, an Excel Spreadsheet, includes one worksheet per scoring element, providing each projects outcome and the associated point value of the outcome. Data presented in the Calculator will include data from HMIS and collected through the Renewal Summary Form.
- Once the Renewal Scoring Calculator has been created, it will be circulated to all CoC-funded grantees. Grantees will be asked to review their data. Grantees should alert DMA of any errors associated with data reported on the Renewal Summary Form within the timeline indicated within the email. In addition, grantees can submit concerns/questions to DMA if there are questions/concerns with the data pulled from HMIS. DMA will serve as a liaison between grantees and the PA-HMIS IT Specialist, forwarding any potential programming or technical concerns with the data presented in the Calculator. DMA and the PA-HMIS IT Specialist will work together to address questions/issues identified.
 - Note: to assist grantees in understanding what HMIS-generated data points are driving their project performance, the PA-HMIS IT Specialist has created a “CoC Ranking HMIS Details Guide”, which will be circulated along with the Renewal Scoring Calculator.
- If an error on the 2019 Renewal Project Scoring Sheet is identified, DMA will work with the Funding Committee to resolve that error. In this situation, a revised Scoring Sheet will be circulated and posted on the CoC’s website.
- In the event that a grantee is not satisfied with the outcome of an issue raised, the grantee may opt to submit an appeal (see CoC’s attached appeal policy). All appeals will be discussed, deliberated and decided by the non-conflicted Governing Board members.
- At the conclusion of the renewal project scoring process, each project will have a score, which will be used to inform the ranking and tiering process.
 - Note: projects that have been approved for consolidation by the HUD Field Office will be scored as a single project, using the data from each project to be consolidated.

2019 Renewal Project Reallocation

As stated earlier in this document, the Eastern PA CoC will use project evaluation and scoring to determine which projects should be allocated funds under the FY19 CoC NOFA Competition. The CoC will employ a reallocation process aimed at the following:

- Determining which projects should continue to receive funding based upon performance, meeting CoC needs and furthering HUD priorities;

- Determining which projects are underperforming and whether their current funding may be better utilized if reallocated to another project;
- Determining whether projects are cost effective and, if not, whether the project, in full or in part, should be reallocated; and
- Identifying whether CoC funding are being fully utilized by each project. If there is a history of underspending, the Funding Committee will determine if funding should be partially reduced (reallocated) or if a reallocation plan should be developed to ensure all funding awarded to the CoC is furthering progress to reduce and end homelessness.

Projects subject to reallocation will be provided with an opportunity to submit an appeal, as indicated within the CoC's appeal policy.

Reallocation of Underperforming Projects

Low performing projects will be considered for reallocation and projects scoring the least number of points for two consecutive years (2018 and 2019) will be considered for reallocation. A project is considered to be low performing when the project's score places the project in the bottom 5 projects of the projects scored. To be considered for reallocation, a project would need to have operated long enough to be competitively ranked for two years.

Reallocation of Projects Based on Cost Effectiveness

The CoC's renewal scoring process includes the evaluation of a project's cost effectiveness. If it is determined that a project's budget exceeds the typical costs of similar projects, additional information to explain the higher costs may be requested from the grantee. In some circumstances, the Funding Committee may determine that a partial reallocation of CoC-funds is appropriate.

Reallocation for Other Reasons

The Eastern PA CoC will also consider reallocation of projects for other reasons, including:

- Lack of need within the CoC for the project
- Funds needed to respond to an urgent/emerging issue within the CoC
- Monitoring indicates serious problems with the project, which could include a lack of compliance with CoC policies such as housing first and following Coordinated Entry policies/procedures

New Project Selection

As part of the annual CoC NOFA Competition, the Eastern PA CoC may identify funds available for new projects. The CoC is committed to ensuring an open and transparent process for the selection of new projects. As such, where funding availability permits, the CoC will issue a new project solicitation for new projects to be distributed widely to interested parties.

New Project Priorities

In order to determine priorities for new projects, the CoC's consultant (DMA) analyzed data from the Coordinated Entry System Community Queue, the Point-in-Time count and the CoC's Housing Inventory Chart. This information will be presented to the CoC via a pre-recorded webinar by August 20, 2019.

The webinar stressed that the CoC's unmet needs will heavily inform the new project selection process.

Distribution of New Project Solicitations

DMA will draft the new project solicitation and release a new project Request For Proposal (RFP) to the public. The CoC will work to identify multiple outlets for distribution of the solicitations, including through the CoC's website, email distribution list, Workplace by Facebook, as well as those of related and partner organizations throughout the region and the state.

The new project solicitation will emphasize that new project applicants must incorporate data demonstrating local unmet needs. DMA will provide a new project webinar that presents the unmet needs/ gaps analysis data. The webinar will be recorded and made available along with the accompanying slide deck providing the data presented.

Review of New Project Pre-Applications

New project solicitations will request that those interested in applying submit a pre-application for CoC review. The information to be included in the pre-application will be detailed in the new project solicitation.

All pre-applications submitted by the deadline stated in the new project solicitation will be reviewed by the Funding Committee. The Funding Committee can request additional information from the applicants where clarification would be helpful in the decision-making process. For each pre-application submitted, the Funding Committee will make a recommendation as to whether or not the project should be included with the CoC's funding request through the FY19 CoC NOFA Competition. The Funding Committee also has the ability to conditionally approve a project, based on the applicant making requested changes to the proposed project. This may include an increase or decrease in units, budget changes, expansion of geography (when needed and possible), etc.

All agencies submitting pre-applications will be notified in writing via email regarding the CoC's decision to include their proposal among ranked projects within the CoC's funding request to HUD. In addition, the CoC will publicly post a list of new project pre-applications received, noting which were selected for inclusion on the Eastern PA CoC FY19 Priority List.

Upon selection, new project applicants must submit a new project application through the HUD e-snaps system in a timely manner and within the deadline established by the CoC.

Ranking of Projects for the Priority List

Project Ranking

The CoC expects that the 2019 CoC NOFA will require the CoC to rank projects included on the 2019 Priority List. As part of this process, the CoC anticipates that projects will be sorted into either Tier 1 or Tier 2. In past CoC Competitions, projects placed into Tier 2 have been individually scored by HUD in order to determine if they will receive funding.

The CoC's ranking "rules" over the last several years have included the following principles:

- The ranking process will begin by ranking all renewal projects in their descending score, as determined through the renewal scoring process.
- Renewal projects that have not operated throughout the entire "look back" period (10/1/17 – 9/30/18) will not be competitively ranked; instead these projects will be ranked at the bottom of Tier 1.
- Projects that support CoC infrastructure and operations will be ranked at the bottom of Tier 1. This includes HMIS and Coordinated Entry funding. Planning grants are not ranked.
- The Funding Committee may opt to review performance data across multiple years for renewal projects ranked in Tier 2. Projects with a history of poor performance may be ranked lower than projects with one year of poor performance, even if the 2019 renewal score is higher than a project that has not had performance issues in recent years.
- Based on the CoC priorities and unmet needs, regional priorities identified by each RHAB, and the quality of new project applicant, the Funding Committee will determine how to incorporate the new projects into the overall ranking. The Funding Committee reserves the right to rank new projects in Tier 1 and/or Tier 2.

Applicant Notification & Public Posting

All applicants will be notified of the results of the ranking process according to the deadline established in the 2019 CoC Competition NOFA. Applicants will be notified regarding the project's rank order on the 2019 Priority List, project placement into Tier 1 or Tier 2, or the rejection of their project for inclusion on the Priority List. The CoC will provide notification in writing via email. The CoC will also publicly post information on ranking and tiering of projects and the list of projects accepted or rejected for inclusion on the 2019 Priority List on the CoC's website.

Policy Approval & Adoption

This policy document was submitted to the Eastern PA CoC Governing Board for approval and adoption on August 27, 2019.

EASTERN PA CONTINUUM OF CARE POLICY FOR APPEALING COC FUNDING DECISION

The Eastern PA CoC will follow the procedure below to provide organizations applying for CoC funding with the opportunity to appeal the CoC's funding decision. This policy is effective for the FY19 CoC funding cycle and is relevant to renewal projects and new project applicants.

Background:

In order to ensure a strong and transparent funding process, the Eastern PA CoC has established a Funding Committee, consisting of 11 members; including:

- 2 non-conflicted representatives from each of the CoC's five Regional Homeless Advisory Boards (RHABs), which includes the Chair of the Funding Committee
 - Non-conflicted Funding Committee members are defined as RHAB members who are not recipients or subrecipients of CoC funding, nor are applying for new project funding as a recipient or sub-recipient.
- Collaborative Applicant (member of Committee)
- CoC Consultant (provides staffing and consulting, but is not included as a member)

The recommendations of the Funding Committee, as presented to the Board, will seek to maximize funding to reduce and end homelessness throughout the CoC's geography. The recommendations made by the Funding Committee will be adopted by the Eastern PA CoC Governing Board.

Data Review Process – Renewal Project Applicants only:

The CoC will collect information from PA-HMIS and a Renewal Summary Form to evaluate each renewal project. Once this data is collected and compiled into a single document, the "Renewal Scoring Calculator", will be distributed to CoC-funded grantees for review. Grantees will have a period of time to review the data for accuracy.

The procedure and timeline for submitting questions and corrections to the CoC Consultant will be described within the communications sent to grantees along with the Renewal Scoring Calculator. The period of time during which grantees can make corrections to their data and submit questions to the CoC will be no less than one week. Requests submitted after the indicated deadline will not be considered. Additional documentation may be requested from grantees in order to make corrections to the data.

If the grantee raises an issue that cannot be resolved with the CoC Consultant and/or PA-HMIS IT Specialist, the grantee may request to have the CoC's Funding Committee consider their specific situation. Any grantees wishing to appeal to the Funding Committee must make their request within the timeline specified by the CoC. To submit an appeal, grantees will submit the "Eastern PA CoC Renewal Appeal Form" via email to easterncoc@pennsylvaniacoc.org with the subject line, "Eastern PA CoC: Appeal to Funding Committee".

The appeal form will ask the grantee to indicate the relevant scoring criteria, reason for the request and compelling information and/or documentation for consideration. The Funding Committee will evaluate

any requests received during their next scheduled meeting, and grantees will be informed by email about the outcome of their appeal.

- The Governing Board's Executive Committee will receive a summary of all appeals submitted.

Project Selection – Renewal and New Projects:

In order to maximize the impact of CoC funding, the Funding Committee will allocate funding to renewal projects that achieve strong performance outcomes and are responsive to HUD and CoC policies, procedures and priorities. In addition, the CoC will solicit new projects in order to improve system-level outcomes, respond to unmet needs throughout the CoC's 33-county geography, pursue the goals and objectives within the CoC's strategic plan, and respond to changing policy priorities.

In the selection of new projects, the CoC reserves the right to request changes to the project prior to its approval. Changes may include, but are not limited to, an increase or decrease of the amount of funding requested, removal of and/or modifications to specific budget line items, revisions to case management ratio, project type, etc.

The CoC's Funding Committee will use a standardized scoring tool to review and select new project applications. New projects selected for inclusion as part of the CoC's Consolidated Application will be informed and provided with additional instruction for completing the HUD e-snaps application. Projects not selected will be notified in writing of this decision.

The CoC will distribute a list of renewal and new projects to be included to HUD as part of the CoC's Consolidated Application no less than 15 days prior to the NOFA deadline.

Submitting an Appeal:

Step 1 - Appeal to CoC Board

New projects applicants selected for inclusion as part of the CoC's Consolidated Application will be informed upon selection by the Funding Committee and approval by the Governing Board. Any organization not selected for funding, or selected but required to make changes to their proposed project may submit an appeal. Appeal must be submitted via email to easterncoc@pennsylvaniacoc.org by the next business day. This appeal will be reviewed by non-conflicted CoC Board members (those members who are not employed by organizations being competitively scored and ranked during the CoC competition). The outcome of the appeal will be communicated via email to the appellant within 24 hours of the Board's decision.

In addition, the CoC will distribute a rank-ordered list of renewal and new projects to be submitted to HUD as part of the CoC's Consolidated Application 15 days prior to the NOFA deadline. Projects not selected for inclusion in the CoC's Consolidated Application may appeal. This opportunity to appeal includes both renewal projects that have all or part of their funding reallocated and new project applications not selected.

The procedure and timeline for submitting an appeal will be described in the CoC's Consolidated Application Announcement. The appeal will be reviewed by non-conflicted CoC Board members. The outcome of the appeal will be communicated via email to the appellant within 24 hours of the Board's final decision.

The CoC's final ranking will then be posted on the CoC website. No additional changes will be made to the final ranking unless an internal error is identified.

If issue remains unresolved - Appeal to HUD

In addition to the CoC's appeal process, the HUD CoC NOFA provides project applicants an opportunity to appeal to HUD. This appeal is limited to "eligible project applicants that attempted to participate in their CoC planning process and believe they were denied the right to participate in a reasonable manner".

In order to ensure that all project applicants have the opportunity to participate in the CoC's planning process and to provide input in the CoC's funding process, the CoC has/will provide the following opportunities:

- Circulation of the 2018 Renewal Scoring Sheet, with an opportunity to provide feedback and input on scoring criteria.
- The CoC's ranking criteria will be distributed prior to project scoring.
- Project applicants will have the ability to review and question the data to be used for project evaluation and scoring (the "Renewal Scoring Calculator").
- The CoC will provide a new project application and scoring criteria in order to score all new project applications in a consistent and transparent method.
- Updates will be provided by the CoC during in-person CoC meetings, during RHAB meetings, and via written and electronic communications.
- The CoC provides an appeal policy for any project applicant not selected for funding.

To submit an appeal to HUD, follow the instructions as indicated in the HUD CoC NOFA, which is available at <https://www.hudexchange.info/programs/coc/>.

FY2019 Eastern PA CoC: Public Posting of all parts of CoC Application

Eastern PA CoC

Thu 9/26/2019 5:25 PM

To: Eastern PA CoC <easterncoc@pennsylvaniacoc.org>



The Eastern PA CoC's FY2019 CoC Application, Attachments and Priority Listing have been Publicly Posted

Good evening Eastern PA CoC members and stakeholders,

I am writing to you with an important NOFA update and to inform you that all parts of the PA-509 Eastern PA CoC Application have been posted to the CoC's website in consideration of the following HUD requirement:

- The CoC must have in place a process to make all parts of the CoC Consolidated Application (which are the CoC Application and CoC Priority Listing with reallocation forms and all project applications accepted and ranked, or rejected) available on its website, at least 2 days before the application deadline, to notify community members and key stakeholders that the CoC Consolidated Application is available.

The following items have been posted to the CoC website on 9/26/19:

- [Draft version of the completed CoC Consolidated Application](#)
- [Attachments to the CoC Consolidated Application](#)
- [Priority Listing with all project applications that were accepted and ranked](#)

Please follow this link to access the above listed documents, as well as the CoC's FY2019 Final Ranking and Renewal Ranking Calculator:

<https://pennsylvaniacoc.org/eastern-pa-coc-fy2019-nofa/>

Thank you,
The DMA Team

Visit the NOFA page on the Eastern PA CoC website

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Our mailing address is:

c/o Diana T. Myers & Associates, Inc.
7900 Old York Road, Suite 108-B, Elkins Park, PA 19027

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Previous Eastern CoC NOFA Information

[Eastern PA CoC FY2018 NOFA](#)

[Eastern PA CoC FY2017 NOFA](#)

[Eastern PA CoC FY2016 NOFA](#)

[Eastern PA CoC FY2015 NOFA](#)

Eastern PA CoC FY2019 NOFA

Public Posting of FY2019 CoC Application for the Eastern PA Continuum of Care (PA-509)

In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment two days prior to the submission deadline of September 30, 2019 at 7:59pm EST, please find the below listed documents to be submitted to HUD on behalf of the Eastern PA Continuum of Care (PA-509).

This posting on September 26th, 2019 consists of:

- [FY2019 CoC Application PA-509: Completed CoC Consolidated Application, DRAFT 9/26/19](#)
- [FY2019 CoC Application PA-509: Attachments to the CoC Consolidated Application, DRAFT 9/26/19](#)
- [FY2019 Project Priority Listing PA-509, DRAFT 9/26/19](#)

Please send any comments to easterncoc@pennsylvaniacoc.org by noon on Monday, September 30th.

FY2019 CoC Final Ranking, which includes new & renewal projects

- [Final Ranking, distributed 9/23/19](#)
- [FY2019 Eastern PA CoC Renewal Ranking Calculator – FINAL](#)

Eastern PA CoC Final Project Ranking for FY19 CoC Competition

Please find the final [Eastern PA FY19 CoC Application Priority Listing](#) here. This ranking and tiering was determined and accepted by the CoC Funding Committee on September 18, 2019, according to the [FY19 Eastern PA CoC Funding Process and Policies](#).

Please note that projects placed into Tier 2 are ranked according to the formula detailed on pp.10-11 of the [Notice of Funding Availability \(NOFA\) for the Fiscal Year \(FY\) 2019 Continuum of Care Program Competition](#).

The Funding Committee reviewed multiple Tier 2 point value scenarios using this formula and approved the ranking and tiering which provided the strongest point value options for the Tier 2 projects and also aligns with the CoC's strategies and priorities.

In addition, there is one change to the new projects selected for submission, which occurred since the project selection notification was released on 9/11/19. It was previously announced that Victims Intervention Program (VIP) would submit the Project Application for the Domestic Violence Coordinated Entry Specialist, under the DV Bonus funding available. VIP informed the CoC last week that they were unable to implement this project across three RHABs – Pocono, Lehigh Valley and Northern Tier. After discussion with the Funding Committee, Transitions of PA was asked to submit the DV CE project application, as they were successfully awarded funding for the first DV CE position in the 2018 NOFA competition, which will cover the Central Valley and South Central RHABs.

Applicant: Eastern Pennsylvania CoC
Project: PA-509 CoC Registration FY2019

PA-509
COC_REG_2019_170487

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

Applicant: Eastern Pennsylvania CoC
Project: PA-509 CoC Registration FY2019

PA-509
COC_REG_2019_170487

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/24/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	Moving On Multifa...	09/24/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administratio...	09/24/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/24/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/24/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/24/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/24/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/24/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	Consolidated Appl...	09/24/2019
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/24/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	State or Local Wo...	09/24/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/24/2019
4A-7a. Project List Homeless	No		



PA-509
COC REG 2019 170487

The FY 2019 CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be submitted prior to the CoC Program Competition deadline as required by the FY 2019 CoC Program Competition NOFA.

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects as described in the FY 2019 CoC Program Competition NOFA.
- New Project Listing – lists all new project applications created through reallocation, the CoC Bonus, and DV Bonus that have been approved and ranked or rejected by the CoC.
- Renewal Project Listing – lists all eligible renewal project applications that have been approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2019 CoC Program Registration process. Only 1 UFA Costs project application is permitted and can only be submitted by the Collaborative Applicant.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and can only be submitted by the Collaborative Applicant.
- YHDP Project Listing – lists the eligible YHDP renewal project for the CoC that must be approved and ranked or rejected by the CoC.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All new, renewal, and YHDP projects must be approved and ranked or rejected on the Project Listings.
- Collaborative Applicants are responsible for ensuring all project applications are accurately appearing on the Project Listings and there are no project applications missing from one or more Project Listings.
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.hudexchange.info/resource/2916/project-priority-listing-coc-consolidated-application/>

EXPLORE

- News Feed
- See More

GROUPS

- Eastern CoC
- Western CoC
- Lehigh Valley RHAB
- Pocono RHAB
- Central Valley RHAB
- Connect to Home - CES of Eastern PA

Create Group

See All...

PEOPLE

- Helen Kelly
- People Directory

Invite Coworkers

Eastern CoC
Multi Company Closed Group

- About
- Posts
- Files
- More

- Write Post
- Create Photo A...
- Create Doc
- More

Write something...

- Add file
- Add Photo/Vi...
- Tag coworkers
- ...

Remember this group includes people from outside your community

J Jessica Sones
Just now

PUBLIC POSTING OF FY2019 COC APPLICATION FOR THE EASTERN PA CONTINUUM OF CARE (PA-509)

In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment two days prior to the submission deadline of September 30, 2019 at 7:59pm EST, please find the below listed documents to be submitted to HUD on behalf of the Eastern PA Continuum of Care (PA-509).

This posting on September 26th, 2019 consists of:

- FY2019 CoC Application PA-509: Completed CoC Consolidated Application, DRAFT 9/26/19
- FY2019 CoC Application PA-509: Attachments to the CoC Consolidated Application, DRAFT 9/26/19
- FY2019 Project Priority Listing PA-509, DRAFT 9/26/19

Please send any comments to easterncoc@pennsylvaniacoc.org by noon on Monday, September 30th.

- Like
- Comment

J Write a comment...

NEW ACTIVITY

Madra Clay shared a link.
3 hrs

Group Companies

- wchs.comcastbiz.net
- Kevin Cope
- stepcorp.org
- Pamela Denlinger
- valleyyouthhouse.org
- poconounitedway.org

About

Description

The mission of the Eastern PA Continuum of Care (CoC) is to end homelessness throughout its geographic region, which enc... See More

Members (466)

+ Find and add members

- angelina.long@...
- tfinner@...

Share An Invitation Link

<https://fb.me/g/5QztxZuiO/NG3issCl>

Invited

- angelina.long@...
Send Reminder
- tfinner@...
Send Reminder

Chats

FY 2019

PA-509 Eastern PA

Continuum of Care

Attachment #10:

**3A. Written Agreement with Local Education
or Training Organization**

Attachment #10 documents include the following:

- **Center for Community Action Letter of Support/Written Agreement (Education/Training Organization)**
- **Schuylkill Community Action Letter of Support/Written Agreement (Education/Training Organization)**

September 12, 2019

RE: Letter of support for Eastern PA Continuum of Care related to education/training resources for people experiencing homelessness

To U.S. Department of Housing and Urban Development,

This letter documents the support of Center for Community Action, for the Eastern PA Continuum of Care related to serving the education and training needs of people experiencing homelessness in the communities we serve including Bedford, Huntingdon, Fulton, Mifflin and Juniata Counties in Pennsylvania.

Our mission is to “Coordinate, partner and provide services and resources to promote self-sufficiency in our service area”. This includes partnering and participating on our local Workforce Innovation and Opportunity Act Board and provide educational and training services and volunteer services to gain work experience for the individuals seeking assistance. Individuals entering through any of our programs that are unemployed, under employed or are looking to enter into an educational or training program work with our employment and training case managers to explore their best options to move towards self-sufficiency.

We strive to work together with homeless service partners across the Eastern PA Continuum of Care to create a coordinated system that aligns resources and services so that individuals experiencing homelessness have access to the range of support and assistance they need to further their education and training, to achieve economic independence and self-sufficiency. Specifically, our organization provides the following resources to individuals experiencing homelessness in Eastern PA:

- Day Care Services through Subsidized Daycare Program referred to Early Learning Resource Center
- Employment Services – including resume writing, job search, interview skills
- Educational Services – include assist in completing training applications, TABE test to make sure they are ready for an educational program.
- Case Management
- Financial Literacy

Bedford County Office

195 Drive In Lane, Everett PA 15537

Phone: 814-623-9129 **Toll Free:** 1-800-323-9997 **Fax:** 814-623-1444

Serving Adams, Bedford, Blair, Cambria, Franklin, Fulton, Huntingdon, Juniata, Mifflin, and Somerset Counties.

This institution is an equal opportunity provider and employer.

- GED/HiSET tutoring, testing
- Adult Literacy

We also commit to the following strategies to support the work of the Eastern PA Continuum of Care in providing education/training services to people experiencing homelessness:

1. Develop and deliver training for Eastern PA Continuum of Care staff and provider agencies covering services offered through **Center for Community Action** and process for accessing services;
2. Provide open houses, seminars, tabling sessions, and other forums for Eastern PA Continuum of Care participants (indicate frequency) to learn about the courses and resources provided through **Center for Community Action**;
3. Designate a **Center for Community Action** liaison who can accept referrals from Eastern PA Continuum of Care staff and provider agencies for participants experiencing homelessness, and facilitate “warm hand-offs” of participants served by Continuum of Care staff and provider agencies to **Center for Community Action** services;
4. Provide on-going updates about **Center for Community Action** resources and processes;
5. Provide reports and/or access to participant data, as needed;
6. Convene partners to evaluate the partnership on a regular basis;
7. Participate in Eastern PA Continuum of Care meetings and workgroups to enhance cross-system coordination between the homeless assistance system and education/training program;

If additional information is needed, please reach out to us:

Center for Community Action
Wendy Melius
Executive Director
wmelius@ccaofpa.org
814-623-9129

Sincerely,

Wendy S. Melius

Wendy S. Melius
Executive Director

Bedford County Office

195 Drive In Lane, Everett PA 15537

Phone: 814-623-9129 **Toll Free:** 1-800-323-9997 **Fax:** 814-623-1444

Serving Adams, Bedford, Blair, Cambria, Franklin, Fulton, Huntingdon, Juniata, Mifflin, and Somerset Counties.

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SCHUYLKILL COMMUNITY ACTION



ADMINISTRATIVE OFFICE

206 North Second Street
Pottsville, PA 17901
(570) 622-1995
FAX: (570) 622-4339

September 12, 2019

RE: Letter of support for Eastern PA Continuum of Care related to education/training resources for people experiencing homelessness

To U.S. Department of Housing and Urban Development,

This letter documents the support of Schuylkill Community Action for the Eastern PA Continuum of Care related to serving the education and training needs of people experiencing homelessness in our community.

Schuylkill Community Action's primary mission is to coordinate and focus all available resources upon the needs of low-income constituents enabling them to obtain adequate, affordable housing and secure the opportunities necessary to achieve self-sufficiency.

We strive to work together with homeless service partners across the Eastern PA Continuum of Care to create a coordinated system that aligns resources and services so that individuals experiencing homelessness have access to the range of support and assistance they need to further their education and achieve economic independence and self-sufficiency. Specifically, our organization provides the following education/training resources to individuals experiencing homelessness in Eastern PA:

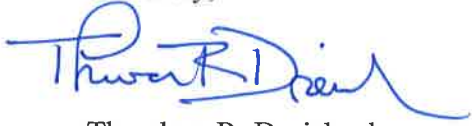
- Housing Counseling services
- Financial Literacy Education/Training
- Money Management Education/Training
- Credit Repair services
- Work Ready Program which provides education and training resources including assessment, skill evaluation, individual job skill development, and case management for job seekers who receive TANF, including individuals experiencing homelessness

Schuylkill Community Action also provides housing resources to people experiencing homelessness.

We commit to providing ongoing updates to the Eastern PA Continuum of Care about Schuylkill Community Action resources and services, to enhance cross-system coordination between the homeless assistance system and education/training program.

If additional information is needed, please reach out to us by contacting our Director of Planning, Dave Young at 670-622-1995 or dyoung@schuylkillcommunityaction.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore R. Dreisbach". The signature is fluid and cursive, with the first name "Theodore" being more legible than the last name "Dreisbach".

Theodore R. Dreisbach
Executive Director

FY 2019
PA-509 Eastern PA
Continuum of Care

Attachment #11:

**3A. Written Agreement with State or Local
Workforce Development Board**

Attachment #11 documents include the following:

- **Workforce Board Lehigh Valley Letter of
Support/Written Agreement**



September 4, 2019

RE: Letter of support for Eastern PA Continuum of Care related to employment/ workforce resources for people experiencing homelessness

To U.S. Department of Housing and Urban Development,

This letter documents Workforce Board Lehigh Valley's (WBLV) support for the Eastern PA Continuum of Care related to serving the employment and workforce needs of people experiencing homelessness in our community.

The mission of WBLV is to ensure an employer demand-driven world-class workforce system aligned with economic development, education and the community focusing on targeted industry clusters.

We strive to work together with homeless service partners across the Eastern PA Continuum of Care to create a coordinated system that aligns resources and services so that individuals experiencing homelessness have access to the range of support and assistance they need to achieve economic independence and self-sufficiency. Specifically, our organization provides the following resources to individuals experiencing homelessness in Eastern PA:

Through the Workforce Innovation and Opportunities Act (WIOA), WBLV oversees the services provided through PA CareerLink® Lehigh Valley. These services are offered in multiple locations and include:

Job search assistance with an industry specific recruiter, case management with a career advisor, professional resume development, one-year follow-up for job retention, development of individual employment plans, WorkKeys® assessments, individual counseling and career planning, employability skills workshop service, customer service curriculum, basic skills remediation, direct referrals to ESL, literacy and education partners, career decision making and exploration, supportive services during program participation, occupational skills training, on-the-Job training, apprenticeships, work experience, transitional jobs and so much more.

We also partner specifically with Eastern PA Continuum of Care in providing employment services to people experiencing homelessness specifically to support youth experiencing homelessness, including teaching academic and employability skills to youth who might otherwise not have an opportunity to succeed academically or vocationally. We collaborate with youth service providers to recruit youth and collaborate to create a seamless system that ensures all youth transition successfully from school to advanced training to work.

If additional information is needed, please reach out to us:

Sincerely,

A handwritten signature in black ink that reads 'Nancy Dischinat'.

Nancy Dischinat
Executive Director
Workforce Board Lehigh Valley

FY 2019
PA-509 Eastern PA
Continuum of Care

Attachment #12:
3B-3. Summary of Racial Disparities
Assessment

Attachment #12 documents include the following:

- **Racial Disparities Assessment Summary**

Eastern Pennsylvania Continuum of Care (PA-509)
Preliminary Analysis of Racial Disparity in Utilization & Outcome of Homeless Services

Introduction & Methodology

The Eastern Pennsylvania Continuum of Care conducted an analysis regarding racial disparity in utilization and outcomes of homeless services within the CoC. This review utilized data from the US Census Bureau (*Annual Estimates of the Resident Population by Sex, Race, and Hispanic Origin for the United States, States, and Counties: April 1, 2010 to July 1, 2017 & Poverty Status in the Past 12 Months*, 2016), Eastern Continuum SPM by Race-Ethnicity (for the time period 7/1/18-6/30/19), and Point-in-Time Count PA-509 Eastern Pennsylvania CoC, 2018 & 2019. Also reviewed were the following background articles: *Racial Disparities in Homelessness in the United States*, National Alliance to End Homelessness, 06/06/18 and *How to Start Addressing Racial Disparities in Your Community*, United States Interagency Council on Homeless, 07/09/2018. Using this data, along with background articles for context, the CoC analyzed data related to service utilization and outcomes within the homeless system broken out by race and ethnicity to explore potential disparities related to access to the homeless system, length of stay, exits to permanent housing/retention in permanent housing, and returns to homelessness. This review substantiated the existence of racial disparity in the number of individuals experiencing homelessness in the Continuum of Care, as well as disparity in the utilization of services and outcomes. These conclusions are drawn from the data tables below and explained in the accompanying narrative.

Percentage of individuals experiencing homelessness & utilizing homeless services in the Eastern PA Continuum of Care by Race/Ethnicity (Table 1.a & 1.b)

The first comparison of data, compiled in Table 1(a) and Table 1(b), looked at the racial/ethnic make-up of the total population of the Continuum of Care, the racial/ethnic make-up of the population of individuals living in poverty in the Continuum of Care, the racial/ethnic make-up of the individuals identified as being homeless in the Point in Time count for two consecutive years, and the racial/ethnic make-up of the individuals documented as clients of Permanent Supportive and Rapid Rehousing programs in the Continuum of Care (for the period of 07/01/18-06/30/19).

Table 1.a	Total # of persons in Continuum of Care	% of population by race	% of persons living below poverty line in Continuum of Care	2018 Point in Time	2019 Point in Time	2019 Point in Time Unsheltered	2019 Point in Time Sheltered	% of persons in CoC PSH or RRH programs
Total Persons	3,107,425	3,107,425	369,061	1998	1,843	337	1506	2,049
White	2,824,179	91%	82%	73%	74%	86%	71%	77%
Black or African American	151,734	5%	6%	22%	21%	10%	24%	18%
American Indian or Alaska Native	11,260	<1%	<1%	<1%	<1%	<1%	<1%	<1%
Asian	63,708	2%	2%	<1%	<1%	<1%	<1%	<1%
Native Hawaiian	2,152	<1%	<1%	<1%	<1%	<1%	<1%	<1%
Two or More Races	54,392	2%	4%	3%	4%	3%	4%	4%

Table 1.b	Total # of persons in Continuum of Care	% of population by ethnicity	% of persons living below poverty line in Continuum of Care	2018 Point in Time	2019 Point in Time	2019 Point in Time Unsheltered	2019 Point in Time Sheltered	% of persons in CoC PSH or RRH programs
Total Persons	3,107,425	3,107,425	369,061	1998	1,843	337	1506	2,049
Hispanic	247,344	8%	15%	20%	18%	7%	20%	15%
Non-Hispanic	2,860,081	92%	76%	80%	82%	92%	80%	85%

This data suggests that disproportionality based on race exists in the homeless population in this geographic area. The data indicates that people of color are overrepresented amongst those experiencing homelessness in the Eastern PA CoC region. Individuals identifying as White represent 91% of the total population of this area and 82% of those living in poverty in this community. However, these individuals represent only 74% of the population identified in the Point in Time count in 2019. By comparison, individuals identifying as Black or African Americans make up 5% of the total population of this geographic area and 6% of those living in poverty in this community but represent 21% of the individuals captured in the Point in Time count in 2019. These numbers suggest that Black or African American individuals are overrepresented in the homeless population, and White individuals are underrepresented in the homeless population. Data regarding poverty rates is included to assist in determining whether homeless rates are similar to poverty rates among these groups. This data indicates that the rate of homeless is higher than the rate of poverty for Black or African American individuals and is lower than the rate of poverty for White individuals.

Similarly, individuals identifying as Non-Hispanic compose 92% of the total population of this region, 76% of those living in poverty, and 82% of the population identified in the 2019 Point in Time count. Individuals who identify as Hispanic represent 8% of the total population of this geographic area, 15% of the population living in poverty, and 18% of the population identified in the 2019 Point in Time count. Hispanic individuals comprise 15% of the total client count of Permanent Supportive and Rapid Rehousing homeless services.

Data from the charts above indicates a potential disparity in access to Permanent Supportive Housing and Rapid Rehousing for people of color as compared to White individuals. While Black or African American individuals represent 21% of individuals experiencing homelessness in the 2019 Point in Time Count, they only represent 18% of individuals being served in CoC Permanent Supportive Housing or Rapid Rehousing programs. In addition, while Hispanic individuals represent 18% of individuals experiencing homelessness in the 2019 Point in Time count, they only represent 15% of individuals being served in CoC Permanent Supportive Housing or Rapid Rehousing programs. Investigating the cause of this disparity merits further exploration.

Outcomes of Homeless Services by Race/Ethnicity in the Eastern PA Continuum of Care

The analysis of outcomes for individuals accessing homeless services centered on four areas of data – length of stay in Emergency Shelter or Transitional Housing, Length of Stay in Permanent Supportive or Rapid Rehousing, Return to Services after Exiting, and Exit to Successful Placement/Retention. **This data was run for the period of 07/01/18-06/30/19.**

Table 2	Length of Stay (in days) in Emergency Shelter or Transitional Housing	Length of Stay (in days) in Permanent Supportive Housing or Rapid Rehousing
White	85	586
Multi-Racial	78	481
Black or African American	95	548
All Other Races (including unknown)	62	461
Average Across All Races	87	572
Hispanic/Latino	82	634
Non-Hispanic/Latino	89	563

Table 2 displays that the average length of stay for individuals of all races is 87 days in Emergency/Transitional Shelter and 572 days in Permanent Supportive Housing/Rapid Rehousing. When looking at average length of stay within different racial groups, there appears to be a disparity in length of stay for individuals of all other races (not White or Black/African American) (ES/TS= 62 days; PSH/RRH= 461 days), and Multi-Racial individuals (ES/TH= 78 days; PSH/RRH= 481 days) who experienced shorter than average lengths of stay in both Emergency/Transitional Housing and Permanent Supportive Housing/Rapid Rehousing. There also appears to be a small difference between the length of stay for Black/African American individuals and White individuals: Black/African individuals had a slightly longer stay in Emergency Shelter/Transitional Housing (95 days) and a slightly shorter length of stay in Permanent Supportive Housing/Rapid Rehousing(548 days) than White individuals (ES/TH= 85 days; PSH/RRH= 586 days). This difference may be worth further exploration.

Table 3.a	Percentage of Persons who returned after leaving Emergency Shelter or Transitional House within each racial/ethnic group	Percentage of Persons who returned after leaving Permanent Supportive Housing or Rapid Rehousing within each racial/ethnic group
White	13%	5%
Multi-Racial	15%	9%
Black or African American	12%	8%
All Other Races (including unknown)	10%	0%
Average rate of return across all racial groups	13%	6%
Hispanic/Latino	12%	9%
Non-Hispanic/Latino	13%	5%

Table 3.b	Percentage of persons leaving Emergency Shelter or Transitional Housing	Percentage of persons who returned after leaving Emergency Shelter or Transitional Housing	Percentage of persons leaving Permanent Supportive Housing or Rapid Rehousing	Percentage of persons who returned after leaving Permanent Supportive Housing or Rapid Rehousing
Total Persons	1645	212	1306	72
White	64%	66%	81%	72%
Multi-Racial	3%	4%	3%	4%
Black or African American	30%	27%	16%	24%
All Other Races (including unknown)	4%	3%	1%	0%
Hispanic/Latino	25%	24%	8%	14%
Non-Hispanic/Latino	75%	76%	92%	86%

Tables 3.a & 3.b examine return to Emergency Shelter/Transitional Housing and Permanent Supportive Housing/Rapid Rehousing homeless services after exit from two different perspectives. Table 3.a shows what percentage of individuals of each racial/ethnic group return to these homeless programs/services after exiting. Table 3.b breaks down each program type and their associated percentages of total number of returns after exit in relation to each racial/ethnic group. Table 3.b indicates that Black/African American individuals showed a higher rate of return after leaving Permanent Supportive Housing or Rapid Rehousing, and White individuals showed a lower rate of return after leaving Permanent Supportive Housing or Rapid Rehousing. In addition, Hispanic/Latino individuals showed a higher rate of return after leaving Permanent Supportive Housing or Rapid Rehousing and Non-Hispanic/Latino individuals showed a lower rate of return. These differences merit further exploration to determine root causes and potential interventions to address these disparities.

Table 4.a	Percentage of Persons who exited Emergency Shelter or Transitional Housing to a Successful Retention/Placement within each racial/ethnic group	Percentage of Persons leaving Permanent Supportive Housing or Rapid Rehousing to a Successful Retention/Placement within each racial/ethnic group
White	50%	90%
Multi-Racial	51%	84%
Black or African American	47%	81%
All Other Races (including unknown)	42%	76%
Average rate of success exit across all racial groups	49%	88%
Hispanic/Latino	48%	87%
Non-Hispanic/Latino	50%	88%

Table 4.b	Percentage of persons who left Emergency Shelter or Transitional Housing	Percentage of persons who left Emergency Shelter or Transitional Housing to a Successful Retention/Placement	Percent of persons who left Permanent Supportive Housing or Rapid Rehousing	Percentage of persons who left Permanent Supportive Housing or Rapid Rehousing to a Successful Retention/Placement
Total Persons	3023	1481	2747	2415
White	62%	63%	77%	78%
Multi-Racial	4%	4%	4%	3%
Black or African American	29%	28%	18%	16%
All Other Races (including unknown)	5%	4%	2%	2%
Hispanic/Latino	27%	26%	13%	13%
Non-Hispanic/Latino	73%	74%	87%	87%

Tables 4.a and 4.b examine the population that exits homeless programs/services to a successful placement/retention. Tables 4.a and 4.b indicate that Black/African American and Multi-Racial individuals, as well as individuals of all other races have a lower rate of successful retention/placement (Black/African American individuals= 81%; Multi-racial individuals= 84%) after leaving permanent supportive housing or rapid rehousing than White individuals (90%). This disparity merits further exploration.

Further Analysis of Racial Disparities- NAEH Racial Equity Analysis Tool

The CoC also used the NAEH Racial Equity Analysis Tool to analyze data from 04/01/18-03/01/19 related to who is experiencing homelessness in the CoC, who gets into crisis housing (emergency housing and transitional housing), who gets into permanent housing, and who returns to homelessness. This data was broken down by race and ethnicity.

Table 5.a

Who Experiences Homelessness?				
Unduplicated total number of people in HMIS for each racial and ethnic group				
White	African American	Native American	All Other Races	Total
6838	2424	108	106	9476
72%	26%	1%	1%	
Hispanic	Not Hispanic	Total		
1814	7438	9252		
20%	80%			

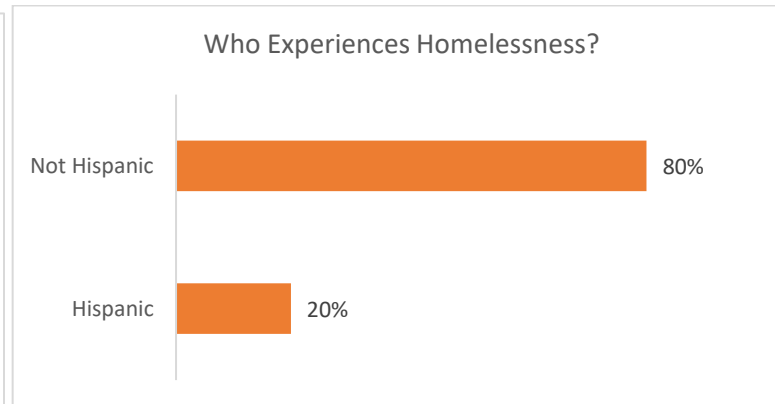
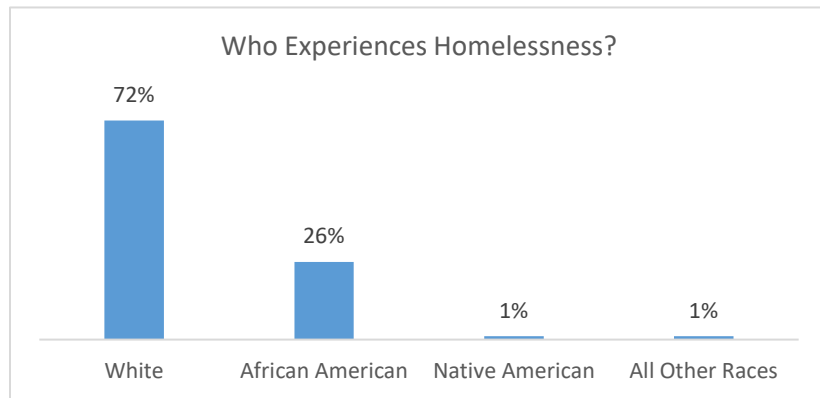
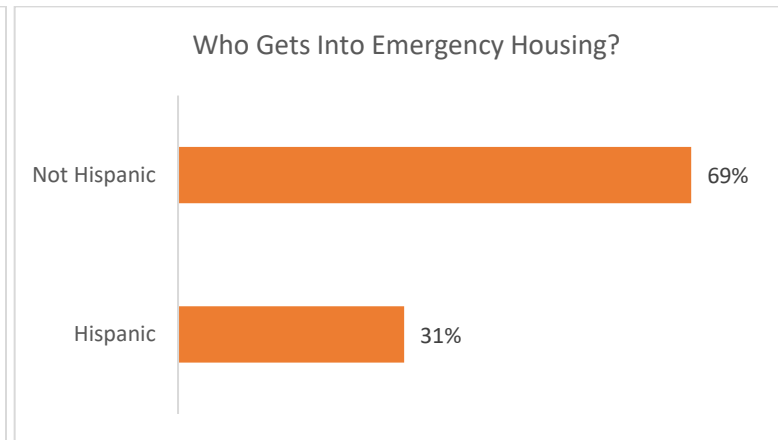
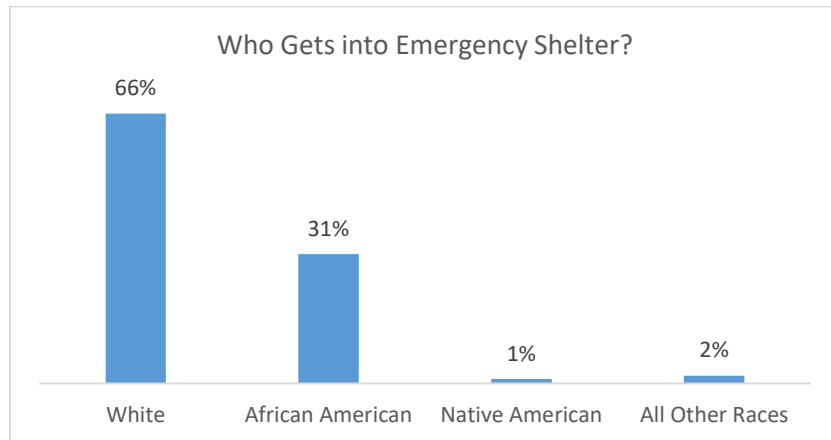


Table 5.b

Who Gets into Crisis Housing?				
Total number of each group entering Emergency Shelter				
White	African American	Native American	All Other Races	Total
1898	909	32	54	2893
66%	31%	1%	2%	
Hispanic	Not Hispanic	Total		
880	1998	2878		
31%	69%			

Total number of each group entering Transitional Housing				
White	African American	Native American	All Other Races	Total
483	182	3	3	671
72%	27%	0%	0%	
Hispanic	Not Hispanic	Total		
109	546	655		
17%	83%			



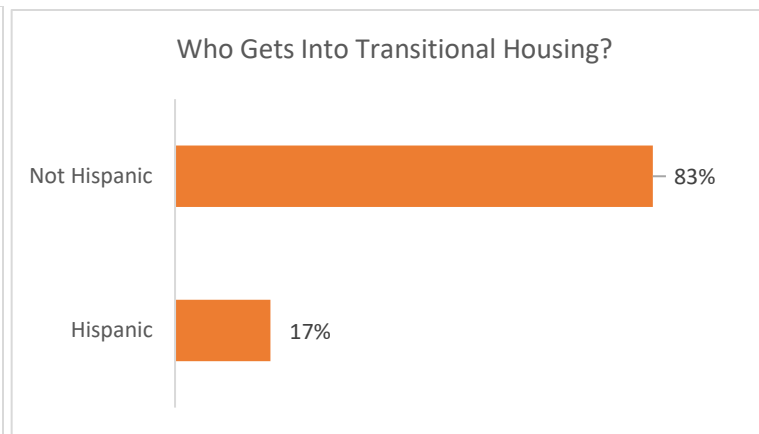
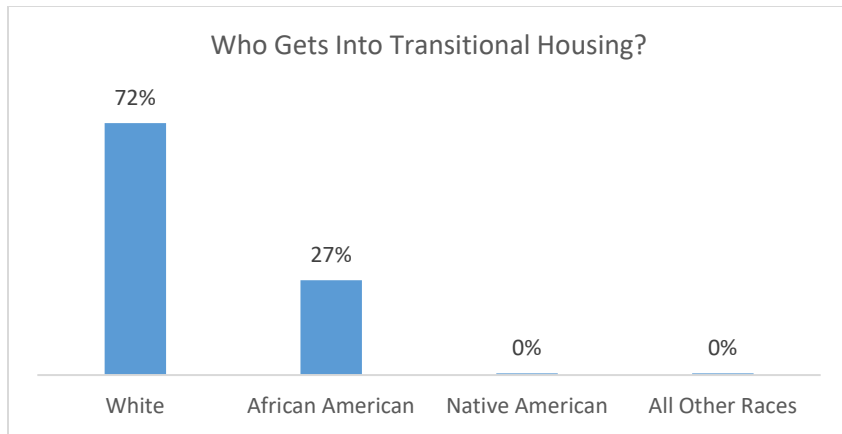


Table 5.c

Who Gets into Permanent Housing?				
Total number of exits to Permanent Housing from all project types by group				
White	African American	Native American	All Other Races	Total
2549	818	35	45	3447
74%	24%	1%	1%	
Hispanic	Not Hispanic	Total		
642	2725	3367		
19%	81%			

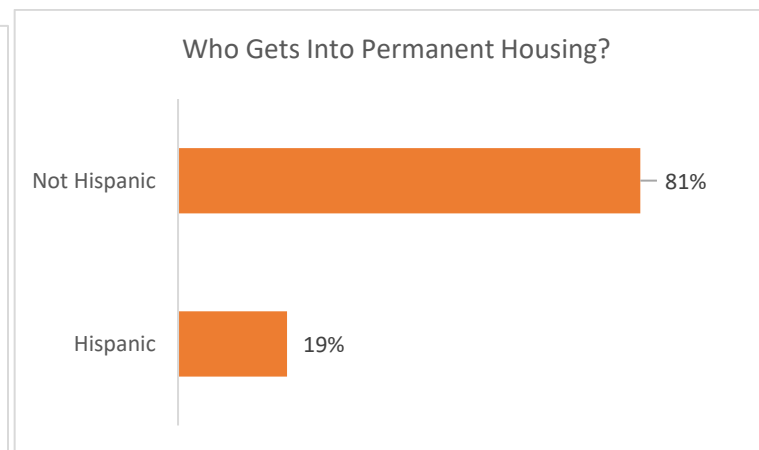
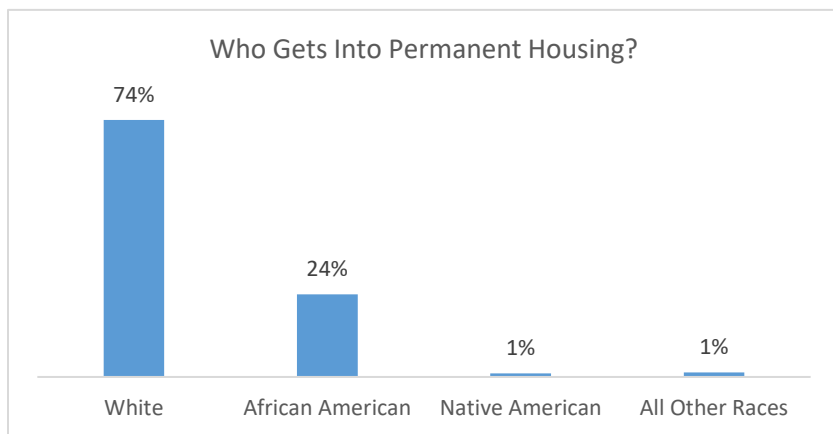
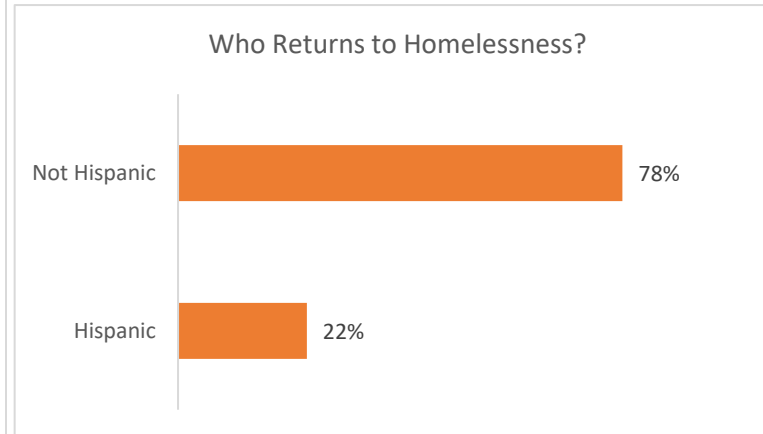
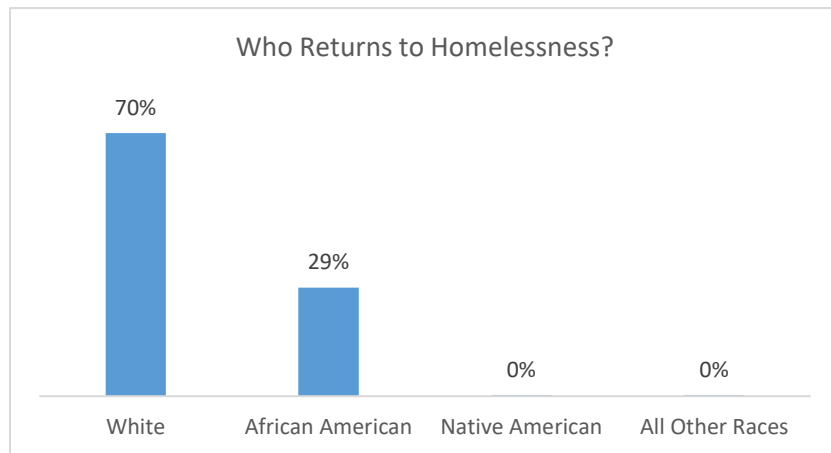


Table 5.d

Who Returns to Homelessness?				
Total number of returns to homelessness by race				
White	African American	Native American	All Other Races	Total
250	103	1	1	355
70%	29%	0%	0%	
Hispanic	Not Hispanic	Total		
78	269	347		
22%	78%			



Tables 5.a-5.d examine the outcomes of the Eastern PA CoC system depending on the race or ethnicity of a homeless person or family. Overall in the Eastern PA CoC from April 2018 to March 2019, 72% of the households experiencing homelessness were White, 26% were African American, 1% were Native American, and 1% were other races. The numbers of Native American households and households of other races were small relative to total households and made it difficult to analyze outcomes. 80% of the households experiencing homelessness were non-Hispanic, and 20% were Hispanic. In order to analyze potential disparities, the CoC looked at outcome data for African American households: 26% of the households experiencing homelessness in the Western PA CoC are African American, 31% of the households accessing crisis shelter are African American, 27% of the households accessing transitional housing are African American, 24% of the households accessing permanent housing are African American, and 29% of the households returning to homelessness are African American. Based on this data, there seem to be discrepancies in the rate of placement in permanent housing for African American households relative to the total households relative to the total households experiencing homelessness and accessing crisis housing. In addition, African Americans seem to be experiencing returns to homelessness at a disproportionately high rate. The CoC also looked at outcome data for Hispanic households: 20% of the households experiencing homelessness in the Western PA CoC are Hispanic, 31% of the households accessing crisis shelter are Hispanic, 17% of the households accessing transitional housing are Hispanic, 19% of the households accessing permanent housing are Hispanic, and 22% of the households returning to homelessness are Hispanic. A greater proportion of Hispanic households access crisis shelter proportionate to the percentage of Hispanic households who are experiencing homelessness; though a slightly lower percentage of households access transitional housing relative to the population. There do not seem to be evident disparities in access to permanent housing and returns to homelessness.

Key Findings

- **Rate of homelessness:** Data suggests that disproportionality based on race exists in the homeless population in this geographic area. Black and African American individuals and Hispanic individuals are overrepresented in the homeless population of this geographic region, while White individuals are underrepresented. The rate of homelessness is higher than the rate of poverty for Black or African American and Hispanic individuals and is lower than the rate of poverty for White and Non-Hispanic individuals.
- **Access to permanent housing:** Data indicates a potential disparity in access to Permanent Supportive Housing and Rapid Rehousing for people of color as compared to White individuals. While Black or African American individuals represent 21% of individuals experiencing homelessness in the 2019 Point in Time Count, they only represent 18% of individuals being served in CoC Permanent Supportive Housing or Rapid Rehousing programs. In addition, while Hispanic individuals represent 18% of individuals experiencing homelessness in the 2019 Point in Time count, they only represent 15% of individuals being served in CoC Permanent Supportive Housing or Rapid Rehousing programs. Investigating the cause of this disparity merits further exploration.
- **Length of stay:** When looking at average length of stay within different racial groups, there appears to be a disparity in length of stay for individuals of all other races (not White or Black/African American) (ES/TS= 62 days; PSH/RRH= 461 days), and Multi-Racial individuals (ES/TH= 78 days; PSH/RRH= 481 days) who experienced shorter than average lengths of stay in both Emergency/Transitional Housing and Permanent Supportive Housing/Rapid Rehousing. There also appears to be a small difference between the length of stay for Black/African American individuals and White individuals: Black/African individuals had a slightly longer stay in Emergency Shelter/Transitional Housing (95 days) and a slightly shorter length of stay in Permanent Supportive Housing/Rapid Rehousing(548 days) than White individuals (ES/TH= 85 days; PSH/RRH= 586 days). This difference may be worth further exploration.
- **Returns to homelessness:** Using the analysis of SPM data as well as the NAEH tool, both analyses indicate that Black/African American individuals experience higher rate of return after leaving Permanent Supportive Housing or Rapid Rehousing, while White individuals experience lower rate of return after leaving Permanent Supportive Housing or Rapid Rehousing. In addition, Hispanic/Latino individuals experience a higher rate of return after leaving Permanent Supportive Housing or Rapid Rehousing and Non-Hispanic/Latino individuals experience a lower rate of return. These differences merit further exploration to determine root causes and interventions to address these disparities.
- **Exits to permanent housing/retention in permanent housing:** Data indicates that Black/African American and Multi-Racial individuals, as well as individuals of all other races have a lower rate of successful retention/placement (Black/African American individuals= 81%; Multi-racial individuals= 84%; Individuals of other races= 76%) after leaving permanent supportive housing or rapid rehousing than White individuals (90%). This disparity merits further exploration.

Conclusion and Next Steps

Analysis of available data regarding racial/ethnic representation in the homeless population and the homeless services population does suggest that disproportionality based on race exists, with Black/African American and Hispanic individuals being over-represented within these populations. Data also indicated disparities in outcomes for people of color as compared to white individuals within the Eastern PA CoC. Disparate outcomes are seen for people of colors in length of stay, rate of return after exit from services, and exits to permanent housing/retention in permanent housing.

The CoC Governing Board will consider a series of next steps regarding this preliminary analysis. Next steps include:

- Further analysis of data (including both quantitative and qualitative data analysis) to better understand disparities in length of stay, rate of return after exit from services, and exits to permanent housing/retention in permanent housing for people of color, to examine causality and propose strategies to address these disparities; and
- Further collection and analysis of data (both quantitative and qualitative) to better understand the pattern of program use for people of different races and ethnicities in the homeless service system; and
- Training for homeless assistance providers to better understand and address racism, implicit bias, and the intersection of racism and homelessness; and
- Additional research to understand the scope of needs of different races or ethnicities experiencing homelessness within the CoC.

Sources:

Annual Estimates of the Resident Population by Sex, Race, and Hispanic Origin for the United States, States, and Counties: April 1, 2010 to July 1, 2017
U.S. Census Bureau, Population Division, Release Date: June 2018

Eastern Continuum SPM by Race-Ethnicity

Point-in-Time Count PA-509 Eastern Pennsylvania CoC, 2018 & 2019

Poverty Status in the Past 12 Months, U.S. Census Bureau, 2016