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EASTERN PA CONTINUUM OF CARE  
FY19 COC COMPETITION  
NEW PROJECT RFP



**PRESENTED BY: DMA - DIANA T. MYERS AND ASSOCIATES, INC.**  
8/19/19

# WEBINAR AGENDA

1. CoC Bonus New Project RFP: New Permanent Housing Projects (Permanent Supportive Housing and Rapid Rehousing)
2. Domestic Violence Bonus New Project RFP: Rapid Rehousing
3. Domestic Violence Bonus New Project RFP: Domestic Violence Coordinated Entry Specialist
4. New Projects- Expansions and Transitions
5. Eastern PA CoC New Project Application Process & Timelines
6. Eastern PA CoC Gaps Analysis/Priorities
7. E-snaps tips (*for reference*)
8. Resources
9. Q&A



COC BONUS NEW PROJECT RFP:  
NEW PERMANENT HOUSING PROJECTS  
RFP Released 8/16/19, Due 8/30/19

EASTERN PA COC

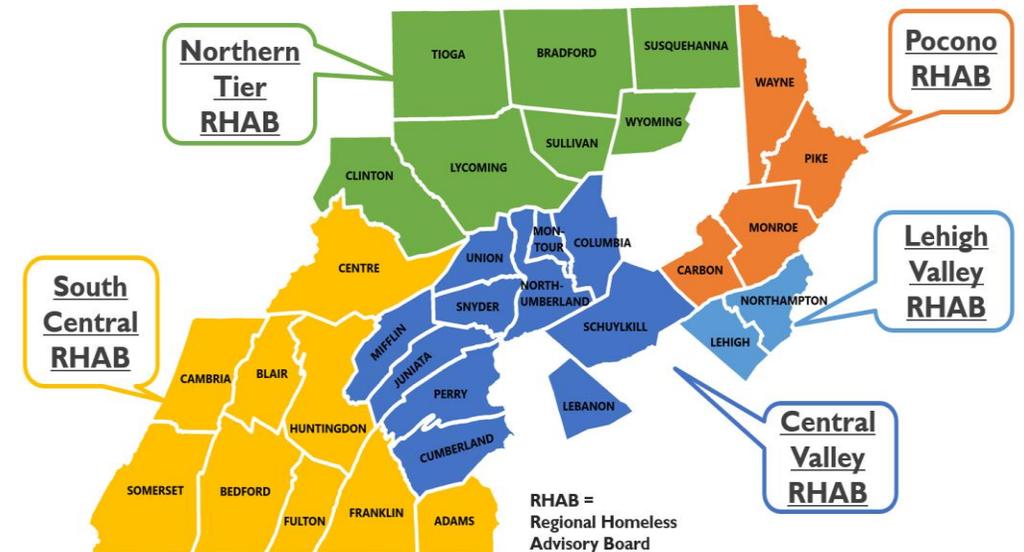
# COC BONUS NEW PROJECT RFP: NEW PERMANENT HOUSING PROJECTS

## ■ **Eligible Project Types:**

- Permanent Supportive Housing Projects serving Chronically Homeless Individuals and/or Families
- Rapid Re-Housing

# NEW PROJECT RFP: EASTERN PA CONTINUUM OF CARE

- The Eastern PA CoC includes 33 counties located in five regions, represented by Regional Housing Advisory Boards (RHABs):
  - **Central Valley** – Columbia, Cumberland, Juniata, Lebanon, Mifflin, Montour, Northumberland, Perry, Schuylkill, Snyder, Union
  - **Lehigh Valley** – Lehigh, Northampton
  - **Northern Tier** – Bradford, Clinton, Lycoming, Sullivan, Susquehanna, Tioga, Wyoming
  - **Pocono** – Carbon, Monroe, Pike, Wayne
  - **South Central** – Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, Somerset
- **The CoC is seeking applicants with the capacity and interest in serving multiple counties.**
  - New projects seeking to operate solely within their own county must provide clear data to demonstrate the need for a single county project.



# COC BONUS NEW PROJECT RFP: PERMANENT SUPPORTIVE HOUSING

- **Permanent Supportive Housing (PSH)** is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability achieve housing stability.
  - **Reminder:** While the disability of a child may qualify the household for PSH, a household does not meet the chronic definition if the child is the household member with the qualifying disability.
- **PSH projects must serve chronically homeless individuals and/or families (see RFP for detailed definition of chronic homelessness)**

# NEW PROJECT RFP: RAPID REHOUSING

- **Rapid Re-Housing (RRH)** is a model of housing assistance that provides short- or medium-term rental assistance to assist households experiencing homelessness, with or without disabilities, to move as rapidly as possible into permanent housing and achieve stability in that housing.
  - Rapid Re-Housing assistance is time-limited, individualized, and flexible.
  - The core components of Rapid Re-Housing include: housing identification, rental assistance and case management/services.
- New **RRH projects** may serve persons who qualify as homeless under paragraphs (1) or (4) of 24 CFR 578.3 (HUD Homeless Definition):
  - **Category 1:** persons residing in a place not meant for human habitation; residing in an emergency shelter or coming directly from the streets;
  - **Category 4:** persons fleeing or attempting to flee domestic violence situations
  - Unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence may be served by youth-serving providers and by providers operating youth-designated projects funded under this NOFA

# COC BONUS NEW PROJECT RFP: HUD FUNDING

HOUSING COSTS - The HUD grant can be used towards:

- **Operating funds** to operate a site owned or leased by your agency
- **Rental Assistance** to assist a household pay their rent. Under a Rental Assistance model, the program participant enters into the lease with the landlord.
- **Leasing** of a single site or scattered site housing units. The grantee enters into the lease with the landlord and has a sublease or rental agreement with the program participant.
- **Note regarding eligible housing costs:**
  - Permanent Supportive Housing projects may request operating funds, rental assistance, or leasing dollars, depending on the structure of the project.
    - Note: Total funding per unit cannot exceed Fair Market Rent.
  - Rapid Re-Housing projects may only request rental assistance. Operating and leasing are not eligible costs under this component type.

# NEW PROJECT RFP: HUD FUNDING

## SUPPORTIVE SERVICES - The HUD grant can be used towards:

- Case management to assist households in obtaining and maintaining their housing. Where possible, applicants are encouraged to leverage existing services provided through your own organization and/or community partners to provide supportive services. In addition, connecting program participants to mainstream benefits is expected.
  - Annual assessment of service needs
  - Assistance with moving costs: one-time moving costs
  - Case management: cost of assessing, arranging, coordinating, and monitoring service
  - \*\* Child care (operating or vouchers) in licensed centers for children under age 13 or for children under age 18, if disabled
  - \*\* Education services
  - \*\* Employment assistance and job training
  - \*\* Food (meals or groceries for program participants)
  - Housing search and counseling services
  - \*\* Legal services
  - \*\* Life skills training
  - \*\* Mental health services: direct outpatient treatment provided by licensed professionals
  - \*\* Outpatient health services: direct outpatient treatment of medical conditions provided by licensed medical professionals
  - Outreach services (including work-related transportation and cell phone)
  - \*\* Substance abuse treatment services (outpatient only, inpatient is not eligible)
  - Transportation (transportation for program participants, mileage for service workers, vehicles, and more, as specified)
  - Utility deposits: one-time payment, made to utility company
  - \*\* If requesting services marked \*\*, new project application asks for narrative explaining why these services cannot be leveraged.

# NEW PROJECT RFP: HUD FUNDING

ADMINISTRATIVE COSTS – HUD allows up to 10 percent administrative costs. HUD grant can be used towards:

- General management, oversight, and coordination. Costs of overall program management, coordination, monitoring, and evaluation. These costs include, but are not limited to, necessary expenditures for the following:
  - (i) Salaries, wages, and related costs of the recipient's staff, the staff of subrecipients, or other staff engaged in program administration. Program administration assignments include:
    - (A) Preparing program budgets and schedules;
    - (B) Developing systems for assuring compliance with program requirements;
    - (C) Developing agreements with subrecipients and contractors to carry out program activities;
    - (D) Monitoring program activities for progress and compliance with program requirements;
    - (E) Preparing reports and other documents directly related to the program for submission to HUD;
    - (F) Coordinating the resolution of audit and monitoring findings;
    - (G) Evaluating program results against stated objectives; and
    - (H) Managing or supervising persons whose primary responsibilities include those described above.
  - (ii) Travel costs incurred for monitoring of subrecipients;
  - (iii) Administrative services performed under third-party contracts or agreements, including general legal services, accounting services, and audit services; and
  - (iv) Other costs for goods and services required for administration of the program, including rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space.
- Training on Continuum of Care requirements. Costs of providing training on Continuum of Care requirements and attending HUD-sponsored Continuum of Care trainings.
- Environmental review. Costs of carrying out the environmental review responsibilities under § 578.31.

## NEW PROJECT RFP: HUD FUNDING

**Are there match requirements?** The grantee must provide a 25% match – either cash or in-kind. The only exception is that leasing costs do not require a match.

- Match can be cash or in-kind resources contributed to a grant.
  - Cash Match: Actual cash contributed to the program.
  - In-Kind Match: The value of any real property, goods or services contributed to the program that would have been eligible costs under the CoC Program. Match commitments require an MOU and documentation.
- All match must be for activities that are eligible under the CoC Program, *even if those activities are not funded under the grant.*

# NEW PROJECT RFP: SPECIAL CONSIDERATIONS

- All housing programs are expected to operate in accordance with a Housing First Approach
  - Participants are not screened out based on barriers (such as too little/no income, active or history of substance abuse, criminal record, history of DV)
  - Participants are not terminated from the program based on failure to participate in supportive services, failure to make progress on service plan, loss of income or failure to improve income, being a victim of DV, or any other activity not covered in a lease agreement not typically found in the project's geographic area
- All project participants must come from the CoC's Coordinated Entry (Connect to Home) Community Queue, a prioritized waiting list
- You must enter complete and accurate data into the PA Homeless Management Information System (PA-HMIS)
  - Victim service organizations must enter data into a DV comparable database
- Applicants are expected to participate in meetings of the local Regional Homeless Advisory Board (RHAB), become members of the CoC, attend semi-annual meetings of the CoC, and attend trainings provided by the CoC
- Applicants must have capacity to operate program in accordance with HUD requirements (Submit Annual Progress Report (APR) on time, Draw down funds at least quarterly, Expend all grant funds within the 12-month period)
- See RFP for additional threshold requirements

# NEW PROJECT RFP: SELECTION CRITERIA

- Selection Criteria: Projects will be scored based on several factors, including the below listed criteria:
  - Demonstration of need, through both data and narrative
  - Being able to serve all household types (households with children, households without children, and couples)
  - Approach to case management, including case management ratio
  - Approach for providing supportive services, both through the proposed CoC-funded project and leveraged services from community providers
  - Strategy for providing housing search and location services
  - Cost effectiveness of approach, as compared to similar projects within the CoC
  - Experience with Housing First
  - Experience providing homeless assistance to all household types
  - Experience providing client-centered and culturally competent services
  - If applicable, capacity of the applicant to implement a regional project, either directly or through partnerships
  - Organizational capacity to ensure successful program operation
  - For current and previous CoC/ESG grantees, considerations will include meeting grant management requirements, implementation of HUD policy priorities, as well as performance outcomes
  - Additional consideration will be given to agencies that have not previously received CoC funding



NEW PROJECT RFP:  
DOMESTIC VIOLENCE BONUS (RAPID REHOUSING)  
RFP Released 8/16/19, Due 8/30/19

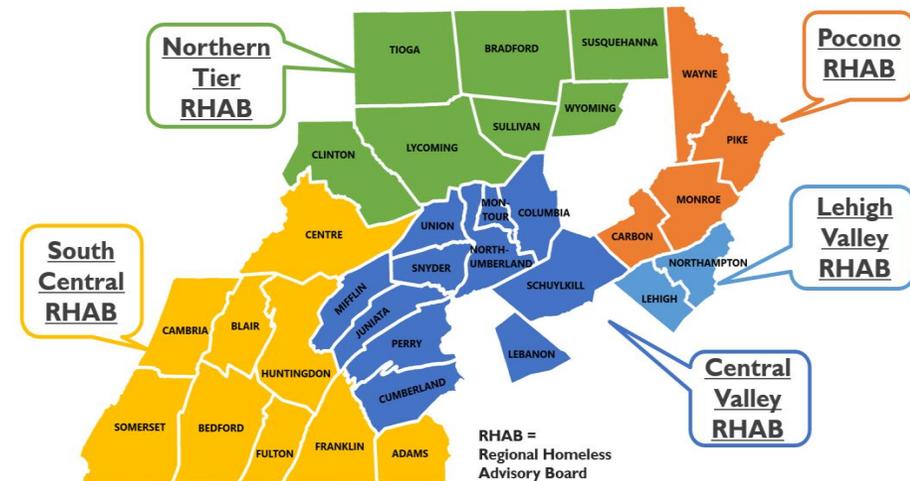
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# DOMESTIC VIOLENCE BONUS RFP: RAPID REHOUSING

- This year, HUD has made \$50M available nationally to specifically fund Domestic Violence projects, through a “DV Bonus”.
- This RFP will select recipients/sub-recipients to apply for up to \$1,202,881 of DV Rapid Re-Housing assistance.
- The Eastern PA CoC has partnered with the Pennsylvania Coalition Against Domestic Violence (PCADV), who will serve as the Project Applicant. Together, the CoC and PCADV are jointly soliciting applications, evaluating applications and selecting agencies interested in providing DV RRH assistance in their community.
- **This RFP is limited to Victim Services Providers operating within the CoC’s 33-county geographic area.**
  - Victim Service Providers who lack experience providing rental assistance, conducting inspections to ensure units meet Housing Quality Standards and/or operating HUD CoC grants are encouraged to pursue local partnerships with organizations that provide housing and/or homeless assistance.

# DV BONUS RFP: EASTERN PA CONTINUUM OF CARE

- Through the 2018 CoC Competition, the Pennsylvania Coalition for Domestic Violence and 8 sub-recipients were awarded funding for DV Rapid Re-Housing. These sub-recipients were located in the Central Valley, Northern Tier and South Central RHABs.
- The 2019 DV Bonus RFP for Rapid Re-Housing will seek to expand DV RRH CoC-wide. As such, the CoC and PCADV are seeking applicants in the following RHABs:
  - **Lehigh Valley**, which includes Lehigh, Northampton counties
  - **Pocono**, which includes Carbon, Monroe, Pike, Wayne counties
- In order to cover as much of the identified geographic area as possible, applicants are encouraged to serve multiple counties.



## DV BONUS RFP: DV RAPID REHOUSING

- **Rapid Re-Housing (RRH)** is a model of housing assistance that emphasizes housing search and relocation services and short- and medium-term rental assistance to move households experiencing homelessness, with or without disabilities, to move as rapidly as possible into permanent housing and achieve stability in that housing. Rapid Re-Housing assistance is time-limited, individualized, and flexible. The core components of Rapid Re-Housing include: housing identification, rental assistance and case management/services.
- **Who is eligible for assistance through the DV RRH project?** Project participants are limited to individuals, families and youth who meet category 4 of the [HUD Homeless Definition](#). Category 4 includes persons fleeing domestic violence, dating violence, sexual assault, and stalking. This also includes persons who are fleeing or attempting to flee human trafficking, including sex trafficking. Additional eligibility information can be found in the [FY2019 HUD CoC NOFA](#).

# DV BONUS RFP: HUD FUNDING

The HUD grant can be used towards:

- Rental Assistance to assist households with paying their rent.
- Supportive Services Costs: Case management to assist households in obtaining and maintaining their housing. Where possible, applicants are encouraged to leverage existing services provided through your own organization and/or community partners to provide supportive services. In addition, connecting program participants to mainstream benefits is expected. *Additional supportive service cost details in RFP.*
- HMIS: While Victim Service Providers are not permitted to enter into HMIS, data must be entered into a HMIS comparable database. If your organization has not added the HMIS Program enhancements to your ETO site, this cost can be included under the HMIS Budget Line Item.
- Administrative Costs: HUD allows up to 10 percent administrative costs.
  - This percentage will be split between PCADV and the organizations selected through this RFP, as PCADV will maintain the responsibility of management, oversight and coordination of the grant.
- See RFP and/or above slides for more details on eligible costs.

**Are there match requirements?** The grantee must provide a 25% match – either cash or in-kind.

# DV BONUS RFP: SPECIAL CONSIDERATIONS

- All housing programs are expected to operate in accordance with a Housing First Approach
  - Participants are not screened out based on barriers (such as too little/no income, active or history of substance abuse, criminal record)
  - Participants are not terminated from the program based on failure to participate in supportive services, failure to make progress on service plan, loss of income or failure to improve income, or any other activity not covered in a lease agreement not typically found in the project's geographic area
- **All providers are expected to provide tailored services to each project participant, based on the survivor's individual needs, using a trauma-informed and victim-centered approach.**
- All project participants must come from the CoC's Coordinated Entry (Connect to Home) Community Queue, a prioritized waiting list
- Data entry into a HMIS comparable database, including adherence to data quality and data timeliness expectations
- Applicants are expected to participate in meetings of the local Regional Homeless Advisory Board (RHAB), become members of the CoC, attend semi-annual meetings of the CoC, and attend trainings provided by the CoC
- *See RFP for additional threshold requirements*

# DV BONUS RFP: SELECTION CRITERIA

Selection Criteria: Projects will be scored based on several factors, including the below listed criteria:

- Demonstration of need, through both data and narrative
- Geographic area: Preference given to regional and/or multi-county projects
- Organizational capacity to ensure successful program operation, including capacity to implement a regional or CoC project
- Experience with DV Housing First
- Approach for providing supportive services
- Experience and ability to provide trauma-informed, victim centered and culturally competent services
- Experience providing community-based housing/homeless assistance
- Strategic partnership with community providers, including ability to leverage services
- For current CoC grantees, considerations will include meeting HUD's grant management requirements, implementation of HUD policy priorities such as housing first, as well as performance outcomes of current/previous grants
- Additional consideration will be given to agencies that have not previously received CoC funding
- Cost effectiveness of approach, as compared to similar projects within the geographic area



DOMESTIC VIOLENCE BONUS NEW PROJECT RFP:  
DV COORDINATED ENTRY SPECIALIST  
RFP Released 8/16/19, Due 8/30/19

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## DV BONUS RFP: DV COORDINATED ENTRY SPECIALIST

- The Eastern PA CoC is looking to partner with a Victim Service Provider, located within the CoC's geographic area, who will employ a Domestic Violence Specialist to work within the Coordinated Entry System (CES) – Connect to Home.
- **The DV CE Specialist outlined in this RFP will cover the following RHABS: Norther Tier, Lehigh Valley and Poconos.**
- In FY2018, Transitions Inc was granted funding through the CoC competition for a DV CE Specialist. This position is expected to collaborate with both the current DV CE Specialist and with the Housing Specialist at PCADV to ensure a survivor driven, trauma informed housing systems response for survivors across the Eastern PA CoC.
- This RFP is limited to Victim Services Providers operating within the Northern Tier, Lehigh Valley and Pocono RHABs.

# DV BONUS RFP: DV COORDINATED ENTRY SPECIALIST

- Duties of the DV coordinated entry specialist will include:
  - Outreach and engagement of Victim Service Providers to educate and encourage participation in the CoC's CES;
  - Partner with the Coordinated Entry Managers and CES Committee to problem solve DV cases and give voice to the ideas and needs of Victim Service Providers who are engaging in the CES;
  - Conduct pre-screen and standardized assessment tool (VI-SPDAT) with individuals fleeing domestic violence and/or presenting at a DV center;
  - Monitor the CES process to ensure individuals anonymously included on the CoC's prioritized wait list (Community Queue) have equal access to housing/homeless assistance resources, including those available through CoC-funded organizations, including DV providers and others;
  - Expand CES operations to include and incorporate trauma-informed and victim-centered practices.

# DV BONUS RFP: DV COORDINATED ENTRY SPECIALIST

- The budget for the DV Coordinated Entry Specialist should include the cost to hire a full-time employee, including anticipated travel expenses and any other expenses anticipated.
- **Allowable expense categories per HUD:**
  - **Supportive Services**
    - HUD notes that project applicants for SSO-CE projects should only request Supportive Service funds in eligible cost categories that are directly related to carrying out the CoC's coordinated entry processes (**e.g. Assessment of Service Needs**).
    - \*Project applicants may only include category 17. "Operating Costs" (maintenance, repair, building security, furniture, utilities, and equipment) in the Supportive Services budget, if the costs are for a facility that is used to provide supportive services for program participants.
  - **Admin (up to 10%)**
    - Please review 24 CFR § 578.59 for more information about eligible administrative costs.
- **Are there match requirements?** The grantee must provide a 25% match – either cash or in-kind. In-kind match, for example, can be any of the eligible services listed above. Match commitments require an MOU and documentation.



# NEW PROJECTS - EXPANSIONS AND TRANSITIONS

# NEW PROJECTS: EXPANSION PROJECTS

- HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and CoC bonus processes.
- A renewal project applicant may submit a new project application to expand current operations **by adding units, beds, persons served, services** provided to existing program participants, or in the case of HMIS, increase the current HMIS grant activities within the CoC's geographic area.
- Under this type of expansion, for the new expansion project to be selected for conditional award the renewal project application must also be selected for conditional award.
- For projects that are expanding their current CoC Program-funded project, project applicants will be required to submit three project applications: (1) the renewal project application that will be expanded; (2) a new project application with just the expansion information; and (3) a renewal project application that incorporates the renewal and new expansion activities and the combined budget line items for the renewal and the new expansion.

# TRANSITION GRANTS (RENEWAL REALLOCATES TO CREATE NEW)

- To create a Transition Grant, the CoC must **wholly eliminate** one or more projects and use those funds to create the single, new transition grant.
- Will have **one year to fully transition** from the original component to the new component and this will take place during the transition grants normal operating year
- **No more than 50 percent** of each transition grant may be used for costs of eligible activities of the program component originally funded
- Transition grants in this Competition are **eligible for renewal** in subsequent fiscal years for eligible activities of the new program component
- To be eligible to receive a transition grant, the renewal project applicant must have the consent of its Continuum of Care and meet the standards



# EASTERN PA COC APPLICATION PROCESS & TIMELINES

## NEW PROJECTS

# NEW PROJECTS – APPLICATION PROCESS

- All applications for New Permanent Housing Projects, DV Bonus Rapid Rehousing Projects, or DV Coordinated Entry Specialist must be submitted via Survey Gizmo by COB on **August 30, 2019**.
  - **New Permanent Housing Projects, including Expansion and Transition projects:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-New-Projects>
  - **DV Bonus Rapid Rehousing Projects:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-DV-Bonus>
  - **DV Coordinated Entry Specialist:** <http://sgiz.mobi/s3/Eastern-PA-CoC-FY2019-RFP-DV-CE-Specialist>
- Applicants must complete and upload a proposed budget (using Excel template provided) in Survey Gizmo.

# NEW PROJECTS – APPLICATION PROCESS

- **What is my project budget?**
  - **New Permanent Housing Projects:** Maximum Amount of Request for Eastern PA CoC: \$606,070 (projects may apply for up to this amount)
  - **New DV Bonus Rapid Rehousing Projects:** Maximum Amount of Request for Eastern PA CoC: \$1,202,881 (projects may apply for up to this amount)
  - **New DV Bonus CE Projects:** The budget should include the cost to hire a full-time employee, including anticipated travel expenses and any other expenses anticipated.
  - While a budget is requested in the Preliminary Application, if your project is selected, **the CoC's Funding Committee reserves the right to approve an amount other than the amount requested.**

# NEW PROJECTS – APPLICATION PROCESS

- **If my project is selected for submission, what is the next step?**
  - You will be notified no later than **September 13, 2019** if your project has been selected for inclusion in the FY2019 CoC Application and the amount of funding that you can request. At that time, you will receive instructions for submission of an application in esnaps, HUD's online application. For several of the questions in the preliminary application, we have indicated the corresponding screen in the esnaps application. If your project is selected for funding, this will assist you in being responsive to the questions in esnaps.
- **If I have questions about this who should I contact?**
  - Send an e-mail to [Easterncoc@pennsylvaniacoc.org](mailto:Easterncoc@pennsylvaniacoc.org) and DMA will get back to you as quickly as possible.



# APPEALS

# APPEALS PROCESSES

- Any project applicant that is not selected for funding and/or is selected contingent upon changes made to the project may submit an appeal to the CoC's Governing Board. Appeals will be reviewed by non-conflicted members of the Board (those members who are not competitively ranked through the CoC's ranking process). This includes:
  - New project applicants not selected for inclusion in the CoC's Consolidated Application to HUD.
  - New project applicants approved, contingent upon changes to the proposed project application.
- All appeals must be submitted within one business day of receiving the project selection notification. To submit an appeal, send an email to [Easterncoc@pennsylvaniacoc.org](mailto:Easterncoc@pennsylvaniacoc.org) with the subject line, "Eastern PA CoC:Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.
- The appeal will be reviewed and discussed by the non-conflicted members of the CoC Governing Board. Following this discussion, non-conflicted CoC Board members will vote to determine if the decision stands or is overturned. The outcome of the appeal will be communicated via email to the appellant within 24 hours of the final decision.



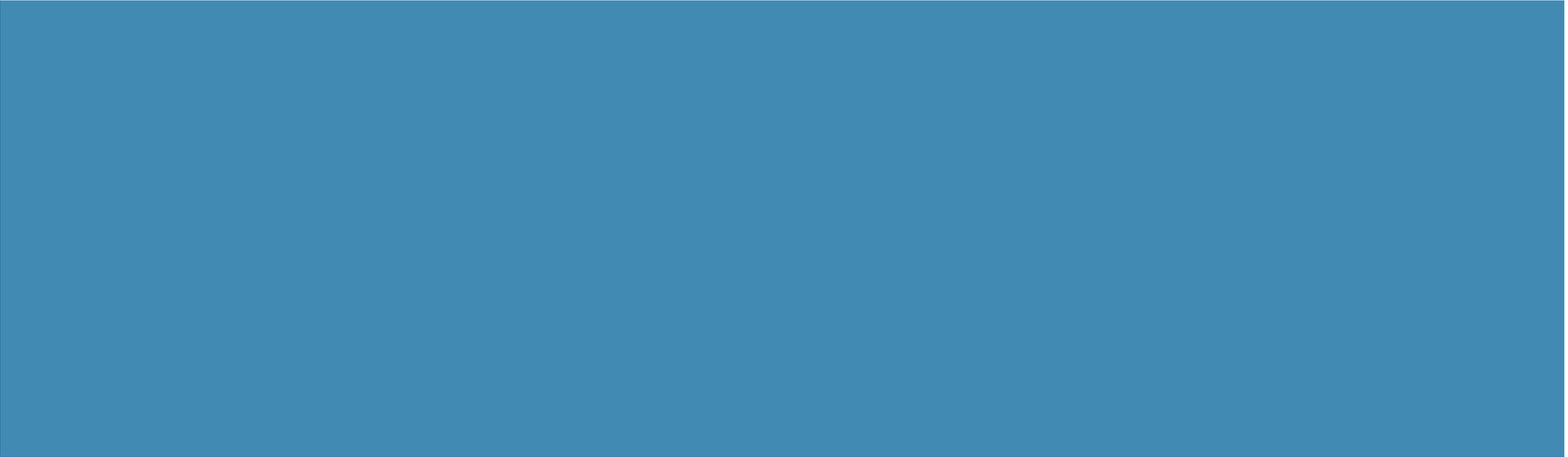
# GAPS ANALYSIS/PRIORITIES

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# EASTERN PA COC

GAPS ANALYSIS TO INFORM 2019 NEW PROJECT PRIORITIES



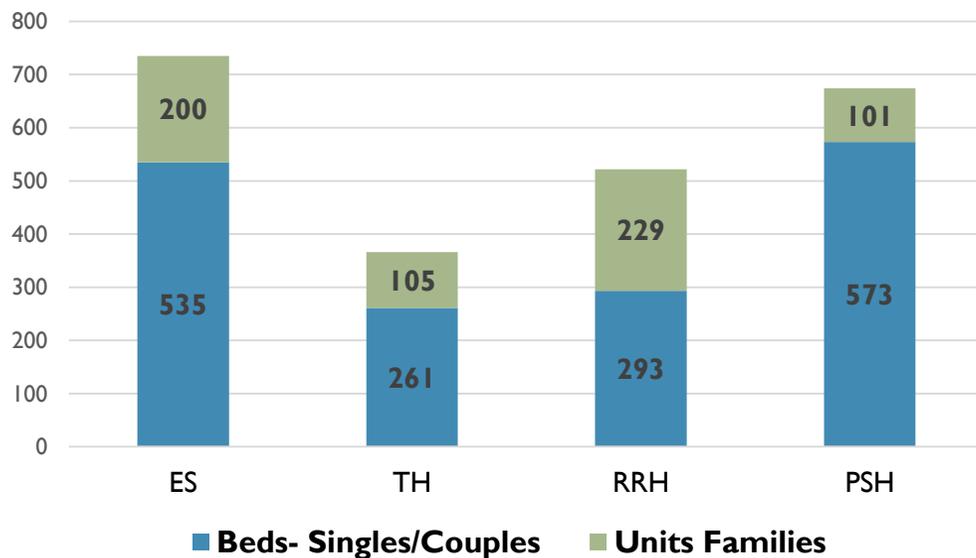


# CURRENT INVENTORY/RESOURCE LANDSCAPE



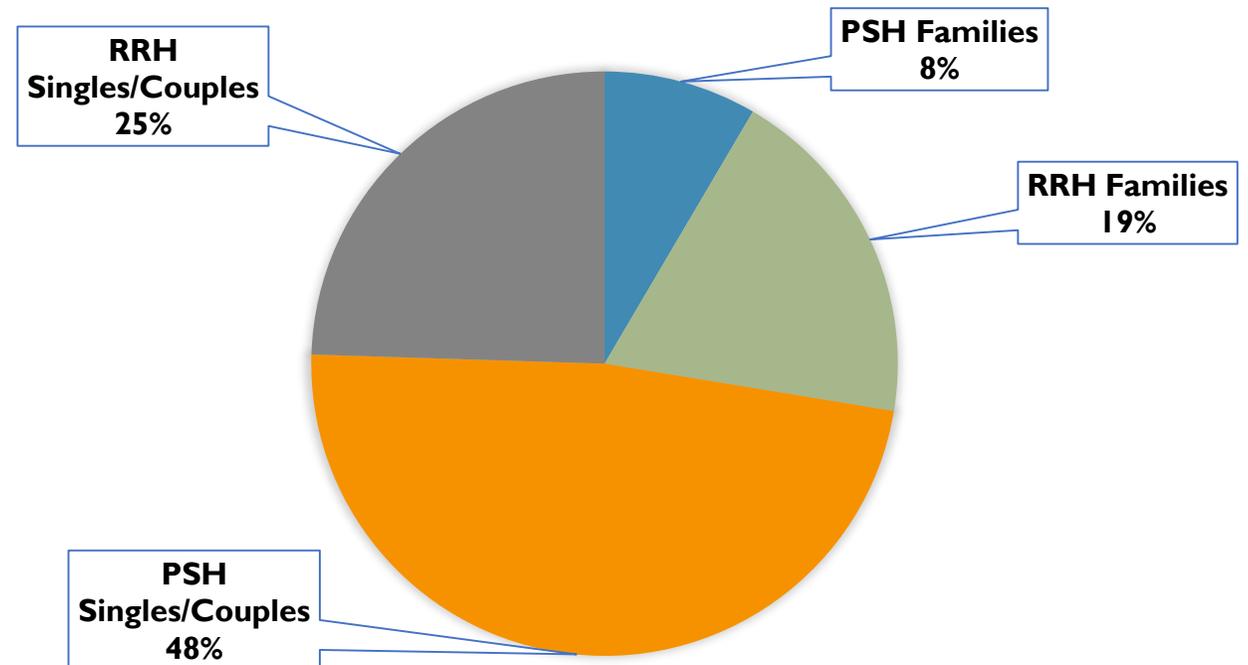
# HOUSING INVENTORY CHART: WHAT WE HAVE

**Housing Inventory (Year-Round),  
as reported on January 2019 HIC**



*\*note: chart excludes Other Permanent Housing (62 units) and VASH-funded PSH (137 units)*

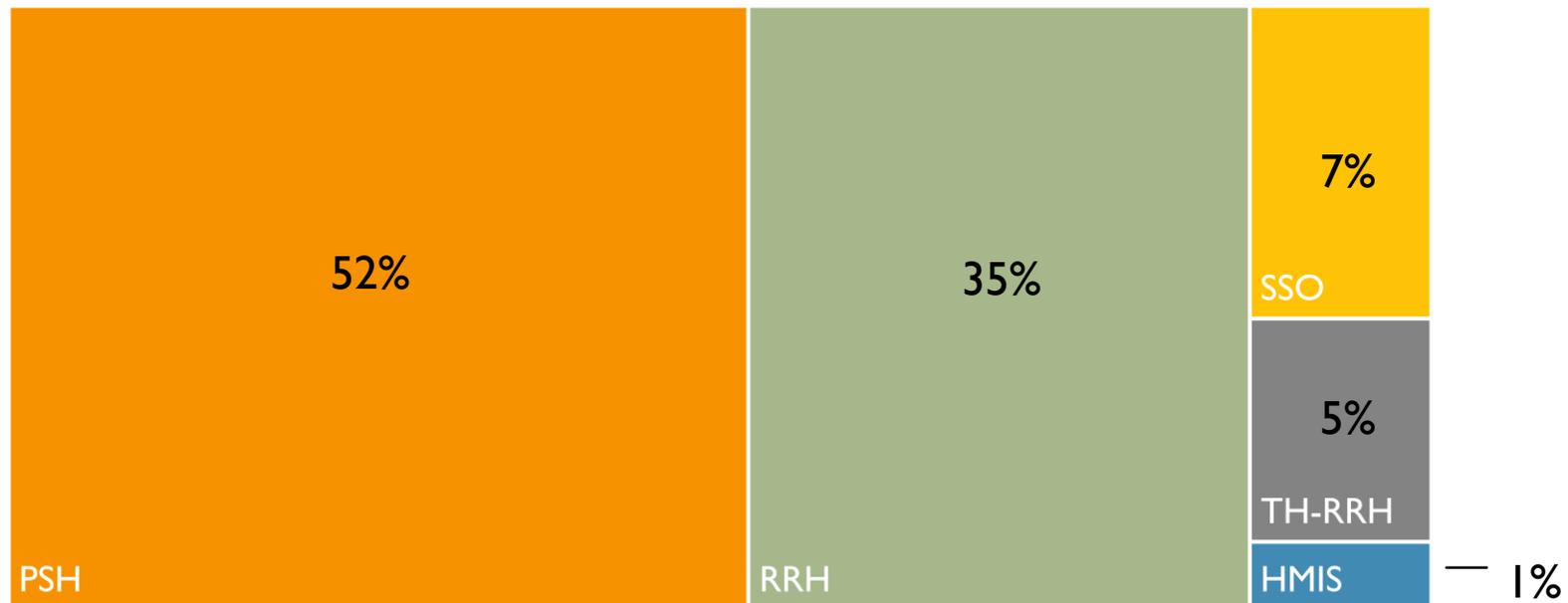
**PSH AND RRH INVENTORY**



# CO C FUNDING: WHERE ARE RESOURCES GOING?

## CoC Funding- 2018 Competition

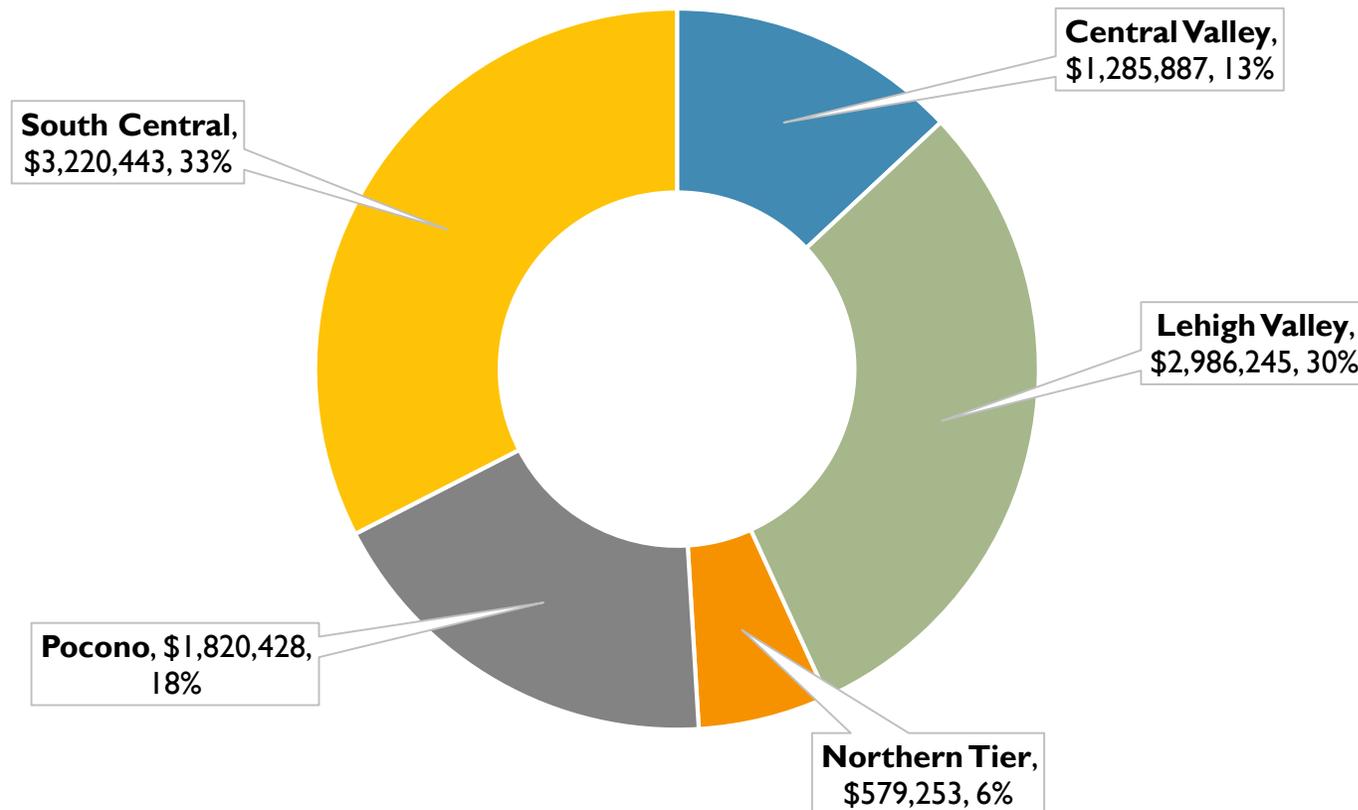
■ HMIS ■ RRH ■ PSH ■ TH-RRH ■ SSO



PSH	\$6,301,965
RRH	\$4,272,956
SSO	\$800,943
TH-RRH	\$571,524
HMIS	\$174,009
<b>TOTAL</b>	<b>\$12,121,397</b>

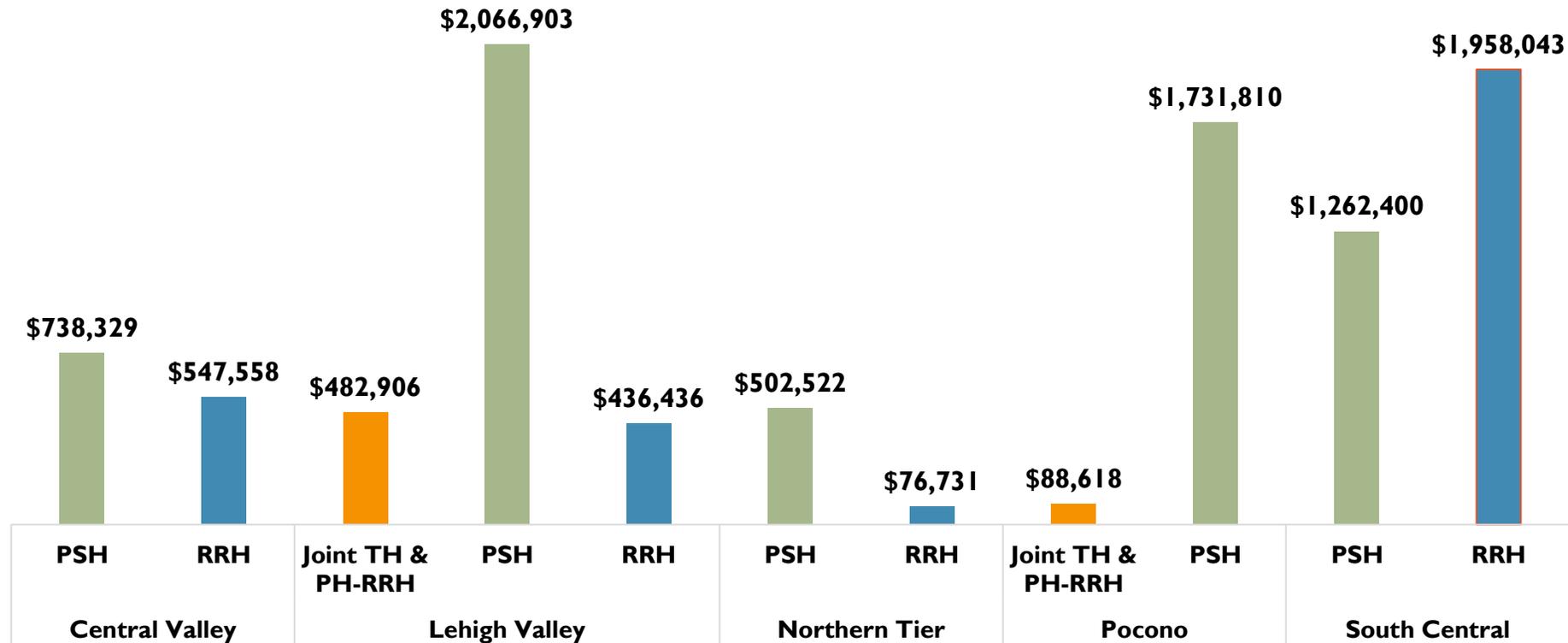
# COC FUNDING FOR HOUSING, BY RHAB

## CoC Housing Funding by RHAB

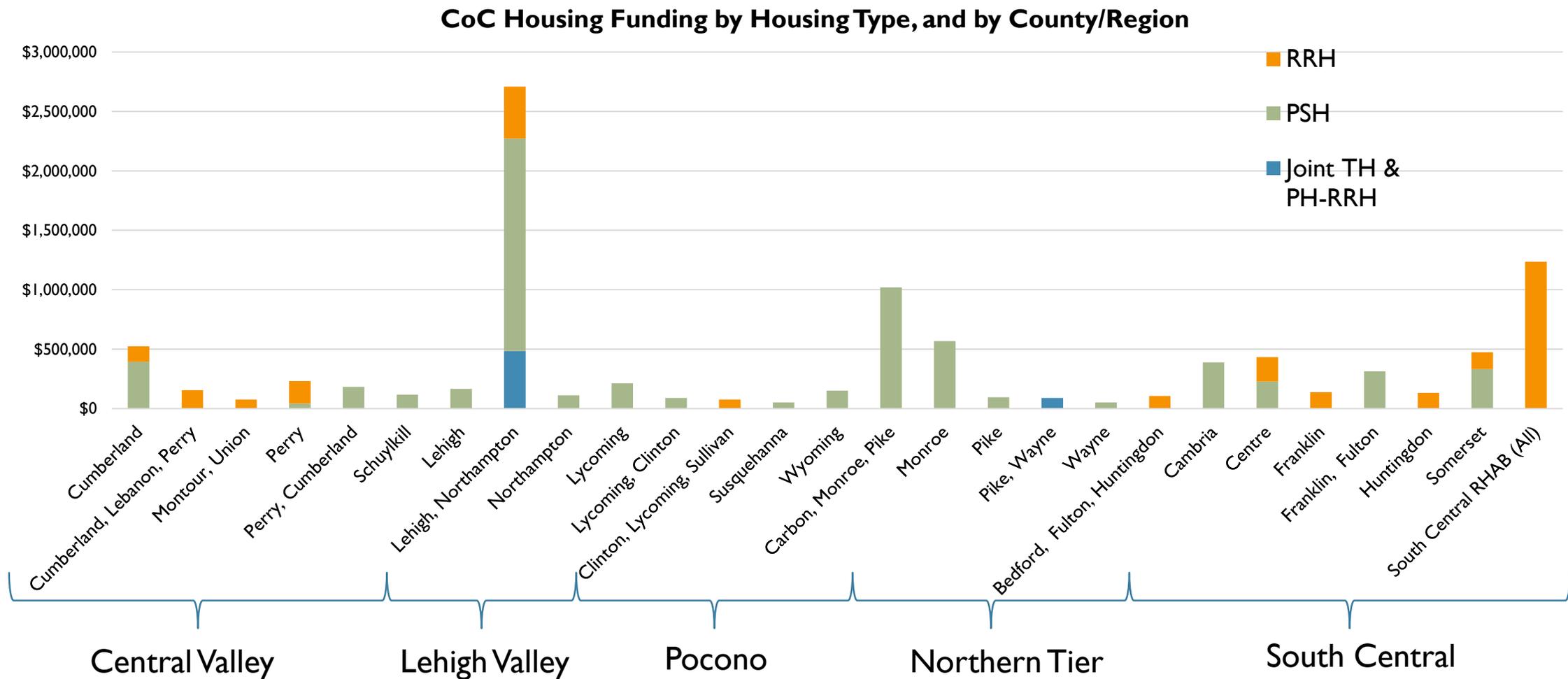


# COC FUNDING FOR HOUSING, BY RHAB

CoC Housing Funding by Type, by RHAB



# COC FUNDING FOR HOUSING, BY COUNTY/REGION



## PREVIEW: OBSERVATIONS

- There is a high demand for RRH resources in the Eastern CoC.
  - Some RHAB's have very limited RRH resources to meet their demand.
- There is a high demand for resources for singles/couples (households without children). Data shows that the CoC is better able to meet the needs of families than singles/couples at this time.
  - Families experiencing homelessness are a high priority population for HUD and the CoC, so the CoC will need to continue to consider how to meet the needs of families experiencing homelessness, with a goal of ending family homelessness.



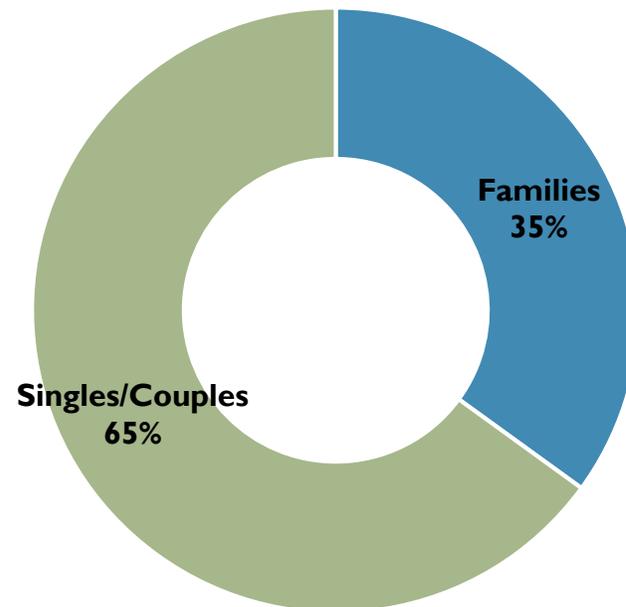
# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE AND SUBPOPULATION



# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE

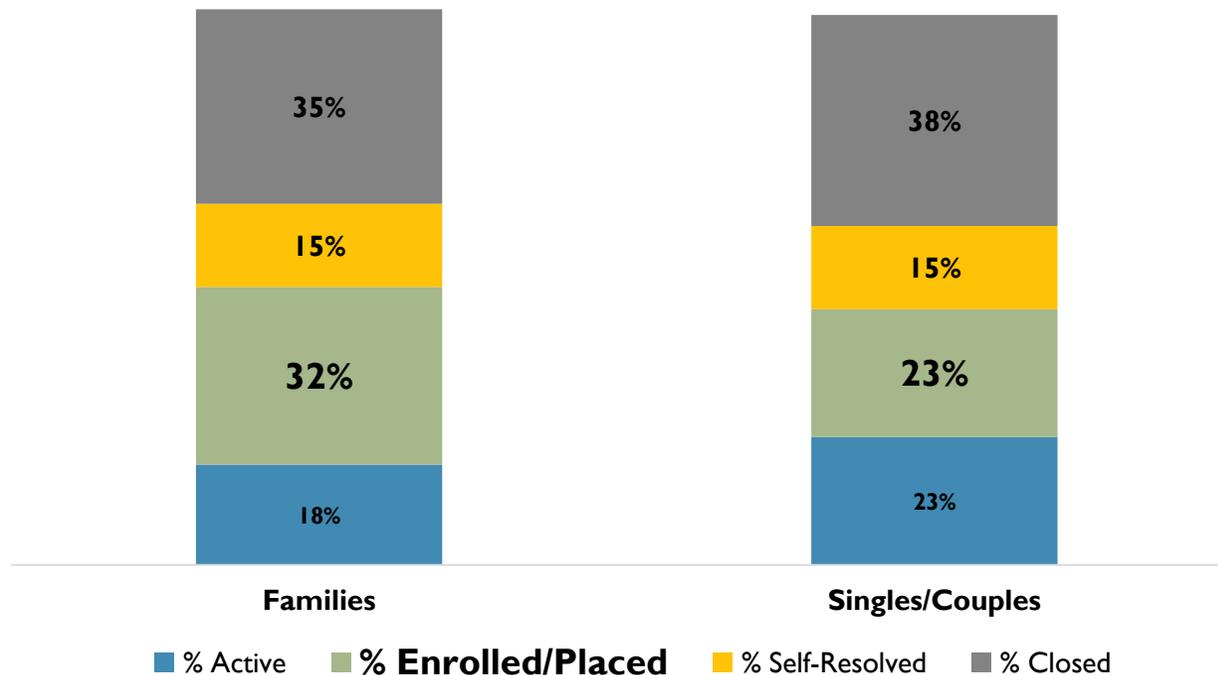
- 4,226 homeless households were assessed through coordinated entry from April 2018 to March 2019.

**Households Accessing Coordinated Entry System from April 2018  
to March 2019**



# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE

**CE Status by Household Type, April 2018 to March 2019**

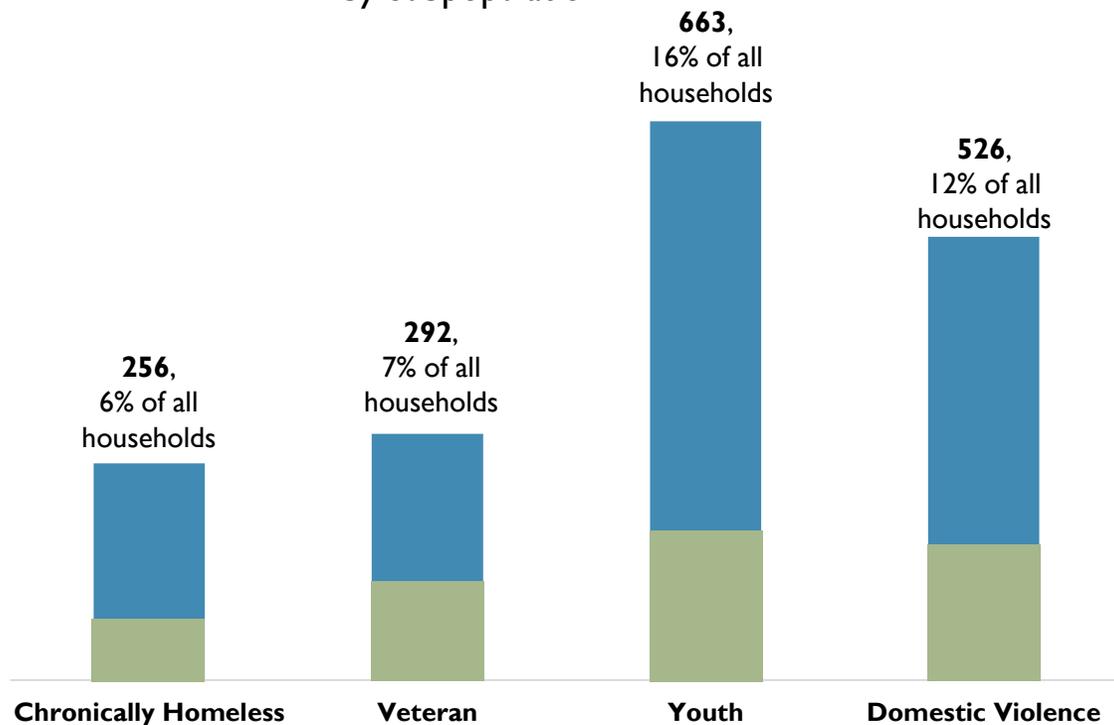


➤ **OBSERVATIONS:**

- Families have a higher rate of enrollment/placement in housing (32%) than singles/couples (23%).

# COORDINATED ENTRY ACCESS BY SUBPOPULATION

Total Housing Accessing Coordinated Entry from 4/1/18-3/31/19,  
by Subpopulation



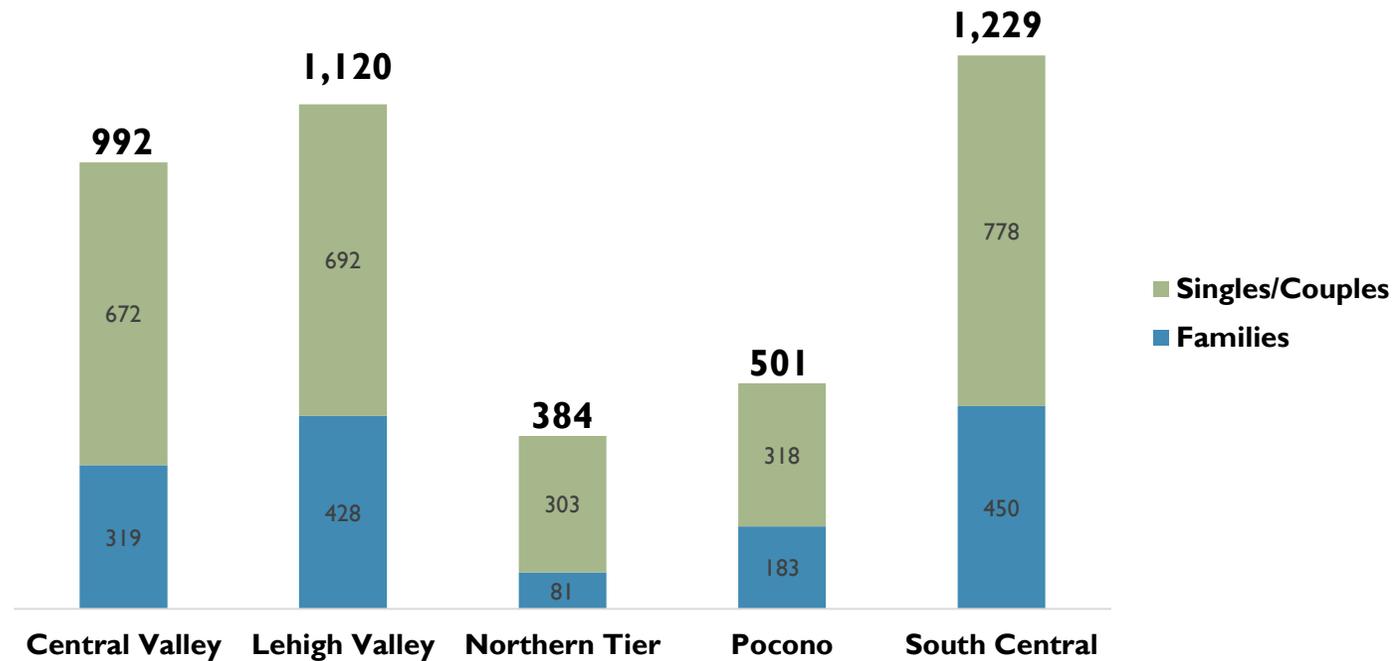
➤ **OBSERVATIONS:**

- Veterans have a higher than average housing placement rate of 37%

**NOTE:** 62% of all households assessed were not a part of any of these subpopulations.

# COORDINATED ENTRY ACCESS BY RHAB

Total Households Assessed by CE, by RHAB



➤ **OBSERVATIONS:**

- South Central RHAB served the most households through CE, followed by Lehigh Valley and Central Valley.
- Most RHAB's serving approximately 65% singles/couples; Northern Tier serving 79% singles/couples.

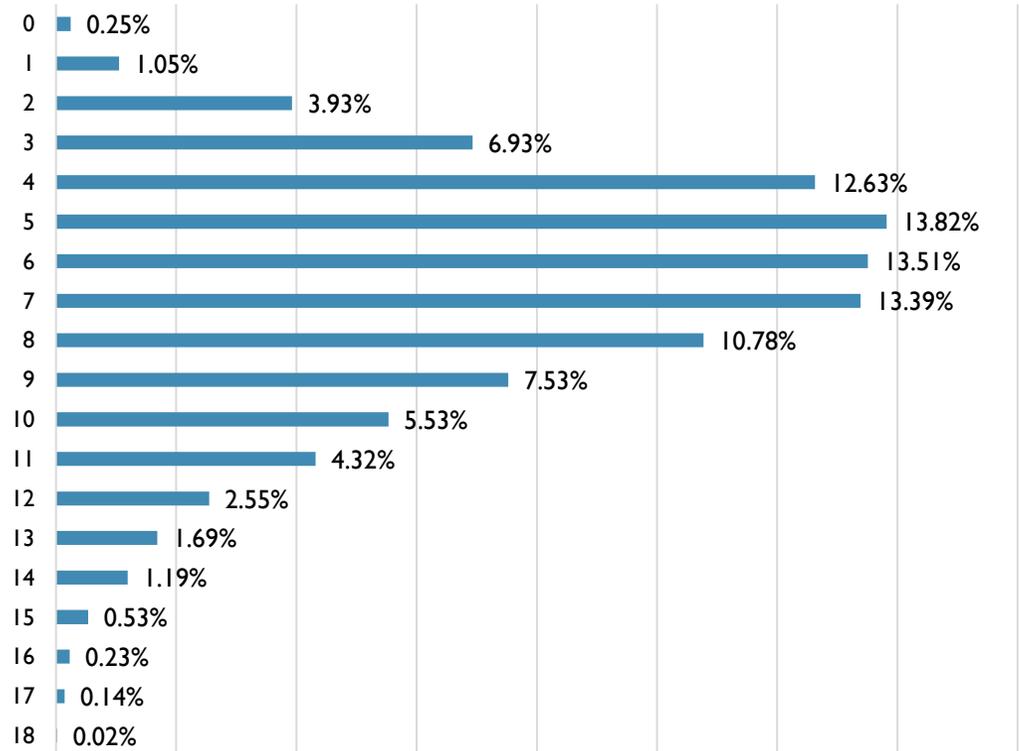


# SERVICE NEEDS



# VI-SPDAT SCORE DISTRIBUTION

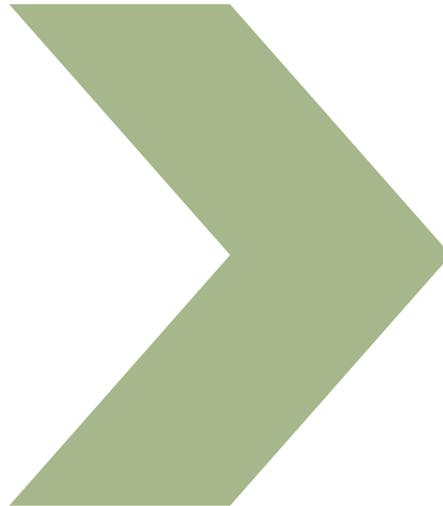
VI-SPDAT Score Distribution (All Households)



# SERVICE DEMAND

## Based on VI-SPDAT scores:

- **11% of households** will need one-time assistance/prevention resources
- **59% of households** will need short to medium term housing assistance (typically Rapid Rehousing)
- **30% of households** will need long-term housing assistance (typically Permanent Supportive Housing or other housing subsidy)



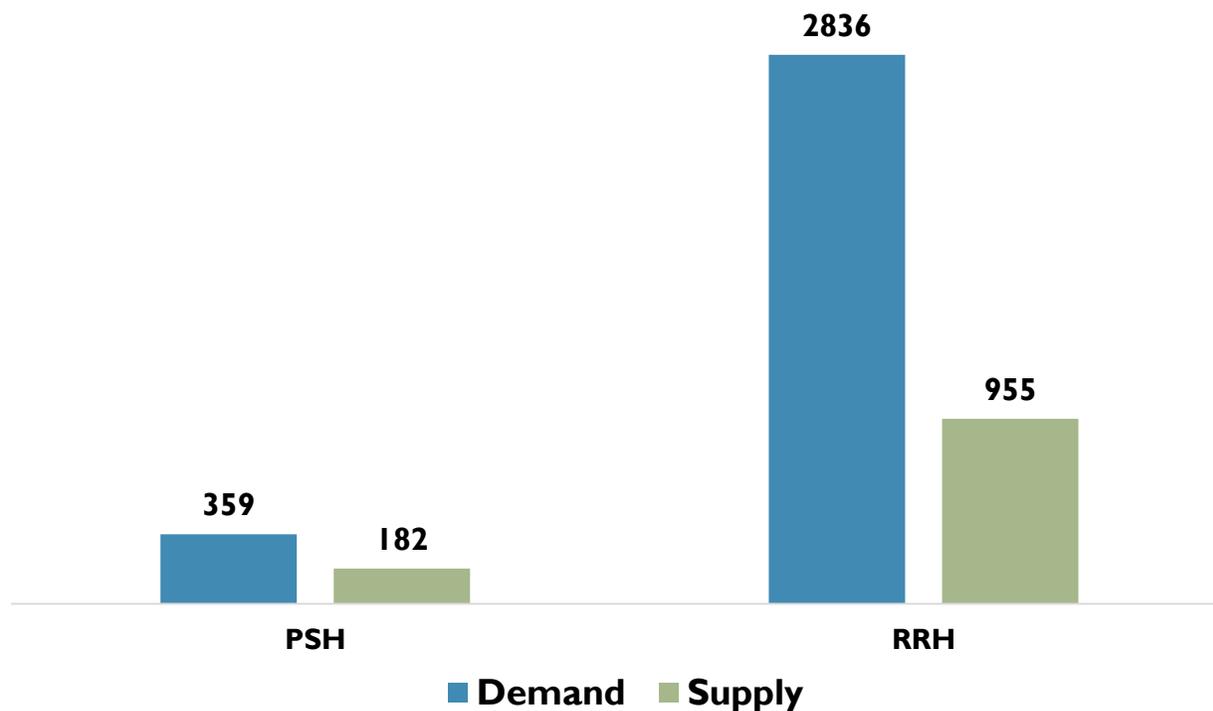
## Based on VI-SPDAT scores AND eligibility

- **11% of households** will need one-time assistance/prevention resources
- **79% of households** will need Rapid Rehousing (or another short to medium term intervention)
- **10% of households** will need Permanent Supportive Housing (*scored in the highest band AND have a disabling condition*)

*\*\*We will use this assumption of overall demand on the upcoming slides.*

# RRH AND PSH: DEMAND AND SUPPLY

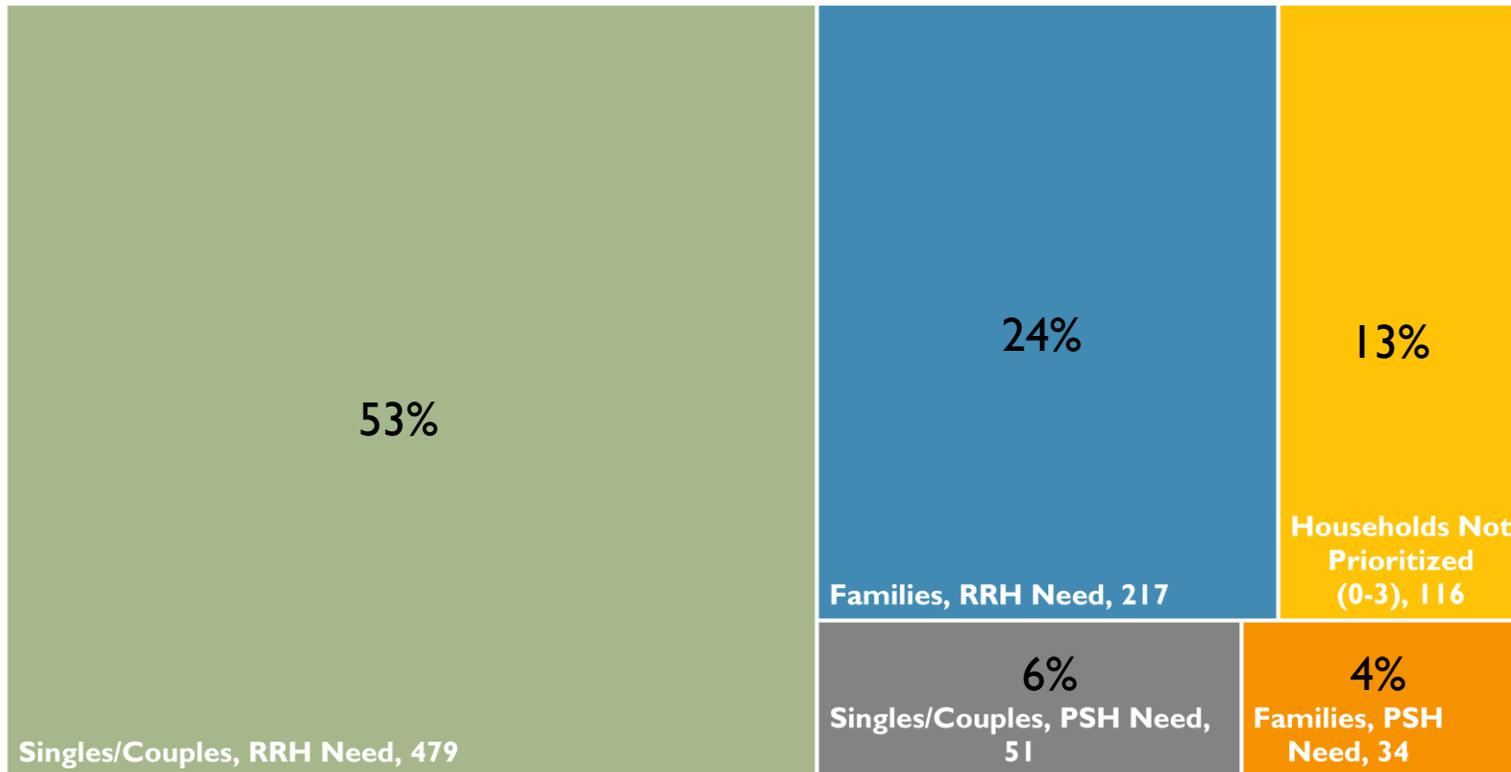
**RRH and PSH Annual Demand and Supply  
(April 2018 to March 2019), estimated**



- **Demand**= Households Assessed by CE System scoring in VI-SPDAT range for this housing intervention, minus households who self-resolved. PSH demand only includes households with a disability even if they scored in highest band. RRH also includes DV and veteran households who scored in 0-3 range.
- **Supply**= Units estimated to turn over annually (including beds in HMIS and beds not in HMIS)

# SNAPSHOT OF ACTIVE HOUSEHOLDS AWAITING HOUSING

Snapshots of Active Households on Coordinated Entry Queue (3/31/19)



# RHAB DEMAND AND SUPPLY

<b>RHAB</b>	<b>Households RRH Need (April 2018 to March 2019)*</b>	<b>RRH Units (Jan. 2019 HIC)</b>	<b>RRH Housing Capacity Relative to Meet Demand**</b>	<b>Households PSH Need, with disability (April 2018 to March 2019)*</b>	<b>PSH Units (Jan. 2019 HIC)</b>	<b>PSH Housing Capacity Relative to Meet Demand***</b>
<b>Central Valley</b>	599	133	<b>29%</b>	77	146	<b>38%</b>
<b>Lehigh Valley</b>	877	56	<b>8%</b>	84	198	<b>47%</b>
<b>Northern Tier</b>	234	24	<b>13%</b>	19	53	<b>56%</b>
<b>Pocono</b>	321	34	<b>14%</b>	43	123	<b>57%</b>
<b>South Central</b>	805	275	<b>44%</b>	136	154	<b>23%</b>
<b>ALL</b>	<b>2836</b>	<b>522</b>	<b>24%</b>	<b>359</b>	<b>675</b>	<b>38%</b>

\*excludes self-resolved households

\*\*assumes an average 129% turnover rate annually (average turnover rate of CoC funded RRH in East)

\*\*\*assumes an average 20% turnover rate annually (average turnover rate of CoC funded PSH in East)

## RHAB OBSERVATIONS

- South Central RHAB served the most households through CE, followed by Lehigh Valley and Central Valley.
- Across all RHAB's: Greater percent of families are being enrolled/placed in housing than singles/couples
- Lehigh Valley, Northern Tier, and Pocono RHAB's have the lowest RRH capacity to meet their community's demand
- Lehigh Valley has the lowest placement rate; they also have the lowest RRH capacity based on demand



# E-SNAPS TIPS FOR 2019

NEW PROJECT APPLICATIONS (FOR REFERENCE FOR SELECTED PROJECTS)

# APPLICANT PROFILE

## Must complete the Applicant Profile

- Visit this page for the Project Applicant Profile Navigational Guide and instructions for filling out HUD Form 2880: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- Make necessary updates – i.e., ensure that the contact info is accurate
- Code of Conduct: Check your profile to see if it is attached. Can also check the HUD list of approved Codes of Conduct. [https://www.hud.gov/program\\_offices/spm/gmomgmt/grantsinfo/conductgrants](https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants)
- HUD Form 2880 is in the Applicant Profile – the grant amounts will auto-fill from the application.

# APPLICANT PROFILE

## Must complete the Applicant Profile

- Check the Submissions Summary page – if there are any red **X**s, go back and fix those
- After you make your edits/corrections, click “Complete” on the Submission Summary page

If you don't click on “Complete” you will not be able to access your renewal application.

# NEW PROJECTS

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need:  
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- There are various options, including Transition Grants, Expansion and DV Bonus, that may apply to new projects.
- Applicants should carefully review the instructional guides in order to answer questions appropriately.
- The CoC's Preliminary Application includes references to specific e-snaps questions, which will assist with the e-snaps application.

# NEW PROJECTS: TRANSITION GRANTS

## Transition Grants:

- Must create a new project to use the Transition option.
- Note: a Transition Grant cannot also be an Expansion.
- A Transition grant is funded by **fully reallocating one or more grants** to use Transition grant option.
- Screen 3A, Question 6 – This is where you will indicate that your project is a Transition Grant if this applies to you. You will then need to list all of the projects that will be “expiring” under the Transition Grant. There is also a space for a brief description.

# NEW PROJECTS: TRANSITION GRANTS

For Question 6b on Screen 3A, you are asked to provide the following in the description of how the project will be transitioned. Your narrative should include:

- a. “A detailed description of how the project applicant will reduce activities in the project(s) that is/are transitioning, including the plan for ensuring existing program participants do not become homeless, while increasing activities in the new component;
- b. The amount of funds that will be used to wind down the project that is transitioning if the project is selected for conditional award as a transition grant (note: recipients may not use more than 50 percent of grant funds to pay for the costs in the project that is transitioning); and
- c. The estimated timeline, within the 1-year grant period, that the project will be fully operating as the newly awarded component.”

# NEW PROJECTS: TRANSITION GRANTS

- Other than Question 6 on Screen 3A, fill out the application describing the **details of the new project only**.
- Budget charts, housing units, households served, dedicated beds, Housing First, etc., should be filled out according to **how the new project will run once it is fully operating**.
- Upon conditional award, the project will be allowed to adjust up to 50% of the new project budget for costs that were eligible for the eliminated project.

# NEW PROJECTS: EXPANSION

- Expansion is covered on “Screen 3C. Project Expansion Information”
- **New in FY 2019, the process to apply for a new project that will expand an existing eligible CoC Program renewal project requires three project applications:**
  - Renewal project application that mirrors the current project eligible for FY 2019 renewal;
  - New project application(s) with the expanded activities; and
  - Renewal project application that mirrors the current project eligible for FY 2019 renewal, plus the expanded activities of the new project.
- Project applicants should review the “All Project – Renewal Expansion” screen instructions on pages 17-20 of the **CoC Renewal Project Application Detailed Instructions**. In addition, refer to the FY 2019 CoC Program NOFA Section III.C.2.j. and Section V.B.3.a.(5).

# NEW PROJECTS: FUNDING

- “Screen 6A. Funding Request” Question 2 is where you will select the source of funds.
- There are various options regarding funding for new projects depending upon the project type for which you are applying.
- DMA will confirm which funding source you should select in e-snaps.

	PH-PSH	PH-RRH	Joint TH and PH-RRH	SSO-CE	HMIS	Transition
Reallocation	YES	YES	YES	YES	YES	YES
Bonus	YES	YES	YES	YES	YES	NO
Reallocation + Bonus	YES	YES	YES	YES	YES	NO
DV Bonus	NO	YES	YES	YES	NO	NO

# NEW PROJECTS: MATCH

Note that for the Match for new projects:

- “Project applications that include third-party in-kind match commitment on the “Sources of Match” screen have a separate “7A Attachments” screen that should be used to attach Memorandum of Understand (MOU) or Memorandum of Agreement (MOA) documentation between the applicant’s organization and the organization providing the in-kind match.”



# RESOURCES

# RESOURCES

HUD has provided both “Detailed Instructions” and “Navigational Guides” – be sure to review those documents:

- Main e-snaps CoC application page: <https://www.hudexchange.info/programs/e-snaps/>
- Project Applicant Profile: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- New Projects: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Transition Projects: <https://www.hudexchange.info/resource/5850/transition-project-requirements-for-the-coc-program-competition/>



QUESTIONS: SEND AN EMAIL TO  
[EASTERNCOCC@PENNSYLVANIACOC.ORG](mailto:EASTERNCOCC@PENNSYLVANIACOC.ORG)