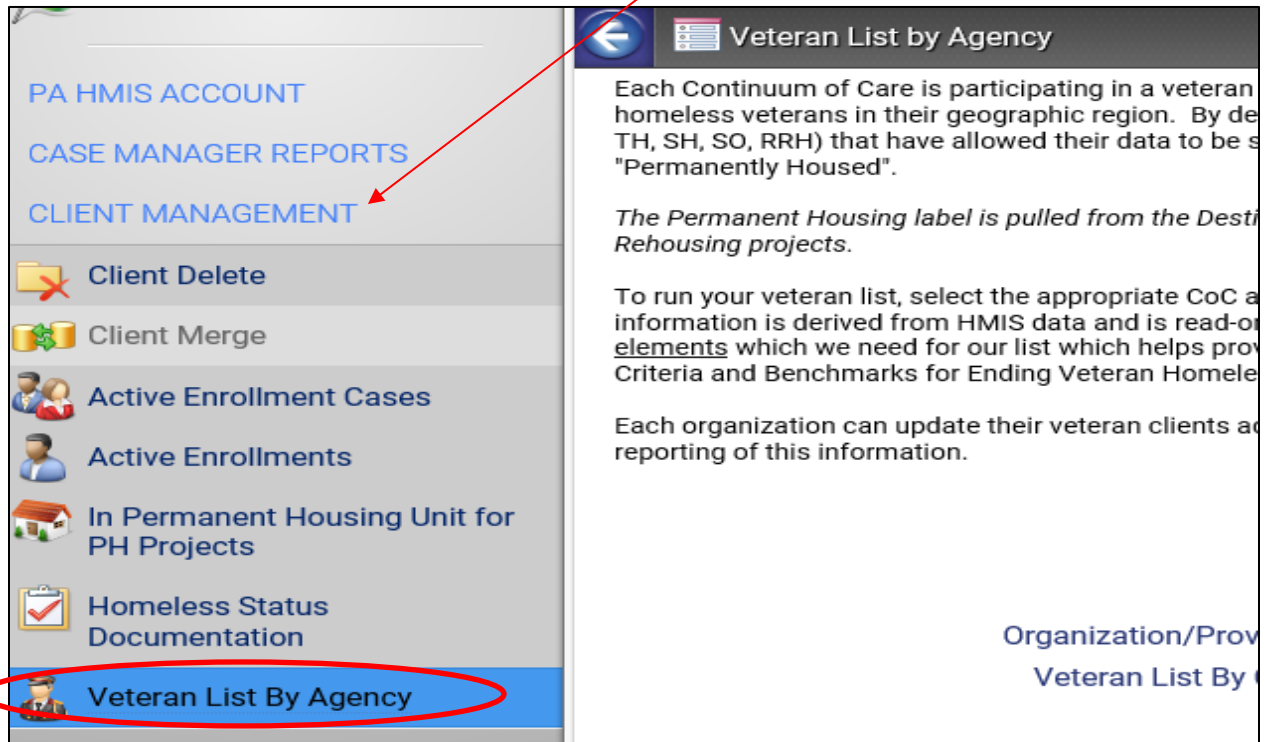


## Veteran List by Agency

Many Continuums of Care are participating in a veteran project to help create a single by-name list from various sources, called the "Veteran Master List" in which to track and report on all homeless veterans in their geographic region.

The Pennsylvania HMIS (PA HMIS) system builds these Veteran master Lists for both the Eastern and Western Continuums for their administrative usage and reporting; it includes any veteran client served by a homeless service program within the last 90 days, has agreed to share their data and has not been labeled as residing in "Permanent Housing".

The **Veteran List by Agency** tool, which is found within *Home -> Client Management*, allows each participating agency to review their veteran contribution to this list. This tool allows agencies to review and update their clients in terms of "Veteran Affairs" elements which is also placed onto the Continuum-Level Master List.



When loading the agency Veteran Master List, the system defaults to your current organization and prompts you for the Continuum in which to display clients.

Organization/Provider:	HMIS Service Agency
Veteran List By CoC:	Western Pennsylvania CoC (PA-601) ▼

Once selecting the appropriate CoC and each veteran currently included in the continuum’s Veteran Master List from your organization will appear in the grid below.

<input type="checkbox"/>	Last Name	First Name	HMIS ID	List Status	List Status Change Date	Date of Enrollment	Last Review Date	Program Name
<input checked="" type="checkbox"/>	Wilson	Don	60457	Inactive - Non-Permanently Housed	08/06/2018	8/6/2018	08/20/2018	HMIS Service - SSVF RRH
<input checked="" type="checkbox"/>	Patton	Jim	157733	Active - ES/TH	08/08/2018	7/16/2018	08/27/2018	HMIS Service - SSVF RRH
<input checked="" type="checkbox"/>	Smith	James	114424	-- SELECT --		8/27/2018		HMIS Service - SSVF RRH

Each veteran is listed in its own row with HMIS and VA data

While much of the identifying data is from the HMIS and in read-only format, there are several fields that are open for edit. These are the Veteran Affairs or VA elements which are needed to help provide a more complete picture on each client. These additional fields, especially the List Status element, provide additional information for the VA based Criteria and Benchmarks for Ending Veteran Homelessness.

*Please note that the most important fields used on the Veteran Master List come directly from PA HMIS project participation and Enrollment information and include the Project Entry Date, Project Exit Date and Destination and for Rapid Rehousing projects the Housing Move-In Date; these elements must be updated directly within the Enrollment / Exit processes / assessments for your projects.*

Each field that is editable can be completed by organizational users and usually require entry of the appropriate drop-down list selection or date. You can complete 1 field or all of them, as there is no required number of data to enter before the record can be saved.

<input checked="" type="checkbox"/>	Wilson	Don	60457	Inactive - Non-Permanently Housed	08/06/2018	8/6/2018	08/20/2018	HMIS Service - SSVF RRH	-- SELECT --
								HMIS Service - SSVF RRH	Yes
								HMIS Service - SSVF RRH	No
								HMIS Service - SSVF RRH	Not Confirmed

*Please note that you do need to ensure that the client or row is highlighted and the checkbox at the beginning of the row is checked before hitting save. Once you hit “save” only those highlighted with those checkboxes will have new data saved.*

**Veteran Affairs Data Elements:**

Element	Description
List Status	client’s current homeless status
List Status Change Date	Date when the list status was changed or updated

Last Review Date	Last date record was updated/reviewed
VHA Eligible	eligibility to VHA programs
SSVF Eligible	eligibility to SSVF programs
Date of Permanent Housing Plan Created	Plan creation date
Notes	