



WESTERN PA CONTINUUM OF CARE  
FY19 COC COMPETITION  
NEW PROJECT RFP



**PRESENTED BY: DMA - DIANA T. MYERS AND ASSOCIATES, INC.**  
8/8/19

# WEBINAR AGENDA

1. New Project RFP: New Permanent Housing Projects
2. New Project RFP: Domestic Violence Bonus
3. New Projects- Expansions and Transitions
4. Western PA CoC New Project Application Process & Timelines
5. Western PA CoC Gaps Analysis/Priorities
6. E-snaps tips (*for reference*)
7. Resources
8. Q&A



**NEW PROJECT RFP:  
NEW PERMANENT HOUSING PROJECTS  
RFP Released 8/6/19, Due 8/21/19**

**WESTERN PA COC**

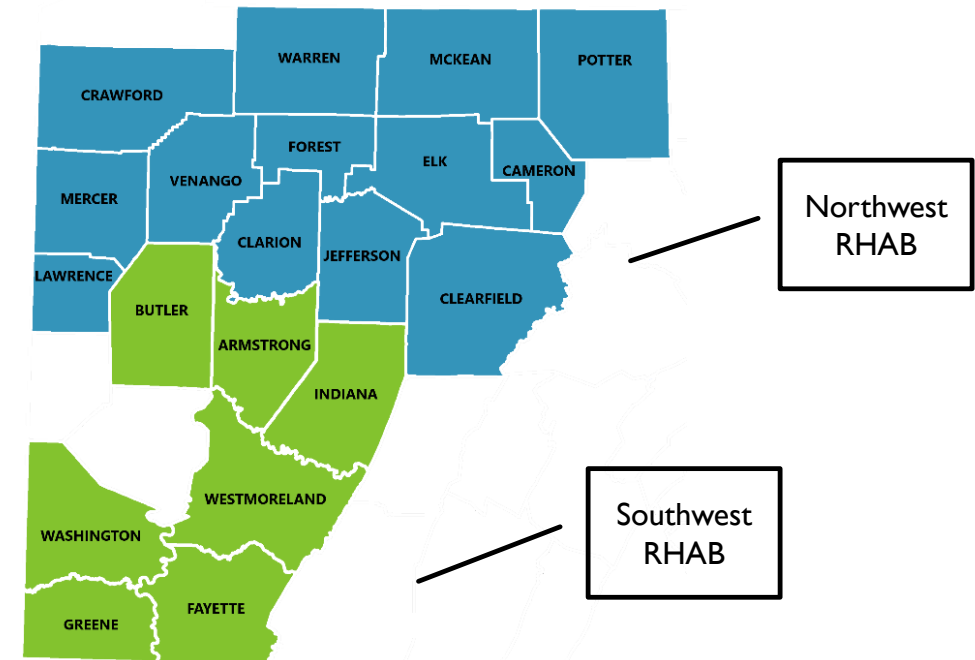
# NEW PROJECT RFP: NEW PERMANENT HOUSING PROJECTS

## ■ Eligible Project Types:

- Permanent Supportive Housing Projects serving Chronically Homeless Individuals and/or Families
- Rapid Re-Housing
- Transitional Housing/Rapid Re-Housing Joint Component (**NOTE: This project type is only available to the three remaining Transitional Housing projects currently receiving CoC-funding**)

# NEW PROJECT RFP: WESTERN PA CONTINUUM OF CARE

- The Western PA CoC includes 20 counties located in two regions, represented by Regional Housing Advisory Boards (RHABs):
  - Southwest – Armstrong, Butler, Fayette, Greene, Indiana, Washington, Westmoreland
  - Northwest – Cameron, Clarion, Clearfield, Crawford, Elk, Forest, Jefferson, Lawrence, McKean, Mercer, Potter, Venango, Warren
- **Applicants may apply to provide assistance within a single county, across multiple counties, covering the RHAB, or covering the entire CoC.**
  - New projects seeking to operate solely within their own county must provide clear data to demonstrate the need for a single county project.



# NEW PROJECT RFP: PERMANENT SUPPORTIVE HOUSING

- **Permanent Supportive Housing (PSH)** is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability achieve housing stability.
  - **Reminder:** While the disability of a child may qualify the household for PSH, a household does not meet the chronic definition if the child is the household member with the qualifying disability.
- **PSH projects must serve chronically homeless individuals and/or families (see RFP for detailed definition of chronic homelessness)**

# NEW PROJECT RFP: RAPID REHOUSING

- **Rapid Re-Housing (RRH)** is a model of housing assistance that provides short- or medium-term rental assistance to assist households experiencing homelessness, with or without disabilities, to move as rapidly as possible into permanent housing and achieve stability in that housing.
  - Rapid Re-Housing assistance is time-limited, individualized, and flexible.
  - The core components of Rapid Re-Housing include: housing identification, rental assistance and case management/services.
- New **RRH and new Joint TH and PH-RRH projects** may serve persons who qualify as homeless under paragraphs (1) or (4) of 24 CFR 578.3 (HUD Homeless Definition):
  - **Category 1:** persons residing in a place not meant for human habitation; residing in an emergency shelter or coming directly from the streets;
  - **Category 4:** persons fleeing or attempting to flee domestic violence situations
  - Unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence may be served by youth-serving providers and by providers operating youth-designated projects funded under this NOFA

# NEW PROJECT RFP: JOINT TRANSITIONAL HOUSING AND RAPID REHOUSING COMPONENT PROJECT (JOINT TH/RRH)

- **The Western PA CoC only provides CoC funding to three Transitional Housing projects. These three projects are the only projects eligible to apply for the Joint TH/RRH component project funding. Please note that applying for the Joint TH/RRH component would require a voluntary reallocation of the current TH grant.**
- More information can be provided by DMA if interested.
- The Joint TH and PH-RRH component project (also known as TH-RRH) combines two existing program components—transitional housing and permanent housing-rapid rehousing—in a single project to serve individuals and families experiencing homelessness. The recipient must be able to provide both components to all participants. A program participant may choose to receive only the transitional housing unit, or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available. Program participants may only receive up to 24-months of total assistance.
- See RFP for additional details about eligible costs.



# NEW PROJECT RFP: HUD FUNDING

HOUSING COSTS - The HUD grant can be used towards:

- **Operating funds** to operate a site owned or leased by your agency (including the Transitional Housing portion of a Joint TH-RRH project).
- **Rental Assistance** to assist a household pay their rent. Under a Rental Assistance model, the program participant enters into the lease with the landlord.
- **Leasing** of a single site or scattered site housing units. The grantee enters into the lease with the landlord and has a sublease or rental agreement with the program participant.
- **Note regarding eligible housing costs:**
  - Permanent Supportive Housing projects may request operating funds, rental assistance, or leasing dollars, depending on the structure of the project.
    - Note: Total funding per unit cannot exceed Fair Market Rent.
  - Rapid Re-Housing projects may only request rental assistance. Operating and leasing are not eligible costs under this component type.
  - Joint TH/RRH Component may only request operations or leasing dollars to support the TH portion of the project. The RRH portion of the project is limited to rental assistance.

# NEW PROJECT RFP: HUD FUNDING

## SUPPORTIVE SERVICES - The HUD grant can be used towards:

- Case management to assist households in obtaining and maintaining their housing. Where possible, applicants are encouraged to leverage existing services provided through your own organization and/or community partners to provide supportive services. In addition, connecting program participants to mainstream benefits is expected.
  - Annual assessment of service needs
  - Assistance with moving costs: one-time moving costs
  - Case management: cost of assessing, arranging, coordinating, and monitoring service
  - Child care (operating or vouchers) in licensed centers for children under age 13 or for children under age 18, if disabled
  - Education services
  - Employment assistance and job training
  - Food (meals or groceries for program participants)
  - Housing search and counseling services
  - Legal services
  - Life skills training
  - Mental health services: direct outpatient treatment provided by licensed professionals
  - Outpatient health services: direct outpatient treatment of medical conditions provided by licensed medical professionals
  - Outreach services (including work-related transportation and cell phone)
  - Substance abuse treatment services (outpatient only, inpatient is not eligible)
  - Transportation (transportation for program participants, mileage for service workers, vehicles, and more, as specified)
  - Utility deposits: one-time payment, made to utility company

# NEW PROJECT RFP: HUD FUNDING

ADMINISTRATIVE COSTS – HUD allows up to 10 percent administrative costs. HUD grant can be used towards:

- General management, oversight, and coordination. Costs of overall program management, coordination, monitoring, and evaluation. These costs include, but are not limited to, necessary expenditures for the following:
  - (i) Salaries, wages, and related costs of the recipient's staff, the staff of subrecipients, or other staff engaged in program administration. Program administration assignments include:
    - (A) Preparing program budgets and schedules;
    - (B) Developing systems for assuring compliance with program requirements;
    - (C) Developing agreements with subrecipients and contractors to carry out program activities;
    - (D) Monitoring program activities for progress and compliance with program requirements;
    - (E) Preparing reports and other documents directly related to the program for submission to HUD;
    - (F) Coordinating the resolution of audit and monitoring findings;
    - (G) Evaluating program results against stated objectives; and
    - (H) Managing or supervising persons whose primary responsibilities include those described above.
  - (ii) Travel costs incurred for monitoring of subrecipients;
  - (iii) Administrative services performed under third-party contracts or agreements, including general legal services, accounting services, and audit services; and
  - (iv) Other costs for goods and services required for administration of the program, including rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space.
- Training on Continuum of Care requirements. Costs of providing training on Continuum of Care requirements and attending HUD-sponsored Continuum of Care trainings.
- Environmental review. Costs of carrying out the environmental review responsibilities under § 578.31.

# NEW PROJECT RFP: HUD FUNDING

**Are there match requirements?** The grantee must provide a 25% match – either cash or in-kind. The only exception is that leasing costs do not require a match.

- Match can be cash or in-kind resources contributed to a grant.
  - Cash Match: Actual cash contributed to the program.
  - In-Kind Match: The value of any real property, goods or services contributed to the program that would have been eligible costs under the CoC Program. Match commitments require an MOU and documentation.
- All match must be for activities that are eligible under the CoC Program, *even if those activities are not funded under the grant.*

# NEW PROJECT RFP: SPECIAL CONSIDERATIONS

- All housing programs are expected to operate in accordance with a Housing First Approach
  - Participants are not screened out based on barriers (such as too little/no income, active or history of substance abuse, criminal record, history of DV)
  - Participants are not terminated from the program based on failure to participate in supportive services, failure to make progress on service plan, loss of income or failure to improve income, being a victim of DV, or any other activity not covered in a lease agreement not typically found in the project's geographic area
- All project participants must come from the CoC's Coordinated Entry Prioritized Waiting List
- You must enter complete and accurate data into the PA Homeless Management Information System (PA-HMIS)
  - Victim service organizations must enter data into a DV comparable database
- Applicants are expected to participate in meetings of the local Regional Homeless Advisory Board (RHAB), become members of the CoC, attend semi-annual meetings of the CoC, and attend trainings provided by the CoC
- Applicants must have capacity to operate program in accordance with HUD requirements (Submit Annual Progress Report (APR) on time, Draw down funds at least quarterly, Expend all grant funds within the 12-month period)
- See RFP for additional threshold requirements

# NEW PROJECT RFP: SELECTION CRITERIA

- Selection Criteria: Projects will be scored based on several factors, including the below listed criteria:
  - Demonstration of need, through both data and narrative
  - Being able to serve all household types (households with children, households without children, and couples)
  - Approach to case management, including case management ratio
  - Approach for providing supportive services, both through the proposed CoC-funded project and leveraged services from community providers
  - Strategy for providing housing search and location services
  - Cost effectiveness of approach, as compared to similar projects within the CoC
  - Experience with Housing First
  - Experience providing homeless assistance to all household types
  - Experience providing client-centered and culturally competent services
  - If applicable, capacity of the applicant to implement a regional project, either directly or through partnerships
  - Organizational capacity to ensure successful program operation
  - For current and previous CoC/ESG grantees, considerations will include meeting grant management requirements, implementation of HUD policy priorities, as well as performance outcomes
  - Additional consideration will be given to agencies that have not previously received CoC funding



**NEW PROJECT RFP:  
DOMESTIC VIOLENCE BONUS (RAPID REHOUSING)  
RFP Released 8/6/19, Due 8/21/19**

**WESTERN PA COC**

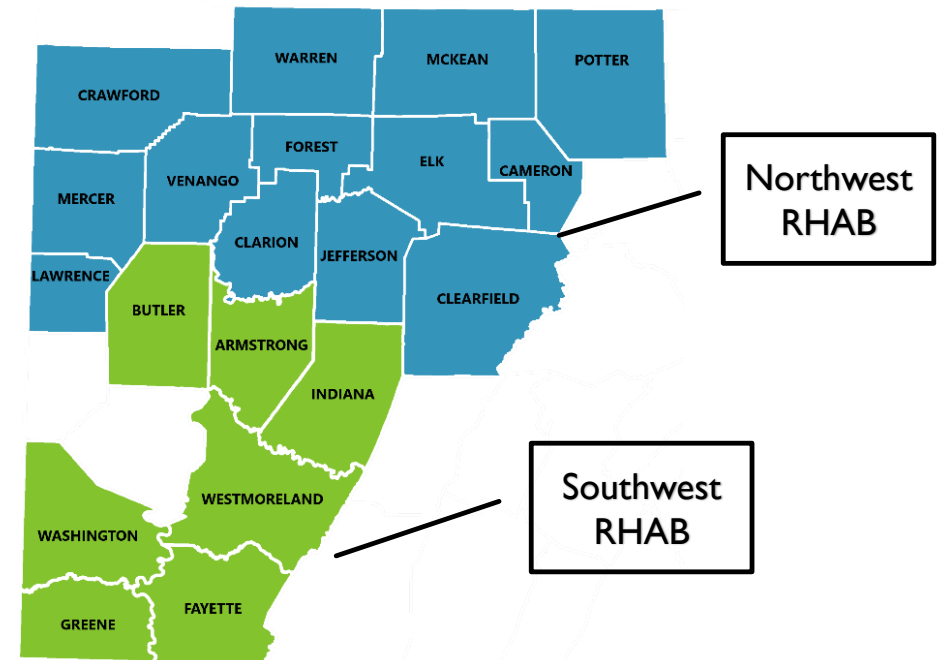
# DV BONUS RFP: DOMESTIC VIOLENCE BONUS FOR RAPID REHOUSING

- This year, HUD has made \$50M available nationally to specifically fund Domestic Violence projects, through a “DV Bonus”.
- This RFP will select recipients/sub-recipients to apply for up to \$810,751 of DV Rapid Re-Housing assistance.
  - The CoC hopes to allocate approximately \$284,000 for DV Rapid Rehousing in the Northwest RHAB and approximately \$527,000 for DV Rapid Rehousing in the Southwest RHAB.
- **This RFP is limited to Victim Services Providers operating within the CoC’s 20-county geographic area.**
  - Victim Service Providers who lack experience providing rental assistance, conducting inspections to ensure units meet Housing Quality Standards and/or operating HUD CoC grants are encouraged to pursue local partnerships with organizations that provide housing and/or homeless assistance.



# DV BONUS RFP: WESTERN PA CONTINUUM OF CARE

- The Western PA CoC includes 20 counties located in two regions, represented by Regional Housing Advisory Boards (RHABs):
  - Southwest – Armstrong, Butler, Fayette, Greene, Indiana, Washington, Westmoreland
  - Northwest – Cameron, Clarion, Clearfield, Crawford, Elk, Forest, Jefferson, Lawrence, McKean, Mercer, Potter, Venango, Warren
- It is the CoC's intention to provide DV RRH assistance throughout the entire 20-county geographic area. As such, all applicants must agree to serving one of the following three geographies:
  - All 20 counties within the CoC
  - 13 counties in the Northwest RHAB
  - 7 counties in the Southwest RHAB



## DV BONUS RFP: DV RAPID REHOUSING

- **Rapid Re-Housing (RRH)** is a model of housing assistance that emphasizes housing search and relocation services and short- and medium-term rental assistance to move households experiencing homelessness, with or without disabilities, to move as rapidly as possible into permanent housing and achieve stability in that housing. Rapid Re-Housing assistance is time-limited, individualized, and flexible. The core components of Rapid Re-Housing include: housing identification, rental assistance and case management/services.
- **Who is eligible for assistance through the DV RRH project?** Project participants are limited to individuals, families and youth who meet category 4 of the [HUD Homeless Definition](#). Category 4 includes persons fleeing domestic violence, dating violence, sexual assault, and stalking. This also includes persons who are fleeing or attempting to flee human trafficking, including sex trafficking. Additional eligibility information can be found in the [FY2019 HUD CoC NOFA](#).

# DV BONUS RFP: HUD FUNDING

The HUD grant can be used towards:

- Rental Assistance to assist households with paying their rent.
- Supportive Services Costs: Case management to assist households in obtaining and maintaining their housing. Where possible, applicants are encouraged to leverage existing services provided through your own organization and/or community partners to provide supportive services. In addition, connecting program participants to mainstream benefits is expected. *Additional supportive service cost details in RFP.*
- HMIS: While Victim Service Providers are not permitted to enter into HMIS, data must be entered into a HMIS comparable database. If your organization has not added the HMIS Program enhancements to your ETO site, this cost can be included under the HMIS Budget Line Item.
- Administrative Costs: HUD allows up to 10 percent administrative costs.
- See RFP and/or above slides for more details on eligible costs.

**Are there match requirements?** The grantee must provide a 25% match – either cash or in-kind.

# DV BONUS RFP: SPECIAL CONSIDERATIONS

- All housing programs are expected to operate in accordance with a Housing First Approach
  - Participants are not screened out based on barriers (such as too little/no income, active or history of substance abuse, criminal record, history of DV)
  - Participants are not terminated from the program based on failure to participate in supportive services, failure to make progress on service plan, loss of income or failure to improve income, being a victim of DV, or any other activity not covered in a lease agreement not typically found in the project's geographic area
- **All providers are expected to provide tailored services to each project participant, based on the survivor's individual needs, using a trauma-informed and victim-centered approach.**
- All project participants must come from the CoC's Coordinated Entry Prioritized Waiting List
- Data entry into a HMIS comparable database, including adherence to data quality and data timeliness expectations
- Applicants are expected to participate in meetings of the local Regional Homeless Advisory Board (RHAB), become members of the CoC, attend semi-annual meetings of the CoC, and attend trainings provided by the CoC
- *See RFP for additional threshold requirements*

# DV BONUS RFP: SELECTION CRITERIA

Selection Criteria: Projects will be scored based on several factors, including the below listed criteria:

- Demonstration of need, through both data and narrative
- Geographic area: Preference given to regional and/or multi-county projects
- Organizational capacity to ensure successful program operation, including capacity to implement a regional or CoC project
- Experience with DV Housing First
- Approach for providing supportive services
- Experience and ability to provide trauma-informed, victim centered and culturally competent services
- Experience providing community-based housing/homeless assistance
- Strategic partnership with community providers, including ability to leverage services
- For current CoC grantees, considerations will include meeting HUD's grant management requirements, implementation of HUD policy priorities such as housing first, as well as performance outcomes of current/previous grants
- Additional consideration will be given to agencies that have not previously received CoC funding
- Cost effectiveness of approach, as compared to similar projects within the geographic area



# NEW PROJECTS- EXPANSIONS AND TRANSITIONS

# NEW PROJECTS: EXPANSION PROJECTS

- HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and CoC bonus processes.
- A renewal project applicant may submit a new project application to expand current operations **by adding units, beds, persons served, services** provided to existing program participants, or in the case of HMIS, increase the current HMIS grant activities within the CoC's geographic area.
- Under this type of expansion, for the new expansion project to be selected for conditional award the renewal project application must also be selected for conditional award.
- For projects that are expanding their current CoC Program-funded project, project applicants will be required to submit three project applications: (1) the renewal project application that will be expanded; (2) a new project application with just the expansion information; and (3) a renewal project application that incorporates the renewal and new expansion activities and the combined budget line items for the renewal and the new expansion.

# TRANSITION GRANTS (RENEWAL REALLOCATES TO CREATE NEW)

- To create a Transition Grant, the CoC must **wholly eliminate** one or more projects and use those funds to create the single, new transition grant.
- Will have **one year to fully transition** from the original component to the new component and this will take place during the transition grants normal operating year
- **No more than 50 percent** of each transition grant may be used for costs of eligible activities of the program component originally funded
- Transition grants in this Competition are **eligible for renewal** in subsequent fiscal years for eligible activities of the new program component
- To be eligible to receive a transition grant, the renewal project applicant must have the consent of its Continuum of Care and meet the standards





# WESTERN PA COC APPLICATION PROCESS & TIMELINES

## NEW PROJECTS

# NEW PROJECTS – APPLICATION PROCESS

- All applications for both New Permanent Housing Projects and DV Bonus Rapid Rehousing Projects must be submitted via Survey Gizmo by COB on **August 21, 2019**.
  - **New Permanent Housing Projects:** <http://sgiz.mobi/s3/Western-PA-CoC-FY2019-RFP-New-Projects>
  - **DV Bonus Projects:** <https://www.surveygizmo.com/s3/5146651/Western-PA-CoC-FY2019-DV-Bonus>
- Applicants must complete and upload a proposed budget (using Excel template provided) in Survey Gizmo.

# NEW PROJECTS – APPLICATION PROCESS

- **What is my project budget?**
  - **New Permanent Housing Projects:** Maximum Amount of Request for Western PA CoC: \$481,274 (projects may apply for up to this amount)
  - **New DV Bonus RRH Projects:** The CoC has allocated \$810,751 of the available DV Bonus funding towards DV RRH.
    - If application covers the entire CoC, the full amount may be requested.
    - If the application covers the 13 counties within the Northwest RHAB the estimated award amount is \$284,000.
    - If the application covers the 7 counties in the Southwest RHAB, the estimated award amount is \$527,000.
    - NOTE: If requesting more than the estimated award for each RHAB, please include information within the application about the need for additional funding.
  - While a budget is requested in the Preliminary Application, if your project is selected, **the CoC's Funding Committee reserves the right to approve an amount other than the amount requested.**

# NEW PROJECTS – APPLICATION PROCESS

- **If my project is selected for submission, what is the next step?**
  - You will be notified no later than **August 30, 2019** if your project has been selected for inclusion in the FY2019 CoC Application and the amount of funding that you can request. At that time, you will receive instructions for submission of an application in esnaps, HUD's online application. For several of the questions in the preliminary application, we have indicated the corresponding screen in the esnaps application. If your project is selected for funding, this will assist you in being responsive to the questions in esnaps.
- **If I have questions about this who should I contact?**
  - Send an e-mail to [westerncoc@pennsylvaniacoc.org](mailto:westerncoc@pennsylvaniacoc.org) and DMA will get back to you as quickly as possible.



# APPEALS

# APPEALS PROCESSES

- Any project applicant that is not selected for funding and/or is selected contingent upon changes made to the project may submit an appeal to the non-conflicted members of the CoC's Governing Board (Board members who are not competitively ranked through the CoC's ranking process). This includes:
  - New project applicants not selected for inclusion in the CoC's Consolidated Application to HUD.
  - New project applicants approved, contingent upon changes to the proposed project application.
- All appeals must be submitted within one business day of receiving the project selection notification. To submit an appeal, send an email to [westerncoc@pennsylvaniacoc.org](mailto:westerncoc@pennsylvaniacoc.org) and [westernpacoc@gmail.com](mailto:westernpacoc@gmail.com) with the subject line, "Western PA CoC:Appeal to CoC Board". The email should provide any relevant rationale or documentation for consideration.
- The appeal will be reviewed and discussed by the non-conflicted members of the CoC Governing Board. Following this discussion, non-conflicted CoC Board members will vote to determine if the decision stands or is overturned. The outcome of the appeal will be communicated via email to the appellant within 24 hours of the final decision.



# GAPS ANALYSIS/PRIORITIES

WESTERN PA COC

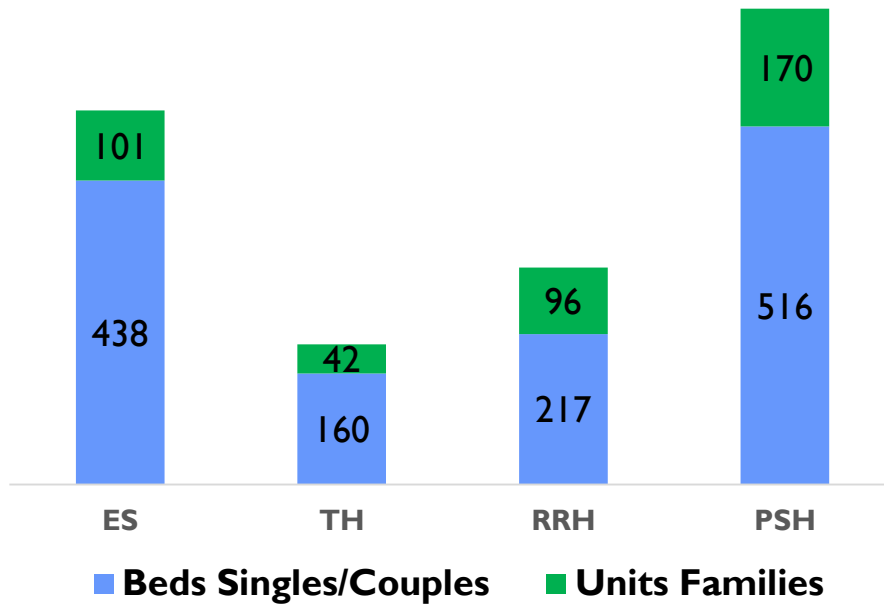


# CURRENT INVENTORY/RESOURCE LANDSCAPE



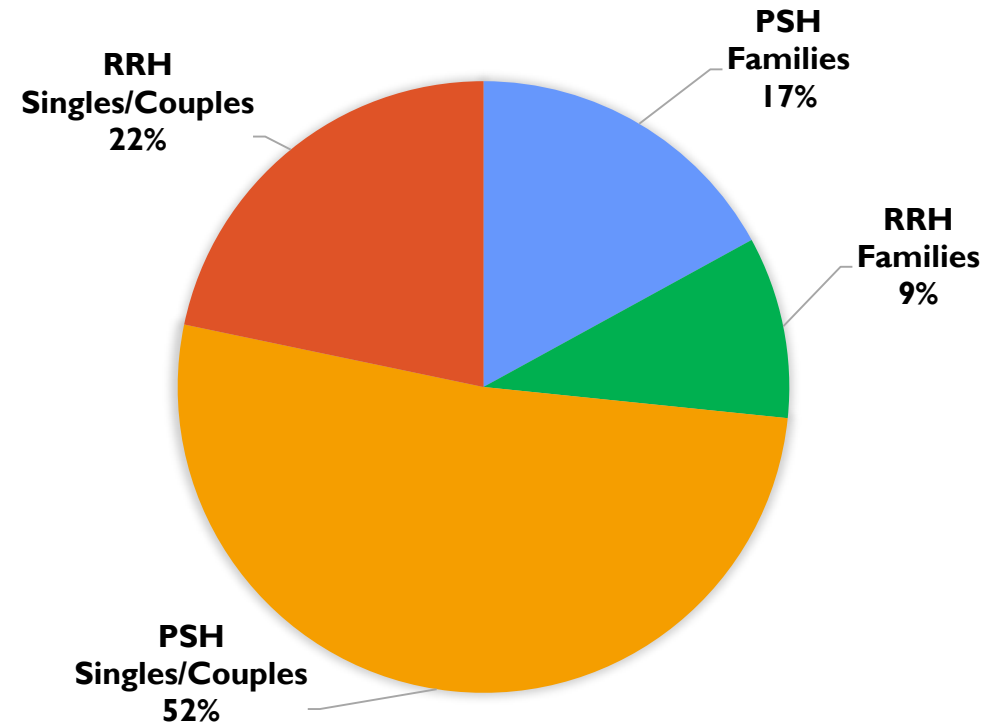
# HOUSING INVENTORY CHART: WHAT WE HAVE

Housing Inventory (Year-Round),  
as reported on January 2019 HIC



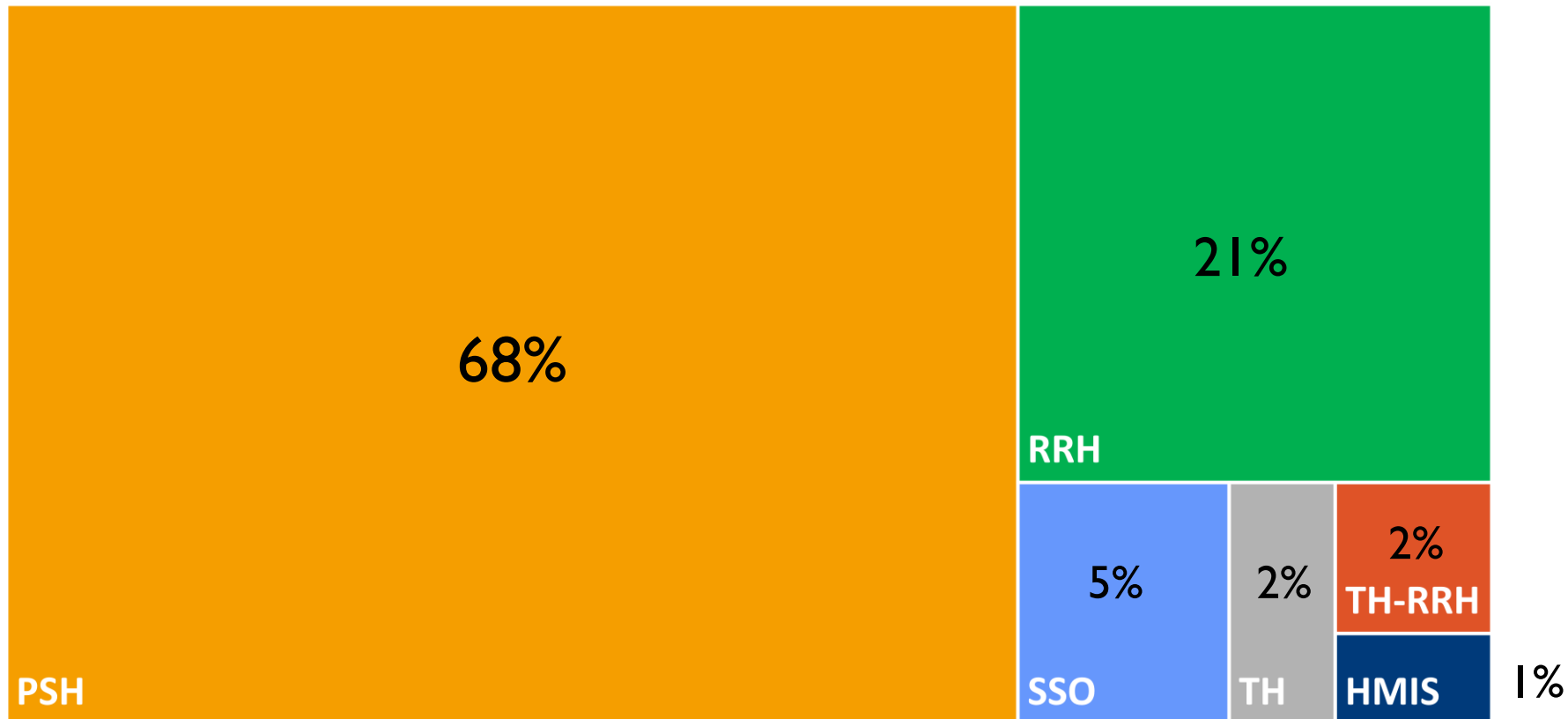
\*note: chart excludes Other Permanent Housing (29 units) and VASH-funded PSH (163 units)

PSH AND RRH INVENTORY



# COC FUNDING: WHERE ARE RESOURCES GOING?

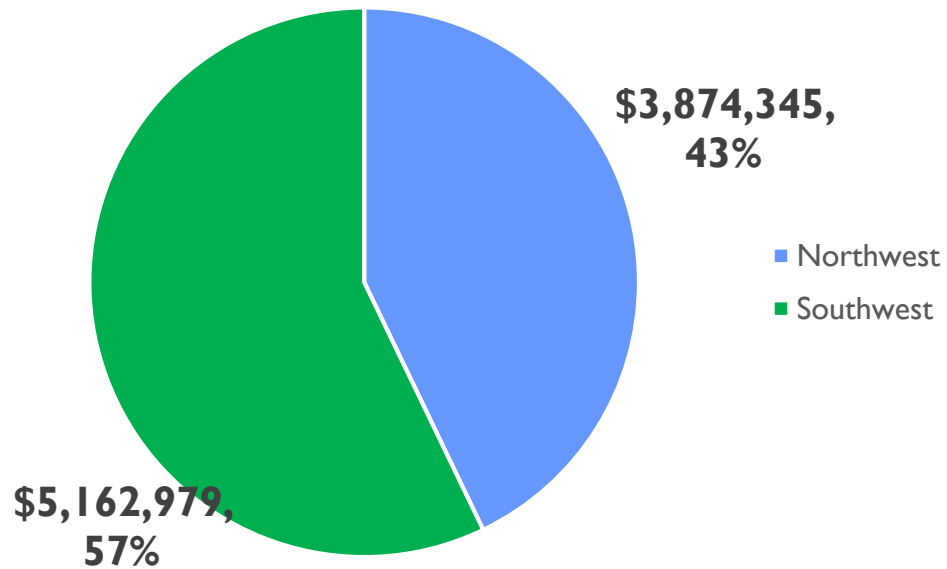
CoC Funding FY18



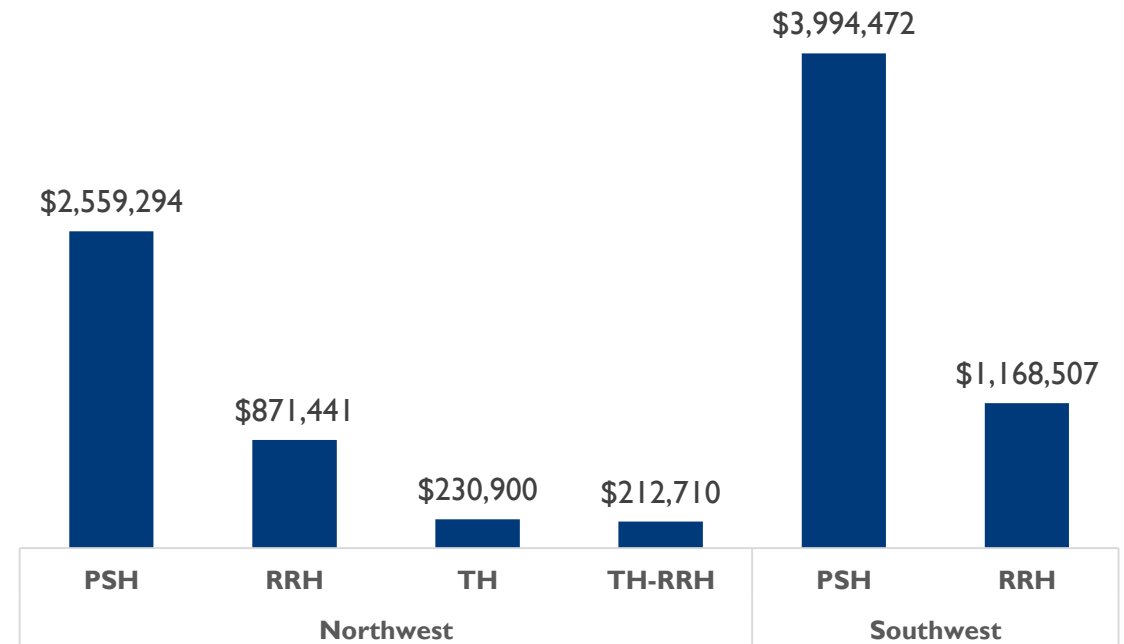
Total	\$9.6M
PSH	\$6.6M
RRH	\$2M
SSO/CE	\$460K
TH	\$231K
TH-RRH	\$213K
HMIS	\$128K

# COC FUNDING FOR HOUSING, BY RHAB

FY18 CoC Housing Funding by RHAB

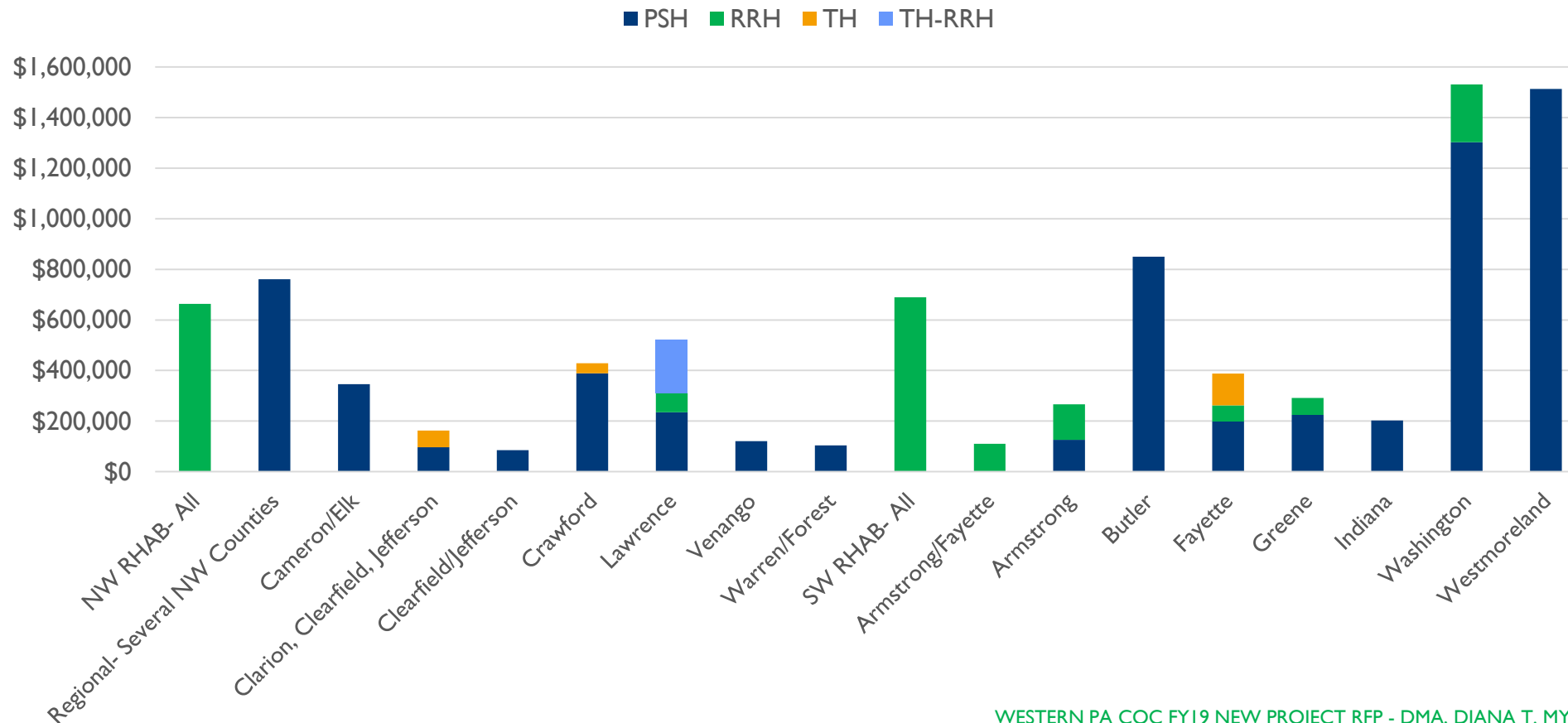


FY18 CoC Funding by Housing Program Type, by RHAB



# COC FUNDING FOR HOUSING, BY COUNTY

FY18 CoC Funding by Housing Program Type, by County/Region



## PREVIEW: OBSERVATIONS

- There is a high demand for RRH resources in the Western CoC.
- There is a higher demand for resources for singles/couples (households without children). Data shows that the CoC is better able to meet the needs of families than singles/couples at this time.
  - Families experiencing homelessness are a high priority population for HUD and the CoC, so the CoC will need to continue to consider how to meet the needs of families experiencing homelessness, with a goal of ending family homelessness.
- There is an increasing demand for prevention/diversion resources.
- Data indicates that the CoC ***could have capacity to end chronic homelessness with existing PSH inventory, through strategic targeting of resources.***

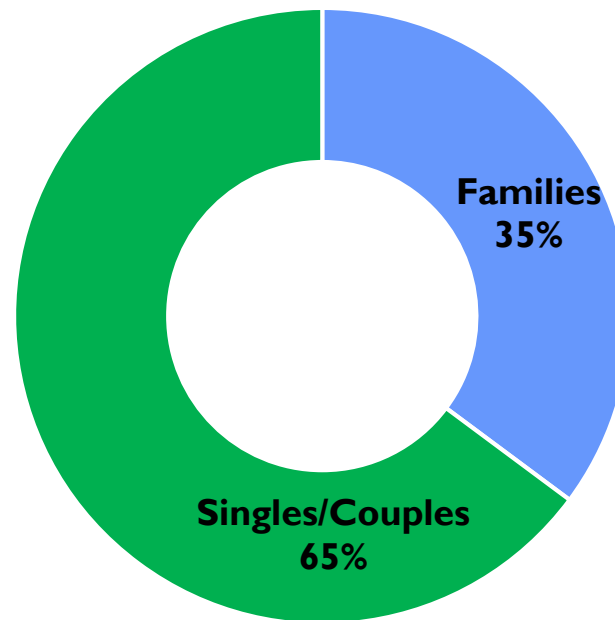


# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE AND SUBPOPULATIONS

# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE

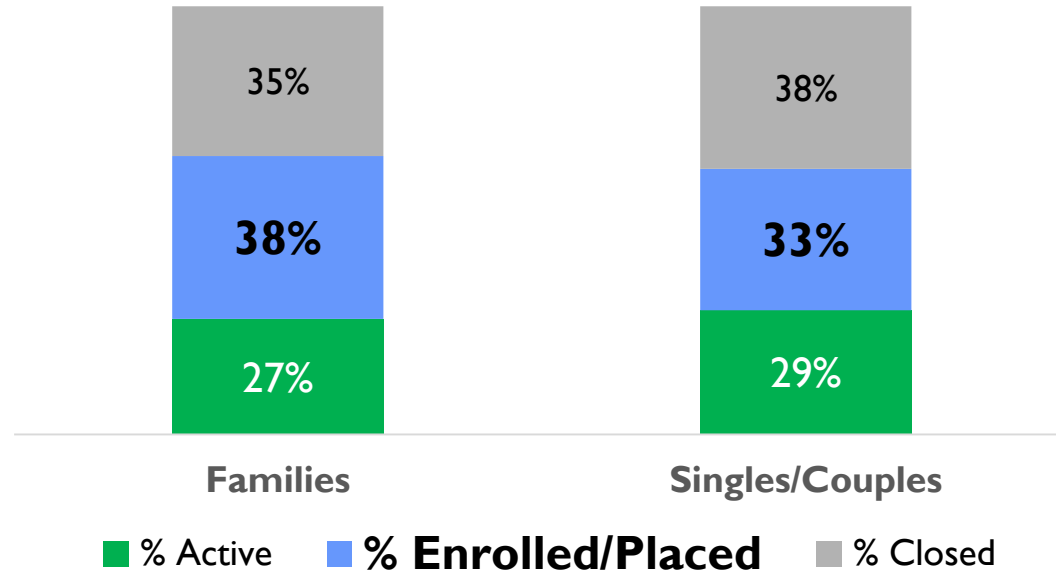
- 2,886 homeless households were assessed through coordinated entry from April 2018 to March 2019.

**Households Accessing Coordinated Entry System  
from April 2018 to March 2019**



# COORDINATED ENTRY ACCESS BY HOUSEHOLD TYPE

**CE Status by Household Type,  
April 2018 to March 2019**



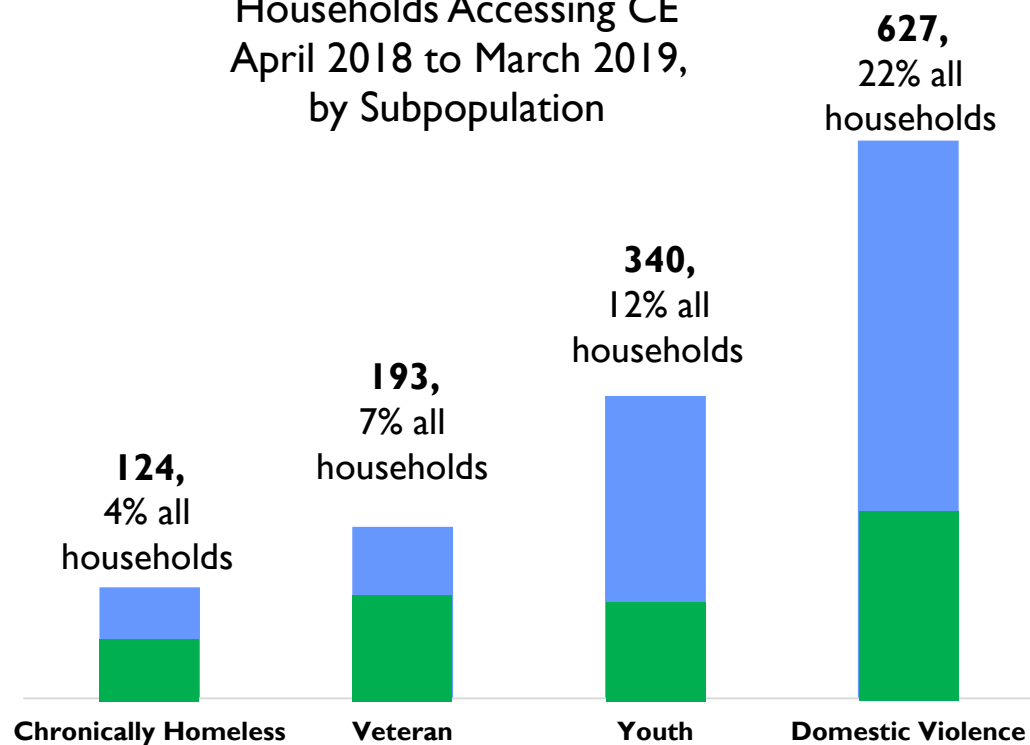
➤ **OBSERVATIONS:**

- Families have a slightly higher rate of enrollment/placement into housing than singles/couples.



# COORDINATED ENTRY ACCESS BY SUBPOPULATION

Households Accessing CE  
April 2018 to March 2019,  
by Subpopulation



% of households enrolled/  
placed in housing:

56%

65%

33%

33%

➤ **OBSERVATIONS:**

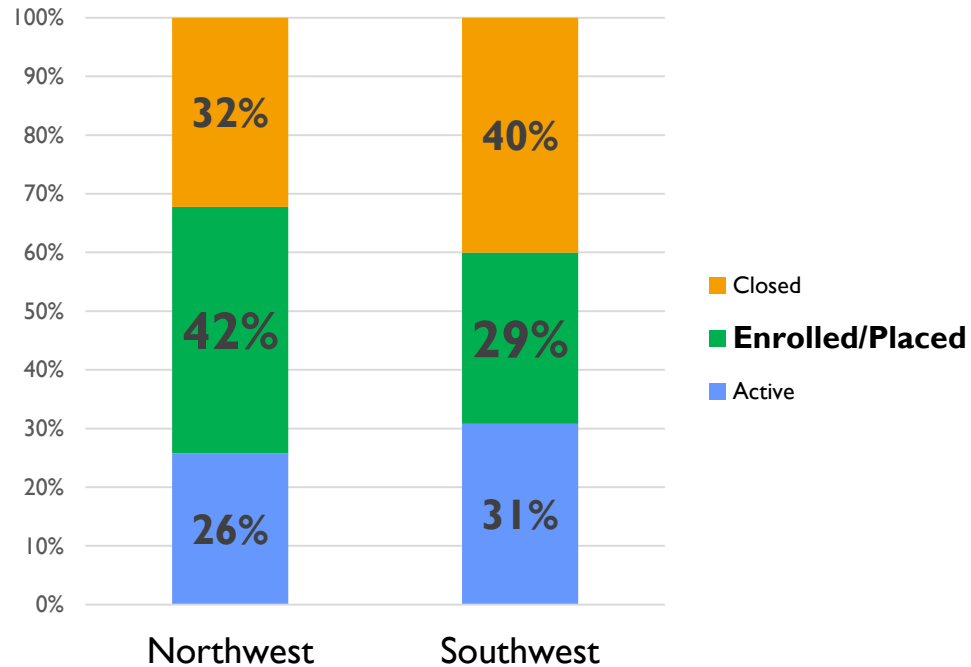
- Veterans and chronically homeless households have highest housing placement rate.

**NOTE:**

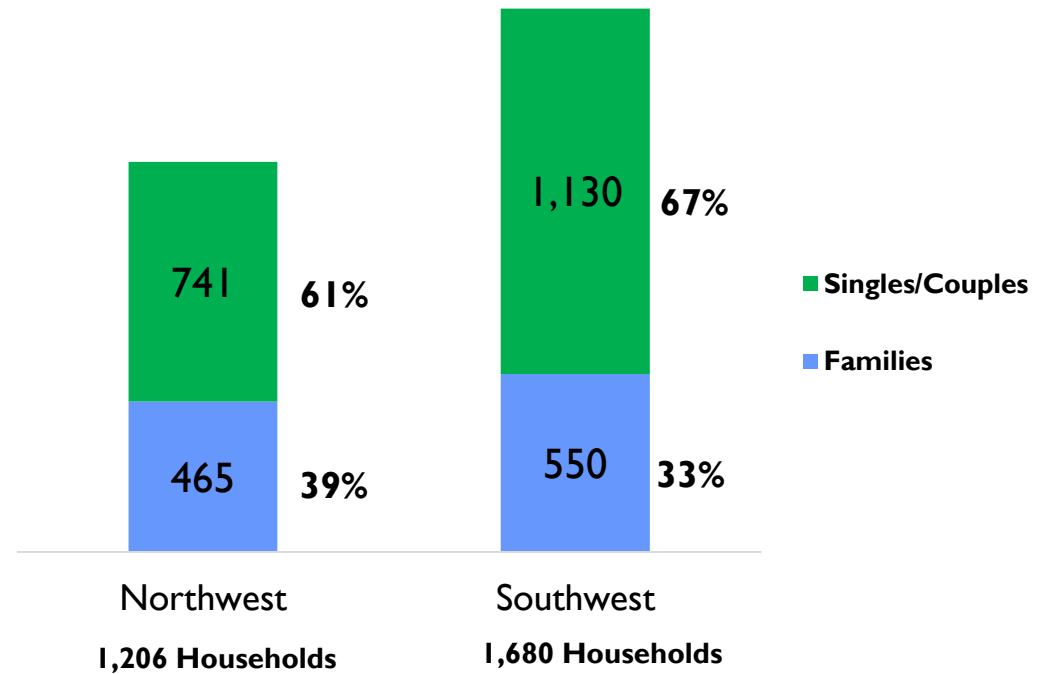
**58% of all households**  
assessed from April 2018 to  
March 2019 (1,665 households)  
**were not a part of any these**  
**subpopulations**

# RHAB DATA

**CE Status by RHAB**



**Assessments by Households Type**



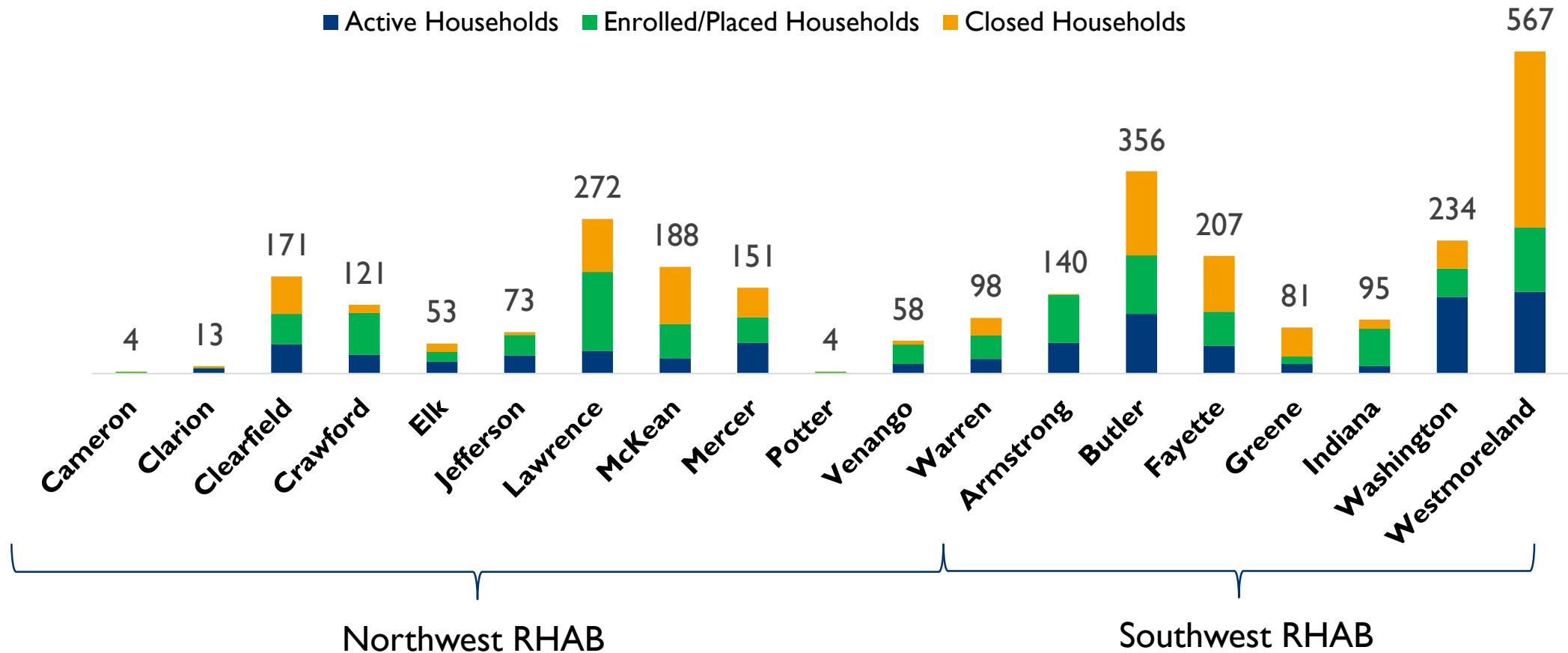
➤ **OBSERVATIONS:**

- Higher housing placement rate in NW RHAB (42%) vs. SW RHAB (29%).
- SW RHAB serving 67% singles/couples; NW serving 61% singles/couples.

# COORDINATED ENTRY ACCESS BY RHAB & COUNTY

Total Households Assessed by RHAB and County

■ Active Households ■ Enrolled/Placed Households ■ Closed Households



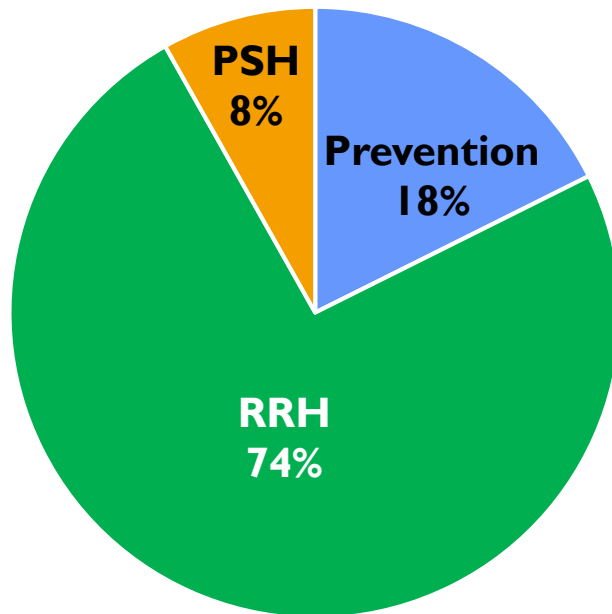


# HOUSING NEEDS

# SERVICE DEMAND

## Estimated Service Demand

(% of population experiencing homelessness presenting through CE system estimated to need various interventions)



Estimated Demand was calculated by looking at:

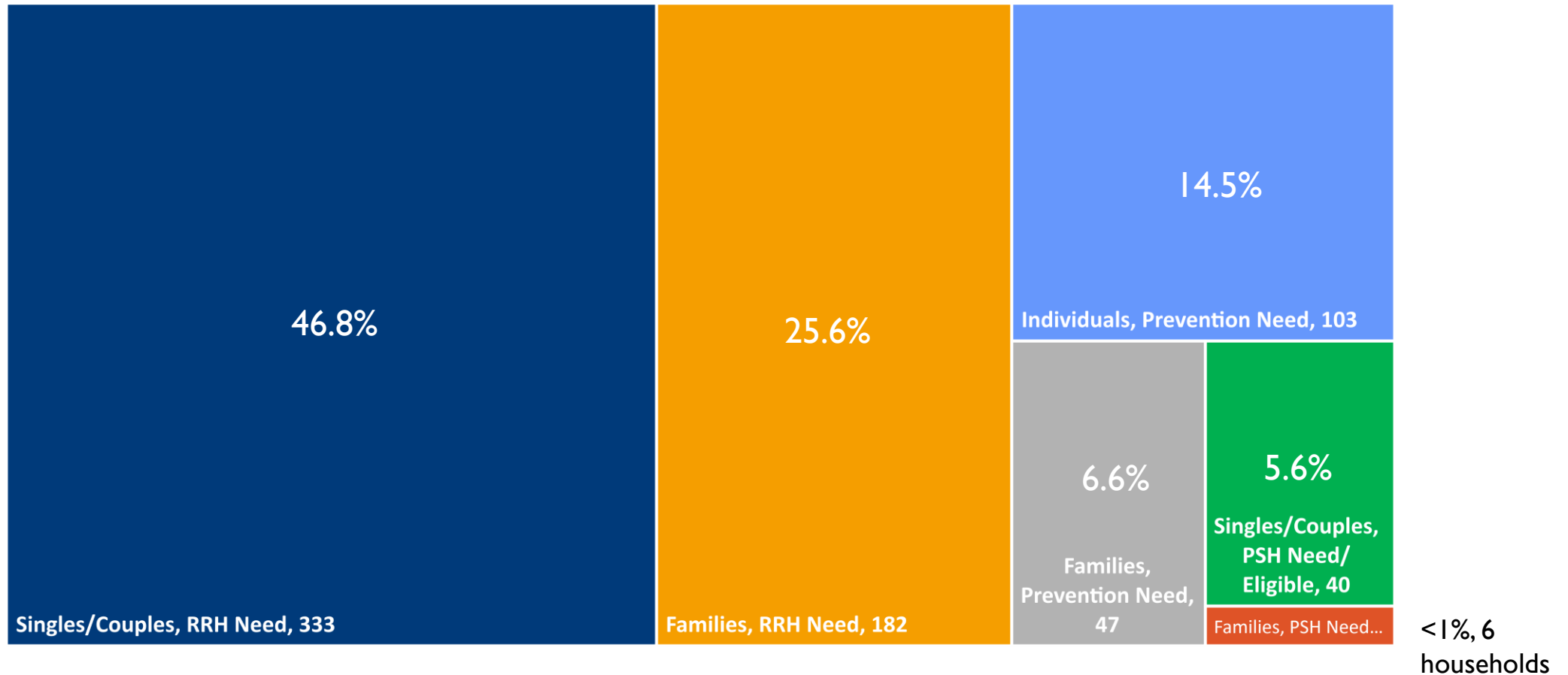
- Households at risk of homelessness= **Estimated Prevention need\***
- Literally homeless households:
  - Chronically homeless households with a disability + veteran households who would qualify for other PSH resources= **Estimated PSH need, based on eligibility for PSH\*\***
  - Remaining households= **Estimated RRH need**

\*This does not include diversion needs (households who could be diverted from homeless system altogether with some assistance)

\*\*Based on CE scoring system and method for gathering info on disability and chronic status, it is difficult to fully assess the PSH demand.

# SNAPSHOT OF ACTIVE HOUSEHOLDS AWAITING HOUSING

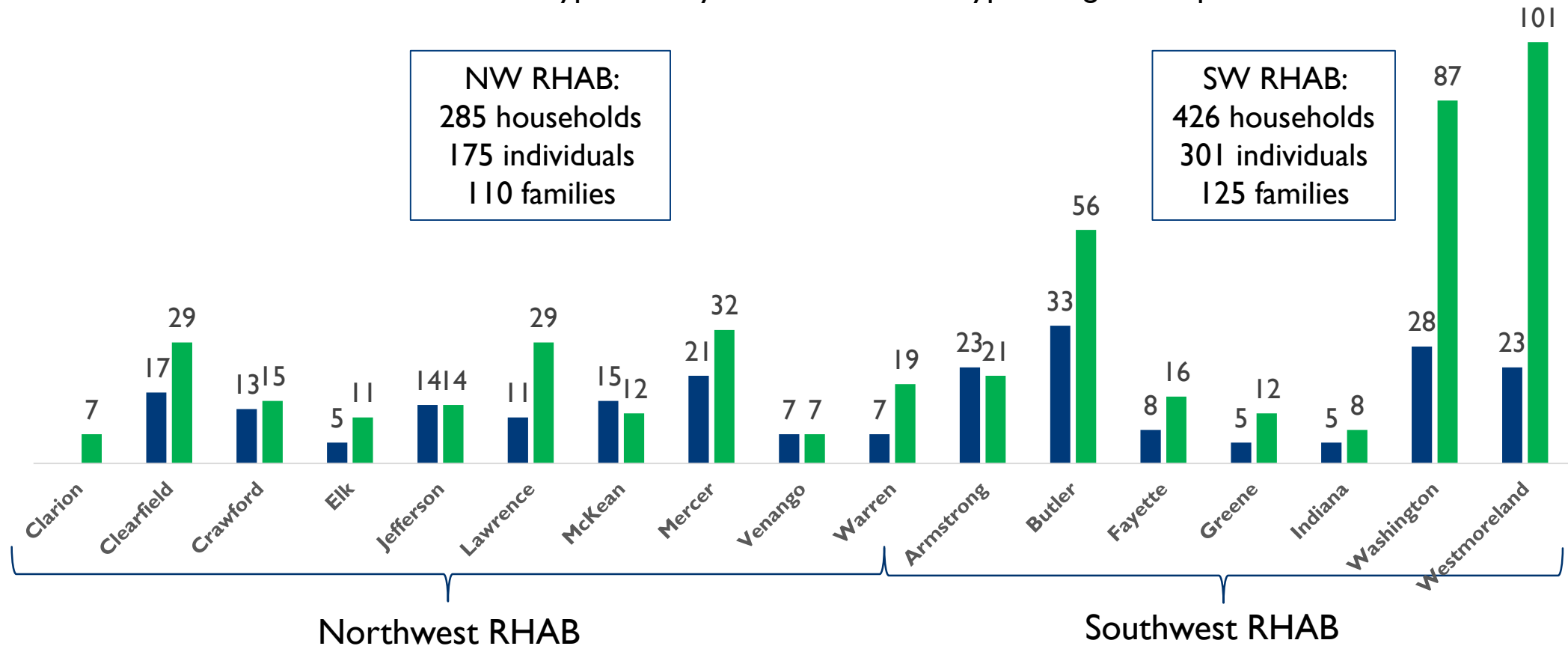
Snapshot of Active Households on Coordinated Entry List (3/31/19)



# SNAPSHOT OF ACTIVE HOUSEHOLDS AWAITING HOUSING

Snapshot of Active Households Awaiting Housing (3/31/19)- by County and RHAB

■ Household Type - Family    ■ Household Type - Singles/Couples



# ANNUAL DEMAND AND SUPPLY

<b>RHAB</b>	<b>Demand for RRH (April 2018 to March 2019)<sup>1</sup></b>	<b>RRH Units (Jan. 2019 HIC)</b>	<b>RRH Housing Capacity Relative to Meet Demand<sup>2</sup></b>	<b>Demand for PSH (April 2018 to March 2019)</b>	<b>PSH units (Jan. 2019 HIC)<sup>3</sup></b>	<b>PSH Housing Capacity Relative to Meet Demand at 25% Turnover<sup>4</sup></b>	<b>PSH Housing Capacity Relative to Meet Demand at 20% Turnover<sup>5</sup></b>
<b>Northwest</b>	815	161	<b>21%</b>	105	308	<b>73%</b>	<b>59%</b>
<b>Southwest</b>	1,264	152	<b>13%</b>	119	378	<b>79%</b>	<b>64%</b>
<b>ALL</b>	2,079	313	<b>16%</b>	224	686	<b>77%</b>	<b>61%</b>

<sup>1</sup>excludes self-resolved households

<sup>2</sup>assumes an average 106% turnover rate annually (average turnover rate of CoC funded RRH in West from April 2018 to March 2019)

<sup>3</sup>excludes VASH

<sup>4</sup>assumes an average turnover rate of 25% (average turnover rate of CoC funded PSH in West from April 2018 to March 2019)

<sup>5</sup>assumes an average turnover rate of 20% (average national turnover rate of PSH)





# E-SNAPS TIPS FOR 2019

**NEW PROJECT APPLICATIONS (FOR REFERENCE FOR SELECTED PROJECTS)**

# APPLICANT PROFILE

Must complete the Applicant Profile

- Visit this page for the Project Applicant Profile Navigational Guide and instructions for filling out HUD Form 2880: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- Make necessary updates – i.e., ensure that the contact info is accurate
- Code of Conduct: Check your profile to see if it is attached. Can also check the HUD list of approved Codes of Conduct. [https://www.hud.gov/program\\_offices/spm/gmomgmt/grantsinfo/conductgrants](https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants)
- HUD Form 2880 is in the Applicant Profile – the grant amounts will auto-fill from the application.

# APPLICANT PROFILE

Must complete the Applicant Profile

- Check the Submissions Summary page – if there are any red **X**s, go back and fix those
- After you make your edits/corrections, click “Complete” on the Submission Summary page

If you don't click on “Complete” you will not be able to access your renewal application.

# NEW PROJECTS

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need:  
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- There are various options, including Transition Grants, Expansion and DV Bonus, that may apply to new projects.
- Applicants should carefully review the instructional guides in order to answer questions appropriately.

# NEW PROJECTS: TRANSITION GRANTS

## Transition Grants:

- Must create a new project to use the Transition option.
- Note: a Transition Grant cannot also be an Expansion.
- A Transition grant is funded by **fully reallocating one or more grants** to use Transition grant option.
- Screen 3A, Question 6 – This is where you will indicate that your project is a Transition Grant if this applies to you. You will then need to list all of the projects that will be “expiring” under the Transition Grant. There is also a space for a brief description.

# NEW PROJECTS: TRANSITION GRANTS

For Question 6b on Screen 3A, you are asked to provide the following in the description of how the project will be transitioned. Your narrative should include:

- a. “A detailed description of how the project applicant will reduce activities in the project(s) that is/are transitioning, including the plan for ensuring existing program participants do not become homeless, while increasing activities in the new component;
- b. The amount of funds that will be used to wind down the project that is transitioning if the project is selected for conditional award as a transition grant (note: recipients may not use more than 50 percent of grant funds to pay for the costs in the project that is transitioning); and
- c. The estimated timeline, within the 1-year grant period, that the project will be fully operating as the newly awarded component.”

# NEW PROJECTS: TRANSITION GRANTS

- Other than Question 6 on Screen 3A, fill out the application describing the **details of the new project only**.
- Budget charts, housing units, households served, dedicated beds, Housing First, etc., should be filled out according to **how the new project will run once it is fully operating**.
- Upon conditional award, the project will be allowed to adjust up to 50% of the new project budget for costs that were eligible for the eliminated project.

# NEW PROJECTS: EXPANSION

- Expansion is covered on “Screen 3C. Project Expansion Information”
- **New in FY 2019, the process to apply for a new project that will expand an existing eligible CoC Program renewal project requires three project applications:**
  - Renewal project application that mirrors the current project eligible for FY 2019 renewal;
  - New project application(s) with the expanded activities; and
  - Renewal project application that mirrors the current project eligible for FY 2019 renewal, plus the expanded activities of the new project.
- Project applicants should review the “All Project – Renewal Expansion” screen instructions on pages 17-20 of the **CoC Renewal Project Application Detailed Instructions**. In addition, refer to the FY 2019 CoC Program NOFA Section III.C.2.j. and Section V.B.3.a.(5).



# NEW PROJECTS: FUNDING

- “Screen 6A. Funding Request” Question 2 is where you will select the source of funds.
- There are various options regarding funding for new projects depending upon the project type for which you are applying.

	PH-PSH	PH-RRH	Joint TH and PH-RRH	SSO-CE	HMIS	Transition
Reallocation	YES	YES	YES	YES	YES	YES
Bonus	YES	YES	YES	YES	YES	NO
Reallocation + Bonus	YES	YES	YES	YES	YES	NO
DV Bonus	NO	YES	YES	YES	NO	NO

# NEW PROJECTS: MATCH

- Note that for the Match for new projects:
- “Project applications that include third-party in-kind match commitment on the “Sources of Match” screen have a separate “7A Attachments” screen that should be used to attach Memorandum of Understand (MOU) or Memorandum of Agreement (MOA) documentation between the applicant’s organization and the organization providing the in-kind match.”



# RESOURCES

# RESOURCES

HUD has provided both “Detailed Instructions” and “Navigational Guides” – be sure to review those documents:

- Main e-snaps CoC application page: <https://www.hudexchange.info/programs/e-snaps/>
- Project Applicant Profile: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- New Projects: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Transition Projects: <https://www.hudexchange.info/resource/5850/transition-project-requirements-for-the-coc-program-competition/>



# Q&A