

Eastern PA Continuum of Care Governing Board Meeting

August 19, 2019 (10:00AM – 2:00PM)

Giant Food Store, Camp Hill, PA

To call-in: +1 (267) 332-8737; Access code: 469752568

AGENDA

10:00: Introductions

10:05: Approve minutes from July 3rd Board Meeting & July 15th Conference Call – ATTACHED

10:10: DCED Updates

- FY18 Planning grant update – FORTHCOMING
- Planning for FY19 Planning grant
- HMIS grant update
- ESG update

10:40: Rapid Re-Housing Workshop

- September 4-5 in State College
- Need to extend an invitation to other CoC members
- Forthcoming RRH Survey

11:00: 2019 NOFA Prep

- FY2019 CoC-funding Process and Policies for Board approval – FORTHCOMING
- Update on Funding Committee
- NOFA Calendar – FORTHCOMING
- NOFA score estimator – ATTACHED
- Discuss few specific CoC application questions

11:45: 2019 Home4Good

- 27 total applications received – list attached and full applications emailed 8/14/19 by Fern Cutler
- FHLB Member institutions
- Success stories

Lunch Break: 12:00 – 12:30

12:30: Non-Conflicted Board Members to complete 2019 Home4Good Project Ranking

2:00: Adjourn Meeting

Eastern PA CoC Board Meeting

August 19, 2019 10:00am-3:00pm

Call in Number: 1-267-332-8737; Access Code 469752568

Welcome and Introductions

BOARD ATTENDEES

Jeff Rich, President
Mae-Ling Kranz, Treasurer
Leslie Perryman, Vice President
Sergio Carmona
Rob Nicolella
Alisa Baratta
Melissa Margargle
Randi Bannon
Jeannette Triano Sinn
Anne Forgoros
Madra Clay, DCED
Brendan Auman, DCED
Leigh Howard, DMA
Lea Dougherty, DMA

NOT IN ATTENDANCE

Craig Newcomer, Secretary
Beth Ellis

AGENDA

Approve Minutes from July 3, 2019 and July 15, 2019. Leslie made the motion, Madra 2nd. All approved.

DCED UPDATES

Brendan provided an update for the Eastern CoC Budget. There are very few changes since last month. The funding for the NOFA work is being paid for through the FY 2017 budget. Brendan suggested using the Board members use the funding available for the NAEH training in September. Madra suggested that the Executive Committee of Board needs to decide how the funds from the Planning Grant will be used. Jeff asked Board members to send in requests to use the funding by Friday August 23, 2019. There was discussion about how Board members should participate and attend all CoC trainings. Not all of the Capacity for Change funds will be spent. The Community for Practice was not included so DCED is doing a settlement agreement with CfC.

Lea's last day is August 31, 2019 with support for the NOFA as needed in September. Jeff discussed the vote that was held in August 2018 to increase the position to full-time. Madra explained that there is a \$33,000 buffer but this has been used in the past for funding for the NOFA. In the West the increase in funding was \$30,000 to make the position full-time. That position is funded in part by Home4Good through a non-profit in the West. There was discussion about whether to do an application to Home4Good Application for 2020. Leslie asked the question about whether the Board could use the Admin funds from the current H4G grant or planning grant funding to make this position full-time now. Leigh mentioned that the training from NAEH has a part 2 that costs \$30,000. Leslie suggested using the Admin funds for NAEH training next year. Jeff supports using the DCED \$33,000 but it is likely that NOFA will be released during the FY 2018 Planning Grant. There was discussion about whether the Planning Grant funds could be expended first then Home4Good funds used. The next step is develop a job description with deliverables. The Home4Good funds can also be used as match. A motion was made by Leslie to apply for 2019 H4G funding to make the Eastern PA CoC position full-time. Melissa 2nd, All Approved. Jeff indicated that the Clinton County Housing Coalition, Inc. can submit the application. Madra made the motion and Leslie 2nd that CCHC will submit the application. All approved.

There were 107 applicants for the HMIS position. There are seven candidates and two have already taken other positions, so it is now down to five. There is a panel who will do the interviews. DCED has increased the number of HMIS licenses to 650.

ESG Update – the FY 2019 are still under review. There award letter was sent from HUD on July 31, 2019 and therefore, DCED needs to make the announcement by 9/30/19. Leigh suggested that at the October CoC meeting the West come and speak about how the regional applications are being coordinated – e.g. Lawrence County. Sergio suggested we need buy-in from the county because this is where there was resistance in the past. County grants administration needs to be involved under one application.

Madra reviewed the funding distribution for the current fiscal year and use of remaining funds for previous fiscal years. The requests are greater than the amount of funding available so DCED will review the applications and make distribution.

PANO and Deb has been meeting with the committees of the Board. Deb would like to meet with the Committees of the Board at the October Full CoC Meeting. Alisa has requested that the Board meeting be extended for 2 additional hours on 10/21/19 to meet with Deb from 2:00-4:00pm.

Rapid Re-Housing Workshop

There are 50 seats total – 25 for the East and 25 for the West. The focus is more on how to align funding, policy and implementation strategies to have the best impact. Leigh made some suggestions such as Dave Young, Kristen Rotz from the United Way, Laura Gleason, etc. There will be a RRH Survey sent out.

2019 NOFA Prep

Leigh explained that 82 of 200 points come directly from HDX, PIT, or renewal project data and how this influences the whole NOFA process and funding possibilities. Leigh explained that HUD is looking for 85%+ covered beds in HMIS. The section on Data Questions where we anticipate losing most or all points: Successful Permanent Housing Placement; Returns to Homelessness; Reduce Chronic Homelessness.

Leigh explained the request for New Projects that was released last week and the specifications that were provided. The Eastern PA CoC is soliciting Preliminary Applications from agencies interested in applying for new projects, including: 1) Permanent Supportive Housing projects serving Chronically Homeless Individuals/ Families, 2) Rapid Re-Housing, 3) Domestic Violence-Dedicated Rapid Re-Housing, and 4) Domestic Violence Coordinated Entry Specialist.

Jason has requested additional funding for Access Sites through the CoC process. There was a discussion about the balance between services versus processes and that funding for CES takes from Services. Madra made a motion that no further funds from the CoC be applied towards Coordinated Entry, 2nd Rob. All approved.

Leigh presented the edited document for the FY2019 CoC-funding Process and Policies. All changes have been made and are reflected in the document provided. Jeff will send out the Policies for Board Approval. A note on the vote is that the approval process for reduction of a grant is being changed to Approval of the Board and this is different from the Governance Charter until next update.

Alisa made a motion that Jeff Poch, Executive Director of Safe Harbor be considered as an At-Large member of the Board as he is a person with Lived Experience as a homeless person. He would be the LV-RHAB at-large representative. Leslie 2nd. All approved.

Jeff provided an update that he had a conversation with the CES committee that the Logo and branding can also be used by the CoC. Jeff will reach out to the designer if this is OK with the Board and this was approved.

Meeting Adjourned at 12:35pm.