




**Continuum of Care
(CoC) 201 Training**

Spring/Summer 2021
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Consultant for the Eastern PA Continuum of Care (under contract with the Pennsylvania Department of Community and Economic Development)



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CoC 201: CoC Responsibilities |

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Recap: CoC Responsibilities

Operate the Continuum of Care (membership meetings, invite new members, select a board, appoint committees or workgroups)	Develop and follow a governance charter	Establish written standards (policies and procedures) for CoC assistance
Evaluate performance for programs that receive CoC funds	Establish Coordinated Entry System	Design and operate the HMIS system
Plan and conduct the Point-in-Time Count	Coordinate with "Consolidated Plan" jurisdictions and ESG recipients, establish community plan for delivering homeless assistance	Apply to HUD annually for funding



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Submit the Consolidated Application



Applies for CoC Planning funds on behalf of the CoC



Participates in the development of the governance charter with the CoC

Responsibilities of the Collaborative Applicant

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CoC Planning Activities (Eligible Costs)

Collaborative applicants may use up to 3 percent of their FPRN, or a maximum amount to be established by the NOFA, for costs of:

- (1) Designing and carrying out a collaborative process for the development of an application to HUD;
- (2) Evaluating the outcomes of projects for...CoC and ESG programs; and
- (3) Participating in the consolidated plan(s) for the geographic area(s).

Continuum of Care planning activities. Eligible planning costs include the costs of:

- (1) Developing a communitywide or regionwide process involving the coordination of...organizations that serve veterans, and homeless and formerly homeless individuals;
- (2) Determining the geographic area that the Continuum of Care will serve;
- (3) Developing a Continuum of Care system;
- (4) Evaluating the outcomes of projects for which funds are awarded...including the ESG program;
- (5) Participating in the consolidated plan(s) of the jurisdiction(s) in the geographic area; and
- (6) Preparing and submitting an application to HUD on behalf of the entire Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.

Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.

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CoC Board Requirements

- Must be established by the CoC to act on its behalf
 - What the CoC means by “on its behalf” must be specified in the CoC Governance Charter
- NOT the same as the CoC Collaborative Applicant
- Must represent relevant organizations and projects serving homeless populations
- Must include at least one person who is homeless or formerly homeless
- One board member may represent the interests of more than one homeless population

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CoC Governance Charter

- CoC must develop and follow a governance charter that details the functions of:
 - CoC Board
 - CoC's committee structure and roles
 - HMIS lead
 - Staff roles
 - Process for amending charter
- Governance charter must include:
 - Policies and procedures to carry out CoC responsibilities
 - Code of conduct
 - Recusal process for board members
- Governance charter must be:
 - Reviewed and updated annually
 - Developed in consultation with the Collaborative Applicant and HMIS lead

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CoC Written Standards

- CoC must establish written standards for providing CoC and ESG assistance, in consultation with recipients of ESG program funds. At a minimum, standards include:
 - Policies and procedures for evaluating eligibility for assistance under the CoC Program;
 - Policies and procedures for determining and prioritizing which eligible persons will receive RRH;
 - Policies and procedures for determining and prioritizing which eligible individuals and families will receive TH;
 - Standards for determining what percentage or amount of rent each program participant must pay while receiving RRH;
 - Policies and procedures for determining and prioritizing which eligible individuals and families will receive PSH

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CoC Written Standards

- CoCs may go above and beyond the HUD requirements for written standards, so that the standards can be a guidebook for grantees on implementing their projects in compliance with HUD and the CoC.



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CoC Strategic Plan – Eastern PA CoC

The Eastern PA CoC adopted its first Five-Year Strategic Plan in 2017, outlining a set of ambitious goals to drive the CoC's work toward ending homelessness. The Strategic Plan will be updated in 2021/2022.

7 goals of strategic plan:

Reduce the number of people experiencing homelessness in the CoC by 50% by 2021

End chronic homelessness (achieve functional zero)

End Veterans homelessness (achieve functional zero)

Reduce homelessness among families with children

Reduce homelessness among unaccompanied youth

Set a path to end all forms of homelessness

Reduce the duration of homelessness to an average of 47 days or less

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CoC Strategic Plan – Eastern PA CoC

8 strategies of strategic plan:

Prevent and divert homelessness	Streamline and coordinate access to housing and services	Expand the continuum of housing options	Expand and align resources
Increase the economic security of households	Increase capacity for data collection and analysis	Engage in advocacy to increase support and sustainability	Build a sustainable system/Develop CoC infrastructure

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Who's Who? Eastern PA CoC

Eastern PA CoC Governing Board	Responsible for oversight of all CoC activities
RHAB Co-Chair	Each RHAB has 2 co-chairs who are responsible for serving on the Board, leading RHAB-level efforts to implement policies adopted by the CoC, and work to address homelessness locally.
DCED (Department of Community and Economic Development)	CoC Collaborative Applicant and CoC HMIS Lead Agency
DMA (Diana T. Myers and Associates)	Consultant for DCED; responsible for supporting CoC Board and Committees, conducting annual PIT Count and CoC NOFA Competition activities, and supporting implementation of CoC strategic plan
Capacity for Change	Consultant for DCED for Coordinated Entry activities



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CoC 201: CoC Structure

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Eastern PA CoC Board Structure

- The Eastern PA CoC will have no less than thirteen (13) and no more than (18) Directors, collectively known as the Board of Directors.
- Each of the five RHABS shall appoint two (2) members to serve on the Board of the Eastern PA CoC.
- The remaining eight (8) Board members shall consist of:
 - One (1) representative appointed by the Collaborative Applicant;
 - One (1) representative from DHS;
 - Five (5) homeless or formerly homeless individual (one from each RHAB) and
 - One (1) at large member.
- The homeless or formerly homeless individual(s) and the at large member are elected by majority vote of the Board.

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Eastern PA CoC Board Structure

- Board members will serve staggered three (3) year terms. Members may serve up to three (3) terms consecutively. However, if no other nominations are received then the individual can be re-elected if interested.
- All Board members terms shall run for a full three-year period. If a person is elected mid-term they shall be considered interim.
- The Eastern PA CoC Board meets monthly.

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Eastern PA CoC Board Structure

- Officers of the Governing Board (5 officers)
 - President,
 - Vice-President,
 - 2nd Vice President,
 - Secretary, and
 - Treasurer
- Board officers shall be elected by a simple majority of the Board Members. Officers shall serve two-year terms per position, commencing July 1 of each year, and may not exceed two consecutive terms in that position. However, a Board member can move into another officer position after serving two consecutive terms.

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Eastern PA CoC Board Member Expectations

- Provide overall direction and leadership for the CoC to fulfill its mission
- Prepare for and regularly attend Board meetings, CoC Membership meetings, and local RHAB meetings
- Serve on at least one CoC committee
- Suggest agenda items periodically for board and committees to ensure that significant policy matters are addressed
- Read and understand the CoC financial documents and exercise prudence in the oversight of the CoC

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Eastern PA CoC Board Member Expectations

- Serve the CoC as a whole rather than special interest groups; Make decisions that are in the best interest of the CoC overall, rather than your local area or organization
- Avoid conflicts of interest and the appearance of conflicts of interest; Complete conflict of interest disclosure statement, and disclose any new conflicts to the board chair in a timely fashion
- Provide advice to the Collaborative Applicant /Consultants as appropriate and offer support

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Eastern PA CoC RHAB Chair Expectations

- Lead the RHAB's efforts to operationalize the policies adopted by the CoC, working within the community to address and end homelessness locally
- The Chair ensures the RHAB fulfills its responsibilities, which include:
 - Conducting a minimum of four meetings per year
 - Engaging local stakeholders, and identifying local leadership, ensuring representation from sectors required by HUD
 - Electing reps for the CoC Board and volunteering for committees
 - Providing input on the design and implementation of a plan to address homelessness (CoC Plan)
 - Providing input for the prioritization of regional needs
 - Conducting/coordinating the unsheltered Point-in-Time counts
 - Identifying and sharing best practices
 - Encouraging HMIS participation and providing assistance

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Eastern PA CoC – Committees

- **Executive Committee** - composed of the officers of the Board and the Collaborative Applicant. Duties include: recommending/prioritizing agenda topics for full CoC and CoC Board meetings; assessing reported issues of non-compliance; assessing reports of conflict of interest; resolving board member conflicts

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Eastern PA CoC – Committees

- **Data Management Outcomes Committee**- Duties include: conducting and coordinating research into the characteristics and needs of homeless, or at risk of homelessness individuals and families; review the availability of housing and services, conduct gaps analyses, provide data to the CoC, and make recommendations to the CoC to encourage potential areas of change/ improvement; ensuring compliance with HMIS regulations and compliance with the CoC's HMIS Governance Charter
- **Funding Committee** – made up of members who do not receive CoC funding (non-conflicted), two reps from each RHAB. Duties include: coordinating annual CoC project selection process (including rating and ranking, and new project selection); developing CoCs reallocation strategy for recommendation to Board

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Eastern PA CoC – Committees

- **Governance and Policy Committee** - Duties include: presenting slate of candidates to fill at large Board positions; reviewing and updating Governance Charter; developing MOUs with Collaborative Applicant, HMIS Lead, and CE Lead Agency; ensuring that Board follows appropriate governance procedures (filling vacancies, orientation, etc); etc.
- **Veterans Committee** – Duties include: conducting community planning related to veterans; management of the PA-HMIS integrated veterans' byname master list; case conferencing in a manner that fosters the connection of permanent housing for veterans.

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Eastern PA CoC – Committees

- **Coordinated Entry Committee**– Comprised of representatives from each RHAB, CE operators, Collaborative Applicant, and CoC Consultant. Duties include: CES planning, budgeting, policies and procedures, selection of operational partners, training and oversight. Committee solicits input from service providers, funders, community partners, and consumers.
- **Ad Hoc Committees** – The board may also approve the appointment of Ad Hoc Committees as needed. Current ad hoc committees (2021):
 - Written Standards
 - Diversity, Equity and Inclusion

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CoC 201: HMIS

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What is HMIS?

- A Homeless Management Information System (HMIS) is a local database used to collect client-level data and data on the provision of housing and services to people experiencing homelessness/at risk of homelessness. Each CoC is responsible for selecting an HMIS software that complies with HUD's data collection, management, and reporting standards.
- The Eastern and Western PA CoCs currently with **Eccovia** (vendor), and the name of the HMIS software used is **ClientTrack**.
- **All CoC and ESG funded projects must participate in HMIS.** Other homeless dedicated programs that are not CoC or ESG funded are encouraged to also use HMIS (which helps to have a more accurate picture of overall homeless system).

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HMIS is Important to the CoC

- HMIS can help the CoC:
 - Measure homelessness and how well the system is working to address it
 - Operate the housing and service system, including Coordinated Entry
 - Report to HUD

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CoC Responsibilities for HMIS

- Designate single HMIS system for the CoC geographic area
- Designate HMIS Lead to manage HMIS
- Review, revise and approve HMIS privacy, security, and data quality plans
- Ensure HMIS administered in compliance with HUD requirements
- Ensure consistent participation in HMIS of recipients and subrecipients

While the *management* of HMIS is delegated to the HMIS lead agency, the CoC maintains an *oversight* role. The CoC Program interim rule makes clear that the CoC is ultimately responsible for HMIS, and not the agency that gets the grant because the grant is awarded on behalf of the CoC.

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CoC Responsibilities for HMIS

- Because the HMIS is a shared responsibility between the CoC and the HMIS lead, expectations around each entity's role must be clearly documented and agreed to, along with any role envisioned for the CoC board, collaborative applicant, and advisory committees.
- Each CoC is required to formalize the designation of the HMIS system and lead agency through a written agreement. This could be through an MOU or the CoC Governance Charter.

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HMIS Lead

- The CoC is responsible for designating the HMIS Lead Agency for the geographic area that the CoC covers.
- The HMIS Lead Agency for the Eastern and Western PA CoCs is **DCED** (PA Department of Community and Economic Development).
- Staffing patterns for HMIS vary from CoC to CoC. HMIS staff may or may not be responsible for all the roles related to the collection and use of data. A CoC may have a subcommittee whose purpose is the management of the CoC's data system, including general oversight of the HMIS Lead agency, review/approval of HMIS-generated reports, management of data quality, privacy, and security plans, and management of monitoring processes.

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HMIS Lead Responsibilities (part 1)

Technical Expertise

Maintain knowledge of HMIS data and technical requirements

System Administration

Ensure HMIS network infrastructure if working properly; maintain a calendar of events (such as report due dates, training dates, monitoring dates) to support year-round HMIS operations; customize/configure workflows; add/remove/update user and program information; Manage software updates; etc.

Technical Support (Helpdesk Support)

Conduct help desk support; Respond to technical issues from users; Monitor data collection and review report compliance; Manage communication with HMIS vendor (report issues, plan upgrades), etc.

HMIS Security

Create and implement system security plan; Implement safeguards to protect HMIS data; Conduct security standard monitoring

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HMIS Lead Responsibilities (part 2)

HMIS Privacy

Establish policies/procedures/monitoring plan related to client privacy and any documents containing client PII; Ensure that HMIS is configured correctly to ensure privacy compliance

Data Quality

Monitor data quality; Work with users to identify and resolve data quality issues; Perform data quality maintenance (such as removing duplicates, merging records, closing old programs); Ensure HMIS collects HUD-required data

Training

Develop and implement regular training plan for all HMIS users (new user training, refresher training, report training, system security/privacy, etc)

Data Analysis and Reporting

Manage data imports and exports; Maintain documentation of custom reports; Extract, compile, and analyze HMIS data (including HUD required reporting); Prepare and submit HMIS APR

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HMIS System-Wide Reporting for HUD (part 1)

- **Longitudinal Systems Analysis (LSA)** - Every year, HUD submits an Annual Homeless Assessment Report (AHAR) to Congress. The LSA data provided by CoCs contains community-level information on people and households served by projects over the course of one year (demographics, subpopulations, length of time homeless, pattern of system use, housing outcomes). The LSA data is used to generate the AHAR.
- **System Performance Measures (SPMs)**- The SPM report must be submitted to HUD annually by each CoC. SPMs are quantifiable metrics designed to evaluate the impact the homeless response system has on the homeless population. The SPMs look at 7 measures (length of time homeless, returns to homelessness, number of homeless persons, employment and income growth, persons homeless for the first time, prevention, and placement of individuals at risk of homelessness, successful placement and retention of housing).

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HMIS System-Wide Reporting for HUD (part 2)

- **Point in Time Count (PIT)/Housing Inventory Count (HIC)**- The point-in-time count is an unduplicated count on a single night (during last 10 days of January) of the people in a community who are experiencing homelessness that includes both sheltered (emergency shelter, transitional housing, safe haven) and unsheltered populations. The Housing Inventory Count (HIC) is a point-in-time inventory of provider programs within the CoC that provide beds and units dedicated to serve people experiencing homelessness
- **APR (Annual Performance Report) and CAPER (Consolidated Annual Performance and Evaluation Report) Reporting**- All CoC and ESG-funded projects must submit annual reports to HUD. These reports include performance data and grant management information. Projects must be able to generate these reports from the HMIS system. HUD uses the APR and CAPER reports to track the progress and performance of HUD-funded grants.
- **HMIS Annual Performance Report (APR)** - The CoC-funded HMIS project must submit an APR to HUD annually for each grant period.

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CoC 201: CoC NOFA Basics

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What is the CoC NOFA Competition?

- The CoC NOFA Competition provides funding for homelessness-related work
- Funding can be used only for specific types of projects
- CoC Program funds are distributed on an annual basis
- Each year, HUD releases a Notice of Funding Availability (NOFA) for the Continuum of Care Program Competition
- The CoC must submit a “Consolidated Application to receive funding”
 - The “Collaborative Applicant” is the entity responsible for submitting the application on behalf of the CoC

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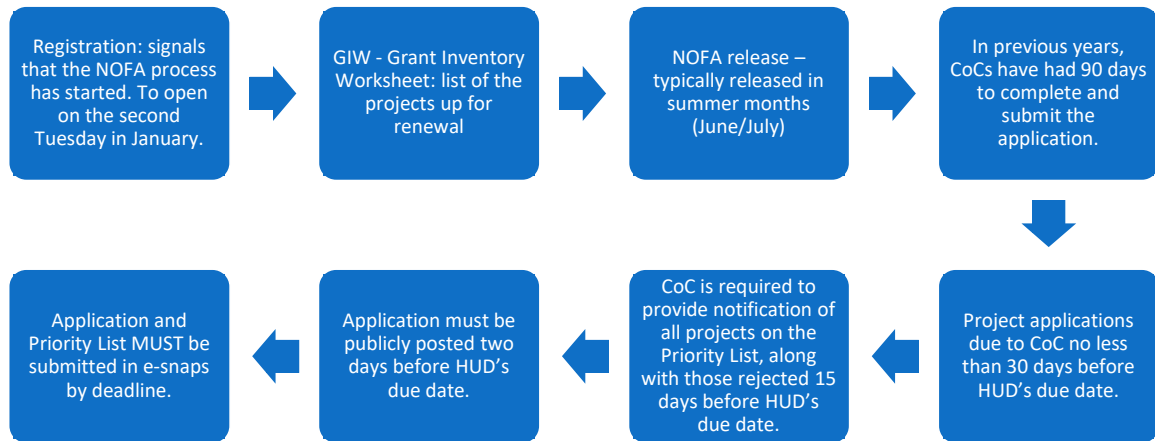
What is the CoC NOFA Competition?

- Individual project applications for all renewal and new projects are also submitted with the CoC consolidated application
 - HUD will execute individual contracts with each project that is funded
- The CoC consolidated application summarizes the CoC’s work in operating an effective homeless response system over the previous year
- After submission, HUD reviews the CoC consolidated application and scores them
 - The higher the CoC scores, the more CoC Program funding is awarded for new and renewal projects
- Sometimes there is “Bonus” funding available
- Applications are submitted through HUD’s online e-snaps system
- Each CoC is given a cap on the amount it can request

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CoC Competition: NOFA Timeline



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CoC Funding Uses

Funding is limited to very specific types of **projects**:

- Housing:
 - Permanent Supportive Housing (PSH)
 - Rapid Rehousing (RRH)
 - Transitional Housing-Rapid Rehousing (TH-RRH)
 - Renewals only: TH & Safe Haven (SH)
- Services: Supportive Services Only (SSO)
 - New SSO projects can now only be created to fund Coordinated Entry related activities (SSO-CE)
 - Existing non-CE SSO projects can be renewed (many previously converted to PSH)
- HMIS: Support for Homeless Management Information System related activities
- Planning: Support for CoC planning activities



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For Reference: Eligible Projects under Different Funding Sources

Project Type	CoC Funding	ESG Funding	Home4Good*
Emergency Shelter		Yes	Yes
Transitional Housing	(renewals only)		Yes
Transitional Housing-Rapid Rehousing Joint Program	Yes		Yes
Rapid Rehousing	Yes	Yes	Yes
Permanent Supportive Housing	Yes		Yes
Other Permanent Housing			Yes
Supportive Services Only- Coordinated Entry Projects	Yes		Yes
Supportive Services Only/Street Outreach	(renewals only)	Yes	Yes
Homelessness Prevention		Yes	Yes
HMIS	Yes**	Yes**	Yes

*Funding Source through Federal Home Loan Bank of Pittsburgh and Pennsylvania Housing Finance Agency. There have been three previous rounds of funding. It is anticipated that Home4Good funds will continue and become a permanent funding stream. Three program goals are 1) Prevention/Diversion, 2) Innovative Solutions, 3) Critical Needs. CoC's must rank projects based on local priority

**CoC funding for HMIS infrastructure projects only available for HMIS Lead Agency. ESG and CoC grantees may request HMIS implementation funds in their project budgets.

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CoC Funding Terms: Annual Renewal Demand (ARD)

- The total amount of all the CoC's projects that will be eligible for renewal in the CoC Program Competition, before any required adjustments to funding for leasing, rental assistance, and operating budget line items based on FMR changes.
- The total amount of funding needed to renew all existing projects



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CoC Funding Terms: Preliminary Pro Rata Need (PPRN)

- The amount of funds a CoC could receive based upon the geographic areas claimed by the CoC and reviewed by HUD during the CoC Program Registration process.
- HUD will use the CDBG allocation formula to determine the amount of the CoC's PPRN. HUD will post this on the HUD Exchange website.



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CoC Funding Terms: Final Pro Rata Need (FPRN)

- The higher of PPRN or ARD for the Continuum of Care is the FPRN, which is the base for the maximum award amount for the CoC.
- The CoC gets to apply for the ARD amount or the PPRN amount, whichever is higher.



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CoC Funding Terms: CoC Bonus

- A CoC is eligible to apply for up to 5 percent of its Final Pro Rata Need (FPRN), or 25 percent of the CoC's Preliminary Pro Rata Need (PPRN) minus its ARD, whichever is greater, for Bonus/New Projects. .
- As long as the CoC has a process to rank projects (based on objective criteria), it can apply for CoC Bonus funds.
- The amount available is set by the formula provided in the NOFA.
- CoC Bonus used to be called the Permanent Housing Bonus. It's no longer limited to just PH so HUD now calls it the CoC Bonus.



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CoC Funding Terms: Domestic Violence (DV) Bonus

- The FY 2019 HUD Appropriations Act provides up to \$50 million for “rapid re-housing projects and supportive service projects providing coordinated entry, and for eligible activities that the Secretary determines are critical in order to assist survivors of domestic violence, dating violence, and stalking.”
- DV Bonus in FY19 = 10% of PPRN or minimum of \$50,000 and maximum of \$5 million
- Limited to projects serving survivors of domestic violence, dating violence, and stalking.
- Unclear how much there will be in future funding rounds.



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CoC Funding Terms: Planning Project/Planning Grant

- All new CoC planning or UFA Costs project applications are limited to 1-year grant terms and 1-year of funding.
- The maximum amount available for CoC planning project applications is 3 percent of FPRN or \$1,250,000; whichever is less.
- CoC planning projects are not ranked, therefore, those items will not be included in Tier 1 or Tier 2.
- Planning project has 1 year grant term
- Planning project must be submitted by the Collaborative Applicant



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CoC Funding: Tier 1 VS. Tier 2

In recent years, HUD has divided the available funding for CoCs into Tier 1 and Tier 2

Tier 1 projects are considered "safe" and will be funded

Tier 2 projects are at risk and may not receive funding

Individual Tier 2 projects are given a score using a formula

In 2019, Tier 1 was 100% of first-time annual renewal amount + 94% of the annual renewal amount of all other renewals. The remaining amount was in Tier 2.

This formula factors in the CoC's overall score, along with the project's budget and the budgets of the projects that are ranked above it in Tier 2.

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CoC Funding: Tier 1 vs. Tier 2

In 2019, it looked like this for PA-509:

How this works:

- The CoC takes its ARAs + Bonus and then figures out where the threshold between Tier 1 and Tier 2 is.
- Projects are ranked. (We'll get to that in a future training module!)

Annual Renewal Demand (ARD)	\$12,121,397
Total Tier 1 + Tier 2 (includes Bonus)	\$12,727,467
Tier 1: (100% ARA of first-time renewals + 94% ARA all other renewals)	\$11,468,294
Tier 2: ARD /less Tier 1 + CoC Bonus	\$1,259,173 \$653,103 \$606,070
DV Bonus	\$1,202,881
Planning Grant	\$363,642
PA-509– Total Possible Funding Available:	\$14,293,990

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CoC 201: CoC NOFA/ CoC-Level Application

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CoC Consolidated Application

In the CoC application, the CoC must respond to questions about its performance over the last year. This is the narrative part of the application & includes questions on:

Coordination with other systems

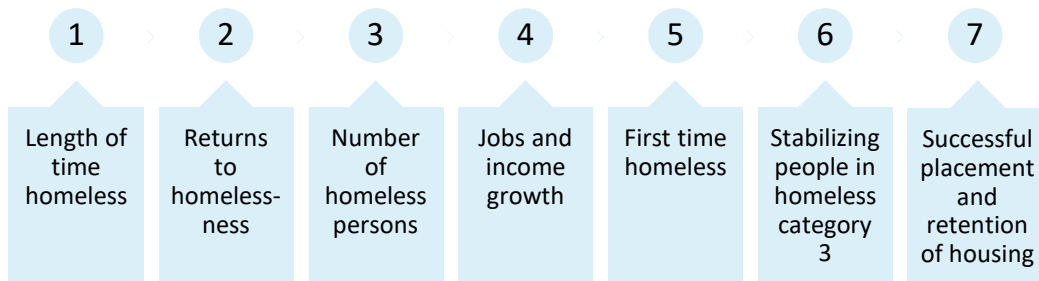
Methodology of and data from the Point In Time Count and the Housing Inventory Chart

Information about how the CoC is working to make progress on various goals, primarily related to reducing homelessness among subpopulations and improving System Performance Measures

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System Performance Measures



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Opening Doors (Federal Strategic Plan) Target Populations



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Comparison of Scoring Categories, 2016-2019	2016 NOFA Scoring	2017 NOFA Scoring	2018 NOFA Scoring	2019 NOFA Scoring
Project Ranking, Review, and Capacity	30	29	29	29
System Performance	40	49	56	60
Homeless Management Information System	18	13	13	9
Point-in-Time Count	9	6	6	6
Performance and Strategic Planning	60	60	48	40
CoC Coordination and Engagement	43	43	48	56

CoC NOFA: Application Scoring

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CoC NOFA: Application Scoring (2019)

1. Project Ranking, Review, and Capacity = 29 points

- a) Objective Criteria and Past Performance = 18 points
- b) Severity of Needs and Performance = 4 points
- c) Reallocating Projects = 4 points
- d) Ranking and Selection Process = 3 points



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CoC NOFA: Application Scoring (2019)

2. System Performance = 60 points

- a) Reducing the Number of Homeless Individuals and Families = 10 points
 - Up to 2 points for at least 5% decrease in sheltered homelessness (PIT)
 - Up to 5 points for at least 5% decrease in unsheltered homelessness (PIT)
 - Up to 3 points for at least 5% decrease in sheltered/unsheltered homelessness (PIT)
- b) Reduction in the Number of First Time Homeless = 3 points
 - 1 point for reduction in first time homeless (HDX)
- c) Length of Time Homeless = 14 points
 - At least 5% decrease in length of time homeless (HDX) = 6 points in FY19, 3 points in FY18



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CoC NOFA: Application Scoring (2019)

2. System Performance = 60 points

- d) Successful Permanent Housing Placement or Retention = 11 points
 - At least 5% increase in exits to PH/retention in PH (HDX) = 4 points in FY19, 2 points in FY18
- e) Returns to Homelessness = 8 points
 - At least 5% decrease in returns to homelessness within 6-12 months (HDX) = 4 points in FY19, 2 points in FY18
- f) Jobs and Income Growth = 5 points in FY19, 4 points in FY18
 - Up to 3 points for increase in income from employment (HDX) in FY19
 - Up to 1 point in increase in income in FY18
- g) Other Non-Employment Income = 3 points
 - 1 point for increase in income from non-employment cash sources (HDX) in FY19 only
- h) HMIS System Performance Measures = 6 points

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CoC NOFA: Application Scoring (2019)

3. Homeless Management Information System= 9 points in FY19, 13 points in FY18

- a) Housing Inventory Count (HIC) = 1 point
- b) Bed Coverage = 6 points
 - Target: At least 85% coverage
- c) Longitudinal Systems Analysis (LSA) Submission = 2 points
 - In FY18, 2 points for HMIS Governance and 2 points for HMIS Policy & Procedures

4. Point-in-Time Count = 6 points

- a) PIT Count and Data Submission = 3 points
- b) Effectively Counting Youth = 3 points

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CoC NOFA: Application Scoring (2019)

5. Performance and Strategic Planning = 40 points

- a) Ending Chronic Homelessness = 10 points in FY19, 12 points in FY18
- FY19 = 10 points for at least 5% decrease in total number of chronically homelessness (PIT)
 - FY18 = 2 points prioritizing chronic per CPD 16-11, 4 points for at least 90% PSH dedicated to chronic or DedicatedPlus, 6 points for decrease in PIT chronic total and unsheltered
- b) Ending Homelessness Among Households with Children = 10 points in FY19, 12 points in FY18
- Prioritize households with children based on need = 2 points
 - Rapid rehousing strategy for families = 1 point in FY19, 3 points in FY18
 - Ensure projects do not deny admission to or separate family members = 1 point in FY19, 2 points in FY18
 - Decrease family homelessness = 4 points, at least 5 percent (PIT) for in FY19, demonstrate decrease in FY18
 - Provide educational services to families with children ages 0-5 = 2 points in FY19, 1 point in FY18



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CoC NOFA: Application Scoring (2019)

5. Performance and Strategic Planning = 40 points

- c) Ending Youth Homelessness = 10 points in FY19, 12 points in FY18
- Prioritize unaccompanied youth based on need = 2 points
 - Address the unique circumstances and needs of unaccompanied homeless youth = 3 points in FY19, 4 points in FY18
 - Increase the availability of housing and services for youth experiencing homelessness = 3 points in FY19, 5 points in FY18
 - Collaborates with youth education providers, McKinney-Vento, LEA's, districts = 2 points in FY19, 1 point in FY18
- d) Ending Veteran Homelessness = 10 points in FY19, 12 points in FY18
- At least 5% decrease in number of veterans experiencing homelessness (PIT) = 7 points
 - At least 5% decrease in unsheltered veteran homelessness (PIT) = 3 points
 - Identify, assess, and refer homeless veterans who are eligible for Veterans Affairs services and housing to appropriate resources = 2 points in FY18 only



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CoC NOFA: Application Scoring (2019)

6. CoC Coordination and Engagement = 56 points in FY19, 48 points in FY18

- Inclusive Structure and Participation = 5 points in FY19, 4 points in FY18
- Coordination with Federal, State, Local, Private, and Other Organizations = 2 points
- Addressing the Needs of Victims of Domestic Violence = 3 points
- FY19 - Protecting Against Discrimination = 3 points; FY18 - Addressing the Needs of LGBT Individuals = 2 points
- Public Housing Agencies = 5 points
- Discharge Planning = 1 point in FY19, 2 points in FY18
- FY19 - Low Barriers to Entry = 7 points, FY18 - Housing First = 7 points
- Street Outreach = 3 points



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CoC NOFA: Application Scoring (2019)

6. CoC Coordination and Engagement = 56 points in FY19, 48 points in FY18

- Criminalization = 1 point in FY19, 2 points in FY18
- Rapid Rehousing = 10 points
- Mainstream Benefits and Other Assistance = 1 point
- Centralized or Coordinated Assessment System = 3 points
- Addressing Racial Disparities in Homelessness = 5 points in FY19, 3 points in FY18
- FY19 - Promoting and Increasing Employment = 6 points
- FY19 - Promoting Volunteering and Community Service = 1 point
- FY18 - Affirmative Outreach = 1 point
- Section 3 Requirements for CoCs = -2 points

7. CoC Merger Bonus Points = 25 points



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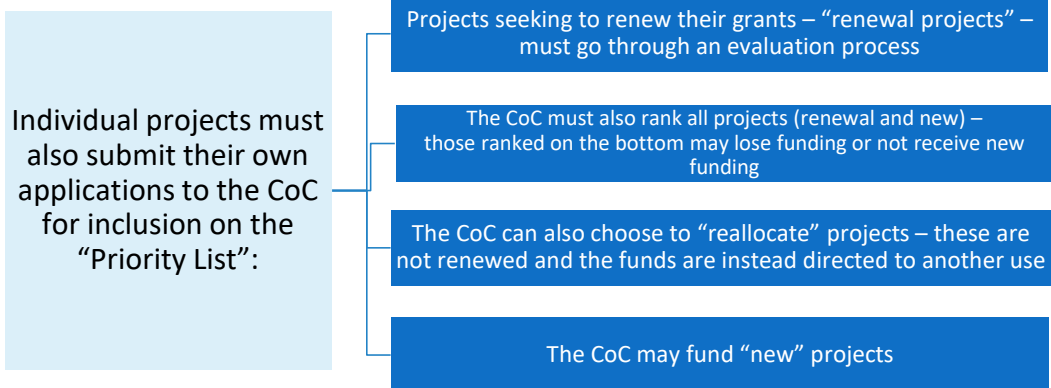
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CoC 201: CoC NOFA/ Renewals, New Projects, Ranking

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General Info - Priority List



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Project Review



CoC will review all projects submitted into e-snaps



New projects need to be carefully reviewed to ensure project application passes HUD threshold requirements and matches the activities approved by the CoC.



Renewal review looks for items that may hold up projects in contracting. Also looks for the project to follow CoC priorities.

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New Projects

- If funding available, a new project solicitation is released
 - Funding available through the “Bonus” or reallocation of existing projects
 - Funding can be used to expand existing projects
- Before a new project solicitation is released, it is recommended that CoCs go through a process to determine what the priorities are for a new project
- A new project solicitation is drafted, reviewed and approved for release
- Aim is to distribute as widely as possible - HUD wants CoCs to demonstrate that they are open to new agencies as applicants
- New project responses to the solicitation are reviewed and new project applicants are selected
 - In Eastern and Western PA CoCs, this is done by the Funding Committee
- Once the new project applicants are selected, they must complete a full application in e-snaps

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Project Scoring: Renewals

- The CoC must rank all projects for the Priority List
- In PA-509 and PA-601 the ranking of “renewal projects” – those seeking renewed funding – is assisted through scoring of those projects using a common set of criteria
- These criteria reflect items that HUD and the CoC prioritize
- HUD awards a considerable number of points based on the CoC's NOFA scoring and ranking process
- Goal is to have an open, fair and transparent process

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Project Scoring – Renewals

The process for Renewal Projects:

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graph LR; A[Renewal scoring criteria approved by Funding Committee] --> B[Agencies submit their scoring info to CoC]; B --> C[Data is gathered from other sources (RHABs, HMIS, etc)]; C --> D[Projects are scored]; D --> E[Preliminary scores released]; E --> F[Scoring appeals opportunity]; F --> G[Appeals reviewed, grantees notified]; G --> H[Final scores released];
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Reallocation

From the FY2019 CoC NOFA:

Reallocation is a process that CoCs use to shift funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD.

In other words...

The process by which funds are taken from a project to be used for new projects.

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Reallocation

CoCs can reclaim funding from renewal projects through reallocation

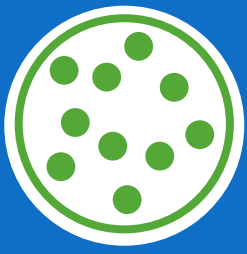
- HUD encourages reallocation
- Sometimes an agency undergoes a “voluntary reallocation”
- CoCs may choose to reallocate funds when
 - Projects demonstrate poor performance
 - Agency consistently fails to spend down all the project funds
 - Projects are no longer aligned with the needs or priorities of the CoC and the community it is serving
- Depending upon the circumstances of the reallocation, a new project solicitation may be needed


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Reallocation

Reallocation can be partial or full





Full Reallocation = 100% of the project's funds are reclaimed by the CoC



Partial Reallocation = A portion of the project's funds are reclaimed by the CoC

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Project Scoring & Ranking

Once the CoC has scored renewal projects, determined reallocations and selected new projects, project ranking can begin

- Project Ranking determines the order of projects on the Priority List
- Projects will be numbered – a project ranked 1 on the Priority List is at the top
- There is strategy in ranking
- New projects can be ranked in either Tier 1 or Tier 2
- The CoC's priorities matter a great deal when it comes to determining the final ranking for the Priority List

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NOFA Responsibilities (Eastern PA CoC)

- **Funding Committee**
 - Finalize scoring for renewal projects
 - Make recommendations related to full or partial reallocation
 - Identify funding priorities, based on gaps analysis and input from CoC
 - Review and finalize new project solicitations and scoring criteria
 - Review new project applications and approve/deny
 - Review appeals: new projects, renewal projects, reallocation
 - Determine ranking of renewal and new projects

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NOFA Responsibilities (Eastern PA CoC)

- **Non-Conflicted Members of CoC Governing Board**
 - Review any second appeals submitted by project applicants (if denied by Funding Committee and not satisfied by outcome)
- **CoC Board**
 - Oversee collaborative process for CoC funding competition
 - Provide input for CoC Planning Grant funds
- **RHABs**
 - Provide input on renewal scoring criteria
 - Provide input for prioritization of region's needs

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DCED Responsibilities for CoC NOFA

** Note: DCED
contracts out NOFA-
related tasks to DMA.*

Support for Board
and Funding
Committee

Policies –
Development and
Implementation

Conduct Evaluation
and Scoring Process
(with input from
Funding Committee)

Support New Project
Solicitation and
Selection Process

E-snaps Project
Application Review

Complete
Consolidated
Application

Complete Priority
List

Apply for Planning
Grant Funds

Public Posting of
Application
Materials and
Ranking

Submit Application

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Thank you for participating in CoC 201 Training!



Questions?

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- Leigh Howard, leigh@dma-housing.com

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