Instructions for accessing and testing the PIT mobile app January 2022 Point in Time Count (January 26, 2022) Western PA Continuum of Care

<u>Introduction</u>: Emergency shelter and transitional housing providers in the Western PA Continuum of Care have the option of submitting their PIT surveys using either the PIT mobile app, or via paper surveys.

- Link to test/practice the PIT count survey (unofficial/test survey): https://arcg.is/159nvu0
- Official Survey Link for the PIT Count: https://arcg.is/1jrGKj0

Official Survey Link for the PIT Count:

You can find the link to the **OFFICIAL SURVEY** here:

PIT Official Survey: https://arcg.is/1jrGKj0

Please ensure that all volunteers are using this survey link during your PIT Count. Please DO NOT use this survey link prior to January 26, 2022.

Instructions for accessing the PIT app:

- (optional) To download the app on a phone or tablet, go to your mobile device's store and download the Survey123 app.
 - Note: If you open the app prior to downloading the survey, it will ask you to sign in. There is no sign in or sign up necessary to use the app.
- To access the survey, please click this link (either the unofficial/test link if you are testing the app, or the official link if you are submitting an official survey) on the device that you will be using. This will give you the option to open the survey in either your web browser or through the app. You can administer the survey through either the app or the web browser. If you will be completing the survey on a phone, we highly recommend that you download the app.
 - Tip: Some of the survey functions may be easier to use within the app version. If you are completing the survey on a computer, you may wish to download the app version on your computer and complete the survey in the app on your computer.

Testing the PIT Count App:

Prior to the PIT count, providers can test out the PIT mobile app and get hands-on experience with using the app to determine if your program will use this method to administer the count this year. The survey in the PIT mobile app is identical to the paper survey.

If you want to test/practice with the app, you can use the **UNOFFICIAL/TEST SURVEY** here:

• PIT unofficial/test survey: https://arcg.is/159nvu0

Feel free to take the survey and submit records as many times as you would like within the **UNOFFICIAL/TEST** version to help you get comfortable with the app.

If you download the test survey, we recommend that you delete it prior to the night of the PIT Count so you do not accidentally submit records here.

Additional Information:

- DMA has recorded a demo/walk-through of the PIT mobile app, if you would like additional guidance on using the app. The demo can be accessed here:
 - o PIT app demo: https://youtu.be/bR4HArvqmBg
- All 2022 PIT materials can be found on the CoC website here: https://pennsylvaniacoc.org/2022-point-time-pit-count

Questions:

• If you need assistance with using the app, please email <u>pahomelesscount@dma-housing.com</u> or call 215-576-1558 (Diana T. Myers office) for support.