Western PA CoC: 2023 Renewal Project Scoring Criteria

Approved by Funding Committee: 2/14/2023

The time period used for all data will be January 1, 2022-December 31, 2022

#	Criteria	Data Source	Point Structure
Performance and Data Quality: RRH/ TH-RRH/PSH = 41.5 points; TH = 40.5 points; SSO = 39 points			
1a	**TH/SSO- Housing Stability:** TH & SSO Only TH Measurement: % of participants/leavers who exited to permanent housing destination. SSO Measurement: % of participants/leavers who were placed into Emergency Shelter, Transitional Housing or Permanent Housing Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ***Note to grantees***: *The thresholds for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* Average outcomes in 2022: TH: 100%; SSO: 97%	APR pulled from HMIS; APR from DV providers	TH/SSO ● 98% = 8 points ● 94-97%= 6 points ● 88-93% -4 points ● 83-87% = 2 points
1b	**RRH/TH-RRH/PSH – Housing Stability:** RRH, TH-RRH & PSH Only – RRH and TH-RRH Measurement: % of participants/leavers who exited to permanent housing destination. PSH Measurement: % of participants/stayers who remained in PSH project or participants/leavers who exited to other permanent housing.	APR pulled from HMIS; APR from DV providers	**RRH/TH-RRH** % exits to permanent housing; **PSH** % remained in permanent housing or exited to permanent housing: ● 98% = 10 points ● 94-97%= 8 points

	Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ***Note to grantees****: The thresholds for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* Average outcomes in 2022: PSH: 98%; RRH/TH-RRH: 99%		● 88-93% = 6 points ● 83-87% = 4 points

2	**% returns to homelessness:** Percentage of adults return to homelessness within 6 months of program exit to a permanent housing destination.
	
	  ● **Note:** N/A for DV providers, as there is no way to measure if clients reentered the system, only their specific program.
	  ● N/A for SSO
	
	Average outcomes in 2022: 0.7%
		HMIS	● 0 - 5% returns to homelessness within 6 months of program exit = 2 points
			● 6 - 10% = 1 point
			● >10% = 0 points

3	**Degree to which victim service projects improve safety for the population served.** Evaluate the practices of victim service providers around serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.	RSF	2 points total 1) Projects must describe how they support the safety of DV survivors by: ● Training staff on safety planning ● Training staff on trauma-informed, victim centered approaches ● Adjusting intake space to better ensure a private conversation ● Working with survivors to have them identify

			what is safe for them as it relates to scattered site units and/or rental assistance ● Keeping the location confidential of units used for survivors 2) Project must describe how they **measure** the projects' ability to ensure the safety of DV survivors the project served (i.e. how does the project capture/evaluate this data)
4	**Length of Stay/Average:** TH and SSO Only - Average length of stay for leavers Average outcomes in 2022: 316 days	APR pulled from HMIS; APR from DV providers	Average length of stay for leavers: ● Less than 9 months (274 days or less) = 1 point ● 9 - 12 months (275 to 365 days) = 0.5 points
5	**Length of Stay/Less than 12 months:** TH and SSO Only - The percent of participants whose length of stay is 12 months or less Average outcomes in 2022: 82.4%	APR pulled from HMIS; APR from DV providers	APR pulled from HMIS; APR from DV providers ● 90%+ = 1 point ● 80-89% = 0.5 points
6	**Length of time between Project Start Date and Housing Move-in Date (RRH, TH-RRH, and PSH only)- Average** Providers are expected to move participants in as quickly as possible upon enrollment; Decreasing length of time between project start date and housing move-in date is one factor that contributes to SPM Metric 1b (length of time homeless) Average outcomes in 2022: 8 days	APR pulled from HMIS; APR from DV providers	30 days or less (average) = 1 point

7	**Increase in total income:** % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers) NOTE: Adult participants' Earned Income Growth and Non-Earned Income Growth both factor into Total Income Growth. Average outcomes in 2022: PSH: 59%; RRH/TH-RRH: 50%; TH: 69%; SSO: 52%	APR pulled from HMIS; APR from DV providers	● 50% or more had an increase in total income = 7 points ● 40-49% increase income =6 points ● 30-39% increase income = 4 points ● 20-29% increase income = 3 points
8 (NEW)	**Participants with any income** - % of adult participants with 1+ source of income at exit/annual assessment (leavers and stayers)	APR pulled from HMIS; APR from DV providers	● 60%+ - 3 points ● 50-59% - 2 points ● 40-49% - 1 point
9	**Connecting Participants to Mainstream Benefits** % of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.) Average outcomes in 2022: PSH:86%; RRH: 79%; SSO: 81%; TH: 88%	APR pulled from HMIS; APR from DV providers	● 100% = 4 points ● 90-99% = 3 points ● 80-89% = 2 points ● 70-79% = 1 point
10	**Participants Connected to Health Insurance**: Percentage of all participants with 1+ source of health insurance Average outcomes in 2022: PSH: 89%; RRH: 95%; SSO: 99%; TH: 90%	APR pulled from HMIS; APR from DV providers	● 95%=2 points ● 85-94% = 1 point

11	**HMIS Data Quality**:
	% of Error Rate for the following data points entered into HMIS:
	   a. PII - Name
	   b. PII – Date of Birth
	   c. PII – Race
	   d. PII – Ethnicity
	   e. PII - Gender
	   f. Destination
	   g. Income and Sources at Entry
	   h. Income and Sources at Annual Assessment
		APR pulled from HMIS or DV comparable database	8.5 points total
			● 11.a. – 0% error rate – 0.5 points
			● 11.b.– 0% error rate – 0.5 points
			● 11.c. – 0% error rate – 0.5 points
			● 11.d.– 0% error rate – 0.5 points
			● 11.e.– 0% error rate – 0.5 points
			● 11.f.– 0% error rate – 1.5 points
			● 11.g. – 0% error rate – 1.5 points
			● 11.h. – 0% error rate – 1.5 points
			● 11.i .– 0% error rate – 1.5 points

	i. Income and Sources at Exit *Please note that this criterion may be more heavily weighted in future scoring rounds.*		
12	**Timeliness of HMIS Data Entry** a. % of project entry records entered into HMIS within specified benchmark b. % of project exit records entered into HMIS within specified benchmark Data entered within 10 days. Timeliness specifically looks at project entry and exit dates. For example, this measure will compare a household's actual enrollment date against the date that their enrollment date was entered in HMIS Per the HMIS Participation Agreement, all data should be entered into PA-HMIS within 7 days. *Please note that this criterion may be more heavily weighted in future scoring rounds.* 2022 Average Outcomes Entries: 72% 2022 Average Outcomes Exits: 68%	APR pulled from HMIS or DV comparable database	4 points total a. - 100% of project entry records input within: 0-10 days –2 points - 80% of project entry records input within 0-10 days – 1 point b. - 100% of project exit records input within: 0-10 days - 2 points - 80% of project exit records input within 0-10 days – 1 point

Grant Management/Monitoring = 17 points PSH/RRH/TH-RRH/TH; 13 points SSO

| 13 | **Participant Eligibility:**
● Prior residence of adult participants served during the reporting period = Category 1 (literally homeless) or Category 4 (fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or family member)

% of participants whose prior living situation was reported as literally homeless situations or fleeing DV | RSF (report from provider on literally homeless and fleeing DV households); cross referenced with APR from HMIS and APR from DV providers | - 94% of adult participants served were literally homeless/fleeing DV = 2 points
- 90-93% of adult participants served were literally homeless/fleeing DV = 1 points |

14	**Unit Utilization rates:** Average utilization/occupancy rate of project Average utilization rate of project (using project utilization each quarter, as reported on APR) ● N/A for SSO ***Note to grantees:*** *The thresholds and point value for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* For projects with under 10 units, will use a 3-year average if the project is under 80% utilization.	# units per renewal app compared to average unit utilization; APR pulled from HMIS; APR from DV providers	**All Projects** ● 90+ utilization rate = 3 points ● 85-89% = 2 points ● 80-84% = 1 point
15 (not scored in 2023)	**Drawdown rates:** Minimum of quarterly drawdown from eLOCCS. HUD requires a minimum of quarterly draws	e-LOCCS	Not scored in 2023. Due to significant delays from HUD with executing contracts in 2023, many providers were not able to draw funds in the first or second quarter of their grant. As such, the CoC will not be evaluating on quarterly draws in 2023.
16	**Funds Expended:** % of grant funds expended. Ensure project is fully utilizing CoC funding. Goal = full spend down If less than 90% expended, grantee will be asked to submit a supplemental form related to grant spending over last 3 years and projected spending.	e-LOCCS	● 100% of funds expended = 8 points ● 95% - 99% expended = 6 points ● 90% - 94% expended = 2 points ● <90% expended = 0 points
17	**Timely APR submission** APR submitted within 90 days of end of grant (HUD requirement)	Last submitted APR	● Timely submission = 2 points ● Submitted beyond 90 days = 0 points

18a	**Cost Effectiveness - Cost per household: SSO/TH/RRH/TH-RRH**- Average cost per Household served (TH-RRH and RRH: households who moved into housing) compared to average of other projects	APR pulled from HMIS or DV comparable database; Grant Inventory Worksheet	Numerator: Services + admin line items from Grant Inventory Worksheet (GIW) Denominator: # of HHs served per PA-HMIS/APR or APR from DV providers SSO/TH/RRH/TH-RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): ● Top 25% of projects with lowest cost/HH = 1 point ● Second quartile of projects (26-50%) = 0.75 points ● Third quartile (51-75%) = 0.5 points ● Bottom 25% of projects with highest cost per HH = 0 points
18b	**Cost Effectiveness - Cost per household:** **PSH**- Average cost per Household served who moved into housing to average of other projects	APR pulled from HMIS or DV comparable database; Grant Inventory Worksheet	Numerator: Services + admin line items from GIW Denominator: # of HHs served per PA-HMIS/APR or APR from DV providers PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group): ● Top 25% of projects with lowest cost/HH = 1 point ● Second quartile of projects (26-50%) = 0.75 points ● Third quartile (51-75%) = 0.5 points ● Bottom 25% of projects with highest cost per HH = 0 points

| 19a | ● **Cost Effectiveness - Cost per EXIT to PH destination:**
 TH/RRH/TH-RRH- Average cost per exit to Permanent Housing destination compared to average of other projects

 SSO projects are excluded from this criterion. | APR pulled from HMIS or DV comparable database; Grant Inventory Worksheet | Numerator: Services + admin line items from GIW
 Denominator: Leavers to PH per PA-HMIS/APR or APR from DV providers

 SSO/TH/RRH/TH-RRH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group):
 ● Top 25% of projects with lowest cost/HH = 1 point
 ● Second quartile of projects (26-50%) = 0.75 points
 ● Third quartile (51-75%) = 0.5 points
 ● Bottom 25% of projects with highest cost per HH = 0 points |
| 19b | **Cost Effectiveness - Cost per household that remains in PSH or exits to another PH destination:**
 ● **PSH**- Average cost per household that remains in PSH or exits to other Permanent Housing destination compared to average of other projects | APR pulled from HMIS or DV comparable database; Grant Inventory Worksheet | Numerator: Services + admin line items from GIW
 Denominator: Stayers + Leavers to other PH per PA-HMIS/APR or APR from DV providers

 PSH projects will be ranked in order of lowest to highest cost per household. Points will be awarded in quartiles (25% of projects in group):
 ● Top 25% of projects with lowest cost/HH = 1 point
 ● Second quartile of projects (26-50%) = 0.75 points
 ● Third quartile (51-75%) = 0.5 points
 ● Bottom 25% of projects with highest cost per HH = 0 points |

20	**HUD Monitoring** Disposition of HUD Monitoring and Findings. Any findings during monitoring should be resolved within the HUD timeline identified.	Letter verifying no monitoring; If monitored, evidence of no outstanding findings	• No monitoring within the last two years, or monitored with no outstanding issues = 0 points • Project monitored and has unresolved findings = - 5 points

HUD Priorities = 29 points

21	<u>**Project Type**</u> Point value awarded based on project type	RSF	• PSH = 3 points • RRH/TH-RRH = 3 points • TH = 0 points • SSO = 0 points

22a	**Severity of Need/Health Conditions:** Percent of adult participants with 1+ physical and/or mental health conditions
	
	Note to Grantees: Goals/Intent of Severity of Need Criteria
	■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.
	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring.
	■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.
		APR pulled from HMIS or DV comparable database	• **PSH**
			   o 100+= 2 points
			   o 90-99% = 1 point
			
			• **RRH/TH-RRH/TH/SSO**
			   o 70%+ = 2 points
			   o 60-69% = 1.5 points
			   o 50-59% = 1 point
			   o 40-49% = 0.5 points

22b	**Severity of Need/Zero Income at Entry:** Percent of adult participants with zero income at program entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.	APR pulled from HMIS; APR from DV providers	• 50% + = 2 points • 20% to 49 = 1 point • < 20% = 0 points

	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.		

22c	**Severity of Need/Chronically Homeless:** Percent of chronically homeless households at entry
	
	Note to Grantees: Goals/Intent of Severity of Need Criteria
	■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.
	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring.
	■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.
		APR pulled from HMIS; APR from DV providers	● **PSH**
			    ○ 20-29% = 0.5 points
			    ○ 30-39%= 1 point
			    ○ 40-49%+= 1.5 points
			    ○ 50%+= 2 points
			
			● **RRH/TH-RRH/TH/SSO**
			    ○ 1-4%- 1 point
			    ○ 5%+ - 2 points

22d	**Severity of Need/Unsheltered:** % of adult participants coming from unsheltered locations at entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS; APR from DV providers	● 5-9%= 0.5 points ● 10-14%= 1 point ● 15-19%= 1.5 points ● 20%+= 2 points

22e	**Severity of Need/Domestic Violence:** % of adult participants w/ History of domestic violence Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS; APR from DV providers	● 10-14%= 0.5 points ● 15-19%= 1 point ● 20-24%= 1.5 points ● 25%+= 2 points
23	**Housing First Approach:** CoC policy requires all CoC-funded projects to operate using a Housing First Approach. <u>IMPORTANT NOTE TO PROJECTS:</u> In the upcoming year, the CoC plans to review organization/project policies and procedures to ensure compliance with a Housing First approach as a part of the CoC NOFA scoring and ranking process. This may include review of policies and procedures related to participant eligibility, intake/screening policies, and exit/discharge policies. *The CoC recommends that all CoC funded organizations/projects review their policies and procedures to ensure that they are aligned with a Housing First approach, using the Housing First questionnaire as a guide.*	RSF	● Organization affirmatively answers all questions within Housing First Questionnaire = 5 points
24 (NEW)	**Housing First Policies** The Funding Committee is requesting that CoC-funded agencies provide documentation related to compliance with Housing First. This includes: 1) admissions/intake/screening policy, including participant eligibility; 2) program rules and/or expectations; 3) exit/discharge/appeals policy . If your agency does not currently have these policies, you will be required to indicate that.**.** Once the CoC receives the requested documents, CoC staff will review the policies for alignment with Housing First policies. The CoC will request	Submission via Alchemer	● 2 points – submission of policies by indicated timeline

	these documents in advance of the spring renewal scoring process as it will take time for CoC staff to review these documents. If the CoC staff identifies any potential areas that appear not to be aligned with Housing First, or if there are discrepancies within the document, these issues will be reviewed with the Funding Committee. The CoC will notify program staff in writing of these concerns. CoC agencies will need to respond within 2 weeks mapping out their plan and timeline to resolve any outstanding questions/issues CoC agencies will be given a 3-month window to remedy any issues within the policies and resubmit to the CoC. If agencies need an extension, they can request this from the Funding Committee. In 2023 the Funding Committee will score projects based on whether they submitted the requested documents by the indicated timeline. In 2024 the Funding Committee intends to score projects based on whether a) agency policies are in alignment with Housing First based on CoC review, OR b) agency resolved policies that were flagged by CoC staff as issues.		
25 (NEW)	**Lived Experience** • Grantee has a minimum of one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or subrecipient OR grantee has received HUD approval for a plan to otherwise consult with homeless or formerly homeless individuals when considering and making policies and decisions. • Grantees will also be asked to answer narrative questions related to how they involve people with lived experience in decision-making. This is a HUD requirement per CoC Interim Rule Section 578.75(g).	Renewal Summary Form	Maximum 3 points ● Organization affirms that they have a homeless individual or formerly homeless individual on the board of directors = 3 points **OR** ● Organization shows documentation that HUD has approved an alternate plan for involving individuals with lived experience in decision-making = 3 points ● Org does not meet above requirement, but narrative indicates that they are making efforts to meet the requirement = 0.5 points
26	**Non-Discrimination Policy**	Renewal Summary Form	● Policy Submitted = 2 points

(NEW)	• Grantee submits organization non-discrimination policy. ● Per the CoC Written Standards, CoC funded agencies are required to adopt an organizational non-discrimination policy.		
27 (NEW)	**Equity Narrative** The Western PA CoC is committed to advancing equity in the provision of homeless assistance services for people who may face additional barriers due to race, ethnicity, LGBTQ status, religion, immigrant status, etc. a. Agency provides narrative description of recent or current actions taken to address disparities and advance equity in its provision of services. Examples may include actions such as: • staff training(s): equity, trauma informed care, cultural competence, etc. • reviewing and updating policies & procedures to incorporate an equity lens and remove barriers that might cause a specific group to avoid or be barred from your program (e.g., culturally biased dress codes, diversity of staff, rules on previous behavior or residence, etc.) • evaluating the design of your program: does it address discrimination that may occur in the market (e.g., landlord engagement); deliver culturally-competent services; and take into account culturally-responsive, community-based supports the client/tenant might need? • partnering with community-based organizations that target services to specific subpopulations by supporting participants with jobs, health care, social support, etc. • expanding opportunities for people with lived experience of homelessness (including people of color, LGBT folks, people of different religious backgrounds, immigrants, persons with disabilities, etc.) to provide expert advice and opinions on policy, procedures, and service delivery; Pay them as experts • reviewing program outcomes for disparities across different groups of people, including data on who is admitted to the program and who is exited from the program to examine potential disparities • updating forms to promote inclusion: ask participants their pronouns, legal name, and chosen name; translate forms to primary languages spoken by your participants; etc.	Renewal Summary Form	4 points max 1 point for each substantive recent or current action; up to 4 points

	- evaluating the representation within your board membership and/or organizational leadership to determine whether your board/leadership reflects the population served - providing anonymous ways to collect feedback from staff and participants on the culture and climate of your services		

CoC Participation = 12.5 points

28	**CoC meetings** ● CoC Meeting Attendance. Full participation in CoC is expected in order to further the goals of the CoC.	RSF & CoC meeting sign-in sheets	2 total points ● Attendance at April 2022 CoC Meeting = 1 point ● Attendance at October 2022 CoC meeting = 1 point
29a	**Regional Homeless Advisory Board (RHAB) meetings** ● Participation in RHAB meetings. Full participation in RHAB is expected in order to further the goals of the CoC.	RSF & RHAB attendance sheets	● Attended at least 50% of all RHAB meetings in 2022 = 2 points ● N/A if in NW Region and not a member of the RHAB.
29b	**County LHOT or housing coalition meetings** ● Participation in county LHOT or Housing Coalition Meetings. Full participation in county LHOT or housing coalition meetings is expected in order to further the goals of the CoC.	Letter signed by Chair of county entity	Attendance at 75% or more of all county LHOT/housing coalition meetings. ● NW non-RHAB members = 4 points ● All others = 2 points
30	**Participation in CoC Training Events** Full participation in webinar and training opportunities is expected of all CoC funded organizations	RSF & attendance sheets	Attendance at CoC training events is expected of organizations receiving CoC funding. ● Points awarded for each training attended 9 required trainings; points outlined below) – **6.5 total points** ● 0.5 bonus point available for Mainstream Benefits Training 2022 required trainings included: ● Fair Housing Training – **1 point** ○ 4/6/22 Webinar

| | | | Data Quality 101 training – **1 point** 11/3/22 Webinar Data Quality 201 Training – **1 point** 12/5/22 Webinar Serving Survivors of Domestic Violence Training – **1 point** 12/14/22 Webinar DEI Training Series – **2.5 points total** Intro to Harm Reduction – 0.5 points; 4/28/22 Webinar Culturally Responsive Services – 0.5 points; 5/19/22 Understanding Racial Disparities in Homelessness – 0.5 points; 5/26/22 Webinar Uncovering Implicit Bias – 0.5 points; 6/9/22 Webinar Lived Experience in Our Service System – 0.5 points; 6/23/22 Webinar Bonus Points: Mainstream Benefits Training – 0.5 points 11/16/22 Webinar |
| 31 (not scored in 2023) | **Coordinated Entry Participation**
% of enrollments pulled from By Name List | TBD | Not scored in 2023.

Funding Committee will determine mechanism for scoring this in future years with reports available in |

			ClientTrack and may pull preliminary data to set baseline benchmarks.
32 (Bonus)	Full **HMIS participation** within organizations receiving CoC funding	● RSF & HMIS	HMIS participation among homeless assistance programs (not receiving ESG, CoC, SSVF, PATH, RHY funding) operated by your organization = 0.5 point (maximum)
33	**Late Submission (Penalty) if required CoC Renewal Scoring Documents are submitted after deadline** (unless provided an extension due to extenuating circumstances) If a grantee needs to request a submission extension due to extenuating circumstances, this must be requested via email (to CoC email address) at least 2 business days in advance. Extensions will be reviewed and approved by the Funding Committee. **No extensions will be provided for submissions greater than 5 days after the stated deadline**. Grantees are strongly encouraged to work ahead of the deadline to avoid the need to request an extension.	Review of Survey Submission Date	● -2 point penalty for late submission of documents (late submission = any submission after the specific time/date of stated deadline) *No renewal scoring documents will be accepted later than 5 days after the stated deadline.*

Total Point Scale:
- PSH/RRH/TH-RRH– 100 points
- TH = 99 points (TH score will be converted to a 100-point scale)
- SSO – 93 points (SSO score will be converted to a 100-point scale)

Housing First Questionnaire: Is your program operating using a housing first approach?

Organization Name:

Project Name:

Person Completing this form:

Date:

1. Admission/tenant screening and selection practices promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, and participation in services.
   ☐ Yes   ☐ No Comment (if needed):

2. Applicants are not rejected on based on having no income, minor criminal convictions, or behaviors that indicate a lack of "housing readiness."
   ☐ Yes   ☐ No Comment (if needed):

3. Supportive services emphasize housing procurement over therapeutic goals. Services plans are highly tenant-driven without predetermined goals.
   ☐ Yes   ☐ No Comment (if needed):

4. Participation in services or program compliance is not a condition of staying in our program.
   ☐ Participation in services or program compliance is NOT a condition of staying in our program
   ☐ Participation in services or program compliance IS a condition for staying in our program
   Comment (if needed):

5. Use of alcohol or drugs in and of itself is not considered a reason for program dismissal.
   ☐ Use of alcohol or drugs in and of itself is NOT a reason for program dismissal
   ☐ Use of alcohol or drugs in and of itself IS a reason for program dismissal
   Comment (if needed):

6. We prioritize those with the highest need for services rather than "first come/first serve", such as duration of homelessness and other barriers.
   ☐ Yes   ☐ No Comment (if needed):

7. Case managers/service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered counseling.

☐ Yes   ☐ No Comment (if needed):

8. Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction are a part of tenants' lives, where tenants are engaged in non-judgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices.
   ☐ Yes   ☐ No Comment (if needed):

9. Our primary focus is assisting people in our program with a housing plan for swift exit to permanent housing.
   ☐ Yes   ☐ No Comment (if needed):

APPENDIX: Data Calculations Explanation for HMIS/APR Related Scoring Criteria

Criteria #	Criteria	Calculation
1a	TH/SSO – HOUSING STABILITY TH Measurement: % of participants/leavers who exited to permanent housing destination among those who exited project. SSO Measurement: % of participants/leavers who were placed into Emergency Shelter, Transitional Housing or Permanent Housing	TH APR Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to positive housing destinations) <u>Denominator:</u> (Q23c-Total persons) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) SSO Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to permanent housing destinations) + (Q23c-Total persons exiting to temporary housing destinations) - (Q23c Place not meant for habitation) <u>Denominator:</u> (Q23c-Total persons) – (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) <u>Note for TH and SSO:</u> Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
1b	RRH/TH-RRH/PSH- HOUSING STABILITY RRH Measurement: % of participants/leavers who exited to permanent housing destination among those who exited project. PSH Measurement: % of participants/stayers who remained in PSH project or participants/leavers who exited to other permanent housing.	RRH/TH-RRH: APR Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to positive housing destinations) <u>Denominator:</u> (Q23c-Total persons) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) PSH: APR Q1 Report Validation Table; Q22a1: Length of Participation – CoC Projects; Q23c: Exit Destination <u>Numerator:</u> (Q22a1 Stayers-Total) + (Q23c-Total persons exiting to positive housing destinations)

		Denominator: (Q5a-Total persons served) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
2	RETURNS TO HOMELESSNES % of adults return to homelessness within 6 months of program exit to a permanent housing destination *N/A for DV providers*	SPM 2ab Data File – Returns to Homelessness Numerator: # of Adults who returned to an ES, TH or SH projects within 6 months of Exit to Permanent Housing Denominator: # Clients who exited from program to a permanent housing destination between 7/1/21-12/31/22

3	DEGREE TO WHICH VICTIM SERVICCE PROJECT IMPROVE SAFETY FOR THE POPULATION SERVED	Documentation provided will be reviewed to determine whether agency has established practices to a) train staff on safety planning; b) train staff on implementing trauma-informed, victim centered approached; c) adjust intake spaces to better ensure privacy/confidentiality; d) work with survivors to identify safe housing options (including scattered site); and e) keep location confidential of participants units.
		
		Documentation provided will be reviewed to determine whether project has a process to measure the the safety of DV survivors the project served, and whether they are able to explain how they capture and evaluate this data.
		
		Scoring rubric:
		● Part 1:
		   ○ 1 point – Agency provides thorough response to all components of part 1.
		   ○ 0.5 points – Agency provides response to 3 or more components of part 1, but is missing responses to some elements
		   ○ 0 point – Agency provides response to less than 3 components of part 1

		• Part 2:
		   ○ 1 point - Agency demonstrates a mechanism for measuring the safety of DV survivors served and provides a clear description of this mechanism, including how this data is captured.
		   ○ 0.5 points – Agency provides a vague description of measuring safety of DV survivors, and does not provide a clear description of the mechanism OR agency provides response to some components of part 2, but is missing response to some elements
		   ○ 0 points- Agency does not demonstrate a mechanism for measuring the safety of DV survivors, does not provide a clear description of the mechanism, and does not demonstrate how this data is captured.

4	LENGTH OF STAY/AVERAGE (TH AND SSO ONLY) Average length of stay for leavers	APR Q22b: Average and Median Length of Participation in Days Average Length-Leavers
5	LENGTH OF STAY/LONGER THAN 12 MONTHS (TH AND SSO ONLY) The percent of participants whose length of stay is 12 months or less	APR Q22a1: Length of Participation – CoC Projects Numerator: (Total-30 days or less) + (Total-31 to 60 days) + (Total-61 to 90 days) + (Total-91 to 180 days) + (Total-181 to 365 days) Denominator: (Total-Total)
6	LENGTH OF TIME BETWEEN PROJECT START DATE AND RESIDENTIAL MOVE IN	Q22c: Length of Time between Project Start Date and Housing Move-in Date Average length of time to housing: Total
7	INCREASE IN TOTAL INCOME % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers)	APR Q19a1: Client Cash Income Change – Income Source- by Start and Latest Status (Stayers); APR Q19a2: Client Cash Income Change – Income Source- by Start and Exit (Leavers); Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q19a1 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) + (Q19a2 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have an annual assessment) – (Q18 Adults at Annual (Stayers)-Client Doesn't Know/Client Refused) –

		(Q18 Adults at Exit (Leavers)-Client Doesn't Know/Client Refused)
8 (New)	PARTICIPANTS w/ANY INCOME: % of adult participants with 1+ source of income (leavers and stayers)	APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q18 Adults at Annual (Stayers)-1 or more source of income) + (Q18 Adults at Exit (Leavers)-1 or more source of income) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have annual assessment) – (Q18 Adults at Annual (Stayers)-Adults with Client Doesn't Know/Client Refused Income Information) – (Q18 Adults at Exit (Leavers)-Adults with Client Doesn't Know/Client Refused Income Information)
9	CONNECTING PARTICIPANTS TO MAINSTEAM BENEFITS Percent of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.)	APR Q20b: Number of Non-Cash Benefit Sources; APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q20b Benefit at Latest Annual Assessment for Stayers-1 + Source(s)) + (Q20b Benefit at Exit for Leavers-1+ Source(s)) Denominator: (Q20b Benefit at Latest Annual Assessment for Stayers-Total) + (Q20b Benefit at Exit for Leavers-Total) – (Q18 Number of Stayers-Number of adult stayers not yet required to have an annual assessment) – (Q20b Benefit at Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q20b Benefit at Exit for Leavers-Client Doesn't Know/Client Refused)
10	PARTICIPANTS CONNECTED TO HEALTH INSURANCE Percentage of all participants with 1+ source of health insurance	APR Q21: Health Insurance; APR Q1: Report Validation Table Numerator: (Q21 Latest Annual Assessment for Stayers-1 Source of Health Insurance) + (Q21 Latest Annual Assessment for Stayers-More than 1 Source of Health Insurance) + (Q21 Exit for Leavers-1 Source of Health Insurance) + (Q21 Exit for Leavers-More than 1 Source of Health Insurance) Denominator: (Q1 Number of Stayers) + (Q1 Number of Leavers) – (Q21 Latest Annual Assessment for Stayers-Number of Stayers not yet Required to Have an Annual Assessment) – (Q21 Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q21 Exit for Leavers-Client Doesn't Know/Client Refused)
11	HMIS DATA QUALITY % of Error Rate for the following data points entered into PA HMIS:	APR Q6a. Data Quality: Personally Identifiable Information a. Name - % of Error Rate

	a. PII - Name b. PII – Date of Birth c. PII – Race d. PII – Ethnicity e. PII - Gender f. Destination g. Income and Sources at Entry h. Income and Sources at Annual Assessment i. Income and Sources at Exit	b. Date of Birth - % of Error Rate c. Race - % of Error Rate d. Ethnicity - % of Error Rate e. Gender - % of Error Rate Note: If Personally Identifiable Information fields are marked as Client Doesn't Know/Refused due to domestic violence/dating violence/sexual assault/human trafficking/stalking survivor not providing data due to confidentiality/safety concerns, this will be factored into scoring and projects will not be penalized. APR Q6c. Data Quality: Income and Housing Data Quality f. Destination - % of Error Rate g. Income and Sources at Entry - % of Error Rate h. Income and Sources at Annual Assessment - % of Error Rate i. Income and Sources at Exit - % of Error Rate Note: Projects with no entries won't be scored on *g (Income and Sources at Entry)* and projects with no exits won't be scored on *f (Destination)* and *i (Income and Sources at Exit)*
12	TIMELINESS OF HMIS DATA ENTRY a. % of project entry records entered into HMIS within specified benchmark b. % of project exit records entered into HMIS within specified benchmark	APR Q6e: Timeliness a. Numerator: (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) Denominator: (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) b. Numerator: (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) Denominator: (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) Note: Projects with no entries won't be scored on 11.a. Projects with no exits won't be scored on 11.b.

| 13 | PARTICIPANT ELIGIBILITY
% of participants whose prior living situation was reported as literally homeless situations or fleeing DV | Data provided by providers in the RSF will be reviewed to determine the percentage of participants served who are literally homeless and fleeing DV. Data will be cross-referenced with APR from HMIS and APR from DV providers.

Numerator: # of participants served literally homeless **and/or** fleeing DV as reported on RSF 1/1/22-12/31/22
Denominator: Total # of participants served 1/1/22-12/31/22

HUD Category 1/Literally Homeless Definition:
Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
(i) Has a primary nighttime residence that is a public or private place not meant for human habitation;
(ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
(iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

HUD Category 4/Fleeing Domestic Violence Definition
Any individual or family who:
(i) are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.;
(ii) Has no other residence; and
(iii) Lacks the resources or support networks to obtain other permanent housing |
| 14 | UNIT UTILIZATION RATES
Average utilization/occupancy rate of project (using project utilization each quarter, as reported on APR)
(N/A for SSO) | Information provided in the Renewal Project Summary Form survey will be considered in calculating utilization.

APR Q8b Point-in-Time Count of Households on the Last Wednesday; 2022 Project App # Units

Numerator: Average of Q8b Point-in-Time Count of Households Served on the Last Wednesday in Jan, April, July, October

Denominator: # Units per 2022 Project Applications (and prior years where applicable) |

		For projects under 10 units, will use a 3-year average if the project is under 80% utilization.
15 (Not Scored in 2023)	DRAWDOWN RATES Minimum of quarterly drawdown rates from eLOCCS	NOT SCORED IN 2023 Review of documentation requested in RSF survey (eLOCCS summary page).
16	FUNDS EXPENDED % of grant funds expended	Review of documentation requested in RSF survey (eLOCCS summary page). Review of supplemental expenditure form with additional information/explanation if program did not meet expenditure threshold.
17	TIMELY APR SUBMISSION APR submitted within 90 days of end of grant	Review of documentation requested in RSF survey (e.g. email from Sage system; email from HUD reps; copy of the details from Sage submission)
18a	COST EFFECTIVENESS – COST PER UNIT/HOUSEHOLD SERVED: SSO/TH/RRH/TH-RRH – Average cost per Household served (TH-RRH and RRH: who moved into housing) compared to average of other projects	Numerator: Services + admin line items from 2022 Grant Inventory Worksheet (GIW) Denominator: # of HHs served (as reported on RSF, and verified by APR validation file)
18b	COST EFFECTIVENESS – COST PER UNIT/HOUSEHOLD SERVED: PSH - Average cost per household who moved into housing compared to average of other projects	Numerator: Services + admin line items from 2022 Grant Inventory Worksheet (GIW) Denominator: # of HHs served (as reported on RSF, and verified by APR validation file)
19a	COST EFFECTIVENESS – COST PER POSITIVE EXIT/RETENTION: TH/RRH/TH-RRH - Average cost per exit to Permanent Housing destination compared to average of other projects (N/A for SSO)	Numerator: Services + admin line items from 2022 GIW Denominator: Leavers to PH (as reported on RSF and verified by APR validation file) NOTE: For RRH and RRH component of TH-RRH this only includes households who moved in and then exited to PH Note: Projects with no exits during the lookback period will not be scored on this criteria. Projects with no exits to permanent housing during the lookback period will have a total cost per positive exit that equals services +admin line items from GIW.
19b	COST EFFECTIVENESS – COST PER POSITIVE EXIT/RETENTION:	Numerator: Services + admin line items from 2022 GIW

	PSH - Average cost per household that remains or exits to Permanent Housing destination compared to average of other projects	Denominator: Stayers + Leavers to other PH (as reported on RSF and verified by APR validation file) NOTE: For RRH and PSH this only includes households who moved in and then exited to PH
20	HUD MONITORING Disposition of HUD Monitoring and Findings	Review of information provided in RSF survey regarding monitoring, along with any supplemental monitoring documents provided.
21	PROJECT TYPE	Points awarded based on project type as reported on RSF (confirmed via HUD project application)
22a	SEVERITY OF NEED/HEALTH CONDITIONS – Percent of adult participants with 1+ disabilities at exit or annual assessment	Q13b2: Number of Conditions at Exit, Q13c2: Number of Conditions for Stayers Numerator: ((Q13b2. Without Children-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13b2. Adults in HH With Children and Adults-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13c2. Without Children-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13c2. Adults in HH With Children and Adults-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown)) Denominator: ((Q13b2. Without Children-Total + Q13b2. Adults in HH With Children and Adults-Total + Q13c2. Without Children-Total + Q13c2. Adults in HH With Children and Adults-Total) – (Q13b2. Without Children-Client Doesn't Know/Client Refused + Q13b2. Adults in HH With Children and Adults - Client Doesn't Know/Client Refused + Q13c2. Without Children-Client Doesn't Know/Client Refused + Q13c2. Adults in HH With Children and Adults -Client Doesn't Know/Client Refused))
22b	SEVERITY OF NEED/PERCENT ZERO INCOME AT ENTRY % of households with zero income at program entry	APR Q18: Client Cash Income Category – Earned/Other Income Category – by Start and Annual Assessment/Exit Status Numerator: Q18 Adults with No Income – Number of Adults at Start Denominator: (Q18. Total Adults – Number of Adults at Start)– (Q18. Number of Adults at Start – Adults with Client Doesn't Know/Client Refused Income Information)
22c	SEVERITY OF NEED/CHRONICALLY HOMELESS Percent of chronically homeless households at entry	APR Q26a Number of Households w/ at least one or more Chronically Homeless Persons Numerator: Q26a Chronically Homeless - Total Denominator: (Q26a Total) – (Q26a Client Doesn't Know/Client Refused)

22d	SEVERITY OF NEED/UNSHELTERED % of adult participants coming from unsheltered locations at entry	APR Q15 Living Situation Numerator: (Q15 Total Place not meant for human habitation) Denominator: (Q15 Total) – (Q15 Client Doesn't Know/Client Refused)
22e	SEVERITY OF NEED/DOMESTIC VIOLENCE % of adult participants w/ History of domestic violence	APR Q14a Domestic Violence History Numerator: Q14a Total Yes (Domestic Violence History) Denominator: Q14a Total Total – Q14a Total Client Doesn't Know/Client Refused
23	HOUSING FIRST APPROACH	Agency response to Housing First Questionnaire will be reviewed to ensure adherence to Housing First tenets
24 (New)	HOUSING FIRST POLICIES	Review of Survey Submission Date
25 (New)	LIVED EXERIENCE	Review of RSF information submitted by agency
26 (New)	NON-DISCRIMINATION POLICY	Review of RSF documentation submitted by agency
27 (New)	EQUITY Recent and/or Current Agency Actions to address disparities and advance equity in its provision of services	Review of RSF submitted by agency
28	COC MEETINGS CoC Meeting Attendance	Review of RSF documentation submitted by agency, meeting sign in records, and online survey attendance submissions
29a	REGIONAL HOMELSS ADVISORY BOARD (RHAB) MEETINGS Participation in RHAB meetings	Review of RSF documentation submitted by agency, sign in records submission from RHAB meetings, and documentation from RHAB chairs
29b	COUNTY LHOT OR HOUSING COALITION MEETINGS Participation in county LHOT or Housing Coalition Meetings	Review of RSF documentation submitted by agency, sign in records from LHOT meetings, and documentation from LHOT chairs
30	PARTICIPATION IN COC TRAINING EVENTS	Review of RSF documentation submitted by agency, webinar/training sign in records, and online survey attendance submissions
31 (not scored in	Coordinated Entry Participation	*NOTE: This criteria will not be scored in 2023.*

2023)	% of enrollments pulled from By Name List	
32 (Bonus)	BONUS: FULL HMIS PARTICIPATION WITHIN ORGANIZATIONS RECEIVING COC FUNDING	Review of documentation submitted by agency in RSF and confirmation of HMIS participating projects by DCED HMIS team
33	Late Submission (Penalty) if required CoC Renewal Scoring Documents are submitted after deadline (unless provided an extension due to extenuating circumstances)	Review of Survey Submission Date