



Eastern PA CoC Board Meeting
February 27, 2023
10am – 12pm

Join Zoom Meeting

<https://zoom.us/j/95780178070?pwd=emtjUy9lelByTndUdng3cGVZT29wQT09>
Meeting ID: 957 8017 8070; Passcode: 020931 Phone +1 309 205 3325 US

AGENDA

- 10:00 Welcome and approval of November meeting minutes-Alisa Baratta
- 10:05 DCED Report-Brendan Auman
- 10:15 Review of updated funding policy-Jessica Sones **Board vote needed.*
- 10:25 DEI Committee's recommendation related to Participant Feedback Survey-Jessica Sones **Board vote needed.*
- 10:35 Review of United Way Fiscal Agent agreement and scope of work -leigh Howard
- 10:50 Review of CE lead agency RFP- Leigh Howard
**Handouts forthcoming in separate email.*
- 11:05 Move On update-Mary Penny
- 11:10 Discussion of April full CoC meeting Agenda.
Discussion of items for tomorrow's Executive Committee meeting
- 11:30 Executive session-review of consultant contracts



Eastern PA CoC Board Meeting Minutes February 27, 2023 10am – 12pm

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In Attendance

Alisa Baratta
Jeff Rich
Rob Nicolella
Leslie Perryman
Carol Thornton
Chris Kapp
Deb Bartholomew
Tiffany Jones
Andrea Herb
Stephine Meyer
Jeremy Radle
Luis Resto
Brendan Auman
Tony Diaz
Lehigh Howard
Jess Sones
Mary Penny

- Alisa Baratta called the meeting to order.
- The board voted to accept the November meeting minutes.
- Brendan Auman provided a DCED update and began with a planning grant. He noted that he switched out the traditional chart with a screenshot of exactly what the fiscal office provides him. Underneath he added a description of what each line item is. He asked that everyone please send their in-kind match information. HUD has asked that we base salary off a national average. We will be seeing HUD announcement in the next few weeks and will need to put the commitment letters and MOU together so that we can get out the grant agreement.
- The group held a brief discussion about the cost for Diversion Training from the Cleveland Mediation Center. The quote for the type of online training requested for 100-150 people would be about \$90,000. Leigh is working on obtaining proposals from three other groups and expects to have them soon. Alisa asked to table the discussion to the March meeting or until there is a solid proposal that goes through the CE committee, and they make a recommendation.

- Jessica Sones from DMA then provided the Funding Policy Update. Jessica noted they made minor changes in language throughout but today she is going to only focus on substantive changes.
 - Remove the chart and language from 2013 that shows the original way RHABs tried to preserve funding to reflect the current method that used date to
 - We added language from the Governing Board to reflect that the board wants an ongoing allocation of 5% of ARD. The CE committee will provide annual recommendations whether to expand CE funding.
 - Under the Governing Boards Role, the Governing board will provide guidance on if additional CE or HMIS funding is needed.
 - Recommend removing the requirement that renewal scoring appeals go to nonconflicted members of the Governing Board. The nonconflicted members of the Governing Board will review new project appeals and reallocation appeals, but this level is not needed to review the nuances of renewal scoring.
 - Currently we have a second appeal process. We recommending this seconded layer be removed.
 - We added language about technical assistance being required if a grantee is under performing.

- The board voted to accept the Funding Committee recommendations. All were in favor.

- Jessica then moved on to provide an overview of the DEI committee survey proposal. The DEI committee is bringing this to the Board because this is something new and they have not done it before. The DEI Committee would love to see a participant feedback survey integrated into how we evaluate. What we're proposing is implementing a process to solicit participant feedback. HUD has made it clear that they will be looking at equity when they are evaluating grantees. Jessica completed a detailed overview of the proposed survey, and a comprehensive discussion was held by the board. Concerns were raised about holding individual agencies accountable for participant actions. Alisa noted that there is a consensus that we would like participant feedback, but the method needs to be tweaked. The board determined they like the concept of having an outside entity conduct the assessment.

Action Item

1. Jessica to take this recommendation back to the committee to discuss a third-party entity take responsibility for conducting the survey.
- Leigh Howard then provided information about how the United Way became the fiscal agent and began holding the Home 4 Good funds. He noted the question is about what the board wants to see happen and who is responsible or who can communicate with the United Way. Someone will need to revise and the agreement to help them plan ahead as to what their role is as the fiscal applicant for the CoC is.

Action Item

2. The conversation around the United Way as the CoC fiscal agent will be move to the agenda of 3/28/23 executive committee meeting.

- The discussion moved to the topic if whether it will be feasible to sustain the funding increase that allowed call center staff salaries to be raised last year. The group decided this is part of a much larger conversation that will depend on the availability of pending funding sources. Alisa asked to push this back to the Executive Committee in collaboration with Coordinated Entry to make a final recommendation to the full board. The committee needs to go back to the table and come up with a final decision that's going to take us through at least the next two years.

Action item

3. Move the United Way/CE Funding discussion to Executive and CE Committee. The Executive Committee may need to put in a planning day of their own.
- Mary Penny provided a brief overview of the Move-On Strategy launch webinar and the goals for the next several months.
 - Mary Penny and Leigh Howard left the meeting and the board held an executive session at 11:45 am.