Eastern PA CoC: 2024 Renewal Project Scoring Criteria
Approved by Funding Committee: 3/27/24

The time period used for all data will be October 1, 2022 – September 30, 2023

#	Criteria	Data Source	Point Structure
Performance and Data Quality= 41.5 points (RRH, TH-RRH, PSH); 38.5 points (SSO)			
1a	**RRH/TH-RRH -Housing Stability**: Exit to Permanent Housing (RRH and TH-RRH only). Measurement: % of exits to permanent housing destination among all participants/leavers who exited project. Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ● Average outcome in 2023=88% *NOTE: The thresholds for this criteria were lowered for 2021 renewal scoring due to the potential impact of COVID-19. The Funding Committee will consider raising thresholds again in future rounds.*	APR pulled from HMIS; APR from DV providers	RRH and TH-RRH: ● 95% = 10 points ● 85-94% = 7 points ● 75-84% = 4 points ● 70-74% = 2 points
1b	**SSO-Housing Stability:** % of all participants/leavers placed into Emergency Shelter, Transitional Housing or Permanent Housing (SSO only) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home	APR pulled from HMIS; APR from DV providers	SSO: ● 75-100% = 10 points ● 50-74% = 7 points ● 36-49% = 4 points ● 25-35% = 2 points

#	Criteria	Data Source	Point Structure
	● Deceased ● Jail, prison, or juvenile detention facility ● Average outcome in 2023= N/A (only 1 SSO project)		
1c	**PSH-Housing Stability:** Exit to other Permanent Housing or retention of PSH (PSH only). Measurement: % of all project participants stayers remained in PSH project or all project participants/leavers exited to other permanent housing. Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ● Average outcome in 2023= 97%	APR pulled from HMIS; APR from DV providers	● 100% = 10 points ● 97-99% - 7 points ● 93-96% = 4 points ● 90-92% = 2 points
2	**Returns to Homelessness:** % returns to homelessness within 6 months of exit to permanent housing destination ● **Note:** N/A for DV providers, as there is no way to measure if clients reentered the system, only their specific program. ● N/A for SSO Projects ● Average outcome in 2023= 0.9%	HMIS	PH projects: ● ≤ 2% = 2 points ● 3-10% = 1 point

#	Criteria	Data Source	Point Structure
3	**Projects dedicated to serving survivors of Domestic Violence only:** Projects serving survivors of domestic violence meet the specific needs of DV survivors by demonstrating the following: a. Project staff are trained in trauma-informed, victim-centered, and strengths-based approaches to working with clients. b. Project ensures clients have access to services/supports (childcare, legal services, counseling, employment services, etc.), including those provided by the agency along with those provided by other community partners. NOTE: This narrative question directly mirrors HUD language in 2023 CoC NOFO.	Renewal Summary Form	2 points Projects must provide information on the following: • How project staff are trained in trauma-informed, victim-centered, and strengths-based approaches to working with clients. • How project ensures clients have access to services/supports (childcare, legal services, counseling, employment services, etc.), including those provided by the agency along with those provided by other community partners.
4	**Length of time between Project Start Date and Housing Move-in Date:** % of households who moved into housing in under 60 days (measured by days between project enrollment date and move in date). (TH-RRH, RRH, and PSH Only) *N/A for SSO • Average outcome in 2023: o PSH – 88% o RRH/TH-RRH – 72% Providers are expected to move participants in as quickly as possible upon enrollment; Decreasing length of time between project start date and housing move-in date is one factor that contributes to SPM Metric 1b (length of time homeless)	APR pulled from HMIS; APR from DV providers	• PSH: 90%+ moved into housing within 60 days of project enrollment = 1 point • RRH: 80%+ moved into housing within 60 days of project enrollment = 1 point

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5	**Income Growth:** Increase in TOTAL income of all adult participants from any source (leavers and stayers): % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers) NOTE: Adult participants' Earned Income Growth and Non-Earned Income Growth both factor into Total Income Growth. ● Average outcome in 2023= 53%	APR pulled from HMIS; APR from DV providers	● 50% or more had an increase in total income = 5 points ● 40-49% increase income = 4 points ● 30-39% increase income = 3 points ● 20-29% increase income = 2 points
6	<u>**Participants with any income**</u> - % of adult participants with 1+ source of income at exit/annual assessment (leavers and stayers) ● <u>Average outcome in 2023= 70%</u>	APR pulled from HMIS; APR from DV providers	● 60%+ - 5 points ● 50-59% - 4 points ● 40-49% - 3 points ● 30-39% - 2 points ● 20-29% - 1 point
7	**Participants connected to Non-cash/ Mainstream Benefits:** Percentage of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.) ● Average outcome in 2023= 70%	APR pulled from HMIS; APR from DV providers	● 70%+ of program participants enrolled in 1+ mainstream benefit = 3 points ● 60-69% = 2.5 points ● 50-59% = 2 point ● 40-49% = 1.5 points ● 30-39% = 1 point
8	**Participants Connected to Health Insurance:** Percentage of all participants with 1+ source of health insurance ● Average outcome in 2023= 89%	APR pulled from HMIS; APR from DV providers	● 95%+ with 1+ source of health insurance = 3 points ● 80-94% = 2 point ● 70-79% = 1 point
9	**High quality data entry:** Full participation in HMIS is required of all CoC-funded organizations. % of Error Rate for the following data points entered into HMIS: a. PII - Name b. PII - Date of birth c. PII - Race d. PII - Ethnicity e. PII - Gender f. Destination	APR pulled from HMIS or DV comparable database	8.5 points total ● 9.a. – 0% error rate – 0.5 points ● 9.c.– 0% error rate – 0.5 points ● 9.d. – 0% error rate – 0.5 points ● 9.e.– 0% error rate – 0.5 points ● 9.f.– 0% error rate –0.5 points ● 9.g.– 0% error rate - 1.5 points ● 9.h – 0% error rate – 1.5 points ● 9.i – 0% error rate – 1.5 points ● 9.j – 0% error rate –1.5 points

#	Criteria	Data Source	Point Structure
	g. Income and Sources at Entry h. Income and Sources at Annual Assessment i. Income and Sources at Exit		
10	**Timeliness of HMIS Data Entry** a. % of project entry records entered into HMIS within specified benchmark b. % of project exit records entered into HMIS within specified benchmark Data entered within 10 days. Timeliness specifically looks at project entry and exit dates. For example, this measure will compare a household's actual enrollment date against the date that their enrollment date was entered in HMIS. Per the HMIS Participation Agreement, all data should be entered into PA-HMIS within 7 days. • Average outcome in 2023 – Entries = 66% • Average outcome in 2023 – Exits: 72%	APR pulled from HMIS or DV comparable database	4 points total a. 80% OF PROJECT ENTRY RECORDS INPUT WITHIN: 0-10 days – 2 points b. 80% OF PROJECT EXIT RECORDS INPUT WITHIN: 0-10 days – 2 points
Grant Management/Monitoring = 20 points (TH-RRH, RRH, PSH); 15 points (SSO)			
11	**Project Participant Eligibility:** % of adult participants whose prior living situation was reported as literally homeless situations or fleeing DV Prior residence of adult participants served during the reporting period = Category 1 (literally homeless) or Category 4 (fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or family member)	APR validation file (HMIS-participating projects) and RSF data	• 94%+ = 2 points • 90-93% = 1 point

#	Criteria	Data Source	Point Structure
12	**Unit Utilization Rate:** Average utilization rate of project (using project utilization each quarter, as reported on APR). Goal=full utilization. ● (NA for SSO) ● For projects under 10 units, will use a 3-year average if the project is under 85% utilization. *NOTE: The point values for this criteria were lowered for 2021 renewal scoring due to the potential impact of COVID-19. The Funding Committee will consider raising point values again in future rounds.*	# units per renewal app compared to average unit utilization; APR pulled from HMIS; APR from DV providers	● 95-100% utilization = 2 points ● 90-94% = 1.5 points ● 85-89% = 1 point
13	**Quarterly Draws:** Minimum of quarterly drawdown from eLOCCS. HUD requires a minimum of quarterly draws.	e-LOCCS	● Met benchmark = 2 points ● Did not meet benchmark = 0 points
14	**Funds Expended:** % of grant funds expended. ● Goal = full spend down *NOTE: The point values for this criteria were lowered for 2021 renewal scoring due to the potential impact of COVID-19. The Funding Committee will consider raising point values again in future rounds.*	e-LOCCS	● 100% = 5 points ● 95-99% = 4 points ● 90-94% = 3 points
15	**Timely APR submission:** APR submitted within 90 days of grant (HUD requirement) *If you submitted late due to an HMIS issue and there is evidence that you attempted to submit on time and informed your HUD rep, you will have a chance to explain this in your Renewal Summary Form.	Last submitted APR	● Timely submission = 3 points ● Submitted beyond 90 days = 0 points
16a	**SSO/TH/RRH-Cost effectiveness:** Cost per household served ● SSO/TH-RRH/RRH – Average cost per Household served (TH-RRH and RRH: households who moved into housing) compared to average of other projects	Numerator: Services + admin line items from Grant Inventory Worksheet (GIW) Denominator: # of HHs served per PA-HMIS/APR or APR from DV providers	CoC will take average cost per household (services + admin / total households served) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost).

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			• Project cost per household equal to or below 180% of average cost = 3 points • Project cost per household above 180% of average cost = 0 points
16b	**PSH-Cost effectiveness:** Cost per household served • <u>PSH</u> – Average cost per household served who moved into housing compared to average of other projects	<u>Numerator</u>: Services + admin line items from GIW <u>Denominator</u>: # of HHs served per PA-HMIS/APR or APR from DV providers	CoC will take average cost per household (services + admin / total households served) of all PSH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). • Project cost per household equal to or below 180% of average cost = 3 points • Project cost per household above 180% of average cost = 0 points
17a	**TH-RRH/RRH-Cost effectiveness:** Cost per Positive Exit • <u>TH-RRH/RRH</u> – Average cost per exit to Permanent Housing destination compared to average of other projects (SSO excluded from Cost Effectiveness/Cost Per Positive Exit criteria)	<u>Numerator</u>: Services + admin line items from GIW <u>Denominator</u>: Leavers to PH per PA-HMIS/APR or APR from DV providers	CoC will take average cost per positive exit (services + admin / leavers to PH) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). • Project cost per household equal to or below 180% of average cost = 3 points

#	Criteria	Data Source	Point Structure
			• Project cost per household above 180% of average cost = 0 points
17b	**PSH-Cost effectiveness:** Cost per household for Positive Retention and Positive Exit • PSH – Average cost per household that remains in PSH or exits to other Permanent Housing destination compared to average of other projects	Numerator: Services + admin line items from GIW Denominator: Stayers + Leavers to other PH per PA-HMIS/APR or APR from DV providers	CoC will take average cost per positive exit/retention (services + admin / leavers to other PH or stayers) of all PSH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). • Project cost per household equal to or below 180% of average cost = 3 points • Project cost per household above 180% of average cost = 0 points
18	**HUD Monitoring:** Disposition of HUD Monitoring and Findings • Any findings during monitoring should be resolved within the HUD timeline identified.	Letter verifying no monitoring; If monitored, evidence of no outstanding findings	• No monitoring within the last two years, or monitored with no outstanding issues = 0 points • Project monitored and has unresolved findings = - 5 points (negative 5 point penalty)

HUD Priorities = 24 points

#	Criteria	Data Source	Point Structure		
19a	**Severity of Need/Health Conditions:** Percent of participants with 1+ physical and/or mental health conditions Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.	APR pulled from HMIS or DV comparable database	**Points**	**PSH**	**RRH/TH-RRH/SSO**
			.5	50-64%	10-20%
			1	65-79%	20-24%
			1.5	80%-94%	25-29%
			2	95%+	30%+

#	Criteria	Data Source	Point Structure
	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.		
19b	**Severity of Need/Zero Income at Entry:** Percent of adult participants with zero income at program entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS or DV comparable database	● 40%+ program participants with zero income at program entry = 2 points ● 25-39% participants entered w/ zero income = 1 point
19c	**Severity of Need/Unsheltered:** Percent of adult participants coming from unsheltered locations at entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring.	APR pulled from HMIS or DV comparable database	● 40%+ adult participants coming from unsheltered locations at program entry = 2 points ● 20-39% adult participants coming from unsheltered locations at program entry= 1 point

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	■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.		
19d	**Severity of Need/Age:** Percent of adult participants who are youth age 24 and under or adults age 55+ Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS or DV comparable database	RRH/TH-RRH/SSO: ● 40% adult participants are youth ages 24 and under or adults age 55+= 2 points ● 25-39% adult participants are youth ages 24 and under or adults age 55+= 1 point PSH: ● 45% adult participants are youth ages 24 and under or adults age 55+= 2 points ● 30-44% adult participants are youth ages 24 and under or adults age 55+= 1 point
19e	**Severity of Need/Domestic Violence:** Percent of adult participants with history of DV Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS or DV comparable database	● 20% adult participants history of DV = 2 points ● 10-19% adult participants history of DV = 1 point

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20	**Housing First Approach:** CoC policy requires all CoC-funded projects to operate using a Housing First Approach. **IMPORTANT NOTE TO PROJECTS:** In future scoring rounds, the CoC is considering reviewing organization/project policies and procedures to ensure compliance with a Housing First approach as a part of the CoC NOFA scoring and ranking process. This may include review of policies and procedures related to participant eligibility, intake/screening policies, non-discrimination, and exit/discharge policies. *The CoC recommends that all CoC funded organizations/projects review their policies and procedures to ensure that they are aligned with a Housing First approach, using the Housing First questionnaire as a guide.*	Housing First questionnaire	● 1 point if respond "yes" to the Housing First questionnaire.
21a	**Housing First Policies – Resubmission on Time** **In 2023, the Funding** Committee requested that CoC-funded agencies provide documentation related to compliance with Housing First. This includes: 1) admissions/intake/screening policy, including participant eligibility; 2) program rules and/or expectations; 3) exit/discharge/appeals policy . In early 2024, the CoC requested that grantees resubmit their policies via Alchemer by February 20, 2024. New grantees (who are being scored for the first time in 2024) are being scored on whether they submitted their policies for the first time.	Submission via Alchemer	● Policies submitted on time by 2/20/24 = 2 points ● Policies submitted late after 2/20/24 = 0 points
21b	**Housing First Policies – Issues Resolved** In 2023, the Funding Committee requested that CoC-funded agencies provide documentation related to compliance with Housing First. This includes: 1) admissions/intake/screening policy, including participant eligibility; 2) program rules and/or expectations; 3) exit/discharge/appeals policy .	Submission via Alchemer	● Existing grantee: ○ 3 points – All issues identified in the Housing First Policy review were resolved ○ 1 point – Issues identified in Housing

#	Criteria	Data Source	Point Structure
	In 2024, the Funding Committee is evaluating whether issues identified in the Housing First policy review were fully resolved. New grantees (who are being scored for the first time in 2024) are excluded from this criterion.		First Policy review were partially resolved ● New grantee: ○ N/A
21c	**Housing First Self-Assessment** a. Agency completes HUD Housing First Assessment Tool for project b. Agency completes the HF Assessment Tool Follow Up Form HUD Housing First Assessment Tool can be found here: https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/	RSF; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form	4 points max ● HF Assessment Tool Submitted= 2 ● HF Assessment Tool Follow Up Form Submitted = 2
22	**Equity:** The Eastern PA CoC is committed to advancing equity in the provision of homeless assistance services for people who may face additional barriers due to race, ethnicity, LGBTQ status, religion, immigrant status, etc. NOTE: This narrative question directly mirrors HUD language in 2023 CoC NOFO. Agency provides description of the following: • Please describe steps your organization/project has taken to identify barriers to participation in your organization's services and programming based on barriers such as race, ethnicity, LGBTQ status, religion, immigrant status, etc. • What barriers have been identified? • What steps have been taken or will be taken in the upcoming year to eliminate identified barriers?	Renewal Summary Form	2 points max
23	<u>**Lived Experience**</u>	Renewal Summary Form	2 points max

#	Criteria	Data Source	Point Structure
	• Grantee describes how they are incorporating the input and expertise of persons with lived expertise into their program design and implementation. • For example, this could be through persons with lived experience on Governing Board/decision-making bodies, advisory boards made up of persons with lived experience, forums for persons with lived experience to give input on program design/delivery		

CoC Participation = 14.5 points

#	Criteria	Data Source	Point Structure
24	**RHAB Participation and CoC Leadership:** Participation in RHAB meetings and volunteer participation with CoC Committees and Sub-Committees ● RHAB Participation: Full participation in RHAB is expected in order to further the goals of the CoC. ● CoC Leadership: The CoC frequently requests volunteer participation with various Committees and Sub-Committees. If program serves more than 1 RHAB, expectation that recipient OR subrecipients attend 75% or more RHAB meetings in all RHABs they serve in order to receive full points on this criterion (grantee will need to provide names of all their subrecipients) ■ Grantees will be asked to provide list of all subrecipients as part of Renewal Summary Form	RHAB Secretary, Committee/ Sub-committee Chair, CoC Staff; Renewal Summary Form	5 points total + 1 potential bonus point ● 75%+ RHAB meetings attended = 5 points ● 50%+ RHAB meetings attended = 3 points ● Less than 50% RHAB meetings attended = 0 points 1 bonus point available if organization participated on a CoC Committee/Subcommittee (and attended at least 75% of committee/subcommittee meetings during lookback period).
25	**CoC Meeting Attendance:** Full participation in CoC is expected in order to further the goals of the CoC. ■ For projects with multiple subrecipients, expectation is that, at a minimum, recipient attend CoC meetings and required trainings and ensure that information is disseminated to all subrecipients. Subrecipients are strongly encouraged to attend.	CoC registration/ attendance sheets; Renewal Summary Form	4 points total ● 2 points awarded for attending October 2021 CoC meeting ● 2 points awarded for attending April 2022 CoC meeting.

#	Criteria	Data Source	Point Structure
	▪ For projects with one subrecipient, either recipient or subreceipient may attend. ▪ Grantees will be asked to provide list of all subrecipients as part of Renewal Summary Form ▪ Grantees are strongly encouraged to attend trainings live. However, watching recorded trainings does count toward attendance. Attendee MUST submit an attendance survey to document that they watched the training.		
26	**CoC Webinars and Trainings:** Full participation/attendance in webinar and training opportunities is expected of all CoC funded organizations ▪ For projects with multiple subrecipients, expectation is that, at a minimum, recipient attend CoC meetings and required trainings and ensure that information is disseminated to all subrecipients. Subrecipients are strongly encouraged to attend. ▪ For projects with one subrecipient, either recipient or subreceipient may attend. ▪ Grantees will be asked to provide list of all subrecipients as part of Renewal Summary Form ▪ Grantees are strongly encouraged to attend trainings live. However, watching recorded trainings does count toward attendance. Attendee MUST submit an attendance survey to document that they watched the training.	CoC training attendance records	Attendance at CoC training events is expected of organizations receiving CoC funding. Maximum – 5.5 points 2023 required trainings: ● Mainstream Benefits training – 9/25/23 webinar – 0.5 points ● Understanding SOAR and PA Dept. of Corrections Resources for Those Experiencing Homelessness – 9/6/23 webinar – 0.5 points ● Fair Housing Training – 4/26/23 webinar – 0.5 points ● LGBTQ/Transgender Cultural Competency – 1/11/23 webinar – 0.5 points ● 3-part DEI Training ○ DEI Training Part 1 – 4/20/23 – 0.5 points ○ DEI Training Part 2 – 5/4/23 – 0.5 points ○ DEI Training Part 3 – 5/18/23 – 0.5 points

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27 (not scored in 2024)	**Coordinated Entry Participation:** % of enrollments pulled from By Name List	TBD	Not scored in 2024. Funding Committee will determine mechanism for scoring this in future funding rounds when possible with data available in ClientTrack.
28 (Bonus)	Full **HMIS participation** within organizations receiving CoC funding OR partnering with another organization/program to enter their data into HMIS	RSF and HMIS	HMIS participation among homeless assistance programs (not receiving ESG, CoC, SSVF, PATH, RHY funding) operated by your organization, or partnering with another organization/program to enter their data into HMIS= 0.5 point (maximum)
29	**Late Submission (Penalty)** if required CoC Renewal Scoring Documents are submitted after deadline (unless provided an extension due to extenuating circumstances) If a grantee needs to request a submission extension due to extenuating circumstances, this must be requested via email (to CoC email address) at least 2 business days in advance of deadline. Extensions will be reviewed and approved by the Funding Committee Chair. **No extensions will be provided for submissions greater than 5 days after the stated deadline**. Grantees are strongly encouraged to work ahead of the deadline to avoid the need to request an extension.	Review of Survey Submission Date	-2 point penalty for late submission of documents (late submission = any submission after the specific time/date of stated deadline) ***No renewal scoring documents will be accepted later than 5 days after the stated deadline.***

Total Point Scale:
· PSH/RRH/TH-RRH – 100 points
· SSO – 92 points (SSO score will be converted to a 100-point scale)

APPENDIX: Data Calculations Explanation for HMIS/APR Related Scoring Criteria

Criteria #	Criteria	Calculation
1a	RRH/TH-RRH- HOUSING STABILITY/EXIT TO PERMANENT HOUSING: a. RRH: % of exits to permanent housing destination among all participants/leavers who exited project.	RRH/TH-RRH APR Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to positive housing destinations) <u>Denominator:</u> (Q23c-Total persons) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
1b	SSO- HOUSING STABILITY: b. SSO: % of all participants/leavers placed into Emergency Shelter, Transitional Housing or Permanent Housing (SSO-Street Outreach only)	SSO Q23c: Exit Destination <u>Numerator:</u> <u>Numerator:</u> (Q23c-Total persons exiting to permanent housing destinations) + (Q23c-Total persons exiting to temporary housing destinations) <u>Denominator:</u> (Q23c-Total persons) – (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility

1c	PSH - HOUSING STABILITY/EXIT TO OR RETENTION IN PERMANENT HOUSING: PSH: % of all project participants stayers remained in PSH project or all project participants/leavers exited to other permanent housing.	PSH APR Q5 Report Validation Table; Q22a1: Length of Participation – CoC Projects; Q23c: Exit Destination Numerator: (Q22a1 Stayers-Total) + (Q23c-Total persons exiting to positive housing destinations) Denominator: (Q5a-Total persons served) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
2	RETURNS TO HOMELESSNESS: % returns to homelessness within 6 months of exit to permanent housing destination *Note: Excludes DV Projects*	SPM 2ab Data File – Returns to Homelessness Numerator: # of Clients w/Returns on Begin Date within 6 months of Exited on End Date and returned to ES, TH or SH project (Returns 10/1/22-9/30/23) Denominator: # Clients who exited from program to PH destination
3	**Projects dedicated to serving survivors of Domestic Violence only:** Projects serving survivors of domestic violence meet the specific needs of DV survivors	Documentation provided will be reviewed to determine whether agency meets the following criteria: ● How project staff are trained in trauma-informed, victim-centered, and strengths-based approaches to working with clients. ● How project ensures clients have access to services/supports (childcare, legal services, counseling, employment services, etc.), including those provided by the agency along with those provided by other community partners. Scoring rubric: Full Points: Agency clearly describes how project staff are trained in trauma-informed, victim-centered, and strengths-based approaches AND how project ensures clients have access to services/supports Partial Points: Agency provides a vague description for either part 1 or part 2 of the question, or does not fully answer 1 or more parts of the questions No Points: Agency provides vague description for both parts 1 or parts 2 or does not fully answer both parts 1 and 2 of the question.

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4	LENGTH OF TIME BETWEEN PROJECT START DATE AND RESIDENTIAL MOVE IN % of households moved into housing in under 30 days (measured by days between project enrollment date and move in date)	Q22c: Length of Time between Project Start Date and Housing Move-in Date Numerator: (Q22c - Total 7 days or less) + (Q22c - Total 8 to 14 days) + (Q22c - Total 15 to 21 days) + (Q22c - 22 to 30 days) Denominator: Q22c - Total Persons Moved into housing *N/A for SSO
5	INCOME GROWTH/INCREASE TOTAL INCOME % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers)	APR Q19a1: Client Cash Income Change – Income Source- by Start and Latest Status (Stayers); APR Q19a2: Client Cash Income Change – Income Source- by Start and Exit (Leavers); Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q19a1 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) + (Q19a2 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have an annual assessment) – (Q18 Adults at Annual (Stayers)-Client Doesn't Know/Client Refused) – (Q18 Adults at Exit (Leavers)-Client Doesn't Know/Client Refused)
6	PARTICIPANTS w/ANY INCOME: % of adult participants with 1+ source of income (leavers and stayers)	APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q18 Adults at Annual (Stayers)-1 or more source of income) + (Q18 Adults at Exit (Leavers)-1 or more source of income) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have annual assessment) – (Q18 Adults at Annual (Stayers)-Adults with Client Doesn't Know/Client Refused Income Information) – (Q18 Adults at Exit (Leavers)-Adults with Client Doesn't Know/Client Refused Income Information)
7	PARTICIPANTS CONNECTED TO MAINSTREAM BENEFITS: Percentage of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.)	APR Q20b: Number of Non-Cash Benefit Sources; APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status

		Numerator: (Q20b Benefit at Latest Annual Assessment for Stayers-1 + Source(s)) + (Q20b Benefit at Exit for Leavers-1+ Source(s)) Denominator: (Q20b Benefit at Latest Annual Assessment for Stayers-Total) + (Q20b Benefit at Exit for Leavers-Total) – (Q18 Number of Stayers-Number of adult stayers not yet required to have an annual assessment) – (Q20b Benefit at Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q20b Benefit at Exit for Leavers-Client Doesn't Know/Client Refused)
8	PARTICIPANTS CONNECTED TO HEALTH INSURANCE: Percentage of all participants with 1+ source of health insurance	APR Q21: Health Insurance; APR Q5: Report Validation Table Numerator: (Q21 Latest Annual Assessment for Stayers-1 Source of Health Insurance) + (Q21 Latest Annual Assessment for Stayers-More than 1 Source of Health Insurance) + (Q21 Exit for Leavers-1 Source of Health Insurance) + (Q21 Exit for Leavers-More than 1 Source of Health Insurance) Denominator: (Q5 Number of Stayers) + (Q5 Number of Leavers) – (Q21 Latest Annual Assessment for Stayers-Number of Stayers not yet Required to Have an Annual Assessment) – (Q21 Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q21 Exit for Leavers-Client Doesn't Know/Client Refused)
9	HIGH QUALITY DATA ENTRY: % of Error Rate for the following data points entered into PA HMIS: A. PII - Name B. PII – Date of Birth C. PII – Race D. PII – Ethnicity E. PII - Gender F. Destination G. Income and Sources at Entry H. Income and Sources at Annual Assessment I. Income and Sources at Exit	APR Q6a. Data Quality: Personally Identifiable Information a. Name - % of Error Rate c. Date of Birth - % of Error Rate d. Race - % of Error Rate e. Ethnicity - % of Error Rate f. Gender - % of Error Rate Note: If Personally Identifiable Information fields are marked as Client Doesn't Know/Refused due to domestic violence survivor not providing data due to confidentiality/safety concerns, this will be factored into scoring and projects will not be penalized. APR Q6c. Data Quality: Income and Housing Data Quality f. Destination - % of Error Rate g. Income and Sources at Entry - % of Error Rate h. Income and Sources at Annual Assessment - % of Error Rate i. Income and Sources at Exit - % of Error Rate

		Note: Projects with no entries won't be scored on *c (Income and Sources at Entry*) and projects with no exits won't be scored on *b (Destination)* and *e (Income and Sources at Exit)*
10	TIMELINESS OF HMIS DATA ENTRY a. % of project entry records entered into HMIS within specified benchmark b. % of project exit records entered into HMIS within specified benchmark	APR Q6e: Timeliness a. Numerator: (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) Denominator: (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) b. Numerator: (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) Denominator: (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) Note: Projects with no entries won't be scored on 9.a. Projects with no exits won't be scored on 9.b.
11	PROJECT PARTICIPANT ELIGIBILITY: % of adult participants whose prior living situation was reported as literally homeless situations or fleeing DV	Data from APR validation file will be reviewed to determine percentage of adult participants whose prior living situation was literally homeless OR participant reports currently fleeing DV. This will be cross-referenced with RSF data reported by provider. For DV providers using comparable database, RSF data reported by provider will be used to determine percentage of adult participants whose prior living situation was literally homeless OR participant reports currently fleeing DV. . Numerator: # of Heads of household and adults served literally homeless **and/or** fleeing DV as reported on RSF 10/1/22-9/30/23 (Note: Literally homeless numbers will be cross referenced with APR validation file) Denominator: Total # of adult participants served 10/1/22-9/30/23 **HUD Category 1/Literally Homeless Definition:** Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or

		(iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution **HUD Category 4/Fleeing Domestic Violence Definition** Any individual or family who: (i) are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing
12	UNIT UTILIZATION RATE: Average utilization rate of project (using project utilization each quarter, as reported on APR)	Information provided in the Renewal Project Summary Form survey will be considered in calculating utilization. APR Q8b Point-in-Time Count of Households on the Last Wednesday; 2023 Project App # Units Numerator: Average of Q8b Point-in-Time Count of Households Served on the Last Wednesday in Jan, April, July, October Denominator: # Units per 2023 Project Applications (and prior years where applicable) For projects under 10 units, will use a 3-year average if the project is under 85% utilization. *N/A for SSO
13	DRAWDOWN RATES Minimum of quarterly drawdown rates from eLOCCS	Review of documentation requested in RSF survey (eLOCCS summary page).
14	FUNDS EXPENDED % of grant funds expended	Review of documentation requested in RSF survey (eLOCCS summary page). Review of supplemental expenditure form with additional information/explanation if program did not meet expenditure threshold.

15	TIMELY APR SUBMISSION APR submitted within 90 days of end of grant	Review of documentation requested in RSF survey (e.g. email from Sage system; email from HUD reps; copy of the details from Sage submission)
16a, 16b	COST EFFECTIVENESS – COST PER HOUSEHOLD SERVED: SSO/TH-RRH/RRH – Average cost per Household served (TH-RRH and RRH: who moved into housing) compared to average of other projects PSH - Average cost per household who moved into housing compared to average of other projects	Numerator: Services + admin line items from 2023 Grant Inventory Worksheet (GIW) Denominator: # of HHs served (as reported on RSF, and verified by APR validation file) SSO, TH-RRH, RRH: Calculation above compared to average cost per household (services + admin/total households served) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars PSH: Calculation above compared to average cost per household (services + admin/total households served) of all PSH, excluding projects that have $0 service dollars
17a	COST EFFECTIVENESS – COST PER POSITIVE EXIT: SSO/TH-RRH/RRH - Average cost per exit to Permanent Housing destination compared to average of other projects	Numerator: Services + admin line items from 2023 GIW Denominator: Leavers to PH (as reported on RSF and verified by APR validation file) NOTE: For RRH and RRH component of TH-RRH this only includes households who moved in and then exited to PH Note: Projects with no exits during the lookback period will not be scored on this criteria. Projects with no exits to permanent housing during the lookback period will have a total cost per positive exit that equals services +admin line items from GIW. *N/A for SSO SSO, TH-RRH, RRH: Calculation above compared to average cost per household (services + admin/leavers to PH) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars
17b	COST EFFECTIVENESS – COST PER POSITIVE EXIT/RETENTION: PSH - Average cost per household that remains or exits to Permanent Housing	Numerator: Services + admin line items from 2023 GIW Denominator: Stayers + Leavers to other PH (as reported on RSF and verified by APR validation file) NOTE: For PSH this only includes households who moved in and then exited to PH

	destination compared to average of other projects	PSH: Calculation above compared to average cost per household (services + admin/leavers to PH + stayers) of all PSH, excluding projects that have $0 service dollars
18	HUD MONITORING Disposition of HUD Monitoring and Findings	Review of information provided in RSF survey regarding monitoring, along with any supplemental monitoring documents provided.
19a	SEVERITY OF NEED/HEALTH CONDITIONS – Percent of participants with 1+ disabilities at project annual assessment or project exit	Q13b2: Number of Conditions at Exit, Q13c2: Number of Conditions for Stayers Numerator: ((Q13b2. Total Persons-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13c2. Total Persons-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown)) Denominator: ((Q13b2. Total Persons-Total + Q13c2. Total Persons-Total) – (Q13b2. Total Persons-Client Doesn't Know/Client Refused + Q13c2. Total Persons-Client Doesn't Know/Client Refused))
19b	SEVERITY OF NEED/ZERO INCOME AT ENTRY – % of adult participants with zero income at project entry	APR Q18: Client Cash Income Category – Earned/Other Income Category – by Start and Annual Assessment/Exit Status Numerator: Q18 Adults with No Income – Number of Adults at Start Denominator: (Q18. Total Adults – Number of Adults at Start)– (Q18. Adults with Client Doesn't Know/Client Refused Income Information – Number of Adults at Start)
19c	SEVERITY OF NEED/UNSHELTERED: Percent of adult participants coming from unsheltered locations at entry	APR Q15 Living Situation Numerator: (Q15 Total Place not meant for human habitation) Denominator: (Q15 Total) – (Q15 Client Doesn't Know/Client Refused)
19d	SEVERITY OF NEED/AGE: Percent of adults who are youth age 24 and under or adults age 55+	APR Q5 Report Validation Table; APR Q11 Age Numerator: (Q11. 18-24 Total) + (Q11. 55-61-Total) + (Q11. 62+-Total) Denominator: (Q5. Number of Adults (Age18 or Over) - (Q11. Client Doesn't Know/Client Refused-Total)
19e	SEVERITY OF NEED/DOMESTIC VIOLENCE:	APR Q14a Domestic Violence History

		Percent of adult participants with history of DV	Numerator: Q14a Total Yes (Domestic Violence History) Denominator: Q14a Total Total – Q14a Total Client Doesn't Know/Client Refused
20	HOUSING FIRST APPROACH		Agency response to Housing First Questionnaire will be reviewed to ensure adherence to Housing First tenets
21a	HOUSING FIRST POLICIES – RESUBMISSION ON TIME		Review of Alchemer Survey Submission Date New grantees (who are being scored for the first time in 2024) are being scored on whether they submitted their policies for the first time.
21b	HOUSING FIRST POLICIES – ISSUES RESOLVED		Review of resubmitted policies. DMA will review resubmitted policies against the Housing First policy letter which was sent to grantees in summer 2023, to determine if areas outlined in the letter were resolved within the resubmitted policies.
21c	HOUSING FIRST SELF-ASSESSMENT		Review for completion: Renewal Summary Form; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form HUD Housing First Assessment Tool can be found here: https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/
22	EQUITY NARRATIVE		Review of RSF submitted by agency. Narratives will be reviewed by the Funding Committee and DMA. Scoring rubric: • 2 points – Grantee demonstrates that they have taken 1 or more concrete steps to identify barriers to participation AND identifies 1 or more steps that have been taken or will be taken to eliminate barriers. • 1 point – Grantee demonstrates either a) steps to identify barriers, and/or b) steps to eliminate barriers, but steps outlined may be vague and not concrete. • 0 points – Grantee demonstrates neither a) concrete steps to identify barriers nor b) concrete steps to eliminate barriers.
23	LIVED EXPERIENCE NARRATIVE		Review of RSF information submitted by agency. Narratives will be reviewed by the Funding Committee and DMA. Scoring rubric:

		2 points – Grantee demonstrates at least 2 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation. 1 point – Grantee demonstrates at 1 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation. 0 points – Grantee demonstrates 0 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation.
24	RHAB PARTICIPATION AND COC LEADERSHIP Participation in RHAB meetings and volunteer participation with CoC Committees and Sub-Committees	Review of RSF documentation submitted by agency, sign in records, online survey attendance submission from RHAB meetings, and documentation from CoC committee/subcommittee chairs
25	COC MEETING ATTENDANCE	Review of RSF documentation submitted by agency, meeting sign in records, and online survey attendance submissions
26	COC WEBINARS AND TRAININGS	Review of RSF documentation submitted by agency, webinar/training sign in records, and online survey attendance submissions
27 (not scored in 2024)	Coordinated Entry Participation % of enrollments pulled from By Name List	*NOTE: This criteria will not be scored in 2024.*
28 (Bonus)	BONUS: FULL HMIS PARTICIPATION WITHIN ORGANIZATIONS RECEIVING COC FUNDING OR PARTNERING WITH ANOTHER ORG/PROGRAM TO ENTER THEIR DATA INTO HMIS	Review of documentation submitted by agency in RSF and confirmation of HMIS participating projects by DCED HMIS team
29	Late Submission (Penalty) if required CoC Renewal Scoring Documents are submitted after deadline (unless provided an extension due to extenuating circumstances)	Review of Survey Submission Date

<u>Housing First Questionnaire: Is your program operating using a housing first approach?</u>

Organization Name:

Project Name:

Person Completing this form:

Date:

1) Admission/tenant screening and selection practices promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, and participation in services.
   ☐ Yes   ☐ No Comment (if needed):

2) Applicants are not rejected on based on having no income, minor criminal convictions, or behaviors that indicate a lack of "housing readiness."
   ☐ Yes   ☐ No Comment (if needed):

3) Supportive services emphasize housing procurement over therapeutic goals. Services plans are highly tenant-driven without predetermined goals.
   ☐ Yes   ☐ No Comment (if needed):

4) Participation in services or program compliance is not a condition of staying in our program.
   ☐ Participation in services or program compliance is NOT a condition of staying in our program
   ☐ Participation in services or program compliance IS a condition for staying in our program   Comment (if needed):

5) Use of alcohol or drugs in and of itself is not considered a reason for program dismissal.
   ☐ Use of alcohol or drugs in and of itself is NOT a reason for program dismissal
   ☐ Use of alcohol or drugs in and of itself IS a reason for program dismissal
           Comment (if needed):

6) We prioritize those with the highest need for services rather than "first come/first serve", such as duration of homelessness and other barriers.
   ☐ Yes   ☐ No Comment (if needed):

7) Case managers/service coordinators are trained in and actively employ evidence-based practices for client/tenant engagement such as motivational interviewing and client-centered counseling.
   ☐ Yes   ☐ No Comment (if needed):

8) Services are informed by a harm reduction philosophy that recognizes that drug and alcohol use and addiction are a part of tenants' lives, where tenants are engaged in non-judgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices.

☐ Yes   ☐ No Comment (if needed):

9) Our primary focus is assisting people in our program with a housing plan for swift exit to permanent housing.

☐ Yes   ☐ No Comment (if needed):