Western PA CoC: 2024 Renewal Project Scoring Criteria

Approved by Funding Committee: March 15, 2024

The time period used for all data will be January 1, 2023-December 31, 2023

#	Criteria	Data Source	Point Structure
Performance and Data Quality: RRH/ TH-RRH/PSH = 44.5 points; TH = 43.5 points; SSO = 41.5 points			
1a	**TH/SSO- Housing Stability:** TH & SSO Only TH Measurement: % of participants/leavers who exited to permanent housing destination. SSO Measurement: % of participants/leavers who were placed into Emergency Shelter, Transitional Housing or Permanent Housing Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ***Note to grantees**: The thresholds for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* Average outcomes in 2023: 95%	APR pulled from HMIS; APR from DV providers	TH/SSO ● 98% = 8 points ● 94-97%= 6 points ● 88-93% -4 points ● 83-87% = 2 points
1b	**RRH/TH-RRH/PSH – Housing Stability:** RRH, TH-RRH & PSH Only RRH and TH-RRH Measurement: % of participants/leavers who exited to permanent housing destination. PSH Measurement: % of participants/stayers who remained in PSH project or participants/leavers who exited to other permanent housing.	APR pulled from HMIS; APR from DV providers	**RRH/TH-RRH** % exits to permanent housing; **PSH** % remained in permanent housing or exited to permanent housing: ● 98% = 10 points ● 94-97%= 8 points

	Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility ***Note to grantees****: The thresholds for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* Average outcomes in 2023: 97%		● 88-93% = 6 points ● 83-87% = 4 points
2	**% returns to homelessness:** Percentage of adults return to homelessness within 6 months of program exit to a permanent housing destination. ● **Note:** N/A for DV providers, as there is no way to measure if clients reentered the system, only their specific program. ● N/A for SSO Average outcomes in 2023: 0.2%	HMIS	● 0 - 5% returns to homelessness within 6 months of program exit = 2 points ● 6 - 10% = 1 point ● >10% = 0 points
3	**DV-Dedicated Projects Narrative** Projects serving survivors of domestic violence meet the specific needs of DV survivors by demonstrating the following: a. Project staff are trained in trauma-informed, victim-centered, and strengths-based approaches to working with clients. b. Project ensures clients have access to services/supports (childcare, legal services, counseling, employment services, etc.), including those provided by the agency along with those provided by other community partners. **DV-dedicated projects only** NOTE: This narrative question mirrors HUD language in 2023 CoC NOFO.	RSF	2 points total (see scoring rubric in calculations section)

4	**Length of Stay/Average:** TH and SSO Only - Average length of stay for leavers

Average outcomes in 2023: 245 days | APR pulled from HMIS; APR from DV providers | ● Less than 9 months (274 days or less) = 1 point
● 9 - 12 months (275 to 365 days) = 0.5 points |
| 5 | **Length of Stay/Less than 12 months:** TH and SSO Only - The percent of participants whose length of stay is 12 months or less

Average outcomes in 2023: 81% | APR pulled from HMIS; APR from DV providers | ● 90%+ = 1 point
● 80-89% = 0.5 points |
| 6 | **Length of time between Project Start Date and Housing Move-in Date (RRH, TH-RRH, and PSH only)- Average**

Providers are expected to move participants in as quickly as possible upon enrollment; Decreasing length of time between project start date and housing move-in date is one factor that contributes to SPM Metric 1b (length of time homeless)

Average outcomes in 2023: 8 days

N/A for TH and SSO | APR pulled from HMIS; APR from DV providers | 30 days or less (average) = 1 point |
| 7 | **Increase in total income:** % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers)

NOTE: Adult participants' Earned Income Growth and Non-Earned Income Growth both factor into Total Income Growth.

Average outcomes in 2023: 51% | APR pulled from HMIS; APR from DV providers | ● 55% or more had an increase in total income = 7 points
● 45-54% increase income =6 points
● 35-44% increase income = 4 points
● 25-34% increase income = 3 points |
| 8 | **Participants with any income** - % of adult participants with 1+ source of income at exit/annual assessment (leavers and stayers) | APR pulled from HMIS; APR from DV providers | ● 60%+ - 3 points
● 50-59% - 2 points |

	Average outcomes in 2023: 68%		● 40-49% - 1 point
9	**Connecting Participants to Mainstream Benefits** % of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.) Average outcomes in 2023: 82%	APR pulled from HMIS; APR from DV providers	● 90% = 5 points ● 80-89% = 4 points ● 70-79% = 3 points ● 60-69% = 2 point
10	**Participants Connected to Health Insurance**: Percentage of all participants with 1+ source of health insurance Average outcomes in 2023: 93%	APR pulled from HMIS; APR from DV providers	● 95%=4 points ● 90-94% - 3 points ● 85-89% - 2 points ● 80-84% - 1 point

11	**HMIS Data Quality**:
	% of Error Rate for the following data points entered into HMIS:
	    a. PII - Name
	    b. PII – Date of Birth
	    c. PII – Race
	    d. PII – Ethnicity
	    e. PII - Gender
	    f. Destination
	    g. Income and Sources at Entry
	    h. Income and Sources at Annual Assessment
	    i. Income and Sources at Exit
	
	Please note that this criterion may be more heavily weighted in future scoring rounds.
		APR pulled from HMIS or DV comparable database	8.5 points total
			● 11.a. – 0% error rate – 0.5 points
			● 11.b.– 0% error rate – 0.5 points
			● 11.c. – 0% error rate – 0.5 points
			● 11.d.– 0% error rate – 0.5 points
			● 11.e.– 0% error rate – 0.5 points
			● 11.f.– 0% error rate – 1.5 points
			● 11.g. – 0% error rate – 1.5 points
			● 11.h. – 0% error rate – 1.5 points
			● 11.i .– 0% error rate – 1.5 points

12	**Timeliness of HMIS Data Entry** a. % of project entry records entered into HMIS within 10 days b. % of project exit records entered into HMIS within 10 days Timeliness specifically looks at project entry and exit dates. For example, this measure will compare a household's actual enrollment date against the date that their enrollment date was entered in HMIS Per the HMIS Participation Agreement, all data should be entered into PA-HMIS within 7 days. This criterion evaluates whether data was entered within 10 days. *Please note that this criterion may be more heavily weighted in future scoring rounds.* 2023 Average Outcomes Entries: 69% 2023 Average Outcomes Exits: 66%	APR pulled from HMIS or DV comparable database	4 points total a. Entry records • 100% of project entry records input within: 0-10 days –2 points • 80% of project entry records input within 0-10 days – 1 point b. Exit records • 100% of project exit records input within: 0-10 days - 2 points • 80% of project exit records input within 0-10 days – 1 point
Grant Management/Monitoring = 21 points PSH/RRH/TH-RRH/TH; 16 points SSO			
13	**Participant Eligibility:** % of adult participants whose prior living situation was reported as literally homeless situations or fleeing DV Prior residence of adult participants served during the reporting period = Category 1 (literally homeless) or Category 4 (fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or family member)	APR validation file (HMIS-participating projects) and RSF data	• 94% of adult participants served were literally homeless/fleeing DV = 2 points • 90-93% of adult participants served were literally homeless/fleeing DV = 1 points

14	**Unit Utilization rates:** Average utilization/occupancy rate of project Average utilization rate of project (using project utilization each quarter, as reported on APR) ● N/A for SSO *Note to grantees: The thresholds and point value for this criterion were lowered for 2021, to account for the impact of COVID-19. This criterion will likely be readjusted in future years, including raising thresholds and point value.* For projects with under 10 units, will use a 3-year average if the project is under 80% utilization.	# units per 2023 renewal app compared to average unit utilization; APR pulled from HMIS; APR from DV providers	● 90+ utilization rate = 3 points ● 85-89% = 2 points ● 80-84% = 1 point
15	**Quarterly Draws:** Minimum of quarterly drawdown from eLOCCS. HUD requires a minimum of quarterly draws	e-LOCCS	● Met benchmark = 2 points ● Did not meet benchmark = 0 points
16	**Funds Expended:** % of grant funds expended. Ensure project is fully utilizing CoC funding. Goal = full spend down If less than 90% expended, grantee will be asked to submit a supplemental form related to grant spending over last 3 years and projected spending.	e-LOCCS	● 100% of funds expended = 8 points ● 95% - 99% expended = 6 points ● 90% - 94% expended = 2 points ● <90% expended = 0 points
17	**Timely APR submission** APR submitted within 90 days of end of grant (HUD requirement)	Last submitted APR	● Timely submission = 2 points ● Submitted beyond 90 days = 0 points
18a	**Cost Effectiveness - Cost per household: SSO/TH/RRH/TH-RRH**- Average cost per Household served (TH-RRH and RRH: households who moved into housing) compared to average of other projects	Numerator: Services + admin line items from Grant Inventory Worksheet (GIW) Denominator: # of HHs served per PA-HMIS/APR or APR from DV providers	CoC will take average cost per household (services + admin / total households served) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost).

			• Project cost per household equal to or below 200% of average cost = 2 point • Project cost per household above 200% of average cost = 0 points
18b	**Cost Effectiveness - Cost per household:** **PSH**- Average cost per Household served who moved into housing to average of other projects	<u>Numerator</u>: Services + admin line items from GIW <u>Denominator</u>: # of HHs served per PA-HMIS/APR or APR from DV providers	CoC will take average cost per household (services + admin / total households served) of all PSH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). • Project cost per household equal to or below 200% of average cost = 2 point • Project cost per household above 200% of average cost = 0 points
19a	• **Cost Effectiveness - Cost per EXIT to PH destination:** **TH/RRH/TH-RRH**- Average cost per exit to Permanent Housing destination compared to average of other projects SSO projects are excluded from this criterion.	<u>Numerator</u>: Services + admin line items from GIW <u>Denominator</u>: Leavers to PH per PA-HMIS/APR or APR from DV providers	CoC will take average cost per positive exit (services + admin / leavers to PH) of all SSO, TH-RRH, and RRH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). • Project cost per household equal to or below 200% of average cost = 2 point • Project cost per household above 200% of average cost = 0 points

19b	**Cost Effectiveness - Cost per household that remains in PSH or exits to another PH destination:** ● **PSH**- Average cost per household that remains in PSH or exits to other Permanent Housing destination compared to average of other projects	Numerator: Services + admin line items from GIW Denominator: Stayers + Leavers to other PH per PA-HMIS/APR or APR from DV providers	CoC will take average cost per positive exit/retention (services + admin / leavers to other PH or stayers) of all PSH projects, excluding projects that have $0 service dollars (projects with $0 service dollars will not be included in the average as these projects bring down the average cost). ● Project cost per household equal to or below 200% of average cost = 2 point ● Project cost per household above 200% of average cost = 0 points
20	**HUD Monitoring** Disposition of HUD Monitoring and Findings. Any findings during monitoring should be resolved within the HUD timeline identified.	Letter verifying no monitoring; If monitored, evidence of no outstanding findings	● No monitoring within the last two years, or monitored with no outstanding issues = 0 points ● Project monitored and has unresolved findings = - 5 points
HUD Priorities = 24.5 points			
21	**Project Type** Point value awarded based on project type The Funding Committee has set these point values based on: -CoC and HUD priority for permanent housing projects (PSH, RRH, TH-RRH) -RRH programs face unique challenges with outcomes such as increasing income, LOT between enrollment and move in, and exits to permanent housing due to shorter-term nature of RRH vs. PSH	RSF	● RRH/TH-RRH = 3 points ● PSH = 2 points ● TH = 0 points ● SSO = 0 points
22a	**Severity of Need/Health Conditions:** Percent of adult participants with 1+ physical and/or mental health conditions	APR pulled from HMIS or DV comparable database	● **PSH** ○ 100+= 2 points

			o 90-99% = 1 point

	Note to Grantees: Goals/Intent of Severity of Need Criteria
	■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.
	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring.
	■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.
			● **RRH/TH-RRH/TH/SSO**
			  o 70%+ = 2 points
			  o 60-69% = 1.5 points
			  o 50-59% = 1 point
			  o 40-49% = 0.5 points

22b	**Severity of Need/Zero Income at Entry:** Percent of adult participants with zero income at program entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS; APR from DV providers	● 50% + = 2 points ● 40-49% = 1.5 points ● 30-39% = 1 point ● 20-29% = 0.5 points
22c (NEW)	**Severity of Need/Age:** Percent of adult participants who are youth age 24 and under or adults age 55+ Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process.	APR pulled from HMIS or DV comparable database	● 45% adult participants are youth ages 24 and under or adults age 55+= 2 points ● 35-44% - 1.5 points ● 25-34% - 1 point ● 15-24% - 0.5 points

	■ Projects who serve participants with high severity of needs may struggle in other areas (e.g. increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.		
22d	**Severity of Need/Unsheltered:** % of adult participants coming from unsheltered locations at entry Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS; APR from DV providers	● 20%+= 2 points ● 15-19%= 1.5 points ● 10-14%= 1 point ● 5-9%= 0.5 points
22e	**Severity of Need/Domestic Violence:** % of adult participants w/ History of domestic violence Note to Grantees: Goals/Intent of Severity of Need Criteria ■ HUD requirement -- For projects who serve participants with high vulnerability/high severity of needs, HUD wants to ensure that CoCs are taking this into consideration in some way during the scoring process. ■ Projects who serve participants with high severity of needs may struggle in other areas (e.g., increasing income, exits to permanent housing) as a result of serving participants with high severity of need. These criteria are intended to factor that into the scoring. ■ Projects are not intended to receive all points in all areas of the renewal scoring criteria. Criteria are intended to allow for a balanced evaluation of the project.	APR pulled from HMIS; APR from DV providers	● 25%+= 2 points ● 20-24%= 1.5 points ● 15-19%= 1 point ● 10-14%= 0.5 points

23a (NEW)	**Housing First Policies – Resubmission on Time** In 2023, the Funding Committee requested that CoC-funded agencies provide documentation related to compliance with Housing First. This includes: 1) admissions/intake/screening policy, including participant eligibility; 2) program rules and/or expectations; 3) exit/discharge/appeals policy. In early 2024, the CoC requested that grantees resubmit their policies via Alchemer by February 20, 2024. New grantees (who are being scored for the first time in 2024) are being scored on whether they submitted their policies for the first time. The CoC provided feedback in summer 2023 on issues identified in the policies, and asked grantees to update policies by 12/31/23,	Submission via Alchemer	● Policies submitted on time by 2/20/24 = 1 point ● Policies submitted late after 2/20/24 = 0 points

23b (NEW)	**Housing First Policies – Issues Resolved**
	
	In 2023, the Funding Committee requested that CoC-funded agencies provide documentation related to compliance with Housing First. This includes: 1) admissions/intake/screening policy, including participant eligibility; 2) program rules and/or expectations; 3) exit/discharge/appeals policy. The CoC provided feedback in summer 2023 on issues identified in the policies, and asked grantees to update policies by 12/31/23,
	
	In 2024, the Funding Committee is evaluating whether identified in the Housing First policy review were fully resolved.
	
	New grantees (who are being scored for the first time in 2024) are excluded from this criteria.
		Submission via Alchemer	● Existing grantee:
			    ○ 2 points – All issues identified in the Housing First Policy review were resolved
			    ○ 1 point – Issues identified in Housing First Policy review were partially resolved
			    ○ 0 points – Issues not resolved
			
			● New grantee (scored for first time in 2024): N/A (excluded from this criteria)

24 (NEW)	**Housing First Self-Assessment** a. Agency completes HUD Housing First Assessment Tool for project b. Agency completes the HF Assessment Tool Follow Up Form	RSF; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form	**MAX POINTS** = 3 ● HF Assessment Tool Submitted= 1.5 ● HF Assessment Tool Follow Up Form Submitted = 1.5

	HUD Housing First Assessment Tool can be found here: https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/		
25	**Lived Experience on Board** • Grantee has a minimum of one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or subrecipient OR grantee has received HUD approval for a plan to otherwise consult with homeless or formerly homeless individuals when considering and making policies and decisions. This is a HUD requirement per CoC Interim Rule Section 578.75(g).	Renewal Summary Form	Maximum 2 points ● Organization affirms that they have a homeless individual or formerly homeless individual on the board of directors = 2 points **OR** ● Organization shows documentation that HUD has approved an alternate plan for involving individuals with lived experience in decision-making = 2 points ● Org does not meet above requirement = 0 points
26 (NEW)	**Lived Experience Narrative** • Grantee describes how they are incorporating the input and expertise of persons with lived expertise into their program design and implementation. • For example, this could be through persons with lived experience on Governing Board/decision-making bodies, advisory boards made up of persons with lived experience, forums for persons with lived experience to give input on program design/delivery	Renewal Summary Form	Maximum 2 points (see scoring rubric in calculations section)
27	**Equity:** The CoC is committed to advancing equity in the provision of homeless assistance services for people who may face additional barriers due to race, ethnicity, LGBTQ status, religion, immigrant status, etc. NOTE: This narrative question mirrors HUD language in 2023 CoC NOFO. Agency provides description of the following: • Please describe steps your organization/project has taken to identify barriers to participation in your organization's services	Renewal Summary Form	Maximum 1.5 points (see scoring rubric in calculations section)

	and programming based on barriers such as race, ethnicity, LGBTQ status, religion, immigrant status, etc.
	   • What barriers have been identified?
	   • What steps have been taken or will be taken in the upcoming year to eliminate identified barriers?		

CoC Participation = 10 points

28	**CoC meetings**
	● CoC Meeting Attendance. Full participation in CoC is expected in order to further the goals of the CoC.
	
	■ For projects with one or more subrecipients, expectation is that recipient AND 50% or more of all subrecipients must attend CoC meeting to receive points.
	■ Grantees will be asked to provide a list of all subrecipients as part of the Renewal Summary Form.
	
	NOTE FOR 2025 SCORING: The CoC Board anticipates that there will be 4 in-person CoC meetings in 2024. For next year's scoring (2025), the Funding Committee anticipates the following point structure:
	
	   • Full points for attending 3 out of 4 in-person meetings
	   • Partial points for attending 2 out of 4 in-person meetings
	   • No points for attending 0 or 1 out of 4 in-person meetings
		RSF & CoC meeting sign-in sheets	2 total points
			● Attendance at April 2023 CoC Meeting = 1 point
			● Attendance at October 2023 CoC meeting = 1 point

29a	**Regional Homeless Advisory Board (RHAB) meetings** ● Participation in RHAB meeting (Southwest RHAB) or Northwest Housing Collaborative Meeting (Northwest RHAB). Full participation in RHAB is expected in order to further the goals of the CoC. ■ If program serves more than 1 RHAB, expectation that recipient OR subrecipients attend 50% or more RHAB meetings in all RHABs they serve. ■ Grantees will be asked to provide a list of all subrecipients as part of the Renewal Summary Form.	RSF & RHAB attendance sheets	● Attended at least 50% of all RHAB or Northwest Housing Collaborative meetings in 2023 = 2 points ● Projects serving more than 1 RHAB will be able to earn a maximum of 4 points on this criteria, as they are excluded from LHOT criteria.

29b	**County LHOT or housing coalition meetings** ● Participation in county LHOT or Housing Coalition Meetings. Full participation in county LHOT or housing coalition meetings is expected in order to further the goals of the CoC. NOTE: Projects serving more than 1 RHAB are EXCLUDED from LHOT criteria. Projects serving more than 1 RHAB will be able to earn a maximum of 4 points on the RHAB criteria.	Letter signed by Chair of county entity	Attendance at 75% or more of all county LHOT/housing coalition meetings = 2 points
30	**Participation in CoC Training Events** Full participation in webinar and training opportunities is expected of all CoC funded organizations ▪ For projects with one or more subrecipients, expectation is that, at a minimum, 50 % or more of all subrecipients must attend CoC meeting to receive points. ▪ Recipient is strongly encouraged to also attend trainings. ▪ Grantees will be asked to provide a list of all subrecipients as part of the Renewal Summary Form. ▪ Grantees are strongly encouraged to attend trainings live. However, for virtual trainings watching recorded trainings does count toward attendance. Attendee MUST submit an attendance survey to document that they watched the training.	RSF & attendance sheets	Attendance at CoC training events is expected of organizations receiving CoC funding. Maximum Points – 4 points 2023 required trainings: ● Mainstream Benefits training – 9/25/23 webinar – 0.5 points ● Understanding SOAR and PA Dept. of Corrections Resources for Those Experiencing Homelessness – 9/6/23 webinar – 0.5 points ● Fair Housing Training – 4/26/23 webinar – 0.5 points ● LGBTQ/Transgender Cultural Competency – 1/11/23 webinar – 0.5 points ● 4 part Coordinated Entry Training

			- Part 1 5/18/23 – Intro CE 2.0 – 0.5 points - Part 2 5/31/23 – Housing Problem Solving Foundations – 0.5 points - Part 3 6/15/23 – Housing Problem Solving for Survivors of DV – 0.5 points - Part 4 9/28/23 – HMIS in CE 2.0 – 0.5 points
31 (not scored in 2024)	**Coordinated Entry Participation** % of enrollments pulled from By Name List	TBD	Not scored in 2024. Funding Committee will determine mechanism for scoring this in future years with reports available in ClientTrack and may pull preliminary data to set baseline benchmarks.
32 (Bonus)	BONUS: Full **HMIS participation** within organizations receiving CoC funding	● RSF & HMIS	HMIS participation among homeless assistance programs (not receiving ESG, CoC, SSVF, PATH, RHY funding) operated by your organization = 0.5 point (maximum)
33 (Bonus) (NEW)	**BONUS: Regional Projects** Due to the unique challenges of administering multi-county/regional projects, points will be provided for projects that serve more than 1 county	E-snaps HUD renewal application	5 or more counties served = 2 points 3-4 counties served = 1.5 points 2 counties served = 1 point
34	**Late Submission (Penalty) if required CoC Renewal Scoring Documents are submitted after deadline** (unless provided an extension due to extenuating circumstances) If a grantee needs to request a submission extension due to extenuating circumstances, this must be requested via email (to CoC email address) at	Review of Survey Submission Date	● -2 point penalty for late submission of documents

	least 2 business days in advance. Extensions will be reviewed and approved by the Funding Committee. **No extensions will be provided for submissions greater than 5 days after the stated deadline**. Grantees are strongly encouraged to work ahead of the deadline to avoid the need to request an extension.		(late submission = any submission after the specific time/date of stated deadline) *No renewal scoring documents will be accepted later than 5 days after the stated deadline.*

Total Point Scale:
- PSH/RRH/TH-RRH– 100 points
- TH = 99 points (TH score will be converted to a 100-point scale)
- SSO – 92 points (SSO score will be converted to a 100-point scale)
- 2.5 potential bonus points

APPENDIX: Data Calculations Explanation for HMIS/APR Related Scoring Criteria

Criteria #	Criteria	Calculation
1a	TH/SSO – HOUSING STABILITY TH Measurement: % of participants/leavers who exited to permanent housing destination among those who exited project. SSO Measurement: % of participants/leavers who were placed into Emergency Shelter, Transitional Housing or Permanent Housing	TH APR Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to positive housing destinations) <u>Denominator:</u> (Q23c-Total persons) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) SSO Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to permanent housing destinations) + (Q23c-Total persons exiting to temporary housing destinations) <u>Denominator:</u> (Q23c-Total persons) – (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) <u>Note for TH and SSO:</u> Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
1b	RRH/TH-RRH/PSH- HOUSING STABILITY RRH Measurement: % of participants/leavers who exited to permanent housing destination among those who exited project. PSH Measurement: % of participants/stayers who remained in PSH project or participants/leavers who exited to other permanent housing.	RRH/TH-RRH: APR Q23c: Exit Destination <u>Numerator:</u> (Q23c-Total persons exiting to positive housing destinations) <u>Denominator:</u> (Q23c-Total persons) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) PSH: APR Q1 Report Validation Table; Q22a1: Length of Participation – CoC Projects; Q23c: Exit Destination <u>Numerator:</u> (Q22a1 Stayers-Total) + (Q23c-Total persons exiting to positive housing destinations)

		Denominator: (Q5a-Total persons served) - (Q23c- Total persons whose destinations excluded them from the calculation) - (Q23c Jail, prison, or juvenile detention facility) Note: Individuals who exit to any of the below listed "destinations" will be removed from the calculation and therefore will not count negatively towards this outcome: ● Hospital or other residential non-psychiatric medical facility ● Foster care home or foster care group home ● Long-term care facility or nursing home ● Deceased ● Jail, prison, or juvenile detention facility
2	RETURNS TO HOMELESSNES % of adults return to homelessness within 6 months of program exit to a permanent housing destination *N/A for DV providers*	SPM 2ab Data File – Returns to Homelessness Numerator: # of Adults who returned to an ES, TH or SH projects within 6 months of Exit to Permanent Housing Denominator: # Clients who exited from program to a permanent housing destination between 7/1/22-12/31/23

3	DV-DEDICATED PROJECTS NARRATIVE
	
	N/A for non-DV providers
		Narrative submitted via RSF will be reviewed related to:
		1) How project staff are trained in a) trauma-informed, b) victim-centered, and c) strengths-based approaches to working with clients.
		2) How project ensures clients have access to services/supports (childcare, legal services, counseling, employment services, etc.), including those provided by the agency along with those provided by other community partners.
		
		Scoring rubric:
		● Part 1:
		   ○ 1 point – Agency provides thorough response to all components of part 1, which demonstrates strong training plan for staff.
		   ○ 0.5 points – Agency provides limited response to part 1 that demonstrates potential deficiencies in training plan for staff
		   ○ 0 point – Agency provides no response and/or provides no evidence of training plan for staff related to the requested elements
		● Part 2:
		   ○ 1 point – Agency provides thorough response to all components of part 2, which demonstrates ability to connect clients to services/supports
		   ○ 0.5 points – Agency provides limited response to part 1 that demonstrates potential deficiencies in connecting clients to services/supports

		o 0 point – Agency provides no response and/or provides no evidence of connecting clients to services/supports
4	LENGTH OF STAY/AVERAGE (TH AND SSO ONLY) Average length of stay for leavers	APR Q22b: Average and Median Length of Participation in Days Average Length-Leavers
5	LENGTH OF STAY/LONGER THAN 12 MONTHS (TH AND SSO ONLY) The percent of participants whose length of stay is 12 months or less	APR Q22a1: Length of Participation – CoC Projects Numerator: (Total-30 days or less) + (Total-31 to 60 days) + (Total-61 to 90 days) + (Total-91 to 180 days) + (Total-181 to 365 days) Denominator: (Total-Total)
6	LENGTH OF TIME BETWEEN PROJECT START DATE AND RESIDENTIAL MOVE IN	Q22c: Length of Time between Project Start Date and Housing Move-in Date Average length of time to housing: Total
7	INCREASE IN TOTAL INCOME % of all adult participants who increased income from any source from entry to exit/annual assessment (leavers and stayers)	APR Q19a1: Client Cash Income Change – Income Source- by Start and Latest Status (Stayers); APR Q19a2: Client Cash Income Change – Income Source- by Start and Exit (Leavers); Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q19a1 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) + (Q19a2 Number of Adults w/Any Income-Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have an annual assessment) – (Q18 Adults at Annual (Stayers)-Client Doesn't Know/Client Refused) – (Q18 Adults at Exit (Leavers)-Client Doesn't Know/Client Refused)
8 (New)	PARTICIPANTS w/ANY INCOME: % of adult participants with 1+ source of income (leavers and stayers)	APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q18 Adults at Annual (Stayers)-1 or more source of income) + (Q18 Adults at Exit (Leavers)-1 or more source of income) Denominator: (Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have annual assessment) – (Q18 Adults at Annual (Stayers)-Adults with Client Doesn't Know/Client

		Refused Income Information) – (Q18 Adults at Exit (Leavers)-Adults with Client Doesn't Know/Client Refused Income Information)
9	CONNECTING PARTICIPANTS TO MAINSTEAM BENEFITS Percent of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.)	APR Q20b: Number of Non-Cash Benefit Sources; APR Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status Numerator: (Q20b Benefit at Latest Annual Assessment for Stayers-1 + Source(s)) + (Q20b Benefit at Exit for Leavers-1+ Source(s)) Denominator: (Q20b Benefit at Latest Annual Assessment for Stayers-Total) + (Q20b Benefit at Exit for Leavers-Total) – (Q18 Number of Stayers-Number of adult stayers not yet required to have an annual assessment) – (Q20b Benefit at Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q20b Benefit at Exit for Leavers-Client Doesn't Know/Client Refused)
10	PARTICIPANTS CONNECTED TO HEALTH INSURANCE Percentage of all participants with 1+ source of health insurance	APR Q21: Health Insurance; APR Q1: Report Validation Table Numerator: (Q21 Latest Annual Assessment for Stayers-1 Source of Health Insurance) + (Q21 Latest Annual Assessment for Stayers-More than 1 Source of Health Insurance) + (Q21 Exit for Leavers-1 Source of Health Insurance) + (Q21 Exit for Leavers-More than 1 Source of Health Insurance) Denominator: (Q1 Number of Stayers) + (Q1 Number of Leavers) – (Q21 Latest Annual Assessment for Stayers-Number of Stayers not yet Required to Have an Annual Assessment) – (Q21 Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q21 Exit for Leavers-Client Doesn't Know/Client Refused)

11	HMIS DATA QUALITY
	% of Error Rate for the following data points entered into PA HMIS:
	   a. PII - Name
	   b. PII – Date of Birth
	   c. PII – Race
	   d. PII – Ethnicity
	   e. PII - Gender
	   f. Destination
	   g. Income and Sources at Entry
	   h. Income and Sources at Annual Assessment
		APR Q6a. Data Quality: Personally Identifiable Information
		
		a. Name - % of Error Rate
		b. Date of Birth - % of Error Rate
		c. Race - % of Error Rate
		d. Ethnicity - % of Error Rate
		e. Gender - % of Error Rate
		
		Note: If Personally Identifiable Information fields are marked as Client Doesn't Know/Refused due to domestic violence/dating violence/sexual assault/human trafficking/stalking survivor not providing data due to confidentiality/safety concerns, this will be factored into scoring and projects will not be penalized.

	i. Income and Sources at Exit	APR Q6c. Data Quality: Income and Housing Data Quality f. Destination - % of Error Rate g. Income and Sources at Entry - % of Error Rate h. Income and Sources at Annual Assessment - % of Error Rate i. Income and Sources at Exit - % of Error Rate Note: Projects with no entries won't be scored on **g (Income and Sources at Entry)** and projects with no exits won't be scored on **f (Destination)** and **i (Income and Sources at Exit)**
12	TIMELINESS OF HMIS DATA ENTRY a. % of project entry records entered into HMIS within 10 days b. % of project exit records entered into HMIS within 10 days	APR Q6e: Timeliness a. <u>Numerator:</u> (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) <u>Denominator:</u> (Number of Project Start Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) b. <u>Numerator:</u> (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days) <u>Denominator:</u> (Number of Project Exit Records-0 Days + 1-3 Days + 4-6 Days + 7-10 Days + 11+ Days) Note: Projects with no entries won't be scored on 11.a. Projects with no exits won't be scored on 11.b.
13	PARTICIPANT ELIGIBILITY % of adult participants whose prior living situation was reported as literally homeless situations or fleeing DV	Data from APR validation file will be reviewed to determine percentage of adult participants whose prior living situation was literally homeless OR participant reports currently fleeing DV. This will be cross-referenced with RSF data reported by provider. For DV providers using comparable database, RSF data reported by provider will be used to determine percentage of adult participants whose prior living situation was literally homeless OR participant reports currently fleeing DV.

		Numerator: # of participants served literally homeless ***and/or*** fleeing DV as reported on RSF 1/1/23-12/31/23 Denominator: Total # of participants served 1/1/23-12/31/23 **HUD Category 1/Literally Homeless Definition:** Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution **HUD Category 4/Fleeing Domestic Violence Definition** Any individual or family who: (i) are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing
14	UNIT UTILIZATION RATES Average utilization/occupancy rate of project (using project utilization each quarter, as reported on APR) (N/A for SSO)	Information provided in the Renewal Project Summary Form survey will be considered in calculating utilization. APR Q8b Point-in-Time Count of Households on the Last Wednesday; 2023 Project App # Units Numerator: Average of Q8b Point-in-Time Count of Households Served on the Last Wednesday in Jan, April, July, October Denominator: # Units per 2023 Project Applications (and prior years where applicable) For projects under 10 units, will use a 3-year average if the project is under 80% utilization.
15	DRAWDOWN RATES Minimum of quarterly drawdown rates from eLOCCS	Review of documentation requested in RSF survey (eLOCCS summary page).

16	FUNDS EXPENDED % of grant funds expended	Review of documentation requested in RSF survey (eLOCCS summary page). Review of supplemental expenditure form with additional information/explanation if program did not meet expenditure threshold.
17	TIMELY APR SUBMISSION APR submitted within 90 days of end of grant	Review of documentation requested in RSF survey (e.g. email from Sage system; email from HUD reps; copy of the details from Sage submission)
18a	COST EFFECTIVENESS – COST PER UNIT/HOUSEHOLD SERVED: SSO/TH/RRH/TH-RRH – Average cost per Household served (TH-RRH and RRH: who moved into housing) compared to average of other projects	<u>Numerator</u>: Services + admin line items from 2023 Grant Inventory Worksheet (GIW) <u>Denominator</u>: # of HHs moved into housing (as reported on RSF, and verified by APR validation file)
18b	COST EFFECTIVENESS – COST PER UNIT/HOUSEHOLD SERVED: PSH - Average cost per household who moved into housing compared to average of other projects	<u>Numerator</u>: Services + admin line items from 2023 Grant Inventory Worksheet (GIW) <u>Denominator</u>: # of HHs moved into housing (as reported on RSF, and verified by APR validation file)
19a	COST EFFECTIVENESS – COST PER POSITIVE EXIT/RETENTION: TH/RRH/TH-RRH - Average cost per exit to Permanent Housing destination compared to average of other projects (N/A for SSO)	<u>Numerator</u>: Services + admin line items from 2023 GIW <u>Denominator</u>: Leavers to PH (as reported on RSF and verified by APR validation file) NOTE: For RRH and RRH component of TH-RRH this only includes households who moved in and then exited to PH Note: Projects with no exits during the lookback period will not be scored on this criteria. Projects with no exits to permanent housing during the lookback period will have a total cost per positive exit that equals services +admin line items from GIW.
19b	COST EFFECTIVENESS – COST PER POSITIVE EXIT/RETENTION: PSH - Average cost per household that remains or exits to Permanent Housing destination compared to average of other projects	<u>Numerator</u>: Services + admin line items from 2023 GIW <u>Denominator</u>: Stayers + Leavers to other PH (as reported on RSF and verified by APR validation file) NOTE: For RRH and PSH this only includes households who moved in and then exited to PH

20	HUD MONITORING Disposition of HUD Monitoring and Findings	Review of information provided in RSF survey regarding monitoring, along with any supplemental monitoring documents provided.
21	PROJECT TYPE	Points awarded based on project type as reported on RSF (confirmed via HUD project application)
22a	SEVERITY OF NEED/HEALTH CONDITIONS – % of adult participants with 1+ disabilities at exit or annual assessment	Q13b2: Number of Conditions at Exit, Q13c2: Number of Conditions for Stayers Numerator: ((Q13b2. Without Children-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13b2. Adults in HH With Children and Adults-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13c2. Without Children-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown) + (Q13c2. Adults in HH With Children and Adults-1 Condition + 2 Conditions + 3+ Conditions + Condition Unknown)) Denominator: ((Q13b2. Without Children-Total + Q13b2. Adults in HH With Children and Adults-Total + Q13c2. Without Children-Total + Q13c2. Adults in HH With Children and Adults-Total) – (Q13b2. Without Children-Client Doesn't Know/Client Refused + Q13b2. Adults in HH With Children and Adults - Client Doesn't Know/Client Refused + Q13c2. Without Children-Client Doesn't Know/Client Refused + Q13c2. Adults in HH With Children and Adults -Client Doesn't Know/Client Refused))
22b	SEVERITY OF NEED/PERCENT ZERO INCOME AT ENTRY % of households with zero income at program entry	APR Q18: Client Cash Income Category – Earned/Other Income Category – by Start and Annual Assessment/Exit Status Numerator: Q18 Adults with No Income – Number of Adults at Start Denominator: (Q18. Total Adults – Number of Adults at Start)– (Q18. Number of Adults at Start – Adults with Client Doesn't Know/Client Refused Income Information)
22c	SEVERITY OF NEED/AGE % of adult participants who are youth age 24 and under or adults age 55+	APR Q5 Report Validation Table; APR Q11 Age Numerator: (Q11. 18-24 Total) + (Q11. 55-61-Total) + (Q11. 62+-Total) Denominator: (Q5. Number of Adults (Age18 or Over) - (Q11. Client Doesn't Know/Client Refused-Total)
22d	SEVERITY OF NEED/UNSHELTERED % of adult participants coming from unsheltered locations at entry	APR Q15 Living Situation Numerator: (Q15 Total Place not meant for human habitation)

		Denominator: (Q15 Total) – (Q15 Client Doesn't Know/Client Refused)
22e	SEVERITY OF NEED/DOMESTIC VIOLENCE % of adult participants w/ History of domestic violence	APR Q14a Domestic Violence History Numerator: Q14a Total Yes (Domestic Violence History) Denominator: Q14a Total Total – Q14a Total Client Doesn't Know/Client Refused
23a (New)	HOUSING FIRST POLICIES – RESUBMISSION ON TIME	Review of Alchemer Survey Submission Date New grantees (who are being scored for the first time in 2024) are being scored on whether they submitted their policies for the first time.
23b (New)	HOUSING FIRST POLICIES – ISSUES RESOLVED	Review of resubmitted policies. DMA will review resubmitted policies against the Housing First policy letter which was sent to grantees in summer 2023, to determine if areas outlined in the letter were resolved within the resubmitted policies.
24 (New)	Housing First Self-Assessment	Review for completion: Renewal Summary Form; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form HUD Housing First Assessment Tool can be found here: https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/
25	LIVED EXERIENCE ON BOARD	Review of RSF information submitted by agency
26 (New)	LIVED EXPERIENCE NARRATIVE	Review of RSF information submitted by agency. Narratives will be reviewed by the Funding Committee and DMA. Scoring rubric: • 2 points – Grantee demonstrates at least 2 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation. • 1 points – Grantee demonstrates at 1 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation. • 0 points – Grantee demonstrates 0 substantive recent or current actions to incorporate the input and expertise of persons with lived expertise into their program design and implementation.
27	EQUITY NARRATIVE	Review of RSF submitted by agency. Narratives will be reviewed by the Funding Committee and DMA.

			Scoring rubric:
			1.5 points – Grantee demonstrates that they have taken 1 or more concrete steps to identify barriers to participation, AND identifies 1 or more steps that have been taken or will be taken to eliminate barriers. 1 point – Grantee demonstrates either a) steps to identify barriers, and/or b) steps to eliminate barriers, but steps outlined may be vague and not concrete. 0 points – Grantee demonstrates neither a) concrete steps to identify barriers nor b) concrete steps to eliminate barriers.
28	COC MEETINGS CoC Meeting Attendance		Review of RSF documentation submitted by agency, meeting sign in records, and online survey attendance submissions
29a	REGIONAL HOMELSS ADVISORY BOARD (RHAB) MEETINGS Participation in RHAB meetings		Review of RSF documentation submitted by agency, sign in records submission from RHAB meetings, and documentation from RHAB chairs
29b	COUNTY LHOT OR HOUSING COALITION MEETINGS Participation in county LHOT or Housing Coalition Meetings		Review of RSF documentation submitted by agency, sign in records from LHOT meetings, and documentation from LHOT chairs
30	PARTICIPATION IN COC TRAINING EVENTS		Review of RSF documentation submitted by agency, webinar/training sign in records, and online survey attendance submissions
31 (not scored in 2024)	Coordinated Entry Participation % of enrollments pulled from By Name List		***NOTE: This criterion will not be scored in 2024.***
32 (Bonus)	BONUS: FULL HMIS PARTICIPATION WITHIN ORGANIZATIONS RECEIVING COC FUNDING		Review of documentation submitted by agency in RSF and confirmation of HMIS participating projects by DCED HMIS team
33 (Bonus)	BONUS: REGIONAL PROJECTS		Review of 2023 renewal application in e-snaps
34	Late Submission (Penalty) if required CoC Renewal Scoring Documents are submitted after deadline (unless provided an extension due to extenuating circumstances)		Review of Survey Submission Date