

Northern Tier Regional Homeless Advisory Board Meeting – December 17, 2014 @ 10 am

AGENDA

1. Welcome / Roll Call / Introductions
 - We were able to reach a quorum at this meeting. Representatives from 11 different organizations and Diana T. Myers were present.
 - We did have some new people and organizations. Please let Mae-Ling Kranz (Lycoming) or Jeff Rich (Clinton) know if you need to be added to Wiggio.
2. Review of previous meeting's minutes
 - Jeff Rich moved to accept October's minutes. Sister Jenny Boley (Tioga) seconded. Minutes were accepted with no changes.
3. Coordinated Assessment
 - The coordinated assessment has been in the works since 2009, and it will be something that we are ranked on. The Eastern CoC has not yet come up with a model for it. Some of the planning grant funds could be allocated to developing the Coordinated Assessment. Lehigh Valley has been using an organization called Capacity for Change to develop their model. The Eastern CoC has decided this is the best plan for us all. They are currently working with DCED to develop a plan so that we do not have to go out to bid. Jeff provided additional information for us to review. (I will ask him to upload to Wiggio.) The goal is to have the model done by the time the next NOFA is released. The initial estimate is \$18,000; however, this may be the final product, so there is a chance there will be more spending in the long run.
 - Only two counties have implemented this: Bucks & Montgomery, which are entitlement counties. Doing this on a regional level is much different than a county level, so we can't use existing models.
 - HUD wants to know we are on the path towards implementation, but are not as concerned about it being 100% complete.
 - New info will be coming out on Wiggio as it happens.
4. HMIS Transition
 - ClientTrack went live on Monday, 12/15. No one reported any glaring issues at this time. Everyone seems to be happy with its potential. Brian Miller at DCED is available to answer questions as they arrive. Jeff Rich noted that it is important to have backup available for entry.
 - PCADV is moving to a new ETO system, which will be HUD approved to gather data for reporting purposes.
5. January PIT Count
 - The date for the January PIT count is set for January 28, 2015. Mae-Ling has been working to identify the point person for each county. Currently, Bradford, Sullivan, Susquehanna, and Wyoming counties do not have people identified. Mae-Ling and Jeff will reach out to people in those areas.
 - Sullivan has never had a formal PIT count. Due to rural nature of the area, they often do not have unsheltered homeless. Forms are available at CYS office and hospital, and their housing task force coordinates. Mark Roinick (Sullivan) is going to send contact info to Mae-Ling.

6. Jeff Rich moved to adjourn the meeting. Melissa Magargle seconded the motion. The next meeting is scheduled for January 21, 2015 at 10 am, and will be a conference call.

Minutes prepared and submitted by Tara Day.

ATTENDANCE/PATICIPATION - 12.17.14			
Name:	County:	Present:	Absent:
Michelle Chandler	Bradford		X
Maria Garlick	Clinton	X	
Jeff Rich	Clinton	X	
Mae-Ling Kranz	Lycoming	X	
Ginny Noble	Lycoming	X (Proxy - Michelle Finn)	
Diane Glenwright	Lycoming	X	
Tara Day	Lycoming	X	
Melissa Magargle	Lycoming	X	
Karen Parish	Tioga		X
Viginia Boley	Tioga	X	
Lisa Boley	Tioga	X	
Edward Clemens	Tioga	X	
Fell Boley	Tioga	X	
Kevin Holehan	Wyoming		X
Madra Clay	DCED		X
Leigh Howard	Diana T. Myers & Asso.		X
Barbara Hodas	Diana T. Myers & Asso.	X	
Adrienne Nash Melendez	Philadelphia		X
Karen Kispert	Diana T. Myers & Asso.	X	
Charles Burke	Luzerne		X
Athena Aardweg	Chester		X
Dawn Yates	Bradford		X
Darlene Prutsman	Bath, NY/Tioga	X	
Melinda Stanley	Luzerne		X
Gary Baker	Lackawanna/ DCED - NE		X
Kevin Cope	Northampton		X

Noel Duffy	Luzerne		X
Kathleen Remington	Susquehanna		X
Nancy Perri	Susquehanna		X
Barb Austin	Bradford	X	
Ashley Schrivner	Bradford	X	
Kate de Silva	Clinton	X	
Karen Harvey	Tioga	X	
Mark Roinick	Sullivan	X	